

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

Section B Structure, Governance and Management

Description of the charity's trusts

Type of governing document	How the charity is constituted	Constitution	1
	Trustee selection methods	Unincorporated Charitable Trust	
		Appointed and elected by the charity's members	

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Bollington Pre-School is registered with OFSTED registration number

EY452060 and is a member of the Early Years Alliance, the largest national Early Years education charity.

Trustees are made up of parents and former parents of children attending the Pre-School, and members of the local community including retired teachers and a retired speech and language therapist. Trustees complete DBS checks in line with statutory requirements. Trustees meet once per term and visit the Pre-School regularly. They are in regular email contact and work collaboratively on all aspects of the role. Induction and training takes place as part of our regular meetings. Trustees have access to the Early Years Alliance 'Educare' online training courses.

The Pre-School has an Early Years Manager and Early Years Business Manager, two Deputy Managers and a SENDCo. The Early Years Manager is our Designated Safeguarding Lead and one of our Deputy Managers is the Deputy Designated Safeguarding Lead.

We have trustees and indemnity insurance to enable us to manage risk. Trustees conduct annual performance appraisals of the Pre-School managers. The designated safeguarding lead regularly reviews our policies and procedures and attends cluster meetings with other Safeguarding leads within the local area. Staff members are Paediatric First Aid trained. Basic Safeguarding training is updated regularly.

The environment is checked daily for Health & Safety risk, and we use risk assessments in relation to trips, activities and equipment.

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Trustees' visits over the year included:

Health & Safety reviews in October 2023 and June 2024 by Margaret Park; Special Educational Needs (SEN) and Curriculum reviews, February 2024 by Jill Hasler. Staff Well-being reviews by Eryn Gair and Pauline Snelson throughout February, March and April 2024.

We are aware of the need for diversity within the Committee and would like to recruit male parents and carers; and for transparency in reporting our challenges as well as our achievements and how we are managing these.

Section C

Objectives and activities

Bollington Pre-School is a positive, safe and inclusive environment where we can play, learn and grow together.

The Pre-School aims to:

- provide a secure, safe, nurturing and respectful environment that enables children to be safe and happy.
- build positive relationships with adults and peers, explore and learn and develop.
- work in partnership with parents and carers, and other agencies, to ensure we are meeting children's individual needs and enabling them to explore their full potential.
- value each individual child, to know them - their likes, their interests and their own experiences so we can build and expand their curiosity and learning.
- support our children to be kind, caring, respectful and to have a positive attitude.
- encourage children to explore, to be curious and confident, helping them to develop a strong sense of self-esteem and self-worth, preparing them for the next stage in their learning journey.
- meet the needs of all children, inspiring them by offering a wide and holistic learning environment with diverse learning opportunities where they can learn through exploration and play.
- have a highly qualified and experienced team, who work together with a shared sense of purpose which will have a positive impact on the children's learning and development.
- explore opportunities and engage with the people and organizations that make up our local community, allowing children to have new learning chances and experiences.

The charity works for the public benefit in particular through;

- its status as a non-profit making organisation where any profits made are used to extend and develop the Pre-School provision;
- its work with other schools and agencies to ensure that the education given by the pre-school links to the children's future learning and supports all areas of their development.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Pre-school is accommodated in a spacious building that provides a stimulating environment for the children. There are three rooms:

The large room accommodates the 3-5-year-old children and has a construction area, role play and music.

The second room accommodates the 2-3-year-old children and has a construction area, role play and music.

The third room is a multi-sensory room which includes bubble tubes and a podium,

There is a large and inviting secure outdoor play area which has a planting area, an area for reading and storytelling with sensory plants and an area for riding and free play. There is also a large undercover area which has a table and chairs. The Pre-school employs 11 staff who work a mixture of full- and part-time hours. All staff are qualified.

With the support of Pre-School, 3 members of staff completed Level 3 training and

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteer contributions:

- Some trustees volunteered their time in the summer term to assist with craft and play activities with the children to support staff at busy times.

With voluntary help, and fundraising, our much-loved 'Big Red Bus' was renovated.

Section D

Achievements and performance

Section D

Summary of the main achievements of the charity during the year

Achievements and performance

Background challenges:

2023 - 2024 has continued to present challenges for the UK Pre-School sector with rising operating costs, including a 9.8% rise in wages and difficulties in retention and recruitment of staff across the Early Years sector. Fees were raised for 3-5-year-olds. Pre-School made savings by some staff taking on extra roles such as 1:2:1 SEN support, and midday assistant and cleaning tasks. New resources were purchased solely from fundraising activities and local grants.

Staff Well-being became the major priority this year: many young children continue to start Pre-School with immature social and emotional development and delayed speech and language skills, all of which need skilled and responsive adult attention and nurture.

An increased number of children requiring one-to-one SEN support attended Pre-School, a cost which is not covered fully by Local Authority SEN funding.

Trustees and Managers made Staff well-being checks, and a small staff bonus was paid at the end of the year. Trustees provided some voluntary support for activities with the children in the Summer Term.

Achievements:

- Against this background, Bollington Pre-school staff worked hard with continued dedication to prioritise the children's wellbeing and speech and language development, with staff running small attention & listening groups for example.
- Pre-School applied for, and received, Educational and Health Care Plans (EHCPs) for all SEN children leaving to start school in September 2024.
- Sensory room redecorated and refurbished in the Easter holidays with grant funding and practical help from a local grandparent.
- With the support of Pre-School, 3 members of staff completed their Level 3 training, and 1 member of staff is continuing Level 5 training.
- Redesign of Pre-School Logo and introduction of uniform for staff.
- Community activities such as visits to the local fire station and bakery.
- Leavers' Graduation with the Bollington Town Mayor and activities for children and families in July 2024. Open day held.

As Chair of Trustees, I would like to thank our families - parents, carers, grandparents - who have supported all our fundraising activities and our staff who continue to give so much to making Bollington Pre-School a happy place to be. Thank you also to the local community, Town Council and local businesses that continue to support Pre-School's activities and enable us to enhance our equipment and resources for the benefit and enjoyment of our Pre-School children.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a Reserves Savings Account and Reserves Policy to maintain adequate funds in our bank account/savings account to cover running costs for 3 months, including staff wages and redundancy costs. This is reviewed at regular Committee meetings.

We are working on a formal Risk Register going forward.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The core income *into* the Pre-School is through Government funding for Early Years education. We receive additional fee income from families who pay for childcare directly. The bulk of the Pre-School income comes from the Free Early Education Entitlement (FEEE) 2-year-old funding, the 15 hours universal funding and extended funding up to 30 hours for 3-4- year-olds. Other government funding is the Early Years Pupil Premium which a small amount of children quality for.

Our main expenditure is staff costs. Staff costs rose sharply again in April 2024 with a 9.8 % increase in the National Living wage.

Grants/Fundraising events:

- Bollington Beer Festival grant: £500 for our outdoor storage shed.
- Halloween cake sale: £119 for small-world toys.
- Xmas 2023 raffle/Breakfast with Santa/ and tombola: over £750.
- Bollington Town Council grant: £1500 for Sensory room upgrade
- Tullis Russell grant: £2000 for Sensory room upgrade
- Staff member ran the Manchester Marathon: £535.

Section F

Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

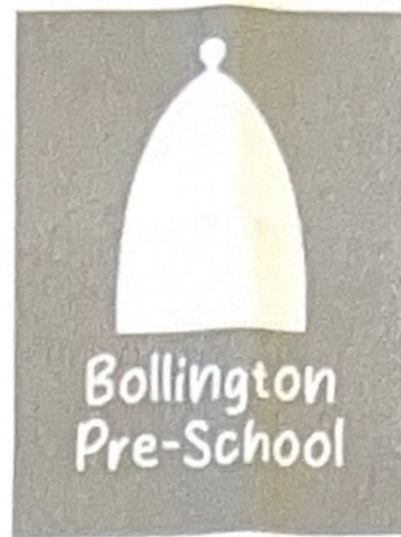
Signature(s)

Full name(s)

Pauline Snelson

Position (eg Secretary, Chair, etc)

Date January 2025



Bollington Pre-School
Accounts Year End 31st August 2024

	2024	2023
Income		
Fees	£47,360	£49,850
Funding	£149,636	£130,983
Other	£1,500	£0
Fundraising & Donations	£6,516	£1,244
	£205,012	£182,077
Expenditure		
Employee Costs	£157,678	£153,407
Statutory Sick Pay	£91	£501
Rent	£7,500	£7,500
Insurance	£928	£885
Equipment & Art Supplies	£2,499	£4,061
Food & Cleaning	£5,509	£5,496
First Aid Resources	£74	£127
Printing, stationary & photocopying	£708	£939
Training	£938	£2,121
Gas & Electric	£4,376	£3,945
Telephone & Internet	£930	£983
Waste collection	£1,428	£1,461
OFSTED	£70	£0
Legal & Professional	£80	£87
Water & Sewerage	£1,375	£3,451
Maintenance	£1,440	£1,002
Annual Renewals/Licenses	£1,823	£1,591
Office costs	£623	£571
Other	£1,782	£767
Depreciation	£1,549	£1,026
Bank Charges & Interest	-£543	-£62
Bad Debt	£72	£0
	£191,610	£189,859
Deficit/Surplus	£13,402	-£7,782

	Cash	Fixed Assets	Trade Debtors	Liabilities	
Assets carried Forward - balance - 31/08/23	£57,745	£2,397	£1,038	-£181	£60,999
Assets Carried Forward - balance - 31/08/24	£71,278	£3,145	£621	-£643	£74,401
					£13,402

Signed on behalf of Bollington Pre-School

Pauline Snelson *Pauline Snelson* (JVL),
 Chairperson *Chair*

Date: *5th December 2024*

Independent Examiners Report

I certify that the accounts for the year ended 31-Aug-2024 are in accordance with the books and explanations

Emma Jones

Independent Accountant

Professional Title: *FCA - chartered Accountant.*

Date: *19.11.2024.*