



Trustees' Annual Report for the period

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|------|-------------------|-------|------|----|-----------------|-------|------|
| From | Period start date | | | To | Period end date | | |
| | Day | Month | Year | | Day | Month | Year |
| | 01 | 09 | 2024 | | 31 | 08 | 2025 |

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|------------------|-----------------------------------|---|
| 1 | Pauline Snelson | Chairperson | | |
| 2 | Jill Hasler | Secretary | | |
| 3 | Sandy Milsom | | | |
| 4 | Rebecca Wainwright | Treasurer | | |
| 5 | Natalie Corbett | Business Manager | | |
| 6 | Margaret Park | | | |
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
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Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity’s trusts

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|---|--|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Unincorporated Charitable Trust |
| Trustee selection methods (eg. appointed by, elected by) | Appointed and elected by the charity’s members |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

Bollington Pre-School is registered with OFSTED registration number EY452060 and is a member of the Early Years Alliance, the largest national Early Years education charity.

Trustees are made up of parents and former parents of children attending the Pre-School, and members of the local community including retired teachers and a retired speech and language therapist. Trustees complete DBS checks in line with statutory requirements. Trustees meet once per term and visit the Pre-School regularly. They are in regular email contact and work collaboratively on all aspects of the role. Induction and training takes place as part of our regular meetings. Trustees have access to the Early Years Alliance ‘Educare’ online training courses.

The Pre-School has an Early Years Manager and Early Years Business Manager, two Deputy Managers and a SENDCo. The Early Years Manager is our Designated Safeguarding Lead and one of our Deputy Managers is the Deputy Designated Safeguarding Lead.

We have trustees and indemnity insurance to enable us to manage risk. Trustees conduct annual performance appraisals of the Pre-School managers. The designated safeguarding lead regularly reviews our policies and procedures and attends cluster meetings with other Safeguarding leads within the local area. Staff members are Paediatric First Aid trained. Basic Safeguarding training is updated regularly.

The environment is checked daily for Health & Safety risk, and we use risk assessments in relation to trips, activities and equipment.

Trustees' visits over the year included reviews of:

Health & Safety in November 2024 by Margaret Park; Finance in December 2024, March 2025, April 2025 by Rebecca Wainwright and Pauline Snelson; and Deputy Manager Well-being by Sandy Milsom and Pauline Snelson in July 2025.

We are aware of the need for diversity within the Committee and would like to recruit more parents and carers; and for transparency in reporting our challenges as well as our achievements and how we are managing these.

Section C

Objectives and activities

Bollington pre-school is a positive, safe and inclusive environment where we can play, learn and grow together.

The pre-school aims to:

- provide a secure, safe, nurturing and respectful environment that enables children to be safe and happy.
- build positive relationships with adults and peers, explore and learn and develop.
- work in partnership with parents and carers, and other agencies, to ensure we are meeting children's individual needs and enabling them to explore their full potential.
- value each individual child, to know them - their likes, their interests and their own experiences so we can build and expand their curiosity and learning.
- support our children to be kind, caring, respectful and to have a positive attitude.
- encourage children to explore, to be curious and confident, helping them to develop a strong sense of self-esteem and self-worth, preparing them for the next stage in their learning journey.
- meet the needs of all children, inspiring them by offering a wide and holistic learning environment with diverse learning opportunities where they can learn through exploration and play.
- have a highly qualified and experienced team, who work together with a shared sense of purpose which will have a positive impact on the children's learning and development.
- explore opportunities and engage with the people and organizations that make up our local community, allowing children to have new learning chances and experiences.

The charity works for the public benefit through.

- its status as a non-profit making organisation where any profits made are used to extend and develop the Pre-School provision.
- its work with other schools and agencies to ensure that the education given by the pre-school links to the children's future learning and supports all areas of their development.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public

The pre-school is accommodated in a spacious building that provides a

benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

stimulating environment for the children. There are three rooms:

The large room accommodates the 3-5-year-old children and has a construction area, reading corner, home corner, craft area and areas for role play and music.

The second room accommodates the 2-3-year-old children and has a construction area, reading corner, home corner, craft area and areas for role play and music.

The third room is a multi-sensory room which includes bubble tubes and podium, light ladders, fibre optic lights, bubble tubes, sound equipment and musical equipment. This room was refurbished in April 2024.

There is a large and inviting secure outdoor play area which has a planting area, an area for reading and storytelling with sensory plants and an area for riding and free play. There is also a large undercover area which has sand play and some role play.

The pre-school employs 10 staff who work a mixture of full- and part-time hours with the children. We have one staff member who has qualified teacher status, 6 staff with a Level 3 childcare qualification and 3 staff unqualified.

With the support of pre-school, 1 member of staff is completing Level 5 training.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteer contributions:

- Trustees volunteered their time over the year to support staff with activities during events such as the local Speech and Language Therapy drop-in advice session next door, the annual Photographer's visit, Christmas activities and at the summer Open Day.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Achievements:

- Staff training undertaken across a range of areas for some staff in addition to mandatory training: e.g. Sensory Processing, Emotional Literacy Support, Behaviour Support, Manual Handling. One member of staff is continuing Level 5 training with the support of Pre-School.
- Level 5 (highest ranking) for unannounced Food Hygiene Inspection.

- Community activities such as visits to the Bollington fire station, Memorial Garden and bakery and a visit to nursery from our local police (for educational reasons...).
- Leavers' Graduation with the Bollington Town Mayor & leavers celebration party took place in July.
- We held an Open day which included activities for children and families alongside a community tabletop sale of children's toys and clothes.
- Internal large Victorian window frames cleaned and painted in the summer holidays by a former local grandparent in preparation for installation of secondary glazing.
- Building lease renewed with landlord for a further 10 years with a small annual rent increase.

Background challenges:

2024 – 2025 has continued to present financial challenges for the UK Pre-School sector. Operating costs included a 6.7% rise in wages and utility bills remain high. This year, there was a significant increase in our insurance costs through the Early Years Alliance. Several items of domestic equipment had to be replaced or repaired. New resources are purchased solely from fundraising activities and local grants. We opened an additional higher interest savings account.

Some children with additional needs require a consistent level of one-to-one skilled and responsive adult attention during a period of developmental assessment when they start at Pre-School. The subsequent application process for additional SEND (Special Educational Needs and Disability) funding from the Local Authority is becoming more complex. The cost of employing extra staff at this stage - to ensure that all our children's needs are met – must be covered by Pre-School.

Staff well-being is a major priority as retention and recruitment of staff across the Early Years sector continues to be challenging.

Bollington pre-school staff supported each other to work with great dedication during this year. A small staff bonus was paid at the end of the year. Trustees provided some voluntary support for activities with the children during the year.

As Chair of Trustees, I would like to thank our families – parents, carers, grandparents - who have supported all our fundraising activities and our staff who continue to give so much to making Bollington Pre-School a happy place to be. Thank you also to the local community, Town Council and local businesses that continue to support pre-school's activities and enable us to enhance our equipment and resources for the benefit and enjoyment of our pre-School children.

Brief statement of the charity's policy on reserves

We have a Reserves Savings Account and Reserves Policy to maintain adequate funds in our bank account/savings account to cover running costs for 3 months, including staff wages and redundancy costs. This is reviewed at regular Committee meetings.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The core income into the pre-school is through Government funding for Early Years education. We receive additional fee income from families who pay for childcare directly. The bulk of the pre-school income comes from the Free Early Education Entitlement (FEEE) 15 hours universal funding for 3 – 4 years olds and extended funding of up to 30 hours for the working parents/carers of 2-4-year-olds. We offer 15-hours per week to disadvantaged 2-year-olds. A small number of children attending pre-school as in receipt of Early Years Pupil Premium (EYPP)

Our main expenditure is staff costs. Staff costs rose again in April 2025 with a 6.7 % increase in the National Living wage and equivalent increases for managerial staff. This year, a rent increase was due with the renewal of the building lease for the next 10 years.

Grants/Fundraising events:

- Halloween cake sale: £59.00.
- Staff member ran a half-Marathon, October 2024: £275.00
- Xmas 2024 raffle and tombola: £321.00.
- Commission from photographer visit/Class fundraising Christmas cards etc: £106.00
- Tesco Bags for Life: £500.00
- Tabletop donation: £37.00
- Easy Fundraising: £276.00
- Parent/carer donations: £259.00

Section F Other optional information

[Empty box for optional information]

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

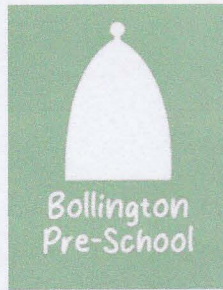
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| Signature(s) | | |
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| Full name(s) | Pauline Snelson | |
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| Position (eg Secretary, Chair, etc) | Chairperson | |
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Date

January 2026



Bollington Pre-School
Accounts Year End 31st August 2025

| | 2025 | 2024 |
|-------------------------------------|-----------------|-----------------|
| Income | | |
| Fees | £38,900 | £47,360 |
| Funding | £140,832 | £149,636 |
| Other | - | £1,500 |
| Fundraising & Donations | £1,833 | £6,516 |
| | £181,565 | £205,012 |
| Expenditure | | |
| Employee Costs | £136,683 | £157,678 |
| Statutory Sick Pay | £47 | £91 |
| Rent | £7,917 | £7,500 |
| Insurance | £2,120 | £928 |
| Equipment & Art Supplies | £2,690 | £2,499 |
| Food & Cleaning inc cleaner costs | £9,873 | £6,189 |
| First Aid Resources | £41 | £74 |
| Printing, stationary & photocopying | £640 | £708 |
| Training | £11 | £938 |
| Gas & Electric | £4,109 | £4,376 |
| Telephone & Internet | £802 | £930 |
| Waste collection | £1,732 | £1,428 |
| OFSTED | £35 | £70 |
| Legal & Professional | £74 | £80 |
| Water & Sewerage | £3,018 | £1,375 |
| Maintenance | £2,049 | £1,440 |
| Annual Renewals/Licenses | £955 | £1,823 |
| Office costs | £677 | £623 |
| Other | £1,103 | £1,782 |
| Depreciation | £1,319 | £1,549 |
| Bank Charges & Interest | -£817 | -£543 |
| Bad Debt | £0 | £72 |
| Marketing | £40 | £0 |
| | £175,118 | £191,610 |
| Deficit/Surplus | £6,447 | £13,402 |

| | Cash | Fixed Assets | Trade Debtors | Liabilities | |
|---|---------|--------------|---------------|-------------|---------|
| Assets Carried Forward - balance - 31/08/24 | £71,278 | £3,145 | £621 | -£643 | £74,401 |
| Assets Carried Forward - balance - 31/08/25 | £76,844 | £2,677 | £646 | £682 | £80,849 |

£6,448

Signed on behalf of Bollington Pre-School

Pauline Snelson

Chairperson *Pauline Snelson*

Date: *5th March 2026*

Independent Examiners Report

I certify that the accounts for the year ended 31-Aug-2025 are in accordance with the books and explanations presented to me.

Karina Jones

Independent Accountant

Professional Title: *Chartered Accountant - ICAEW*

Date: *26-2-2026*