

Hucknall Pre-School Playgroup and Hucknall National Out of School Club

Charity Number 1022820

Accounts for the year ended 31 August 2021

**K. Davis MAAT
14 Einkorn Drive
Puckeridge
Hertfordshire
SG11 1EY**

Hucknall Pre-School Playgroup and Hucknall National Out of School Club
Charity Number 1022820

Receipts and Payments Account for the year ended 31 August 2021

| | 2020/2021 | | | 2019/2020 | | |
|--------------------------|-------------------------|---------------------------|--------------------|-------------------------|---------------------------|-------------------|
| | Out of school Club £ | Pre-school Playgroup £ | Total £ | Out of school Club £ | Pre-school Playgroup £ | Total £ |
| Receipts | | | | | | |
| Fees | 93,941.56 | 9,114.34 | 103,055.90 | 78,774.98 | 12,060.12 | 90,835.10 |
| Funding | 1,382.57 | 77,468.99 | 78,851.56 | 8,035.25 | 123,954.14 | 131,989.39 |
| Uniform | | 240.10 | 240.10 | | 301.25 | 301.25 |
| Fundraising | | 6.00 | 6.00 | 96.00 | 1,357.50 | 1,453.50 |
| Breakfast/Lunch Club | | 164.90 | 164.90 | | 216.75 | 216.75 |
| Registration Fees | | 16.20 | 16.20 | | 102.30 | 102.30 |
| Grants | | | .00 | | | .00 |
| Milk Refunds | | 565.50 | 565.50 | | 633.00 | 633.00 |
| HNPS Cancelled Cheque | | | .00 | | | .00 |
| Interest | 3.99 | | 3.99 | 73.88 | | 73.88 |
| Miscellaneous | .01 | 582.59 | 582.60 | 10.00 | 50.00 | 60.00 |
| | <u>95,328.13</u> | <u>88,158.62</u> | <u>183,486.75</u> | <u>86,990.11</u> | <u>138,675.06</u> | <u>225,665.17</u> |
| Payments | | | | | | |
| Wages & NI | 79,197.89 | 76,212.77 | 155,410.66 | 68,439.61 | 91,252.43 | 159,692.04 |
| Rent | 3,924.60 | 6,130.00 | 10,054.60 | 1,976.22 | 5,070.00 | 7,046.22 |
| Construction Costs | | | .00 | | | .00 |
| Premises Maintenance | 660.40 | 8.20 | 668.60 | 132.50 | 78.00 | 210.50 |
| Uniform | 974.10 | 1,726.91 | 2,701.01 | | | .00 |
| Committee Fees | 13.50 | | 13.50 | 78.31 | 38.56 | 116.87 |
| Telephone | 160.00 | 109.99 | 269.99 | 100.00 | 15.00 | 115.00 |
| Postage & Stationery | 596.07 | 679.94 | 1,276.01 | 393.15 | 353.43 | 746.58 |
| Milk | | 1,115.80 | 1,115.80 | | 789.00 | 789.00 |
| Insurance & Membership | 1,190.73 | 1,432.53 | 2,623.26 | 1,196.25 | 1,679.68 | 2,875.93 |
| Cleaning Materials | 147.81 | 272.90 | 420.71 | 346.32 | 234.22 | 580.54 |
| Enrichment Activities | 1,684.61 | 847.21 | 2,531.82 | 1,516.93 | 1,142.82 | 2,659.75 |
| Materials | 2,022.96 | 1,418.92 | 3,441.88 | 2,022.54 | 1,100.42 | 3,122.96 |
| Catering | 2,702.16 | 622.86 | 3,325.02 | 2,271.22 | 563.92 | 2,835.14 |
| Training | 188.52 | 276.40 | 464.92 | 197.20 | 391.10 | 588.30 |
| Advertising | | 195.60 | 195.60 | | | |
| Equipment | 805.85 | 11,870.22 | 12,676.07 | 4,494.26 | 1,766.72 | 6,260.98 |
| Fundraising | | 838.50 | 838.50 | | 2.50 | 2.50 |
| Other | 957.65 | 950.44 | 1,908.09 | 761.38 | 708.50 | 1,469.88 |
| | <u>95,226.85</u> | <u>104,709.19</u> | <u>199,936.04</u> | <u>83,925.89</u> | <u>105,186.30</u> | <u>189,112.19</u> |
| Surplus/(Deficit) | <u>101.28</u> | <u>(16,550.57)</u> | <u>(16,449.29)</u> | <u>3,064.22</u> | <u>33,488.76</u> | <u>36,552.98</u> |

Signed *K Davis*

K. Davis MAAT

Date **11 October 2021**

Hucknall Pre-School Playgroup and Hucknall National Out of School Club
Charity Number 1022820

Statement of Assets and Liabilities as at 31 August 2021

| | | | 2020/2021 | | 2019/2020 |
|------------|--------------------|--|-------------------|--|-------------------|
| | | | £ | | £ |
| Cash Funds | Playgroup | | 117,879.49 | | 134,430.06 |
| | Out of School Club | | 86,907.83 | | 86,806.55 |
| | | | <u>204,787.32</u> | | <u>221,236.61</u> |

| | | | | | |
|--------|------------------------|--|---------------|--|--|
| Signed | <i>K Davis</i> | | K. Davis MAAT | | |
| Date | 11 October 2021 | | | | |

Hucknall Pre-School Playgroup and Hucknall National Out of School Club
Charity Number 1022820

Reconciliation of Cash Flow for the year ended 31 August 2021

| | 2020/2021 | | 2019/2020 | |
|-------------------------------------|-----------|------------|-----------|------------|
| | £ | £ | £ | £ |
| Opening Balances | | | | |
| Playgroup | | | | |
| Yorkshire Bank - Savings Account | 65,819.88 | | 63,744.88 | |
| Yorkshire Bank - Current Account | 66,171.87 | | 37,175.92 | |
| Add outstanding credits | 2,438.31 | | 20.50 | |
| Less unrepresented cheques | | | | |
| | | 134,430.06 | | 100,941.30 |
| Out of School Club | | | | |
| HSBC - Current Account | 48,114.69 | | 47,995.57 | |
| HSBC - Savings Account | 38,788.34 | | 35,385.46 | |
| Add outstanding credits | 39.00 | | 361.30 | |
| Less unrepresented cheques | 135.48 | | | |
| | | 86,806.55 | | 83,742.33 |
| Add Receipts | | 183,486.75 | | 225,665.17 |
| Less Payments | | 199,936.04 | | 189,112.19 |
| | | 204,787.32 | | 221,236.61 |
| Closing Balances | | | | |
| Playgroup | | | | |
| Yorkshire Bank - Savings Account | 70,074.88 | | 65,819.88 | |
| Yorkshire Bank - Current Account | 53,984.69 | | 66,171.87 | |
| 2021/22 credits received in advance | 5,701.88 | | 2,438.31 | |
| Outstanding debits | 478.20 | | | |
| | | 117,879.49 | | 134,430.06 |
| Out of School Club | | | | |
| HSBC - Current Account | 46,583.34 | | 48,114.69 | |
| HSBC - Savings Account | 40,670.33 | | 38,788.34 | |
| Add outstanding credits | 313.56 | | 39.00 | |
| Less unrepresented DD | 659.40 | | 135.48 | |
| | | 86,907.83 | | 86,806.55 |
| | | 204,787.32 | | 221,236.61 |

Signed *K Davis*

K. Davis MAAT

Date **11 October 2021**

Hucknall Pre-School Playgroup and Hucknall National Out of School Club

Annual General Meeting – 9th November 2021

Chairperson Report – year ending 31 August 2021

Committee update

Hayley joined the committee but there have been no other changes.

Hucknall Pre-School Playgroup

Staff changes: Laura and Wendy, resigned from the playgroup. Both ladies have moved to alternative employment.

Updates

No fundraising took place this year due to covid.

Two members of staff were furloughed during the autumn. The two staff moved to flexible furlough during the spring and returned to their regular hours after Easter 2021.

Traditionally the PG have low numbers in September but these are slowly increasing.

The committee awarded the PG £500 to spend on a summer trip or treat for the children.

Hucknall National Out of School Club

Staff changes: Wendy resigned from her role and Tracey took the additional hours.

Fundraising

No fundraising due to covid

Updates

The setting remained open throughout January to March supporting keyworker children in school.

Numbers are high at both breakfast and the afternoon session and the setting is running smoothly. They are back to operating from two rooms.

There has also been a good uptake for holiday clubs.

A sum of £800 was awarded for activities during the summer holiday club.

The setting continues to support vulnerable families.

On behalf of the committee I would like to thank Krista for the work completed which has ensured that both settings have had sufficient staffing during these difficult times and in staying up to date with the changing rules regarding the furlough process.

I would also like to thank the staff at both settings for their hard work.

Joint Items

Ofsted

Last inspection dates

Pre-School Playgroup – 27/01/2016, judged as Good. Due to the current situation we are not certain when OFSTED will appear.

OOSC – 09/08/2019, judged as Outstanding

Thank you

A thank you goes out to all committee members who volunteer, attending meetings each half term, helping with fundraising and much more besides!

Also an extra thank you to our committee members who volunteer in roles such as Vice-Chair, Treasurer and Secretary – your work is very much appreciated.

Hucknall Pre-School Playgroup and Hucknall National Out of School Club
Annual General Meeting - 9th November

Treasurers Report - Year ending 31st August 2021

The accounts have been audited and certified.

Hucknall Pre-School Playgroup

This year the Pre-School Playgroup has made a loss of £16,550.57. Funding of £22,280.74 from Nottinghamshire County Council (NCC) was, due to circumstances regarding the Covid 19 pandemic, paid early in August 2020 (so within the previous financial year) but was for children attending the Autumn 2020 term. If this funding had been received as scheduled in the 2021 financial year, the Playgroup would have reported a profit of £5,730.17

The cash resources held have increased to £117,879.49 with £70,074.88 of this being held in line with our reserves policy to cover 3 months running costs (13 weeks) and staff redundancy.

The number of children attending the Pre-School Playgroup in the Autumn 20 term was again very low; this has been the trend over the last few years and is also evident across the other Pre-Schools and Playgroups in the area. Numbers increased over the Spring and Summer terms with some sessions at capacity and with many of our spaces filled by children eligible for Nursery Education Funding for which we receive an amount from NCC in excess of our session fees.

The number of children attending has been impacted by the Covid 19 pandemic, meaning that less staff were needed. We were able to furlough some staff and claim a percentage of their wages through the Coronavirus Job Retention Scheme (CJRS), as numbers increased, we were able to put these staff on flexible furlough until they returned to full hours in April 2021. As we already receive Nursery Education Funding for many children, the amount we are able to claim through the CJRS was 80% of the amount we received from parents who paid for sessions for their children

The Pre-School Playgroup continues to sponsor a child from India through World Vision and also helps to support an assistance dog for a child who has severe autism.

Wages were increased by 2.2% this year; this was effective from April 2021 and was in line with the percentage increase in the working wage given by the Government.

We are registered for Childcare Voucher Schemes and the Government tax free childcare scheme, helping working parents to make savings on their childcare fees. Parents are also able to pay fees straight to our bank accounts; the majority of parents choose this option.

Hucknall National Out of School Club

This year the OOSC has made a profit of £101.28.

The cash resources held have increased to £86,907.83 with £40,670.33 of this being held in line with our reserves policy to cover 3 months running costs (13 weeks) and staff redundancy.

The numbers for the club in both the Autumn 19 term and in the first half of the Spring 20 term were very good, both the breakfast and after school club places were in demand with many sessions being full.

The Covid 19 pandemic meant changes in the OOSC; in order to maintain bubbles and reduce the risk of infection, the OOSC had to operate from 3 different areas (in normal circumstances it operates from 2). This meant an increase in the number of staff needed and the monthly wages bill increased as a result. In addition, the committee made the decision that they would not charge parents for the sessions fees of children who were self-isolating because of the pandemic.

We are registered for many Childcare Voucher Schemes and the Government tax free childcare scheme, helping working parents to make savings on their childcare fees. Parents are also able to pay fees straight to our bank accounts; the majority of parents choose this option.

The OOSC continues to sponsor a child from Bangladesh through World Vision and also helps to support an assistance dog.

Wages were increased by 2.2% this year; this was effective from April 2021 and was in line with the percentage increase in the working wage given by the Government.

Hucknall Pre-School Playgroup &
Hucknall National Out of School Club

AGM Minutes - 9th November 2021

- 1) People present - Lauren Dalby, Emma Walker, Mark Armstrong, Hayley Simpson, Jodie Nixon, Melanie Bester, Helen Wasilewski, Tamie Jubb and Krista Hemsley
- 2) Apologies - David Wilson and Gemma Mitchell
- 3) Resignation - Emma Ashdown
- 4) Chairs Report - Lauren read the report to the meeting (see attached).
- 5) Treasurer Report - Emma W read the report to the meeting (see attached).
- 6) Chairperson - Lauren is happy to stay on as Chairperson for the next year, this was accepted by the committee.

Treasurer - Emma W is happy to stay on as Treasurer for the next year, this was accepted by the committee.

Vice Chairperson - Mark is happy to stay on as Vice Chair for the next year, this was accepted by the committee.

Secretary - This position is vacant, anyone interested can speak to Lauren or Krista with a view to fill this vacancy at the next meeting.

Committee - Hayley, Tamie, Gemma and David are happy to stay on the committee for another year.

New members - Jodie Nixon and Melanie Bester

- 7) Any other AGM business - None

