

Trustees' Annual Report

For the period

From (start date)

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| 0 | 1 | 0 | 4 | 2 | 4 |
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 to end date

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| 3 | 1 | 0 | 3 | 2 | 5 |
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Section A Reference and administration details

Charity name

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| 1st Metheringham Scout Group | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Other names the charity is known by

| | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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Registered charity number

| | | | | | | |
|---|---|---|---|---|---|---|
| 1 | 0 | 2 | 2 | 2 | 6 | 5 |
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HQ registration number

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| 3 | 0 | 6 | 1 | 0 | 1 |
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Charity's principal address

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| Scout Hut r/o Star and Garter, | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Princes Street | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Metheringham | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Postcode | L | N | 4 | | 3 | H | F | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | Trustee Name | Office (if any) | Dates acted if not for whole year |
|----|----------------|-----------------|-----------------------------------|
| 1 | Andrew Peall | Chair | |
| 2 | Emma Bembridge | Lead Voluteer | |
| 3 | Kerry Hawbrook | None | |
| 4 | Adam Townsend | None | |
| 5 | | | |
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| 14 | | | |
| 15 | | | |

Names and addresses of advisers

| Type of advisor | Name | Address |
|----------------------|---------------------|--|
| Independent Examiner | Wright, Lilley & Co | 55-57 High St, Metheringham, Lincoln LN4 3DZ |
| | | |
| | | |
| | | |

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 6 Trustees (including 1 Ex Officio Trustees, and 4 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

Section B**Structure, governance and management (continued)****Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C**Objectives and activities****The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D**Achievements and performance**

Weekly meetings of all sections during school term times including a full and varied programme of activities both physical and intellectual.

Residential camps and events covering all sections at various locations across the county. These include group only and district organised events as well as a complete group event inclusive to parents and carers.

Participation in annual formal ceremonial events such as St Georges day and Remembrance day parades.

Section E**Financial Review****Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 24 months running costs, circa £18,000.

The Group held reserves of approximately £18,500 against this at year end. This is above the level required for operating expenses. However this can be explained by waiting for invoice to come in for building maintenance work carried out in March 2025

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements.

Section F**Other Optional Information**

In 2026 it will be the Lincolnshire Poacher international scouting Jamboree and it is our intention for our Scout Troop (Full week camp) and Beaver Colony (Taster Day) to attend.

Organisation for this has already begun and there are numerous events planned to raise funds in order to keep costs down so that this event can be opened up to as many families as possible.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature

| | |
|---|--|
|  | |
|---|--|

Full name

| | |
|---------------------|--|
| Andrew Robert Peall | |
|---------------------|--|

Position (eg Secretary, Chair)

| | |
|-------|--|
| Chair | |
|-------|--|

Date

| | | | | | |
|---|---|---|---|---|---|
| 1 | 3 | 1 | 1 | 2 | 5 |
|---|---|---|---|---|---|

Metheringham Scout Group - Summary of Accounts as at: 31/3/2025

| | Opening balance | Current balance |
|---------------------------|------------------------|------------------------|
| Current Account | 19,452.70 | 20,971.28 |
| Cash | 0.00 | 0.00 |
| Total in bank/cash | 19,452.70 | 20,971.28 |

| | Income | Expenditure | Surplus/deficit year to date |
|------------------------------------|---------------|--------------------|-------------------------------------|
| Totals - year to date | 26,553.62 | 25,035.04 | 1,518.58 |
| Activities/Events/Camps | 12,184.99 | 14,443.96 | -2,258.97 |
| Equipment | 0.00 | 1,778.33 | -1,778.33 |
| Postage & Stationery | 0.00 | 37.92 | -37.92 |
| Licences/memberships/accreditation | 0.00 | 4,600.00 | -4,600.00 |
| Subs/Gift Aid | 9,205.43 | 0.00 | 9,205.43 |
| Donations | 0.00 | 0.00 | 0.00 |
| Travel | 0.00 | 0.00 | 0.00 |
| Other costs/income | 5,163.20 | 4,174.83 | 988.37 |
| Interest | 0.00 | 0.00 | 0.00 |

1st Metheringham SCOUT COUNCIL
Annual General Meeting

3rd July 19:30 2025
Metheringham Scout Hut

AGENDA

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
 - a. Approve the minutes of the Annual General Meeting held on 04/07/2024
 - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
 - c. Note the Group's financial year
 - d. Agree the number of members that may be appointed to the Trustee Board
 - e. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
- 4. Review of the previous year**
 - a. The Group Lead Volunteer's review of Scouts in the 1st Metheringham Sout Group
 - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
 - a. Independent Examiner Wright, Lilley & Co
- 6. Closing remarks**

1st Metheringham SCOUT COUNCIL
Annual General Meeting

Minutes of the AGM held on 3rd July 2025

Chair (Andrew Peall) made Health & Safety and domestic announcements.

1. Introduction and welcome

Chair

Welcomed members of the Group Scout Council and Tracey Everatt for attending the AGM

2. Apologies for absence

Chair:

We've received apologies from Lisa Pearce-Williams, Dave McWilliam and Amanda Robb for their absence today.

3. Governance topics

Chair:

We'll use this part of the meeting to make sure the charity's foundations are in good order

3a. Approve the minutes of the Annual General Meeting held on 04/07/2024

Chair:

The Group Trustee Board have reviewed the minutes of the previous AGM at their meeting held on 04/07/2024. I put forward these minutes are taken as read and ask the Group Scout Council to agree they're a true record of that meeting.

Seconded by Kristie French / Approved by show of hands.

3b. Adopt the model constitution from Policy, Organisation and Rules (POR)

Chair:

In line with the recommendation from Scout Headquarters, the Group Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules. A copy of this was available for review and inspection prior to this meeting, and copies are also available at this meeting.

Seconded by Kim Smith / Approved by show of hands.

3c. Note the Group's financial year

Chair:

Can the Group Scout Council members please note our charity's financial year is 1 April to 31 March.

3d. Approve appointed and community members of the Group Scout Council

Chair notes the Group Scout Council can admit other people to membership. Chair advised that there are no additional nominations to the Group Scout Council at this meeting.

3e. Agree the number of members that may be appointed to the Trustee Board

Chair:

Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The Group Scout Council must agree the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 4 people are appointed. I propose the Group Scout Council approves that recommendation.

Approved by show of hands.

3f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)

Chair:

The Group Scout Council must agree its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the quorum should be set at 10 people. Does the Group Scout Council approve that recommendation?

Approved by show of hands.

4. Review of the previous year

Chair:

Requested the Group Lead Volunteer to reflect on the activities of the past year.

4a. The Group Lead Volunteer's review of Scouts in the 1st Metheringham Scout Group

Group Lead Volunteer (Emma Bembridge).

Noted that we have had presentations from some sections already and that remaining sections will present later. Metheringham remain to be a very active group, this is reflected in the fact that for the second year running we were presented with the District Commissioners Challenge shield at this years St Georges Parade in Sleaford. I love that fact that we also do a lot of group wide activities such as the family camp held last September which was a huge success and enjoyed by all who attended. Other group events like St Georges and Remembrance Day parades are the more formal events but are also well attended. Usually, we end the Scouting year with a party, and this year is no exception as we have our pool party planned for a couple of weeks' time. I'd like to echo what Andy said early that none of this would be possible without the help and support of all the leaders here this evening. I'd like to welcome Dave Janney to the group who officially became a leader a few weeks ago. We also have 4 more people in the process of becoming fully fledged leaders Hanah, Claire, Phil and Chloe and I think it's just brilliant that we have a vibrant group of volunteers. In terms of growth, it was only Sleaford district that grew numbers in Lincolnshire last year, this gained us a nice award as a district. Our group has completely full Scout and Beaver sections with two very healthy Cub sections as well. We will continue to support other groups, and we have people on the waiting list so the more leaders we have the better especially if anyone would like to run a squirrel section or help us set up a second Scout Troop. Thankyou to all the volunteers who make Metheringham such a vibrant and active group.

Chair thanked the Group Lead Volunteer for their review.

4b. Receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts

Chair noted that the Group Trustee Board has approved the Annual Report and Statement of Accounts, and has received the report on the accounts from the Independent Examiner, Wright, Lilley & Co

Chair asked the Group Treasurer to give their explanation of the Statement of Accounts.

Treasurer (Kristie French).

Noted that income was circa £26,500 and that expenditure was circa £25,000. The majority of the financial throughput is down to expenditure on camps and events. Hut Maintenance has been a big drain on funds with items having to be replaced like Taps, Oven, smoke detectors etc. Even though the books show a positive for the year we still have outstanding invoices to clear that will reduce this income. Looking into next year we still have some large maintenance items to complete such as the boiler, radiators and camping equipment to replace. Our independent examiner is happy with our accounts and the group remains in a good overall financial position.

Chair invited questions from the floor regarding the Annual Accounts, none received.

Chair thanked the Treasurer Kristie French

5. Making appointments

Chair:

Noted that we now use this part of the meeting to confirm the setup of the charity until the next AGM. Annual appointments are no longer needed as Trustee Board members now have a three-year term before requiring re-appointment. The current board members are as follows:

- Andrew Peall – Chairman (until AGM 2027, will not be re-appointed)
- Kristie French – Treasurer (will require re-appointment at 2027 AGM)
- Amanda Robb – Board Member
- Phil Bayliss – Board Member
- Wayne Smith – Board Member
- Emma Benbridge – ex officio member along with section Leaders.

Chair gave thanks to all the trustee board members for their work over the past year and noted that it's only with a well-functioning trustee board that the group can be as successful as it is.

5a. Appoint the Independent Examiner

Treasurer proposes Wright, Lilley & Co

Chair confirmed that Wright, Lilley & Co has been proposed, seconded and is qualified for the role, and asked for a show of hands to approve Wright, Lilley & Co nomination. Approved

6. Closing remarks

Chair closed the AGM, thanked everyone for attending and outlined the presentations to be made during the remainder of the evening.

1st Metheringham Scout Group

ANNUAL GENERAL MEETING Financial Year 2024 / 2025

Attendance

| No. | Name | No. | Name |
|-----|--------------------|-----|------|
| 1 | Andrew Peall | 26 | |
| 2 | Deborah Peall | 27 | |
| 3 | Greg Darling | 28 | |
| 4 | Tracey Everatt | 29 | |
| 5 | Stacey Barnett | 30 | |
| 6 | Jon Riggall | 31 | |
| 7 | Phil Bayliss | 32 | |
| 8 | Katie Bayliss | 33 | |
| 9 | Lindsay Freeman | 34 | |
| 10 | Kristie French | 35 | |
| 11 | Wayne Smith | 36 | |
| 12 | Kim Smith | 37 | |
| 13 | Ricky McInrue | 38 | |
| 14 | Hannah McInrue | 39 | |
| 15 | Dave Janney | 40 | |
| 16 | Wayne Bedford | 41 | |
| 17 | Natasha Bedford | 42 | |
| 18 | Dearette Bedford | 43 | |
| 19 | David Bedford + 1 | 44 | |
| 20 | Louise Hansord + 4 | 45 | |
| 21 | Emma Bembridge | 46 | |
| 22 | | 47 | |
| 23 | | 48 | |
| 24 | | 49 | |
| 25 | | 50 | |

1st Metheringham Scout Group

ANNUAL GENERAL MEETING Financial Year 2024 / 2025

Accounts

Metheringham Scout Group - Summary of Accounts as at: 31/3/2025

| | Opening balance | Current balance |
|---------------------------|------------------|------------------|
| Current Account | 19,452.70 | 20,971.28 |
| Cash | 0.00 | 0.00 |
| Total in bank/cash | 19,452.70 | 20,971.28 |

| | Income | Expenditure | Surplus/deficit year to date |
|------------------------------------|------------------|------------------|------------------------------|
| Totals - year to date | 26,553.62 | 25,035.04 | 1,518.58 |
| Activities/Events/Camps | 12,184.99 | 14,443.96 | -2,258.97 |
| Equipment | 0.00 | 1,778.33 | -1,778.33 |
| Postage & Stationery | 0.00 | 37.92 | -37.92 |
| Licences/memberships/accreditation | 0.00 | 4,600.00 | -4,600.00 |
| Subs/Gift Aid | 9,205.43 | 0.00 | 9,205.43 |
| Donations | 0.00 | 0.00 | 0.00 |
| Travel | 0.00 | 0.00 | 0.00 |
| Other costs/income | 5,163.20 | 4,174.83 | 988.37 |
| Interest | 0.00 | 0.00 | 0.00 |

1st Metheringham Scout Group

ANNUAL GENERAL MEETING Financial Year 2024 / 2025

Accounts – Independent examiners report

Independent examiner's report on the accounts

Section A Independent Examiner's Report

Report to the trustees

On accounts for the year ended Charity no (if any)

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement ~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete {} if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

Name:

Relevant professional qualification(s) or body

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No issues for

1st Metheringham Scout Group

Independent Examiners Report
For the year ended 31st March 2025

| | |
|---|-----------|
| Bank balance at 1 st April 2024 | 19,052.70 |
| Income for the year. | 26,553.62 |
| Expenses for the year | 25,035.04 |
| Bank balance at 31 st March 2025 | 20,971.29 |


.....
E Moss-Wright