



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 09	Year 2019		Day 31	Month 08	Year 2020

## Reference and administration details

**Charity name** Wistow Smart Start Community Pre-School

**Other names charity is known by**

**Registered charity number (if any)** 1022916

**Charity's principal address**

Jubilee Hall  
 Jubilee Road  
 Wistow  
**Postcode** YO8 3YP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Nutbrown	Chair	01.09.19-31.10.19	
2	Iain McLean	Chair	01.11.19-31.08.20	
	Iain McLean	Treasurer	01.09.19-31.10.19	
3	Emily Wood		01.11.19-31.08.20	
4	Jessica North	Treasurer	01.10.20-	
5	Jessica Dewar	Secretary		
6	Colette Breary	Trustee	01.10.19-31.08.20	
7	Nicola Thompson	Trustee	01.10.19-31.08.20	
8	Georgia Jarrold	Trustee	01.10.19-31.08.20	
9	Emma Brearley	Trustee		
10	Victoria Bailey-Horne	Trustee		
11	Nicola Cleghorn	Trustee	01.10.20-	
12	Maggie Kelly	Trustee	01.10.20-	
13	Stephanie Brodie	Trustee	01.10.20-	
14	Richard North	Trustee	01.10.20-	

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year


**Names and addresses of advisers (Optional information)**

Type of advisor	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Preschool Learning Alliance Constitution 2011
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by election at AGM to which all parents are invited.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- Policies and procedures adopted for the induction and training of trustees.
- The charity's organisational structure and any wider network with which the charity works.
- Relationship with any related parties.
- Trustees' consideration of major risks and the system and procedures to manage them.

**Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Summary of the main activities in relation to these objects**

- To provide quality care and education for pre-school children and support their families,
- To create a developmentally appropriate curriculum to meet the needs of each individual child in order to meet the early learning goals of the Early Years Foundation Stage framework,
- To offer a relaxed and friendly atmosphere where children can play and make friends,
- Offer children and their parents a service which promotes equality and values diversity; and
- Add to the life and well-being of its local community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- Policy on grantmaking
- Policy programme related investment
- Contribution made by Volunteers

**Achievements and performance**

**Summary of the main achievements of the charity during the year**

The committee and staff continue to work positively together for continuous improvement in the day to day delivery of provision, supported by effective policies and procedures, parent partnerships and fundraising efforts.

**Financial review**

**Brief statement of the charity's policy on reserves**

Reserves are maintained at such a level as to ensure the day to day activities of the charity can be continued without financial pressure.

**Details of any funds materially in deficit**

N/A

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- The charity's principal sources of funds (including any fundraising).
- How expenditure has supported the key objectives of the charity.
- Investment policy and objectives including any ethical investment policy adopted.

The preschool receives funds both through fee income and through donations and fundraising.

The preschool aims to offer an inclusive provision. Fundraising and donations have again contributed towards core costs allowing the provision to be affordable and accessible to as many local families as possible.

## Other optional information

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Iain McLean	Jessica North
<b>Position (eg secretary, chair, etc)</b>	Chair	Treasurer
<b>Date</b>		



Receipts and payments accounts

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For the period from	Year start date 01/09/2019	To	Year end date 31/08/2020
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees - preschool	21,609	-	-	21,609	11,512
NYCC Funding	32,477	-	-	32,477	47,054
Fundraising	2,546	-	-	2,546	503
Other	960	-	-	960	820
Interest	6	-	-	6	47
Government Grants	2,357	-	-	2,357	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>59,954</b>	<b>-</b>	<b>-</b>	<b>59,954</b>	<b>59,937</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>59,954</b>	<b>-</b>	<b>-</b>	<b>59,954</b>	<b>59,937</b>
<b>A3 Payments</b>					
Equipment	1,483	-	-	1,483	1,495
Wages	44,596	-	-	44,596	59,978
Tax and Ni	2,826	-	-	2,826	3,149
Pension	411	-	-	411	966
Rent	5,775	-	-	5,775	5,415
Staff training	138	-	-	138	857
Heat	355	-	-	355	920
Telephone and Wifi	624	-	-	624	918
Food	2,268	-	-	2,268	2,250
Events/ trips	938	-	-	938	700
Fundraising	327	-	-	327	27
Insurance	85	-	-	85	668
Printing/Postage/ Stationery	317	-	-	317	251
Repairs & Renewals	277	-	-	277	1,971
Uniform	35	-	-	35	517
Bank Charges	51	-	-	51	92
Sundry inc DBS checks, staff gifts	317	-	-	317	938
Accountancy	450	-	-	450	1,200
Payroll	-	-	-	-	-
<b>Sub total</b>	<b>61,183</b>	<b>-</b>	<b>-</b>	<b>61,183</b>	<b>82,312</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>61,183</b>	<b>-</b>	<b>-</b>	<b>61,183</b>	<b>82,312</b>
<b>Net of receipts/(payments)</b>	<b>- 1,229</b>	<b>-</b>	<b>-</b>	<b>- 1,229</b>	<b>- 22,375</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>3,684</b>	<b>-</b>	<b>-</b>	<b>3,684</b>	<b>26,059</b>
<b>Cash funds this year end</b>	<b>2,455</b>	<b>-</b>	<b>-</b>	<b>2,455</b>	<b>3,684</b>

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	1,747	-	-
	Savings accounts	708	-	-
	Cash	-	-	-
	<b>Total cash funds</b>	<b>2,455</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	-
			-	-
			-	-
			-	-
			-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

Iain McLean



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Wistow Smart Start Community Pre-School

On accounts for the year  
ended

31/08/2020

Charity no  
(if any)

1022916

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30/06/21

Name:

Michael Shepherd

Relevant professional  
qualification(s) or body  
(if any):

F.C.C.A.

Address:

KTC Accountants, 80 West View, Barlby Road, Selby , YO8 5BD