



# Annual Report

1st Sept 2021-31st Aug 2022

## Finances:

Opening Balance ~~£~~  
Receipts In ~~£~~184215.08  
Payments Out ~~£~~183300.79  
Closing Balance ~~£~~1490.15



Income has increased from last year as we did not have job retention funds this year. We have had a increase of the number of children on register compared to last year and we have had an increase of £15,000.00 through non funded hours on last year. 83% of the yearly income is spent on Wages and we have had to replace/refresh equipment this year to a total cost of £6000.00.

Income received from:  
Government funding :  
£137345.00

Fees from non funded  
hours:

£44081.00  
Committee members  
Chair- Louise McNeil  
Treasurer- Rebecca  
Oatham  
Secretary- Lynette  
Mcperson

## Staff :

Kellie	Manager (Level 5)
Tina	Deputy ( Level 5)
Annie	Supervisor( Level 3)
Jaymie	Room Leader (Level 3)
Jade	Room Leader (Level 3)
Emily	Room Leader (Level 3)
Gemma	(Level 3)
Hayley	Level 3

Olivia 21)	Level 3 ( from October
Emma	Level 3
Suzie	Apprentice
Lisa	Level 2
Tina	(Cleaning Operative)

**Stepping Stones Pre-school**  
**End of year Accounts**  
**01/09/2021 – 31/08/2022**

**Last year**

**31/08/2021 Receipts**

28,785.48	Fees	44,081.57
132,350.38	Early Years Funding	137,345.01
0.00	Fundraising	0.00
0.00	Uniform	0.00
0.00	Jumper & T-shirt sales	0.00
7,380.55	Job Retention Scheme	0.00
0.00	SSP Grant	770.81
3,921.90	Other	2,228.29

**172,438.31**

Transfer to CA  
From PC to CA  
From PC to PA  
From PA TO CA

**172,438.31**

**Payments**

Wages	152,449.50	161,997.39
Fixtures & Fittings	534.02	1,547.01
Admin	3,178.46	1,540.33
Professional Services	2,743.02	4,558.57
Telephone	1,294.51	630.95
Resources	3,411.91	1,080.83
Equipment	6,098.79	1,015.62
Refreshments	2,904.02	1,518.06
Utility	5,927.64	4,327.20
Cleaning supplies	586.32	562.57
Uniform	1,472.30	290.07
Other	2,700.30	3,053.61

**183,300.79**

**182,122.21**

Transfer from CA  
From PC to CA  
From PC to PA  
From PA TO CA

0.00

**183,300.79**

**182,122.21**

**Reconciliations**

Books open 01/09/20	7,068.86
Add Income	172,438.31
Less Expenditure	182,122.21
<b>Acc.Book closed at 31/08/21</b>	<b>-2,615.04</b>

Books open 01/09/21	-2,615.04
Add Income	184,425.68
Less Expenditure	183,300.79
<b>Acc.Book closed at 31/08/22</b>	<b>-1,490.15</b>

Bank account 31/08/21	2,583.72
Cash in hand 31/08/21	364.79
Payee account	936.45
Loan Balance	-6,500.00
	<b>-2,615.04</b>

Bank account 31/08/22	2,855.71
Cash in hand 31/08/22	154.14
Payee account	0.00
Loan Balance	-4,500.00
	<b>-1,490.15</b>

I have examined the accounts of Stepping Stones Pre-school with the books and vouchers supplied to me and believe them to show a fair and true record of the group's finances as at 31/08/22

Signature:

Name & address of examiner

Date

Signature:

Name (Chair of finance)

Date



**Receipts and payments accounts**

For the period from	01/09/2021	To	31/08/2022
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**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees	44,082	-	-	44,082	28,785
Early Years Funding	137,345	-	-	137,345	132,350
Other	2,999	-	-	2,999	11,303
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>184,426</b>	<b>-</b>	<b>-</b>	<b>184,426</b>	<b>172,438</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>184,426</b>	<b>-</b>	<b>-</b>	<b>184,426</b>	<b>172,438</b>
<b>A3 Payments</b>					
Wages	152,450	-	-	152,450	161,997
Fixtures & Fittings	534	-	-	534	1,547
Admin	3,178	-	-	3,178	1,540
Professional Services	2,743	-	-	2,743	4,559
Telephone	1,295	-	-	1,295	631
Resources	3,412	-	-	3,412	1,081
Equipment	6,099	-	-	6,099	1,016
Refreshments	2,904	-	-	2,904	1,518
Utility	5,928	-	-	5,928	4,327
Cleaning Supplies	586	-	-	586	563
Uniform	1,472	-	-	1,472	290
Other	2,700	-	-	2,700	3,053
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>183,301</b>	<b>-</b>	<b>-</b>	<b>183,301</b>	<b>182,122</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Loan Repayments	2,000	-	-	2,000	1,500
	-	-	-	-	-
<b>Sub total</b>	<b>2,000</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>1,500</b>
<b>Total payments</b>	<b>185,301</b>	<b>-</b>	<b>-</b>	<b>185,301</b>	<b>183,622</b>
<b>Net of receipts/(payments)</b>	<b>- 875</b>	<b>-</b>	<b>-</b>	<b>- 875</b>	<b>- 11,184</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>3,885</b>	<b>-</b>	<b>-</b>	<b>3,885</b>	<b>15,069</b>
<b>Cash funds this year end</b>	<b>3,010</b>	<b>-</b>	<b>-</b>	<b>3,010</b>	<b>3,885</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash in Hand	2,856	-	-
	Bank Account	154	-	-
	Instant Account	-	-	-
	<b>Total cash funds</b>	<b>3,010</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Tenants Improvements	Unrestricted	16,571	14,361
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>	Loan	Unrestricted	4,500	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of** East The Water Stepping Stoners Pre-School

**On accounts for the year  
ended** 31/08/2022 **Charity no  
(if any)** 1022769

**Set out on pages** 1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

**Responsibilities and  
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Date:** 13/03/25

**Name:** Kieran Stocker

**Relevant professional  
qualification(s) or body  
(if any):** Chartered Accountant ICAEW (5031515)

**Address:** Ground Floor, The Custom House, The Strand, Barnstaple, EX31 1EU