

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	3
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Section A	Reference and administration details
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Charity name	44th Norwich (1st Old Catton) Scout Group
Other names the charity is known by	
Registered charity number (if any)	1 0 2 0 3 3 0
HQ registration number	
Charity's principal address	c/o 3 Thorpe Hall Close Thorpe St Andrew <div style="display: flex; justify-content: space-between; border-top: 1px solid black; padding-top: 5px;"> Postcode N R 7 0 T H </div>

Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	James Barnett	Group Scout Leader	
2	Sue Pearson	Chair	
3	Kieran Pratt	Beaver Leader	
4	Trish Cresswell	Beaver Leader	
5	Chris Cliffe	Trustee	
6	Rachael Claxton	Trustee	
7	Mark McCall	Trustee	
8	Amber Cresswell	Beaver Leader	
9	Philippa Sugg	Treasurer	
10	Sam Norman	Secretary	
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Financial Auditor	John Nuthall	10 Swansway, Old Catton, Norwich

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Section B	Structure, governance and management
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Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the the school and other Scout Groups. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Each section runs its own meetings once a week during school term time. This may be either in the Lodge Lane HQ or elsewhere in the community. As part of a structured programme, these meetings help the young people learn and develop themselves with a view to putting these attributes into practice at camps and other events held away from the immediate local area. This culminates in a chance to show independence and confidence away from the family environment.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Each section has held at least one night away experience for their young people which goes to widely cover the main objectives of our Scout Group within the Scout Association. The number of adult volunteers has increased whilst the number of Young People has remained basically the same. The Executive Committee has worked to prepare for Transformation (as a Trustee Board) and at the same time progressed with improving the Group Governance. There has been a particular focus of finance (income against expenditure) which led to a rise in subscriptions to £45/term. A plan is in effect to increase the number of YP to 108, so offsetting the prospect of further rises in subs.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £9 000

The Group held reserves at this level at the end of the financial period.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

<p>Investment Policy</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.</p> <p>The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.</p>

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	signed on original	
Full name(s)	James Barnett	
Position (eg Secretary, Chair)	Group Scout Leader	
Date	1 5 1 1 2 3	

44th Norwich (1st Old Ca
Receipts and Payments Account

RECEIPTS		
Donations, Legacies and similar income		
	Subscriptions	
	Donations	
	Gift Aid	
	Other Similar Income	
		Sub Total
Grants		
	Maintenance Grant	
	Other Grants	
		Sub Total
Camps and Events Income		
	Other	
		Sub Total
Fundraising Events (Gross)		
	100 CLUB	
	Easy Fundraising	
	Broadland Lottery	
	Other	
		Sub Total
Scout Hut Income		
	Hire of Building	
	Hire of Equipment	
		Sub Total
Investment Income		
	Bank Interest	
		Sub Total
Other		
	Refund from Anglia Water	
	Scout Scarves	
		Sub Total
		TOTAL GROSS INCOME

Asset and investment sales etc		
		TOTAL RECEIPTS

44th Norwich (1st Old)
Receipts and Payments Account

PAYMENTS		
Scouting Costs		
	Membership Subscriptions paid to Northern Norwich District	
	Programme expenses	
	Adult Support and Training	
	Adult uniform	
	Badges (Norfolk Scout Shop)	
	OSM Membership Fees	
	Hardship fund	
		Sub Total
Utilities, Rent, Insurance		
	Rent	
	Water and sewage	
	Electricity	
	Gas	
	Insurance	
	WiFi	
	Bank Charges	
		Sub Total
Equipment		
	Equipment Procurement	
	Equip Maintenance	
		Sub Total
Maintenance		
	Cleaning Contract	
	Cleaning sundries	
	Fire safety	
	Misc maintenance	
		Sub Total

Activities and Events		
	Scout Activities	
	Refunds from overpayments	
		Sub Total
AGM and Trustee Expenses		
	Scout Rewards	
	AGM	
	Leader Social	
	Sundries	
		Sub Total
Fundraising		
	Other	
	Event 1	
	Event 2	
		Sub Total
		TOTAL GROSS EXPENDITURE
Asset and investment purchases		
		TOTAL PAYMENTS

	Net of receipts (payments)
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Transfers between funds

Cash funds last year

Cash fund this year end

atton) Scout Group Charity Number 1022330

at for the year from 1st April 2022 to 31st March 2023

General 2022/2023 £	Gold 2022/2023 £	Beavers 2022/2023 £	Cubs 2022/2023 £	Scouts 2022/2023 £	Scouts Camp 2022/2023 £
9,179.72					
10,776.61					
-					
19,956.33	-	-	-	-	-
-					
-	-	-	-	-	-
3,473.22				300.00	616.02
3,473.22	-	-	-	300.00	616.02
473.96					
250.33					
121.00					
2,066.62					8,322.58
2,911.91	-	-	-	-	8,322.58
3,929.97					
-					
3,929.97	-	-	-	-	-
41.47	160.54	1.00	0.52	0.09	3.07
41.47	160.54	1.00	0.52	0.09	3.07
2,650.56					
94.91		42.00			
2,745.47	-	42.00	-	-	-
33,058.37	160.54	43.00	0.52	300.09	8,941.67

-					
33,058.37	160.54	43.00	0.52	300.09	8,941.67

Catton) Scout Group Charity Number 1022330

Account Statement for the year from 1st April 2022 to 31st March 2023

General	Gold	Beavers	Cubs	Scouts	Scouts Camp
2022/2023	2022/2023	2022/2023	2022/2023	2022/2023	2022/2023
£	£	£	£	£	£

5,130.00					
2,852.13		197.63			70.00
457.51					
1,464.60					
314.50					
-					
10,218.74	-	197.63	-	-	70.00
-					
-					
1,564.19					
3,871.67					
1,651.72					436.24
421.17					
72.00		62.00	54.00		62.00
7,580.75	-	62.00	54.00	-	498.24
2,100.00					
112.05					
2,212.05	-	-	-	-	-
1,516.26					
165.50					
93.36					
21.00					
1,796.12	-	-	-	-	-

-					11,894.28
5,200.07					
5,200.07	-	-	-	-	11,894.28
-					
577.96					
-					
-					
577.96	-	-	-	-	-
1,439.62					1,272.50
-					
-					
1,439.62	-	-	-	-	1,272.50
29,025.31	-	259.63	54.00	-	13,735.02
-					
29,025.31	-	259.63	54.00	-	13,735.02

4,033.06	160.54	(216.63)	(53.48)	300.09	(4,793.35)
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-	16,099.43	19,640.46	-	887.52	-	463.36	-	738.40	-	2,117.96
	17,166.66	23,395.82		1,104.15		516.84		438.31		6,911.31
	5,100.29	43,196.82		-		-		-		-

Total	Total
2022/2023	2021/2022
£	£

9,179.72	18,129.23
10,776.61	9,038.39
-	-
-	-
19,956.33	27,167.62
-	-
-	-
-	-
-	-
4,389.24	-
4,389.24	-
473.96	-
250.33	-
121.00	-
10,389.20	1,928.30
11,234.49	1,928.30
3,929.97	5,109.28
-	-
3,929.97	5,109.28
206.69	
206.69	-
2,650.56	-
136.91	-
2,787.47	-
42,504.19	34,205.20

-	-
42,504.19	34,205.20

Total
2022/2023
£

Total
2021/2022
£

5,130.00	4,987.50
3,119.76	352.00
457.51	403.00
-	732.14
1,464.60	450.84
314.50	-
-	-
10,486.37	6,925.48
-	-
-	2,735.14
1,564.19	600.61
3,871.67	497.00
2,087.96	1,296.23
421.17	-
250.00	96.00
8,194.99	5,224.98
2,100.00	2,331.40
112.05	-
2,212.05	2,331.40
1,516.26	1,342.35
165.50	570.46
93.36	-
21.00	-
1,796.12	1,912.81

11,894.28	7,346.25
5,200.07	
17,094.35	7,346.25
-	-
577.96	-
-	-
-	392.13
577.96	392.13
2,712.12	25.00
-	-
-	-
2,712.12	25.00
43,073.96	24,158.05
-	-
43,073.96	24,158.05
(569.77)	10,047.15

- 666.21

49,533.09

48,297.11 49,533.09

Scrutineer's report to the trustees

Scrutineer's Report to the Trustees of the [44th Norwich (1st Old Catton) Scout Council

I report on the accounts of the Group/District for the year ended 2022-2023.

Respective responsibilities of Trustees and Scrutineer

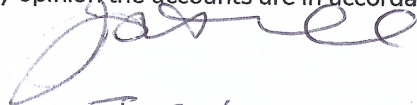
As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out in file named "44th Norwich Scout Group 22-23 Accounts FINAL.xlsx"

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.



Name: JOHN NUTTALL FCCA
Address: 10 SWANSGATE
..... 1ST OLD CATTON
..... NORWICH
Date: 20/3/23