

Trustees Annual Report

For period from 01.04.24 to end date 31/03.25

Charity Name: Maidstone East District Scout Council
Charity Number 1022013

The District Trustee Board

District Chair	Pam Mead
District Treasurer	Patrick Mayo
District Lead Volunteer	Linda Waring
District Youth Lead	Ellie McGowan
Trustee	Ian Wickenden
Trustee	Mark Price
Trustee	Julie McGowan
Trustee	Jane Griffiths
Trustee	Matthew Paramor
Trustee	Victoria Bagley

The District's governing documents are those of The Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the Association and The Policy Organisation and Rules of the Scout Association. Including the district constitution.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association.

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board Chair, Treasurer and 6 Trustees (including Ex Officio Trustees, and 2 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board

The District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high- quality and safe programmes that gives young people skills for life.

Risk and Internal Control

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments by cheque, online banking 2 authorisers and a comprehensive insurance policy to ensure that insurable risks are covered. (Unity Insurance)

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- **Integrity** – We act with integrity; we are honest, trustworthy and loyal.
- **Respect** – We have self-respect and respect for others
- **Care** – We support others and take care of the world in which we live
- **Belief** – We explore our faiths, beliefs and attitudes
- **Co-operation** – We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the Values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

Maidstone East District encourages both young people and adults to challenge themselves to explore new and exciting activities within their sections and overseas. Where appropriate the district will make a financial contribution.

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Trustee Board's Purpose

The Trustee Board is a team of volunteers who work together to make sure Scouts is run safely and legally.

Together, Trustees ensure the charity is well managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and Policy, Organisation and Rules (POR). Their support helps other volunteers run a fantastic programme that gives young people skills for life (and experiences they'll remember forever).

In the last census carried out in January 2025. The District showed an increase in our young people by another 5%. A little lower than last year but still an increase.

We have maintained Mote Park HQ to a high standard ensuring that all servicing building specifications are up to date. In the coming year we will need to start the procedure to renew our lease which expires in March 2027. To ensure our sections who use the building is secure.

Financial Review

Reserves Policy

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Trustee Board considers that the District should hold a sum equivalent to 12 months running cost, circa £4,000

Income and Expenditure is monitored regularly, reconciled monthly and reported to every meeting of the Trustee Board.

Investment Policy

The District's Income and Expenditure is very small and as a consequence does not have sufficient fund to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment funds. All funds are held in cash using only mainstream banks or building societies.

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the district obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn. For instance, reserve funds may be placed in a fixed term bond to achieve better interest rates. Before committing funds, the District Trustee Board carefully considers the cash flow requirements.

The District meets the Charitable Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

The Trust continues to keep up to date with the governance and The Scout Association Policies, Organisation and Rules in the district for the young people and leaders.

Pamela Mead

Patrick Mayo

Chair
Trustee Board

Treasurer

Maidstone East District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	1/4/2024	T O	31/3/2025
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Receipts and payments

	2024/2025 Unrestricted funds £	2023/2024 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
District Membership Subscriptions	47,726	38,993
Less: Membership Subscriptions Paid On (National/County/Area/District)	42,690	35,044
Net Membership Subscriptions Retained by District	5,036	3,948
Donations	1,515	2,021
Gift Aid	353	1,328
World Jamboree 2023		1,580
Explorer Unit Subscriptions	8,181	7,743
Explorer Unit Closures		4,793
Other Similar Income	3,010	1,760
Sub total	18,095	23,173
Grants		
Maintenance Grant		
Other Grants	3,500	
Sub total	3,500	-
Fundraising (gross)		
Detail 1 - Garden Show	640	453
Detail 2 - Gang Show	12,997	3,742
Detail 3- Camp Fees & Sundry Receipts	19,777	15,225
Detail 4 - Equipment Sale and Hire	418	561
Other Fundraising Activities	4,166	4,549
Sub total	37,998	24,530
Investment income		
Bank Interest		
Building Society Interest	749	841
The Scout Association Short-Term Investment Service		250
Property Rent Income	1,885	1,932
Other investment Income		
Sub total	2,634	3,023
Total Gross Income	62,227	50,726
Asset and investment sales, etc.		
Total receipts	62,227	50,726

Maidstone East District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	1/4/2024	T o	31/3/2025
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Receipts and payments

	2024/2025 Unrestricted funds £	2023/2024 Unrestricted funds £
Payments		
Charitable Payments		
Youth Programme and Activities	8,681	7,883
Adult Support and Training	194	157
Explorer Unit Subscriptions	3,061	2,130
Rent	360	554
Water and Sewerage	1,717	1,773
Electricity and Gas	2,983	6,614
Insurance + Administration	8,172	7,829
Repairs and Renewals	10,011	13,242
Site Security	627	377
Materials and Equipment	2,857	320
World Jamboree 2023		2,500
Donations	1,013	540
AGM and Trustee Expenses	36	22
Explorer Unit Closures		4,871
Other Costs Detail 1 - Badges Purchase / Network Scarves	3,272	3,740
Other Costs Detail 2 - St.George's Day	275	437
Other Costs Detail 3 - Change of Deposits Received/Allocated		137
Sub total	43,259	53,126
Fundraising expenses		
Detail 1 - Camps	1,920	-
Detail 2 - Gang show	11,248	2,759
Other fundraising costs	234	-
Sub total	13,402	2,759
Total Gross Expenditure	56,661	55,885
Asset and investment purchases, etc.	-	-
Total payments	56,661	55,885
Net of receipts/(payments)	5,566	(5,159)
Cash funds last year end	115,421	120,580
Cash funds this year end	120,988	115,421

Statement of assets and liabilities at the end of the year

	2024/2025 Unrestricted funds £	2023/2024 Unrestricted funds £
Cash funds		
Bank Current Account	55,850	77,250
Bank Deposit Account	34,154	5,087
Building Society Account	30,811	32,838
The Scout Association Short Term Investment Service		-
Cash/Floats	173	246
Total cash funds	120,988	115,421
Other monetary assets		
Tax Claim		-
Debts Due from the County/Area/District/Group		-
Insurance Claim		-
Sub total	-	-
Investment assets		
Investment Property		-
Quoted Investments		-
Other Investments		-
Sub total	-	-
Non monetary assets for charity's own use		
Badge Stock	1,044	2,674
Shop Stock	225	225
Other Stock		-
Land and Buildings	837,000	837,000
Motor Vehicles	1,430	1,430
Scouting Equipment, Furniture etc	8,327	8,327
Other		-
Sub total	848,026	849,656
Liabilities		
Accounts not yet paid		-
Expenses Incurred but not Invoiced		-
Subscriptions not yet paid		-
Deposits held for 2024-2025		500
Loan - Detail		-
Other Liabilities		-
Sub total	-	500

Contingent liabilities and future obligations

Signature



Print Name
 P. S. MEAD Chair
 P. MAYO Treasurer

England & Wales

Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

Independent examiner's report to the trustees of Maidstone East District Scout Council

I report to the trustees on my examination of the accounts of the Maidstone East District Scout Council for the year ended 31st March 2025.

Responsibilities and basis of report

As the charity trustees of the Maidstone East District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maidstone East District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Maidstone East District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: NICHOLAS BAILEY.

Relevant professional qualification or membership of professional bodies (if any):

Address: 48 OXFORD ROAD, MAIDSTONE ME15 8DS.

Date: 17/1/25.