

Charity registration number 1022474

HIND LEYS PRE SCHOOL
ANNUAL REPORT AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 AUGUST 2023

HIND LEYS PRE SCHOOL

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees C Sharpe (Chairperson)
R Sharpe
S Haynes-Sprason (Treasurer)
M Leeland

Charity number 1022474

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Hind Leys College
Forest Street
Shepshed
Leicestershire
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Independent examiner Newby Castleman LLP
6 Forest Road
Loughborough
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HIND LEYS PRE SCHOOL

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HIND LEYS PRE SCHOOL

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees present their report together with the financial statements of the Charity for the year ended 31 August 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the Pre School's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The Aim of the Pre School is to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children, regardless of race, culture, religion, means or ability;
- encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- instigating and adhering to and furthering the aim of the Pre School Learning Alliance.

For furtherance of this aim the Pre School may:

- provide accommodation and equipment and engage staff
- raise money to pay for the Pre School's activities
- make such payments as shall be necessary
- fix and collect the fees payable in respect of children attending groups run by the Pre School
- control the admission of children to the groups run by the Pre School and, if appropriate, require parents or guardians to withdraw them
- as a member of the Pre School Association send an accredited representative to vote at local Branch and/or County meetings and to the national Annual General Meeting of the Pre School Learning Alliance
- buy, lease or rent any land and buildings and maintain and equip it for the use of the Pre School
- set aside funds for special purposes or as reserves against future expenditure
- employ such paid and unpaid staff, agents and advisors as may be required from time to time to take such other action as may benefit the Pre School.

The Trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the Pre School should undertake.

The Committee recognises the assistance given by volunteers during the last year, without whose help the group would find it difficult to operate.

HIND LEYS PRE SCHOOL

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

Achievements and performance

This year has seen an ever-growing waiting list to join our setting and in an underfunded sector with a staff crisis this has been a challenge.

We now have a full staff team after losing nearly half of our team and part of the newly appointed staff are trainees.

We were upgraded on our re-visit Ofsted inspection in February of this year. We received a "Good with points of outstanding" grading and this took pressure off slightly from the Senior team and management.

Our graduation this year was held in the Dandelion camp and raised funds for the setting as did a successful family Halloween party.

We have opened a new area called the Eagles for home education children. This is open 2 days a week. This group is in the early stages and struggling to breakeven. This is currently under review, and we are changing ways in which we target children and families. The group will stay under review for this year.

Our Return sessions for Primary Education during holiday times are always full. We offer a day for Acorns (5-7 years), 25 places and a day for Oaks (8-11 years), 15 places.

Senior staff have been rewarded this year with long service performance bonuses.

There have been various CPD visits to the setting to view our practice and have consultancy meetings. These include Yorkshire Local Authority and Discovery School for training teachers.

Ruth and Oliver are expected to work in London in cooperation with Jan Dubiel, Early Years consultant and Hemsall's Consultancy on delivering keynote speeches in Leeds and in London on Birth to 3 Education.

A Glass workshop was held recently for staff wellbeing.

Financial review

The Pre School has experienced a surplus of £71,376 for the year.

It is the policy of the Pre School that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Pre School's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The Trustees have assessed the major risks to which the Pre School is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Plans for the future

There has been a meeting with Mr M Parrot of Melton Mowbray Trust and the new site development has been discussed. We hope to benefit in some way from the disruption of the building site and have plans to ask for new areas of "Forest School".

We remain positive for 2024-25.

Structure, governance and management

The Pre School is constituted as a charity under the standard Pre School Association Constitution 1993. Membership Number 23402N2194G. The Pre School is a registered charity, number 1022474

The Trustees who served during the year were:

C Sharpe (Chairperson)

R Sharpe

S Haynes-Sprason (Treasurer)

M Leeland

The Trustees' report was approved by the Board of Trustees.

C Sharpe (Chairperson)

Dated: 22 February 2024

HIND LEYS PRE SCHOOL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HIND LEYS PRE SCHOOL

I report on the financial statements of the Pre School for the year ended 31 August 2023, which are set out on pages 4 to 10.

Respective responsibilities of Trustees and examiner

The Pre School's Trustees are responsible for the preparation of the financial statements. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination being a qualified member of Mrs Annalise Lovett FCCA.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Newby Castleman LLP
Mrs Annalise Lovett FCCA
6 Forest Road
Loughborough
Leicestershire
LE11 3NP

Dated: 23 February 2024

HIND LEYS PRE SCHOOL

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted funds 2023 £	Total 2022 £
Income from:			
Donations and legacies	3	6,940	3,066
Charitable activities	4	598,347	470,530
Investments	5	28	1
Total		<u>605,315</u>	<u>473,597</u>
Charitable activities		<u>533,939</u>	<u>477,379</u>
Net income/(expenditure) and movement in funds		71,376	(3,782)
Reconciliation of funds:			
Total funds brought forward		<u>285,163</u>	<u>288,945</u>
Total funds carried forward		<u><u>356,539</u></u>	<u><u>285,163</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

HIND LEYS PRE SCHOOL

BALANCE SHEET

AS AT 31 AUGUST 2023

	Notes	2023 £	£	2022 £	£
Fixed assets					
Tangible assets	10		8,002		9,541
Current assets					
Cash at bank and in hand		349,588		276,674	
Liabilities					
Creditors: amounts falling due within one year	11	1,051		1,052	
Net current assets			348,537		275,622
Total assets less current liabilities			356,539		285,163
Funds of the Pre School					
Unrestricted funds			356,539		285,163
Total charity funds			356,539		285,163

The notes on pages 6 to 10 form part of these financial statements.

The financial statements were approved and authorised by the board of Trustees on 22 February 2024 and are signed on its behalf by:

C Sharpe (Chairperson)
Trustee

S Haynes-Sprason (Treasurer)
Trustee

HIND LEYS PRE SCHOOL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

Charity information

Hind Leys Pre School is an unincorporated charity.

1.1 Basis of preparation

The financial statements have been prepared in accordance with the Pre School's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Pre School is a Public Benefit Entity as defined by FRS 102.

The Pre School has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Going concern

At the time of approving the financial statements, the Trustees have a reasonable expectation that the Pre School has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the Pre School.

1.4 Incoming resources

Income is recognised when the Pre School is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the Pre School has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Resources expended

Expenditure is included in the financial statements as it become receivable or due. Expenses include VAT where applicable as the company cannot reclaim it.

HIND LEYS PRE SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies (Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Portacabin & Bungalow	10% cost per year
Fixtures, fittings & equipment	25% cost per year

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

2 Critical accounting estimates and judgements

In the application of the Pre School's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Income from donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations and gifts	6,940	3,066

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

4 Charitable activities

	2023 £	2022 £
Sales from charitable activities	589,830	463,036
Government grants	8,517	7,494
	<u>598,347</u>	<u>470,530</u>

5 Income from investments

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
Interest receivable	28	-	28	1	-	1
	<u>28</u>	<u>-</u>	<u>28</u>	<u>1</u>	<u>-</u>	<u>1</u>

HIND LEYS PRE SCHOOL

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

6 Charitable activities

	2023 £	2022 £
Staff costs	453,055	406,197
Staff training	3,383	4,044
Play equipment and materials	4,981	5,322
Food and consumables	10,183	9,615
Rent and rates	26,203	15,159
Light and heat	2,465	2,278
Insurance	188	1,046
Repairs, maintenance and refurbishment to bungalow	15,134	17,286
Printing and stationery	6,414	5,386
Telephone and internet	2,484	2,081
Sundry expenses	1,948	1,601
Bank charges	1,072	1,043
Depreciation	1,538	1,538
Accountancy and legal costs	4,891	4,783
	<u>533,939</u>	<u>477,379</u>
	<u>533,939</u>	<u>477,379</u>
Analysis by fund		
Unrestricted funds	<u>533,939</u>	
	<u>533,939</u>	
For the year ended 31 August 2022		
Unrestricted funds		<u>477,379</u>
		<u>477,379</u>

7 Employment costs

	2023 £	2022 £
Wages and salaries	<u>453,055</u>	<u>406,197</u>

8 Trustees

None of the Trustees (or any persons connected with them) received any remuneration or benefits from the Pre School during the year.

9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 AUGUST 2023

10 Tangible fixed assets

	Portacabin Bungalow equipment £	Fixtures, & fittings & equipment £	Total £
Cost			
At 1 September 2022	62,337	1,315	63,652
At 31 August 2023	62,337	1,315	63,652
Depreciation and impairment			
At 1 September 2022	52,551	1,315	53,866
Depreciation charged in the year	1,784	-	1,784
At 31 August 2023	54,335	1,315	55,650
Carrying amount			
At 31 August 2023	8,002	-	8,002
At 31 August 2022	9,786	(245)	9,541

11 Creditors: amounts falling due within one year

	2023 £	2022 £
Other creditors	1	2
Accruals and deferred income	1,050	1,050
	1,051	1,052

12 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 September 2022 £	Incoming resources £	Resources expended £	At 31 August 2023 £
General funds	285,163	605,315	(533,939)	356,539
Previous year:				
	At 1 September 2021 £	Incoming resources £	Resources expended £	At 31 August 2022 £
General funds	288,945	473,597	(477,379)	285,163