



Trustees' Annual Report for the period

		Period start date			Period end date		
	Day	Month	Year		Day	Month	Year
From	01	09	2022	To	31	08	2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Water Street Centre,	
Water Street,	
Bollington, Cheshire	
Postcode SK10 5PB	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pauline Snelson	Chairperson		
2	Amanda Murphy	Treasurer	01 09 22 – 11 07 23	
3	Sandy Milsom	Secretary		
4	Natalie Corbett	Business Manager		
5	Jill Hasler			
6	Margaret Park			
7	Eryn Gair			
8	Rebecca Wainwright		From 01 02 23 onwards	
9				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Unincorporated Charitable Trust
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointed and elected by the charity's members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Bollington Pre-School is registered with OFSTED registration number EY452060 and is a member of the Early Years Alliance, the largest national Early Years education charity.

Trustees are made up of parents and former parents of children attending the Pre-School, and members of the local community including retired teachers and a retired speech and language therapist. Trustees complete DBS checks in line with statutory requirements. Trustees meet once per term and visit the Pre-School regularly. They are in regular email contact and work collaboratively on all aspects of the role. Induction and training takes place as part of our regular meetings. Trustees have access to the Early Years Alliance 'Educare' online training courses.

The Pre-School has an Early Years Manager and Early Years Business Manager, two Deputy Managers and a SENDCo. The Early Years Manager is our Designated Safeguarding Lead and one of our Deputy Managers is the Deputy Designated Safeguarding Lead.

We have trustees and indemnity insurance to enable us to manage risk. Trustees conduct annual performance appraisals of the Pre-school managers. The designated safeguarding lead regularly reviews our policies and procedures and attends cluster meetings with other Safeguarding leads within the local area. Staff members are Paediatric First Aid trained. Basic Safeguarding training is updated regularly.

The environment is checked daily for Health & Safety risk, and we use risk assessments in relation to trips, activities and equipment. Throughout 2022, a specific risk assessment was undertaken in relation to the impact of major renovation work on the roof of the Victorian building

by the Preschool managers with trustees, the landlord, a local resident, the architect and external contractor. The roof work was completed successfully in December 2022.

Trustees' visits over the year included:
a Health & Safety review in January by Margaret Park; a Finance review in March by Amanda Murphy and SEN review in March 2023 by Jill Hasler.

The Chairperson completed an external 'Trustee Essentials' 4-part training course (Crowe UK) and provided a summary for the Committee. We are aware of the need for diversity within the Committee and would like to recruit male parents and carers for example.

Section C

Objectives and activities

Bollington Pre-School is a positive, safe, and inclusive environment where we can play, learn, and grow together.

The Pre-School aims to:

- provide a secure, safe, nurturing, and respectful environment that enables children to be safe and happy.
- build positive relationships with adults and peers, explore, and learn and develop.
- work in partnership with parents and carers, and other agencies, to ensure we are meeting children's individual needs and enabling them to explore their full potential.
- value each individual child, to know them - their likes, their interests and their own experiences so we can build and expand their curiosity and learning.
- support our children to be kind, caring, respectful and to have a positive attitude.
- encourage children to explore, to be curious and confident, helping them to develop a strong sense of self-esteem and self-worth, preparing them for the next stage in their learning journey.
- meet the needs of all children, inspiring them by offering a wide and holistic learning environment with diverse learning opportunities where they can learn through exploration and play.
- have a highly qualified and experienced team, who work together with a shared sense of purpose which will have a positive impact on the children's learning and development.
- explore opportunities and engage with the people and organizations that make up our local community, allowing children to have new learning chances and experiences.

The charity works for the public benefit, in particular:

- its status as a non-profit making organisation where any profits made are used to extend and develop the pre-school provision.
- its work with other schools and agencies to ensure that the education given by the pre-school links to the children's future learning and supports all areas of their development.

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Pre-school is accommodated in a spacious building that provides a stimulating environment for the children. There are three rooms:

The large room accommodates the 3-5-year-old children and has a construction area, reading corner, home corner, craft area and areas for role play and music.

The second room accommodates the 2-3-year-old children and has a construction area, reading corner, home corner, craft area and areas for role play and music.

The third room is a multi-sensory room which includes bubble tubes and podium, light ladders, fibre optic lights, bubble tubes, sound equipment and musical equipment.

There is a large and inviting secure outdoor play area which has a planting area, an area for reading and storytelling with sensory plants and an area for riding and free play. There is also a large undercover area which has sand play and some role play.

The Pre-school employs 14 staff: 13 who work a mixture of full- and part-time hours with the children. We have one staff member who has qualified teacher status, 4 staff with a Level 3 childcare qualification, 1 staff member with a Level 5 qualification and 3 staff members with a Level 2 qualification and 5 staff unqualified.

With the support of Pre-School, 3 members of staff started Level 3 training and 1 member of staff started Level 5 training.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Background:

2022 – 2023 has continued to present challenges for the UK Preschool sector with rising operating costs and difficulties in retaining and recruiting staff across the Early Years sector. Many young children start Preschool with immature social and emotional development and delayed speech and language skills which requires skilled and responsive adult attention and nurture. Some external agencies have reduced face-to-face support visits and continue to work remotely.

Achievements:

- Against this background. Bollington Pre-school staff have worked hard to prioritise the children's wellbeing and speech and language development, with some staff attending 'Attachment and Trauma' training and 'Language in the Outdoors' training.
- With the support of Pre-School, 3 members of staff started their Level 3 training and 1 member of staff started Level 5 training. Our Business Manager completed her Level 3 training.
- Children with additional needs continued to be supported for applications for further SEN support.
- We continued our partnership with parents and carers via parents' evening/Tapestry.
- Community activities such as joining in with the Bollington Carnival Parade with a stall on the recreation ground. May 2023.
- July 2023 - Leavers' Graduation with the Bollington Town Mayor; Leavers' event held at Bollington Civic Hall for children and families. Open Day held.

Section E

Financial review

Brief statement of the charity's policy on reserves

We do not have a Reserves Policy at present but recognise the need to maintain adequate funds in our bank account/savings account to cover running costs including staff wages and redundancy costs.

We are working on a formal Reserves Policy/Risk Register going forward.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity’s principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The core income into the Pre-School is through Government funding for Early Years Free Entitlement. We receive additional fee income from families who pay for childcare directly. The bulk of the Pre-School income comes from the FEEE 2-year-old funding, the 15 hours universal funding and extended funding up to 30 hours for 3-4-year olds. Other government funding is the Early Years Pupil Premium which a small amount of children quality for.

Our main expenditure is staff costs. Staff costs rose sharply again in April 2023 with a 9.7 % increase in the National Living wage.

Grants/Fundraising events:

- October 2022: Local Pub Quiz/donations- £426.00 used to buy replace soft furnishings.
- Xmas 2022 raffle - £325.00 – new tables and chairs purchased.
- May 2023 Cake sale - £104.76
- June 2023: Bollington Beer Festival Grant applied for.

Section F Other optional information

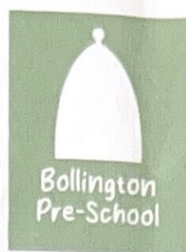
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Section G Declaration

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	Pauline Snelson	
Position (eg Secretary, Chair, etc)	Chairperson	
Date	21 May 2024	



Bollington Pre-School
Accounts Year End 31st August 2023

	2023	2022
Income		
Fees	£49,850	£54,735
Funding	£130,983	£119,066
Other	£0	£3,510
Fundraising & Donations	£1,244	£760
	£182,077	£178,071
Expenditure		
Employee Costs	£153,407	£134,333
Statutory Sick Pay	£501	£195
Rent	£7,500	£7,500
Insurance	£885	£860
Equipment & Art Supplies	£4,061	£3,457
Food & Cleaning	£5,496	£5,121
First Aid Resources	£127	£145
Printing, stationary & photocopying	£939	£799
Training	£2,121	£1,238
Gas & Electric	£3,945	£3,800
Telephone & Internet	£983	£909
Waste collection	£1,461	£889
OFSTED	£0	£35
Legal & Professional	£87	£80
Water & Sewerage	£3,451	£5,688
Maintenance	£1,002	£346
Annual Renewals/Licenses	£1,591	£1,779
Office costs	£571	£553
Other	£767	£1,061
Depreciation	£1,026	£488
Bank Charges & Interest	-£62	£0
Bad Debt	£0	£14
	£189,859	£169,290
Deficit/Surplus	-£7,782	£8,781

	Cash	Fixed Assets	Trade Debtors	Liabilities	
Assets Carried Forward - balance - 31/08/22	£65,410	£1,326	£2,045	£0	£68,781
Assets Carried Forward - balance - 31/08/23	£57,745	£2,397	£1,038	-£181	£60,999

-£7,782

Signed on behalf of Bollington Pre-School

Pauline Snelson *Pauline Snelson*

Chairperson **PAULINE SNELSON**

Date: **21st May 2024**

Independent Examiners Report

I certify that the accounts for the year ended 31-Aug-2023 are in accordance with the books and explanations presented to me.

Independent Accountant **EMMA JONES FCA**

Professional Title:

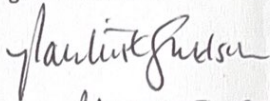
Date: **15th May 2024.**

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-£7,782

Signed on behalf of Bollington Pre-School

Pauline Snelson



Chairperson

PAULINE SNELSON

Date:

21st May 2024

Independent Examiners Report

I certify that the accounts for the year ended 31-Aug-2023 are in accordance with the books and explanations presented to me.

Independent Accountant

EMMA JONES FCA

Professional Title:

Date:

15th May 2024.