

REGISTERED CHARITY NUMBER: 1022820

Hucknall Pre-School Playgroup and Hucknall National Out of School Club
Charity number 1022820
Accounts for the year ended 31 August 2024

Principal address
Watson Road, Hucknall, Nottingham, NG1 7HR

Trustees
Mr A Daniels
Mr V Robinson
Mr J Lucas
Mr B Lucas
Ms E Lucas
Ms D Mearns
Ms F Mearns

Independent accountants
Clayton & Brewill
Chartered Accountants
Cawley House
149-155 Canal Street
Nottingham
Nottinghamshire
NG1 7HR

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Cawley House
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Hucknall Pre-School Playgroup and Hucknall National Out of School Club

**Report of the Trustees
for the year ended 31 August 2024**

The trustees present their report with the financial statements of the charity for the year ended 31 August 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1022820

Principal address

Watnall Road Baptist Church
Watnall Road
Hucknall
Nottingham
NG15 7LD

Trustees

Ms E Walker
Ms A Gamble - appointed 5/3/2024
Ms V Robinson-Smith - appointed 31/1/2024
Ms J Rowe
Ms E Szolin-Jones
Ms E Lane
Ms G Mitchell
Ms K M Hemsley

Independent examiner

Clayton & Brewill
Chartered Accountants
Cawley House
149-155 Canal Street
Nottingham
Nottinghamshire
NG1 7HR

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Approved by order of the board of trustees on 27/05/25 and signed on its behalf by:


.....
Trustee

Clayton & Brewill
Chartered Accountants
Cawley House
149-155 Canal Street
Nottingham
Nottinghamshire
NG1 7HR

**Independent Examiner's Report to the Trustees of
Hucknall Pre-School Playgroup and Hucknall National Out of School Club**

I report on the accounts for the year ended 31 August 2024, which are set out on pages three to seven.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

177,180	488,19	82,008	100,001	27,134	42,488
11,441	7,028	1,987	17,084	7,180	2,022
1,008	708	1,340	1,020	144	013
732	828	80	1,022	1,002	30
Adam Rostance ACA		80	33		32
Clayton & Brewill		212	278	11	127
Chartered Accountants		13	010	100	100
Cawley House		202	114	047	282
149-155 Canal Street			1,021	1,021	
Nottingham		1,918	2,017	1,021	1,021
Nottinghamshire		108	277	289	122
NG1 7HR		2,344	2,700	2,020	2,120
		2,328	2,219	2,082	2,124
		2,328	2,038	044	2,192
Date: 29/01/2025		082	247	278	22
		210	82		02
		1,242	4,280	2,221	1,282
		462	12	12	
		201	1,221	020	020
		10,000	10,000	10,000	10,000
		2,388	8,121	6,874	

Approved by the trustees on the date 29/01/2025 and signed on its behalf

[Faint signatures and text, likely representing the trustees' approval]

Hucknall Pre-School Playgroup and Hucknall National Out of School Club
Charity number 1022820
Receipts and Payments Accounts
for the year ended 31 August 2024

	2023/2024			2022/2023		
	Out of School Club £	Pre-school Playgroup £	Total £	Out of School Club £	Pre-school Playgroup £	Total £
Receipts						
Fees	110,359	15,238	125,596	105,789	17,550	123,339
Funding		109,427	109,427		101,639	101,639
Uniform		302	302		143	143
Fundraising		520	520		846	846
Breakfast/Lunch Club		262	262		17	17
Registration Fees			-		52	52
Covid SSP rebate scheme			-			-
Milk Refunds		139	139		272	272
Grants			-			-
Interest	949		949	341		341
Miscellaneous			-		696	696
	<u>111,307</u>	<u>125,887</u>	<u>237,194</u>	<u>106,131</u>	<u>121,215</u>	<u>227,346</u>
Payments						
Wages & NI	92,468	97,134	189,602	85,296	91,884	177,180
Rent	3,925	7,160	11,084	3,985	7,656	11,641
Premises Maintenance	912	144	1,056	1,260	708	1,968
Uniform	20	1,005	1,025	80	656	736
Committee Fees	33		33	80	80	160
DBS	127	91	218	515	463	978
Telephone	100	160	260	130	150	280
Postage & Stationery	263	947	1,210	287	740	1,027
Milk		1,021	1,021		1,113	1,113
Insurance & Membership	1,294	1,521	2,815	1,216	1,452	2,668
Cleaning Materials	132	399	531	208	155	363
Enrichment Activities	670	2,036	2,706	2,241	1,487	3,729
Materials	4,156	3,063	7,219	2,256	2,238	4,494
Catering	3,192	844	4,036	2,842	773	3,615
Training	71	276	347	322	993	1,315
Bank fees	62		62	982		982
Advertising			-		210	210
Equipment	1,783	2,514	4,296	854	1,292	2,146
Fundraising		15	15		463	463
Other	842	679	1,521	688	791	1,479
	<u>110,051</u>	<u>119,008</u>	<u>229,059</u>	<u>103,243</u>	<u>113,304</u>	<u>216,547</u>
Surplus/(Deficit)	<u>1,257</u>	<u>6,879</u>	<u>8,135</u>	<u>2,888</u>	<u>7,911</u>	<u>10,798</u>

Approved by order of the board of trustees on 27/05/25 and signed on its behalf by:


 Trustee

**Hucknall Pre-School Playgroup and Hucknall National Out of School Club
Charity number 1022820
Receipts and Payments Accounts as at 31 August 2024**

	2023/2024	2022/2023
Cash Funds:		
Playgroup	128,454	121,575
Out of School Club	<u>98,447</u>	<u>97,190</u>
	<u>226,900</u>	<u>218,765</u>

Approved by order of the board of trustees on 27/05/25 and signed on its behalf by:

[Signature]
Trustee

Hucknall Pre-School Playgroup and Hucknall National Out of School Club
Charity number 1022820
Reconciliation of Cash Flow
for the year ended 31 August 2024

	2023/2024		2022/2023	
	£	£	£	£
Opening Balances				
Playgroup				
Yorkshire Bank - Savings Account		70,275		70,175
Yorkshire Bank - Current Account		51,300		52,321
Add outstanding Credits		-		8,831
Less unrepresented cheques		-		-
		121,575		113,665
Out of School Club				
HSBC - Current Account		47,498		49,224
HSBC - Savings Account		49,769		45,053
Add outstanding credits		23		25
Less unrepresented cheques		100		-
		97,190		94,302
 Add Receipts		 237,194		 227,346
Less Payments		229,059		216,547
		226,900		218,765
 Closing Balances				
Playgroup				
Yorkshire Bank - Savings Account		70,375		70,275
Yorkshire Bank - Current Account		57,970		51,300
Add outstanding Credits		-		-
Less unrepresented cheques		109		-
		128,454		121,575
Out of School Club				
HSBC - Current Account		46,690		47,498
HSBC - Savings Account		51,751		49,769
Add outstanding credits		-		23
Less unrepresented cheques		6		100
		98,447		97,190
		226,900		218,765

The financial statements were approved by the Board of Trustees on27/05/25..... and were signed on its behalf by:

.....
 Trustee

Hucknall Pre School Playgroup & Hucknall National Out of School Club
AGM Meeting 12th November 2024

Persons present: Emma Walker (Chair) Beth Szolin-Jones (Secretary) Emma Lane Adelle Gamble Krista Hemsley (Administration)	Apologies received: Gemma Mitchell (Treasurer) Jessica Rowe
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Resignations

Helen Wasilewski, Layla Reviles

Chairs Report

Read to committee members by Emma W (see attached)

Treasurers Report

Read to committee members by Krista (see attached)

Election of:

Chairperson - Emma Walker

Emma's appointment confirmed

Treasurer - Gemma Mitchell

Gemma's appointment confirmed

Secretary - Beth Szolin-Jones

Beth's appointment confirmed

Committee members -

Emma Lane

Emma's appointment confirmed

Adelle Gamble

Adelle's appointment confirmed

Both Jessica and Victoria have confirmed that they would like to remain on the committee for a further year

Jessica and Victoria's appointments confirmed

AOB

We are in need of some new committee members as numbers are currently low. This will be communicated to the parents/carers of both settings to see if we can recruit.

Emma Walker

04/03/2025

Hucknall Pre-School Playgroup and Hucknall National Out of School Club

Annual General Meeting – 12th November 2024

Chairperson Report – year ending 31 August 2024

Committee update

Two new members have joined the Committee. One resignation was received at the last AGM and one resignation was received during the year.

Hucknall Pre-School Playgroup

The staff team at the Pre-School Playgroup has been consistent this year, a new Support Member of staff LR was recruited in June and AH role was changed from a support member of staff to a Childcare Assistant.

Committee members supported the staff with fundraising activities. The Christmas coasters were a very successful fundraiser in December 2023 along with the Christmas hamper raffle and coffee mornings at both the Christmas and Summer shows.

All staff appraisals were completed during the Summer term with supervisions taking place in the Autumn and Spring term.

All staff have attended training and development courses this year. The Designated Safeguarding Lead and the Deputy both attended a refresher network with relevant issues being on the agenda at staff meetings.

Staff have also attended networks, both face to face and via Teams to ensure that they are kept up to date on changes within the sector.

The Playgroup Facebook page is maintained by a member of staff and is used as an information page for all Pre-School Playgroup event days and messages. It is also used to show parents some of the activities taking place within the Pre-School. The page is only open to parents of children who attend the setting, and the majority of parents are 'friends' of the page.

We have offered parents a termly appointment with their child's Keyperson and have also run three Play and Stay sessions, where parents have been welcomed into the setting to see what happens and join in with activities.

We maintain good relationships with the Local Authority, our Early Years Specialist Team and other specialist teams and utilise their experience when required.

There have been several enrichment activities arranged for the children during the year including Christmas and Summer parties, and trips to the role play centre and local soft play centre. This year also saw the first Graduation Ceremony and Party for the children who left us in July 2024. The children all made decorations for the Hucknall Christmas Tree Festival which is an annual event taking place at the Local Church.

Hucknall National Out of School Club

The staff team at the Out of School Club has been consistent this year, a new Supply Member of staff LR was recruited in June to cover sickness and staff holidays.

Funds were raised during the Christmas period via a raffle and an open evening, both were very successful and well attended with the money raised being put towards the cost of the Christmas party.

All staff appraisals were completed during the Summer term with supervisions taking place in both the Autumn and Spring term.

All staff have attended training and development courses this year. The Designated Safeguarding Lead and the Deputy both attended a refresher network with relevant issues being on the agenda at staff meetings. In

addition, time has been taken to evaluate, improve and strengthen both practice and knowledge within the setting during staff training sessions.

A Facebook page is maintained by a member of staff and Committee member. It is used as an information page for OOSC parents giving details of event days and also shows parents some of the activities taking place within the OOSC.

Many enrichment activities were arranged at the Out of School Club including visits to the setting by the members of a local animal charity who bought some small ponies with them, a visit from a dentist, a leavers celebration for the Year 6 children, Christmas Party, and trips to the local cinema. Two trips were arranged for the Summer holiday club – White Post Farm and Twin Lakes Theme park.

Joint Items

Ofsted

Last inspection dates

Pre-School Playgroup – 22/11/2021, judged as Good, with the report highlighting the high quality of the setting.

OOSC – 12/07/2024, judged as Met, with the report highlighting the excellent practice at the setting.

Thank you

A thank you goes out to all committee members who volunteer, attend meetings, help with fundraising and much more besides! Also, an extra thank you to our committee members who volunteer in roles such as Treasurer and Secretary – your work is very appreciated.

Hucknall Pre-School Playgroup and Hucknall National Out of School Club

Annual General Meeting - 12th November 2024

Treasurers Report - Year ending 31st August 2024

We have instructed a new firm of accountants - Clayton and Brewill. The engagement letter is to be signed by the Chair and Treasurer at the AGM. Once this is received by Clayton and Brewill they will be able to act, and the accounts will be taken to them for audit.

Hucknall Pre-School Playgroup

This year the Pre-School Playgroup has made a profit of £6,878.70.

The cash resources have increased to £128,344.40, with £70,374.88 of this being held in line with our reserves policy to cover 3 months running costs (13 weeks) and staff redundancy (this amount is reviewed annually).

The number of children attending the Pre-School Playgroup this academic year has been high; all sessions have been full for most of the year. Many places are filled by 3 and 4 year old children who are entitled to Nursery Education Funding for which we receive an amount from the council more than the price of our session fees. In addition, we have several families of 3 and 4 years qualifying for 30 hours funding, although not all of these take the full 30 hour entitlement. Since changes to 2 year old funding were introduced by the Government in April 2024 we have seen increase in the number of 2 year old children attending, as more families can access the funding. This year we received £109,426.59 in funding. We received £15,237.74 in fees from fee paying parents, either with children who do not qualify for either NEF or 2 year funding, or from families who pay for extra sessions in addition to their entitlement and do not qualify for 30 hours funding.

During the year £520 has been raised through the sale of personalised Christmas coasters, through the Christmas Hamper raffle and via coffee and cake mornings at the Christmas and Summer shows.

The Pre-School Playgroup sponsors a child from India through World Vision and also helps to support an assistance dog for a child who has severe autism.

Wages were increased by 9.8% this year; this is in line with the percentage increase to the National Living wage and was effective from April 2024. Fees were increased by 30p per session, taking the cost of a 3 hour session to £9.90, this was to help with the extra costs of running the Pre-School Playgroup.

Several of our parents pay through the Government tax free childcare scheme helping working parents to make savings on their childcare fees, we encourage parents to look into this and information is given upon registration. Parents are also able to pay fees straight to our bank accounts; many parents choose this option.

Hucknall National Out of School Club

This year the OOSC has made a profit of £1,256.55.

This surplus for the Out of School Club increases our cash resources to £98,446.50, with £51,750.71 of this being held in line with our reserves policy to cover 3 months running costs (13 weeks) and staff redundancy (this amount is reviewed annually).

The numbers for the club have been good, both the breakfast and after school club places are in demand with most sessions being full and a waiting list being held. Numbers for the Holiday Club have decreased this year, upon speaking to parents this is due to the current cost of living, with parents making arrangements with employers and family members to help with childcare. We have seen an increase in the number of children attending the holiday club who do not attend the Hucknall National Primary School.

We are registered for many Childcare Voucher Schemes and the Government tax free childcare scheme helping working parents to make savings on their childcare fees. Parents are also able to pay fees straight to our bank accounts; the majority of parents choose this option.

The main fundraising at the OOSC takes place during the Christmas period, this was well supported by the parents and the money raised is used to pay for Christmas activities and the Christmas party.

The OOSC sponsors a child from Malawi through World Vision and also helps to support an assistance dog.

Wages were increased by 9.8% this year; this is in line with the percentage increase to the National Living wage and was effective from April 2024. Fees for all sessions were increased -the Breakfast Club increased by 25p, the After School Club by 50p and the Holiday Club by £1, this increase reflects inflation and therefore the extra costs associated with the running of the Out of School Club.