



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 04	Year 2023		Day 30	Month 03	Year 2024

## Section A Reference and administration details

<b>Charity name</b>	Winton Playgroup		
<b>Other names charity is known by</b>	Winton Preschool		
<b>Registered charity number (if any)</b>	1023018		
<b>Charity's principal address</b>	Vigo Primary		
	School Vigo Road		
	Andover Hants		
	<b>Postcode</b>	SP10 1JZ	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Parks			
2	Lisa Khelifi	Treasurer		
3	Hannah Robinson	Secretary		
4	Sylwia Fergusson			
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution - 1992
How the charity is constituted (eg. trust, association, company)	Preschool Learning Alliance
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed and selected by the Committee and vetted by OFSTED

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

We aim to enhance the children's experiences, development and education of children aged 2 years 9 months – 4 years. The children learn and flourish from our care and the chance for them to enhance their understanding and life experiences.

We are currently going through the process of enrolling new committee members including a new Chairperson and Treasurer.

We actively encourage their parents to be involved in their children's progress through the preschool and other groups. They are encouraged to join the committee, volunteer at the setting, come on trips and to be actively involved with their child's learning via our online journal.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

We have worked really hard to maintain a safe, nurturing environment for the children and staff in our setting.

We are pleased to be able to continue to support families in our local community who need additional support.

The staff and committee were wonderfully committed and supportive throughout.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

We have a reserve to cover redundancies, pay bills, staff, resources and training for staff.

**Details of any funds materially in deficit**

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding is from the government – EYE funding  
We hold fundraising activities throughout the year to raise money for equipment and resources.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	Naomi Peters	
<b>Full name(s)</b>	Naomi Peters	
<b>Position (eg Secretary, Chair, etc)</b>	Manager	
<b>Date</b>	24/2/25	

<b>Schools Name</b>
Income / Expenditure Spreadsheet
Year 2 Date

	Apr-20	May-20	Jun-20	Jul-20	Aug-20	Sep-20
<b>INCOME</b>	£32,445.72	£0.00	£0.00	£0.00	£0.00	£0.00
<b>EXP</b>	£6,769.72	£8,146.42	£8,635.78	£7,230.50	£602.00	£1,121.04
<b>TOTAL</b>	£25,676.00	-£8,146.42	-£8,635.78	-£7,230.50	-£602.00	-£1,121.04

	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21
<b>INCOME</b>	£0.00	£0.00	£0.00	£29,755.86	£0.00	£40.00
<b>EXP</b>	£8,362.55	£8,172.53	£6,768.54	£0.00	£8,481.92	£7,361.67
<b>TOTAL</b>	-£8,362.55	-£8,172.53	-£6,768.54	£29,755.86	-£8,481.92	-£7,321.67

	YEAR TOTAL
<b>INCOME</b>	£62,241.58
<b>EXP</b>	£71,652.67
<b>TOTAL</b>	-£9,411.09

**\*\*THIS SHEET IS FORMULATED\*\* \*\*PLEASE DO NOT WRITE ON THIS TAB\*\***

























## Winton Preschool

Income / Expenditure Spreadsheet

MONTH: April 23

PASSWORD TO UNLOCK YEAR 2 DATE SHEET IS: 2021

Income	
Cash sheets	£69.00
EFunding 2-3year olds (Summer 2	£32,496.24
nline banking - fees + Lunch club	
<b>Total (Income)</b>	<b>£32,565.24</b>

Expenditure	
HMRC PAYE/NIC P30	£482.83
Staff Wages - Dana Topp	£0.00
Staff Wages - Jodie Stevens	£1,103.92
Staff Wages - Kila Elliot	£1,353.97
Staff Wages - Naomi Peters	£1,525.87
Staff Wages - Sarah Parks	£1,066.88
Staff Wages - Tracey Newell	£941.40
OakTree accountants	£63.60
Cash sheets	£406.38
Phone bill	£15.00
Rent	£602.00
<b>Total (Expenditure)</b>	<b>£7,561.85</b>

Monthly Variance (-/+)
<b>£25,003.39</b>















<b>Winton Preschool</b>	
Income / Expenditure Spreadsheet	
MONTH: December 2023	

PASSWORD TO UNLOCK YEAR 2 DATE SHEET IS: **2021**

Income	
Cash sheets	£196.95
<b>Total (Income)</b>	<b>£196.95</b>

Expenditure	
HMRC PAYE/NIC P30	£519.85
Staff Wages - Jodie Stevens	£1,144.39
Staff Wages - Kila Everett	£1,485.05
Staff Wages - Naomi Peters	£1,443.31
Staff Wages - Sarah Parks	£1,000.79
Staff Wages - Tracey Newell	£1,060.23
Staff Wages - Keira Elliott	£0.00
Phone bill	£15.00
Cash sheets	£26.50
Rent	£602.00
Oak Tree	£66.14
<b>Total (Expenditure)</b>	<b>£7,363.26</b>

Monthly Variance (-/+)
<b>-£7,166.31</b>

















**WINTON PLAYGROUP**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED**

**5 April 2024**

**CHARITY NUMBER 1023018**

These accounts have been  
Prepared by:-



38 Bridge Street  
Andover SP10 1BW  
T: (01264) 324103 E: info@oaktreebm.co.uk  
www.oaktreebm.co.uk

**WINTON PLAYGROUP**

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF WINTON PLAYGROUP  
FOR THE YEAR ENDED 5 APRIL 2024**

I report on the accounts of the Trust for the year ended 5 April 2024 which are set out on pages 2-4.

**Respective Responsibilities of Trustee and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The Charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A Miles

18/02/2025

A Miles MAAT  
Oaktree Accountants Limited  
38 Bridge St  
Andover  
Hampshire SP10 1BW

**WINTON PLAYGROUP**  
**FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024**

Activities relating to the work of the PLAYGROUP:

<b><u>RECEIPTS</u></b>	<b>Notes</b>	<b>2024</b>	<b>2023</b>
Fees for Playgroup Sessions		12329	7307
Early Years Education Funding		107407	88628
Fundraising and Clothing		486	552
Other Income		1072	1574
		<hr/>	<hr/>
		121295	98061
<b><u>INCOME FROM INVESTMENTS</u></b>			
Bank interest received		0	0
		<hr/>	<hr/>
		0	0
<b>TOTAL RECEIPTS</b>		<hr/> <b>121295</b>	<hr/> <b>98061</b>
<b><u>PAYMENTS</u></b>			
Staff Wages		83138	77332
Pensions		1557	1238
Training		312	294
Rent for hall		6622	6020
Consumables and milk		584	201
Administration		1642	1853
Equipment (incl staff clothing)		3765	3248
Other (Parties, Coach trips, Xmas, leaving gifts)		375	619
Cleaning		522	84
Professional and Accountancy		1416	2408
Bank fees		60	60
Charitable donations		171	55
Depreciation		491	598
TOTAL PAYMENTS		<hr/> 100655	<hr/> 94010
<b>EXCESS OF RECEIPTS OVER PAYMENTS</b>		<hr/> <b>20640</b>	<hr/> <b>4051</b>

**WINTON PLAYGROUP  
FINANCIAL STATEMENTS FOR THE YEAR ENDED 5 APRIL 2024**

**STATEMENT OF ASSETS AND LIABILITIES AT 5 APRIL 2024**

	<b>2024</b>	<b>2023</b>
	£	£
<b><u>FIXED ASSETS</u></b>		
Computer Equipment	2103	2565
Office Equipment	133	162
	2236	2727
 <b><u>CURRENT ASSETS</u></b>		
Bank Current Account	89254	68412
Petty cash	279	540
<b>TOTAL CURRENT ASSETS</b>	<b>89533</b>	<b>68952</b>
 <b><u>CURRENT LIABILITIES</u></b>		
Suppliers	40	
Deposits held	0	0
Paye	342	932
<b>TOTAL ASSETS</b>	<b>91387</b>	<b>70747</b>

<b><u>REPRESENTED BY FUNDS</u></b>	<b>2024</b>	<b>2023</b>
Funds at 6/04/2023	70747	66696
Excess of Receipts over Payments	20640	4051
Funds at 05/04/2024	<b>91387</b>	<b>70747</b>

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2015)

The financial statements were approved by the Board of Trustees on 20th May 2024 and were signed on its behalf by

Naomi Peters

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17/02/2025

Naomi Peters  
Chairperson/Trustee

**WINTON PLAYGROUP**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 5 APRIL 2024**

**1. ACCOUNTING POLICIES**

The accounts have been prepared under the Receipts and Payments method of Accounting. Amounts are included as received by the charity or as cheques drawn or cash paid.

The receipts and payments account and the statement of assets and liabilities have been prepared following the guidance for accounting for smaller charities issued by the Charity Commission.

Depreciation is charged so as to write off the cost of the asset over its useful life at the rates below

Computer Equipment	18% reducing balance
Office Equipment	18% reducing balance

**2. FIXED ASSETS**

	<b>Computer Equipment</b>	<b>Office Equipment</b>	<b>Total Assets</b>
<b>Cost</b>			
At 6/4/2023	5264	350	<b>5614</b>
Additions in Year			
At 5/4/2024	<u>5264</u>	<u>350</u>	<u><b>5614</b></u>
<b>Depreciation</b>			
At 6/4/2023	2699	188	<b>2887</b>
Charge in Year	462	29	<b>491</b>
At 5/4/2024	<u>3161</u>	<u>217</u>	<u><b>3378</b></u>
<b>Net Book Value</b>			
At 6/4/2023	2103	133	<b>2236</b>
At 5/4/2024	<u>2565</u>	<u>162</u>	<u><b>2727</b></u>