

## **Trustees Annual Report**

**For period from 01.04.23 to end date 31/03.24**

**Charity Name:** Maidstone East District Scout Council  
**Charity Number** 1022013

### **The District Trustee Board**

District Chair	Pam Mead
District Treasurer	Patrick Mayo
District Commissioner	Linda Waring
District Youth Commissioner	Vacant
Trustee	Ian Wickenden
Trustee	Mark Price
Trustee	Ben Homewood
Trustee	Julie McGowan
Trustee	Jane Griffiths
Trustee	Matthew Paramor
Trustee	Victoria Bagley

The District's governing documents are those of The Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the association and The Policy Organisation and Rules of the Scout Association. Including the district constitution.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association.

The District is managed by the District Trustee Board. The members of which are the Charity Trustees of the Scout District which is an educational charity. As charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board Chair, Treasurer and 6 Trustees (including Ex Officio Trustees and 2 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scout Trustee learning within the first 6 months of joining the Board

The District Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order and everyone follows legal requirements and the organisation's policies and rules. Their support helps others volunteers run high- quality and safe programmes that gives young people skills for life.

### **Risk and Internal Control**

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments by cheque, online banking 2 authorisers and a comprehensive insurance policy to ensure that insurable risks are covered. (Unity Insurance)

### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

- Integrity – We act with integrity; we are honest, trustworthy and loyal.
- Respect – We have self-respect and respect for others
- Care – We support others and take care of the world in which we live
- Belief – We explore our faiths, beliefs and attitudes
- Co-operation – We make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the Values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise

Maidstone East District encourages both young people and adults to challenge themselves to explore new and exciting activities within their sections and overseas. Where appropriate the district will make a financial contribution.

The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### **Renaming**

The District Executive Committee has been renamed District Trustee Board bring us in line with good practice guidance set by charity regulators. The Board will now focus solely on the governance of the charity and not charity operations. This will be done by the District Leadership Team.

### **Trustee Board's Purpose**

The Trustee Board is a team of volunteers who work together to make sure Scouts is run safely and legally.

Together, Trustees ensure the charity is well managed, risks are assessed and mitigated, buildings and equipment re in good working order, and everyone follows legal requirements and Policy, Organisation and Rules (POR). Their support helps other volunteers run a fantastic programme that gives young people skills for life (and experiences they'll remember forever).

In the last census carried out in January 2024. The District showed an increase in our young people by another 9.8 %. This is mainly due to another two Dreys opening which is 4 – 6 year olds known as Squirrels.

## **Financial Review**

### **Reserves Policy**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Trustee Board considers that the District should hold a sum equivalent to 12 months running cost, circa £4,000

Income and Expenditure is monitored regularly, reconciled monthly and reported to every meeting of the Trustee Board.

### **Investment Policy**

The District's Income and Expenditure is very small and as a consequence does not have sufficient fund to invest in longer-term investments such as stocks and shares. The District has therefore adopted a low risk strategy to the investment funds. All funds are held in cash using only mainstream banks or building societies.

The District Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the district obtains maximum value and income from it banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the District trustee Board considers the cash flow requirements.

The District meets the Chairty Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings

The Trust continues to keep up to date with the governance and The Scout Association Policies, Organisation and Rules in the district for the young people and leaders.

Pamela Mead

Chair  
Trustee Board  
22 August 2024



# Maidstone East District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	1/4/2023	T o	31/3/2024
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## Receipts and payments

	2023/2024 Unrestricted funds £	2022/2023 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
District Membership Subscriptions	38,993	34,062
Less: Membership Subscriptions Paid On (National/County/Area/District)	35,044	31,525
Net Membership Subscriptions Retained by District	3,948	2,536
Donations	2,021	10,309
Gift Aid	1,328	
World Jamboree 2023	1,580	12,528
Explorer Unit Subscriptions	7,743	8,145
Explorer Unit Closures	4,793	
Other Similar Income	1,760	3,883
<b>Sub total</b>	<b>23,173</b>	<b>37,401</b>
<b>Grants</b>		
Maintenance Grant		
Other Grants		3,465
<b>Sub total</b>	<b>-</b>	<b>3,465</b>
<b>Fundraising (gross)</b>		
Detail 1 - Garden Show	453	
Detail 2 - Gang Show	3,742	14,217
Detail 3- Camp Fees & Sundry Receipts	15,225	15,053
Detail 4 - Equipment Sale and Hire	561	
Other Fundraising Activities	4,549	3,776
<b>Sub total</b>	<b>24,530</b>	<b>33,046</b>
<b>Investment income</b>		
Bank Interest		
Building Society Interest	841	95
The Scout Association Short-Term Investment Service	250	909
Property Rent Income	1,932	1,455
Other investment Income		
<b>Sub total</b>	<b>3,023</b>	<b>2,459</b>
<b>Total Gross Income</b>	<b>50,726</b>	<b>76,371</b>
<b>Asset and investment sales, etc.</b>		
<b>Total receipts</b>	<b>50,726</b>	<b>76,371</b>

# Maidstone East District Scout Council

## Receipts and Payments Account

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### Receipts and payments

	2023/2024 Unrestricted funds £	2022/2023 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth Programme and Activities	7,883	5,080
Adult Support and Training	157	
Explorer Unit Subscriptions	2,130	2,912
Rent	554	675
Water and Sewerage	1,773	1,046
Electricity and Gas	6,614	3,977
Insurance + Administration	7,829	5,781
Repairs and Renewals	13,242	18,973
Site Security	377	383
Materials and Equipment	320	1,167
World Jamboree 2023	2,500	15,500
Eurojam Refunds		80
Donations	540	546
AGM and Trustee Expenses	22	214
Explorer Unit Closures	4,871	
Other Costs Detail 1 - Badges Purchase / Network Scarves	3,740	2,784
Other Costs Detail 2 - St. George's Day	437	387
Other Costs Detail 3 - Change of Deposits Received/Allocated	137	1,410
<b>Sub total</b>	<b>53,126</b>	<b>60,915</b>
<b>Fundraising expenses</b>		
Detail 1 - Camps		462
Detail 2 - Gang show	2,759	13,155
Other fundraising costs		
<b>Sub total</b>	<b>2,759</b>	<b>13,617</b>
<b>Total Gross Expenditure</b>	<b>55,885</b>	<b>74,532</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>55,885</b>	<b>74,532</b>
<b>Net of receipts/(payments)</b>	<b>(5,159)</b>	<b>1,839</b>
<b>Cash funds last year end</b>	<b>120,580</b>	<b>118,741</b>
<b>Cash funds this year end</b>	<b>115,421</b>	<b>120,580</b>

# Statement of assets and liabilities at the end of the year

	2023/2024 Unrestricted funds £	2022/2023 Unrestricted funds £
<b>Cash funds</b>		
Bank Current Account	77,250	51,838
Bank Deposit Account	5,087	5,020
Building Society Account	32,838	17,996
The Scout Association Short Term Investment Service		45,481
Cash/Floats	246	193
<b>Total cash funds</b>	<b>115,421</b>	<b>120,528</b>
<b>Other monetary assets</b>		
Tax Claim		-
Debts Due from the County/Area/District/Group		-
Insurance Claim		-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment Property		-
Quoted Investments		-
Other Investments		-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge Stock	2,674	2,984
Shop Stock	225	225
Other Stock		
Land and Buildings	837,000	170,000
Motor Vehicles	1,430	500
Scouting Equipment, Furniture etc	8,327	11,000
Other	-	-
<b>Sub total</b>	<b>849,656</b>	<b>184,709</b>
<b>Liabilities</b>		
Accounts not yet paid		153
Expenses Incurred but not Invoiced		
Subscriptions not yet paid		
Deposits held for 2024-2025	500	575
Loan - Detail		
Other Liabilities		
<b>Sub total</b>	<b>500</b>	<b>728</b>

**Contingent liabilities and future obligations**

Signature	
	
	

Print Name	
P J MEAD	Chair
P A MAYO	Treasurer

# England & Wales

## Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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### Independent examiner's report to the trustees of Maidstone East District Scout Council

I report to the trustees on my examination of the accounts of the Maidstone East District Scout Council for the year ended 31st March 2024.

#### Responsibilities and basis of report

As the charity trustees of the Maidstone East District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maidstone East District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

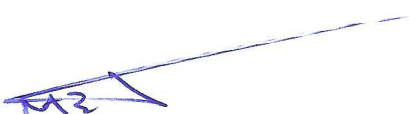
#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Maidstone East District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: NICHOLAS BAILEY.

Relevant professional qualification or membership of professional bodies (if any):

Address: 48 OXFORD ROAD, MAIDSTONE ME15 8DS.

Date: 01/09/2024.