

# **Trustees Annual Report**

## **For the financial year ending 31<sup>st</sup> March 2022**

**Charity Name:** Maidstone East District Scout Council  
**Charity Number** 1022013

### **The District Executive committee (Trustees)**

District Chair	Pam Mead
District commissioner	Linda Waring
District Treasurer	Patrick Mayo
District Secretary	Ian Wickenden
DECS	Mark Price
District Youth Commissioner	Kat Price
District Network Commissioner	Ben Homewood
ADC cubs	Julie McGowan
ADC Beavers	Jane Griffiths
ADC Scouts	Rob Hewitt
GSL Representatives	Alison Dickerson
Matthew Paramor	D of E Adviser
Youth Representative	Heather Brooks

The District's governing documents are those of The Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the association and The Policy Organisation and Rules of the Scout Association.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association.

The District is managed by the District Executive Committee. The members of which are the charity trustees of the District which is an educational charity. As charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the individual sectional leaders and meets every 3 months.

Members of the Executive Committee complete Essential Information training within the first 5 months of joining the Committee.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of property, if applicable
- The insurance of persons, property and equipment, where appropriate
- The administration of District finance
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub-committees that may be required
- Appointing Administrators and Advisors other than those who are elected

### **Risk and Internal Control**

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and where comprehensive insurance cover is provided by the Scout Association.

### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

- Integrity - we act with integrity: we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others
- Care - We support others and take care of the world in which we live
- Belief - We explore our faiths, beliefs and attitudes
- Co-operation - make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the Values of Scouting and:

- Enjoy what they are doing and have fun

- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their promise

Maidstone East District encourages both young people and adults to challenge themselves to explore new and exciting activities within their sections and overseas. Where appropriate the district will make a financial contribution.

The District meets the charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Recent changes in management of the District is a continuing process as appropriate

### **Financial Review**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District to support its member Groups should anything happen to require such support.

Income and Expenditure is monitored regularly, reconciled monthly and reported to every meeting of the Executive committee.

Future plans are to add to the list of Trustees following new appointments to the Executive committee, and to increase support for Groups/Units throughout the District as required. The District's sections overall increased in growth by 33%. We are now looking forward to increasing growth again by opening new sections for 4-6 year of age within the groups for the following year. Training, safeguarding and safety for all concerned still a priority. Planning for future events within the district are in hand with financial help available if required.

Pamela Mead  
District Chair  
10th September 2022



# Maidstone East District Scout Council Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2021	To	31/03/2022
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## Receipts

<b>Donations, legacies and similar income</b>			
Membership subscriptions	30,312		24,013
Less: Membership subscriptions paid on (National/County/Area/District)	29,156		19,952
Net membership subscriptions retained	1,156		4,061
Donations + transfer Mote Park to District	16,722		19,480
Gift Aid			
World Jamboree 2023	5,516		
Other similar income	8,503		11,120
<b>Sub total</b>	<b>31,897</b>		<b>34,661</b>
<b>Grants</b>			
Maintenence grant			
Other grants	20		150
<b>Sub total</b>	<b>20</b>		<b>150</b>
<b>Fundraising (gross)</b>			
Detail 2 - Gang show	1,526		-
Detail 3- Camp fees & sundry receipts (jamborees & Gillwell 24)	7,748		3,012
Other fundraising activities	9,411		13,860
<b>Sub total</b>	<b>18,685</b>		<b>16,872</b>
<b>Investment income</b>			
Bank Interest			
Building Society interest	1		1
The scout Association Short-Term Investment Service	156		
Property Rent income	750		
Other investment income			
<b>Sub total</b>	<b>907</b>		<b>1</b>
<b>Total Gross Income</b>	<b>51,509</b>		<b>51,684</b>
<b>Asset and investment sales, etc.</b>			
<b>Total receipts</b>	<b>51,509</b>		<b>51,684</b>

# Maidstone East District Scout Council Receipts and Payments Account

Year start date

Year end date

<b>For the year from</b>	<b>01/04/2021</b>	<b>To</b>	<b>31/03/2022</b>
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## Payments

<b>Charitable Payments</b>		
Youth programme and activities	4,020	398
Adult support and training (incls subs from explorers)	2,681	5,033
Rent	218	
Water and Sewerage	874	722
Electricity and Gas	1,833	2,328
Insurance	4,695	4,551
Repairs and Renewals	10,562	6,350
Materials and equipment	306	69
World Jamboree 2023	2,660	
Eurojam Refunds	784	1,889
Donations	2,550	
AGM and trustee expenses	702	298
Other costs detail 1 - Badges purchase / Network scarves	2,973	312
Other costs detail	5,155	483
Other cost detail short term invest		
<b>Sub total</b>	<b>40,013</b>	<b>22,433</b>
<b>Fundraising expenses</b>		
Detail 1		-
Detail 2 - Gang	2,822	-
Detail 3		-
Other fundraising costs		-
<b>Sub total</b>	<b>2,822</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>42,835</b>	<b>22,433</b>
<b>Asset and investment purchases, etc.</b>	-	-
<b>Total payments</b>	<b>42,835</b>	<b>22,433</b>
<b>Net of receipts/(payments)</b>	<b>8,674</b>	<b>29,251</b>
<b>Cash funds last year end</b>	<b>110,067</b>	<b>80,816</b>
<b>Cash funds this year end</b>	<b>118,741</b>	<b>110,067</b>

## Maidstone East District Scout Council Receipts and Payments Account

Year start date

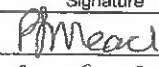
Year end date

For the year from	01/04/2021	To	31/03/2022
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<b>Cash funds</b>		
Bank Current account	65,173	56,392
Bank deposit account	26,495	26,495
Building society account	7,550	7,864
The Scout Association Short Term Investment Service	19,076	18,920
Cash/Floats	447	396
<b>Total cash funds</b>	<b>118,741</b>	<b>110,067</b>
<b>Other monetary assets</b>		
Tax claim		-
Debts due from the County/Area/District/Group		-
Insurance claim		-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property		-
Quoted investments		-
Other investments		-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock		-
Shop stock	225	250
Other Stock		-
Land and Buildings	170,000	170,000
Motor vehicles	500	500
Scouting equipment, furniture etc	11,000	11,000
Other	-	-
<b>Sub total</b>	<b>181,725</b>	<b>181,750</b>
<b>Liabilities</b>		
Accounts not yet paid		-
Expenses incurred but not invoiced		-
Subscriptions not yet paid		-
Loan - detail		-
Other liabilities	1,935	410
<b>Sub total</b>	<b>1,935</b>	<b>410</b>

**Contingent liabilities and future obligations**

Signature

 M. C. Cates
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Print Name

PAMELA MEAD      Chair
MALCOLM CATES      Treasurer

# England & Wales

## Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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### Independent examiner's report to the trustees of Maidstone East District Scout Council

I report to the trustees on my examination of the accounts of the Maidstone East District Scout Council for the year ended 31<sup>st</sup> March 2022.

#### Responsibilities and basis of report

As the charity trustees of the Maidstone East District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maidstone East District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Maidstone East District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Evans

Relevant professional qualification or membership of professional bodies (if any): ACMA

Address: 8 Dawkins Drive, Staplehurst, Tonbridge, Kent, TN12 0FZ

Date: 18<sup>th</sup> August 2022