

# **Trustees Annual Report**

## **For the financial year ending 31<sup>st</sup> March 2021**

**Charity Name:** Maidstone East District Scout Council  
**Charity Number** 1022013

### **The District Executive committee (Trustees)**

District Chair	Pam Mead
District commissioner	Linda Waring
District Treasurer	Malcolm Cates
District Secretary	Jane Griffiths
DECS	Mark Price
District Youth Commissioner	Kat Price
District Network Commissioner	Ben Homewood
ADC cubs	Ann Seales
ADC Beavers	Jane Griffiths
ADC Scouts	Rob Hewitt
GSL Representatives	Eric Seales
Matthew Paramor	D of E Adviser
Youth Representative	Heather Brooks

The District's governing documents are those of The Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the association and The Policy Organisation and Rules of the Scout Association.

The District is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association.

The District is managed by the District Executive Committee. The members of which are the charity trustees of the District which is an educational charity. As charity Trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the individual sectional leaders and meets every 3 months.

Members of the Executive Committee complete Essential Information training within the first 5 months of joining the Committee.

The District Executive Committee exists to support the District Commissioner in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of property, if applicable
- The insurance of persons, property and equipment, where appropriate
- The administration of District finance
- Assisting in the recruitment of leaders and other adult support
- Appointing any sub-committees that may be required
- Appointing Administrators and Advisors other than those who are elected

### **Risk and Internal Control**

The District has in place systems of internal control that are designed to provide reasonable assurance against material mismanagement or loss; these include 2 signatories for all payments and where comprehensive insurance cover is provided by the Scout Association.

### **The Purpose of Scouting**

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

### **The Values of Scouting**

As Scouts we are guided by these values:

- Integrity - we act with integrity: we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others
- Care - We support others and take care of the world in which we live
- Belief - We explore our faiths, beliefs and attitudes
- Co-operation - make a positive difference; we co-operate with others and make friends.

### **The Scout Method**

Scouting takes place when young people, in partnership with adults, work together based on the Values of Scouting and:

- Enjoy what they are doing and have fun

- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their promise

Maidstone East District encourages both young people and adults to challenge themselves to explore new and exciting activities within their sections and overseas. Where appropriate the district will make a financial contribution.

The District meets the charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Recent changes in management of the District is a continuing process as appropriate

### **Financial Review**

The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District to support its member Groups should anything happen to require such support.

Income and Expenditure is monitored regularly, reconciled monthly and reported to every meeting of the Executive committee.

Future plans are to add to the list of Trustees following new appointments to the Executive committee, and to increase support for Groups/Units throughout the District as required. Now that face to face scouting has been restarted focus is on safety for all concerned. Planning for future events within the district are in hand.

Pamela Mead  
District Chair  
14<sup>th</sup> September 2021



# England & Wales

## Template 1: Unqualified report for a non-company charity preparing receipts and payments accounts with a gross income of £250,000 or less in the relevant financial year

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### Independent examiner's report to the trustees of Maidstone East District Scout Council

I report to the trustees on my examination of the accounts of the Maidstone East District Scout Council for the year ended 31<sup>st</sup> March 2021.

### Responsibilities and basis of report

As the charity trustees of the Maidstone East District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maidstone East District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

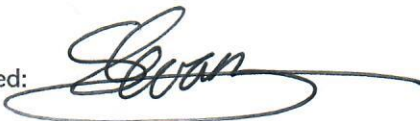
### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Maidstone East District Scout Council as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Simon Evans

Relevant professional qualification or membership of professional bodies (if any): ACMA

Address: 8 Dawkins Drive, Staplehurst, Tonbridge, Kent, TN12 0FZ

Date: 8<sup>th</sup> August 2021