

Registered Charity: 1022336  
A Company Limited by Guarantee No. 2722361

**MATRIX ARTS CENTRE**

**ANNUAL REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31 AUGUST 2022**

**MATRIX ARTS CENTRE  
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FOR THE YEAR ENDED 31 AUGUST 2022**

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**MATRIX ARTS CENTRE  
LEGAL AND ADMINISTRATIVE INFORMATION  
FOR THE YEAR ENDED 31 AUGUST 2022**

**Directors:**

Dr S M Pinchin  
Mr D Griffiths  
Mrs K A Rushton  
Ms A M Crosweller (Appointed on 22<sup>nd</sup> September 2022)  
Mrs A Fegyveres-Nagy (Appointed on 22<sup>nd</sup> September 2022)

**Company Registered Number:**

02722361

**Charity Registered Number:**

1022336

**Registered & Business Office:**

15-17 The Nursery  
Sutton Courtenay  
Abingdon  
Oxon  
OX14 4UA

**Independent Examiner:**

Caroline Webster FCA  
UHY Ross Brooke  
Suite I Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

**Bankers:**

Barclays Bank PLC  
30 Market Square  
Witney  
Oxfordshire  
OX28 6BJ

**MATRIX ARTS CENTRE  
TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT)  
FOR THE YEAR ENDED 31 AUGUST 2022**

**Constitution**

The Charity is a company limited by guarantee and governed by its Memorandum and Articles of Association dated 9 March 1992.

**Principal Activity and Achievements**

Matrix Arts Centre is an arts education charity housed in a purpose-built, award-winning building owned by the charity. The main activity of the charity is the running of the music school but it also offers some art, dance, and fitness activities.

Matrix offers music scholarships for families who would otherwise be unable to afford it. Around 500 students aged from 2 years through to adults attend each week.

Students and supporters are given opportunities to take part in performances, take music and dance exams, and attend concerts and related social events, including our professional concert series 'Music at Matrix'.

**Financial Review**

The charity reported decreased income this year of £216,182 (2021: £218,754) and net surplus £6,907 (2021: £36,664). The Trustees ensure that adequate cash balances are held to meet liabilities, and that surplus funds are invested.

**Risk Management**

The Trustees regularly review the major risks which the charity faces and confirm that steps are taken where necessary to reduce those risks.

**Reserves Policy**

The Trustees aim to keep three months expenditure in free reserves.

**Recruitment and Appointment of New Trustees**

The trustees, whilst not having a formal recruitment policy, look for opportunities to appoint as trustees people who would be of benefit to the charity. Two additional trustees were appointed recently.

**Responsibilities of the Trustees**

The Trustees (who are also directors of the Matrix Arts Centre) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year. In preparing the financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

**MATRIX ARTS CENTRE  
TRUSTEES REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUATION)  
FOR THE YEAR ENDED 31 AUGUST 2022**

**Responsibilities of the Trustees (continued)**

The Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Public benefit**

The Trustees confirm that they have complied with the duty in Section 17(5) of the 2011 Charities Act to have due regard to public benefit guidance published by the Charity Commission.

The report has been prepared in accordance with section 419(2) of the Companies Act 2006 relating to small companies.

Approved by the Trustee Board on .....<sup>18<sup>th</sup> April, 2023</sup>.....



Dr S M Pinchin  
Trustee

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF  
MATRIX ARTS CENTRE**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 August 2022 which are set out on pages 5 to 10.

**Responsibilities and basis of report**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

  
Caroline Webster FCA  
UHY Ross Brooke

Windrush Court  
Abingdon Business Park  
Abingdon  
OX14 1SY

Date.....*21/4/23*

**MATRIX ARTS CENTRE**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 AUGUST 2022**

	Restricted Funds 2022	Unrestricted Funds 2022	Total Funds 2022	Total Funds 2021
	£	£	£	£
<b>Income and expenditure</b>				
<b>Incoming Resources from charitable activities</b>				
Fees received	-	202,145	202,145	196,724
Concert sales	-	4,461	4,461	-
Room Hire	-	9,159	9,159	6,233
Other Income	-	147	147	15,797
<b>Total income</b>	<b>-</b>	<b>216,182</b>	<b>216,182</b>	<b>218,754</b>
<b>Expenditure on charitable activities:</b>				
<b>Staff</b>				
Teachers fees	-	106,256	106,256	104,435
Administration fees	-	23,872	23,872	13,010
<b>Premises</b>				
Premises expenses	-	17,963	17,963	12,191
Insurance	-	4,157	4,157	3,917
Sundry	-	1,585	1,585	2,703
Depreciation –Building	2,400	9,395	11,795	11,795
<b>Support costs</b>				
Exam fees and music expenses	-	30,499	30,499	18,856
Advertising	-	199	199	-
Printing, postage, stationery and telephone	-	1,233	1,233	1,526
Sundry	-	3,136	3,136	1,982
Insurance	-	300	300	300
Depreciation – Plant & machinery	-	2,997	2,997	6,186
Other interest payable	-	4,083	4,083	4,049
Independent examiners fees	-	1,200	1,200	1,140
<b>Total Resources Expended</b>	<b>2,400</b>	<b>206,875</b>	<b>209,275</b>	<b>182,090</b>
<b>Net Income for the year</b>	<b>(2,400)</b>	<b>9,307</b>	<b>6,907</b>	<b>36,664</b>
Total funds brought forward	16,825	211,078	227,903	191,239
<b>Total funds carried forward</b>	<b>14,425</b>	<b>220,385</b>	<b>234,810</b>	<b>227,903</b>

The Statement of Financial Activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**MATRIX ARTS CENTRE  
BALANCE SHEET  
AS AT 31 AUGUST 2022**

	Notes	2022		2021	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible assets	3		289,670		304,463
<b>Current Assets</b>					
Cash at bank and in hand		91,950		89,363	
<b>Liabilities</b>					
Creditors - Amounts due within one year	4	(7,380)		(7,380)	
<b>Net Current Assets</b>			84,570		81,983
<b>Total Assets less Current liabilities</b>			374,240		386,486
Creditors- Amounts falling due after more than one year	4		(139,430)		(158,543)
<b>Net Assets</b>			<b>234,810</b>		<b>227,903</b>
<b>The Funds of the Charity</b>					
Unrestricted income funds	7		220,385		211,078
Restricted funds	7		14,425		16,825
<b>Total Charity Funds</b>			<b>234,810</b>		<b>227,903</b>

The notes on pages 7 to 10 form part of these accounts.

The directors are satisfied that the company was entitled to exemption under section 477 of the Companies Act 2006 and that members have not required an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

1. ensuring that the company keeps accounting records which comply with Section 386; and
2. preparing accounts which give a true and fair view of the state of the affairs of the company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of this Act relating to accounts, so far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions of the Companies Act 2006 relating to small companies and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102).

These financial statements were approved and authorised on 18<sup>th</sup> April, 2023

**ON BEHALF OF THE TRUSTEES**



Dr S M Pinchin (Trustee)

**MATRIX ARTS CENTRE  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 AUGUST 2022**

**1. Accounting Policies**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's accounts.

**(a) Basis of Accounting**

Matrix Arts Centre constitutes a public benefit as defined by FRS 102. The financial statements are prepared under the historical cost convention and in compliance with the Charities Act 2011, the Charities Statement of Recommended Practice (FRS 102), and FRS 102 (Effective 1 January 2019), The Financial Reporting Standard, applicable in the UK and Republic of Ireland. The financial statements have been prepared on a going concern basis. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

**(b) Company Status**

Matrix Arts Centre is a company limited by guarantee (incorporated in England and Wales on the 11<sup>th</sup> of June 1992). The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

**(c) Tangible Fixed Assets and Depreciation**

Tangible fixed assets are capitalised at historic cost less depreciation which is calculated to write off the cost of fixed assets on a reducing basis over their estimated useful economic lives to their estimated residual values at the following rates:

Freehold buildings	- 1% on cost and 10% for extension.
Office furniture	- 25% reducing balance.
Motor vehicles	- 25% reducing balance.

Assets are reviewed annually for impairment. The charity has a de-minimis limits of £100 for the capitalisation of fixed assets.

**(d) Income**

All income resources are included in the statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably, and it is probable that the income will be received. The following specific policies are applied to the following categories of income:

**Donations** – For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained, then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity, and it is probable that they will be fulfilled.

**Grants** – Income from government and other grants are recognised at fair value when the charity has entitlement after any performance conditions have been met, it is probable that income will be received, and the amount can be measured reliably.

**Donated goods, facilities, and services** – Donated facilities and donated professional services are recognised in income at their fair value when their economic benefit is probable, it can be measured reliably, and the charity has control over the item. Fair value is determined based on the value of the gift to the charity. For example, the amount the charity would be willing to pay in the open market for such facilities and services. A corresponding amount is recognised in expenditure.

**(e) Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is possible that the settlement will be required, and the amount of the obligation can be measured reliably. It is categorised under the following headings.

- Charitable expenditure – These are costs incurred on the charitable activities, including support costs and costs relating to the governance of the charity apportioned to charitable activities.

**MATRIX ARTS CENTRE  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022**

- All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly. Resources expended are recognised in the year to which they relate. Irrecoverable VAT is included in the relevant heading.

**2. Fund Accounting**

Unrestricted funds are general funds that are available for use at the trustee's discretion in the furtherance of the objects of the charity. Designated funds are those earmarked by the trustees for use in a particular area or for specific areas.

**3. Fixed Assets**

	Freehold Land	Freehold Buildings £	Plant and Machinery £	Total £
<b>Cost:</b>				
At 1 September 2021	120,042	230,330	115,686	466,058
Additions	-	-	-	-
Disposals	-	-	-	-
<b>At 31 August 2022</b>	<b>120,042</b>	<b>230,330</b>	<b>115,686</b>	<b>466,058</b>
<b>Depreciation:</b>				
At 1 September 2021	-	57,895	103,700	161,595
Disposals	-	-	-	-
Charge in year	-	11,795	2,997	14,792
<b>At 31 August 2022</b>	<b>-</b>	<b>69,690</b>	<b>106,697</b>	<b>176,387</b>
<b>Net Book Value:</b>				
<b>At 31 August 2022</b>	<b>120,042</b>	<b>160,640</b>	<b>8,990</b>	<b>289,672</b>
<b>At 31 August 2021</b>	<b>120,042</b>	<b>172,435</b>	<b>11,986</b>	<b>304,463</b>

**4. Creditors – Amounts due within one year**

	2022 £	2021 £
Other creditors and accruals	7,380	7,380
	<b>7,380</b>	<b>7,380</b>

**Creditors – Amounts falling due after one year**

	2022 £	2021 £
Other loans	139,431	158,543

There is a charge on borrowings held over the freehold land and buildings.

**MATRIX ARTS CENTRE  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022**

**5. Related Party Transactions**

No trustee received any remuneration or expenses during the year.  
The charity contracted self-employed teachers during the year.  
There are no employees earning over £60,000.

The charity has a loan from a related party, Lindsay MacKenzie, the centre Manager. There is a repayment plan in place. At the year end the outstanding amount was £107,316 (2021: £119,598).

**6. Comparative 2021 Statement of Financial Activities**

	<b>Total Funds 2021</b>	<b>Total Funds 2020</b>
	<b>£</b>	<b>£</b>
<b>Incoming Resources from charitable activities</b>		
Fees received	196,724	196,789
Concert sales	-	1,765
Sheet music sales	-	67
Room hire	6,233	7,143
Other Income	15,797	1,459
<b>Total income</b>	<b>218,754</b>	<b>207,223</b>
<b>Expenditure on charitable activities:</b>		
<b>Staff</b>		
Teachers fees	104,435	93,238
Administration fee	13,010	15,337
<b>Premises</b>		
Rent and rates	12,191	13,868
Insurance	3,917	3,877
Sundry	2,703	3,546
Depreciation – land and building	11,795	11,795
<b>Support costs</b>		
Exam fees and music expenses	18,856	31,406
Advertising	-	215
Printing, postage, stationery and telephone	1,526	1,601
Sundry	1,982	569
Insurance	300	300
Depreciation –plant and machinery	6,186	6,057
Other interest payable	4,049	5,386
	1,140	1,104
<b>Total Resources Expended</b>	<b>182,090</b>	<b>188,299</b>
<b>Net Income for year</b>	<b>36,664</b>	<b>18,924</b>
Total funds brought forward	191,239	172,315
<b>Total funds carried forward</b>	<b>227,903</b>	<b>191,239</b>

**MATRIX ARTS CENTRE  
NOTES TO THE ACCOUNTS (CONTINUED)  
FOR THE YEAR ENDED 31 AUGUST 2022**

**7. Analysis of net assets between funds**

	<b>Restricted</b>	<b>Unrestricted Funds</b>	<b>Total 2022</b>
Tangible Fixed assets	14,425	275,245	289,670
Current Assets	-	91,950	91,950
Liabilities	-	(146,810)	(146,810)
Net assets at 31 August 2022	<u>14,425</u>	<u>220,385</u>	<u>234,810</u>

The restricted fund relates to grants amounting to £26,000 for the new extension in 2018. The fund is being written off over the period over which the extension is being depreciated. The VWHDC has a charge on the building which will be removed if the charity is still using the extension ten years from 2018.