

MAIDSTONE WEST DISTRICT SCOUT COUNCIL

Trustees' Annual Report for the period ended 31 March 2022

Reference and administration details

Registered charity number 1022011

Charity's principal address:

21 Phoenix Drive
Wateringbury
ME18 5DR

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	At AGM replaced by:
Wendy O'Kill	Chair		
Jennifer Ruth Harwood	Secretary	Resigned 6 January 2022	Chris Bury
Robin Francis Plane	Treasurer		
Anthony Peter Dunn		Resigned 20 September 2022	
Kevin John Jenner			
Michael Steven O'Kill			
Chris Bury			
Daniel James Everest			
Patricia Annette Hadley			
Josh Reynolds		Appointed 20 September 2021	
Nicholas Keates			

Structure, governance and management

Type of governing document:

The District's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted:

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods:

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association

Objectives, activities, achievements and performance

Summary of the objects of the charity set out in its governing document:

The objectives of the District are as a unit of The Scout Association.

MAIDSTONE WEST DISTRICT SCOUT COUNCIL

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The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens, and as members of their local, national, and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based upon the Scout Promise and Law, and guided by adult leadership.

Summary of the main activities undertaken for the public benefit in relation to these objects:

The Trustees have complied with the duty to have due regard to public benefit guidance published by the Charity Commission. A summary of the main activities undertaken by the District to further its charitable purpose for the public benefit is set out in the attached District Commissioners' report for 2021/22.

Summary of the main achievements of the charity during the year:

A summary of the District's main achievements are set out in the attached District Commissioners' report for 2021/22.

Financial review:

The accounts for the year ended 31 March 2022 have been prepared on a 'payments and receipts' basis, as in previous years, and include the income and expenditure for each of the Explorers units, and the District's 50 % share of the Hamlet Wood Scout Campsite and the Gang Show.

The District Council's main income from members' subscriptions, net of capitation paid to Kent Scouts, was supplemented once again this year by covid recovery grants totalling £10,667 from Maidstone Borough Council. These grants have been transferred in full to the District HQ Reserve.

The Committee has established a formal reserves policy in accordance with guidance from the Charities Commission. The reserves take in to consideration the financial circumstances of the District, as well as its objectives and obligations, and will be subject to regular review by the District Council in the future. In 2021 a new Hardship Reserve was established following receipt of a generous donation from a Scout group within the District. Details of those reserves and the balances held in each of them as at the end of the financial year are set out in the notes to the accounts. At the financial year end the balance on the General Reserve was £20,199. Despite the challenging circumstance of the past year couple of years Maidstone West District remains in a sound financial position and is well placed to support Scouting going forwards.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees on 23 January 2023.

Full Name	Robin Francis Plane.....	Wendy O'Kill.....
Position	District Treasurer.....	Chair.....

District Commissioner's Report 2022

Scouting across Maidstone West has been very active over the past 12 months. Most groups have grown in numbers with 3 groups opening, or in the process of opening Squirrel Dreys.

We started the year with a Jamboree selection weekend which was attended by 25 young people. All the young people that attended were a credit to scouting and their leaders should be very proud of them. The selection was not at all easy but after much debating we managed to pick 5 scouts that will attend the next World Scout Jamboree in 2023 which will be held in South Korea. Since the selection process ended we have been fortunate to secure another 2 spaces so we now have 7 scouts representing our district. I wish them and all the adults that are attending from Maidstone West an amazing Jamboree journey. Please look out for their fundraising events and support them where you can.

The first week of April saw the production of the Maidstone Gang Show. What a wonderful production it was, with over 70 young people and leaders treading the boards in Maidstone's Hazlitt Theatre. This year had a new production team, and along with 70% of the cast this was their first gang show. My thanks go to Richard and his team for all the many, many hours they all put into the show so that so many people can be part of the Gang Show experience.

Later in April we had our St George's Day Parade with a few changes. Thanks to The Old School Samba Band for their energy and excitement in leading the parade down Maidstone High Street to All Saints Church, where a fun service was held and it was great to see so many people renew their promise. My thanks also go to Maidstone East's District Commissioner, Linda and her team in jointly running this event.

During the year the Beavers, Cubs, Scouts and Explorers have enjoyed many events. Human Football, District Camps, District fun days, water fun days, firework displays, and Winter Survival to name a few.

I would particularly like to take this opportunity to thank Josh and Sophie, my Network Commissioners. They are doing an amazing job with the Network section, their numbers are going up and up and it's great to see so many young people putting so much into scouting and getting a lot of enjoyment at the same time. Some of the Network members are completely new to scouting and not just people who have come up from explorers and we are beginning to see some of those express a wish to become leaders and help out with the younger sections.

My thanks also go to Amanda, Paul and all of the Hamlet Wood team for making Hamlet Wood such a wonderful place for us all, from across Maidstone and beyond, to enjoy holding scouting activities. Please do try and join in at one of their work parties which are held on the 3rd Saturday of each month, tea and cake provided and free camping if you have a small group that wish to stay over for the weekend.

The last 6 months have been very challenging for me, being all over the place with work, and not having as much time to devote to scouting, but when I have been able to visit camps, groups, and section meetings, it always makes me realise why I love scouting. It's all about seeing the enjoyment the young people get out of the brilliant programme of activities you are all providing for them, so I would like to thank you all and please pass on my thanks to all your fellow leaders for the time and commitment you all make in order to provide such high level scouting to our district. I know, especially of late that it can be challenging and difficult at times, but I hope there are also many positives for you all too.

Thank you to my District Team, the District Executive Committee, parents, carers, friends of scouting, and all the young people themselves. It's all about the kids!

MAIDSTONE WEST DISTRICT SCOUT COUNCIL

Registered charity number 1022011

Accounts for the year ended 31 March 2022

Maidstone West District Scout Council

Financial Review for the year ended 31 March 2022

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Robin Plane

District Treasurer

MAIDSTONE WEST DISTRICT SCOUT COUNCIL
Registered charity number 1022011

Receipts and Payment Summary and Statement of Monetary Assets for year ended 31 March 2022

	District	W'derers	Scylax	Xavier	W'bury	Poseidon	Paragon	Hamlet	Gang	<u>Grand Total</u>	
	Council	ESU	ESU	ESU	ESU	ESU	ESU	Wood	Show	This	Previous
	£	£	£	£	£	£	£	£	£	Year	Year
Monetary assets b/f	49,024	1,049	747	1,143	13,096	1,657	871	32,191	7,116	106,894	74,425
Total Receipts for Year	28,242	637	4,100	5,302	15,219	271	2,310	31,546	1,525	89,152	82,593
Total Payments for Year	11,979	314	1,713	4,521	18,734	609	1,461	21,340	2,821	63,492	50,124
Net Receipts for Year	16,263	323	2,387	781	-3,515	-338	849	10,206	-1,296	25,660	32,469
Monetary assets c/f	65,287	1,372	3,134	1,924	9,581	1,319	1,720	42,397	5,820	132,554	106,894

Statement of Assets and Liabilities as at 31 March 2022

	District	W'derers	Scylax	Xavier	W'bury	Poseidon	Paragon	Hamlet	Gang	<u>Grand Total</u>	
	Council	ESU	ESU	ESU	ESU	ESU	ESU	Wood	Show	This	Previous
	£	£	£	£	£	£	£	£	£	Year	Year
Monetary assets	65,287	1,372	3,134	1,924	9,581	1,319	1,720	42,397	5,820	132,554	106,894
Liabilities	0	0	0	0	0	0	0	1,935	0	1,935	410
	65,287	1,372	3,134	1,924	9,581	1,319	1,720	40,462	5,820	130,619	106,484
Non-monetary assets	121,392	0	0	0	0	0	0	181,725	0	303,117	298,748
Total net assets	186,679	1,372	3,134	1,924	9,581	1,319	1,720	222,187	5,820	433,736	405,232

Following a re-organisation of the Maidstone South District at the end of March 2016 Maidstone West District Scout Council's interest in the Hamlet Wood Campsite increased from 28% to 50% and its share of the Gang Show finances increased from 33% to 50%.

Chairman.......... Treasurer..........

Date 20 SEPT 2022

Maidstone West District Scout Council
Registered charity number 1022011

Receipts and payments for the year ended 31st March 2022

RECEIPTS	Notes	2022		2021	
		£	£	£	£
PREMISES					
Property related grants	1	10,667			
Rent and other property income		<u>1,938</u>	12,605		340
MEMBERSHIP SUBSCRIPTIONS					
From Groups and Explorer Units		39,765		32,601	
Less paid to County Headquarters		<u>-33,666</u>		<u>-27,090</u>	
Capitation rebate		315	6,414	419	5,930
ACTIVITIES					
Camp & other activities		63		0	
Jamborees		<u>1,500</u>	1,563	<u>17,181</u>	17,181
OTHER INCOME					
Other grants & donations	2	5,260		11,178	
Badges		<u>2,400</u>	7,660	851	12,029
TOTAL RECEIPTS FOR THE YEAR			<u><u>28,242</u></u>	<u><u>35,480</u></u>	
PAYMENTS					
DISTRICT HQ					
Insurance		842		815	
Utilities		1,077		1,369	
Other		<u>103</u>	2,022	<u>54</u>	2,238
ACTIVITIES					
Camp & other activities		0		0	
Jamboree		2,719		11,359	
Training & other activities		<u>138</u>	2,857	<u>0</u>	11,359
OTHER EXPENSES					
AGM expenses		59		0	
Donations	3	3,000		0	
OSM & other expenses		1,527		2,140	
Badges		<u>2,514</u>	7,100	<u>737</u>	2,877
TOTAL PAYMENTS FOR THE YEAR			<u><u>11,979</u></u>	<u><u>16,474</u></u>	
SURPLUS FOR THE YEAR			<u><u>16,263</u></u>	<u><u>19,006</u></u>	

Maidstone West District Scout Council
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Statement of Assets & Liabilities as at 31st March 2022

	<u>2022</u>		<u>2021</u>	
	£	£	£	£
MONETARY ASSETS B/F				
Bank current account		49,024		30,018
Surplus		<u>16,263</u>		<u>19,006</u>
MONETARY ASSETS C/F				
Bank current account		65,287		49,024
NON MONETARY ASSETS				
Badge stock	1,719		1,371	
Fixed assets -District HQ & equipment	<u>119,673</u>	<u>121,392</u>	<u>115,627</u>	<u>116,998</u>
TOTAL ASSETS		186,679		166,022
LIABILITIES (due within one year)		0		0
TOTAL NET ASSETS		<u>186,679</u>		<u>166,022</u>

Notes to the accounts for the year ended 31 March 2022

1. **Property related grants** - Covid recovery related grants amounting to £10,667 were received during the year which have been taken to the District HQ Reserve
2. **Other grants & donations** - includes a donation of £5,000 from a scout group within the District which has been used to establish a Hardship Reserve
3. **Other donations** - includes a donation of £2,500 to Hamlet Wood for improvements
4. **Reserves Policy**
On 24 September 2012 the Committee agreed to establish a formal reserve policy relating to the Monetary Assets that are freely available to spend.

District HQ reserve - to maintain this property for the benefit of Scouting in the District

Jamboree reserve - being money held to provide support to scouts selected to attend and represent the District at World Jamborees or other international scouting events

Hardship reserve - to provide financial support to Groups, units or members within the District whose Scouting experience may be impacted due to financial reasons.

General reserve - being other money required to support the ongoing activities of the District Council.

The following reserves have been established as at 31 March 2022.

	District HQ £	Jamboree reserve £	Hardship reserve £	General reserve £	Total £
Reserve b/f	18,102	12,622	0	18,300	49,024
Receipts	12,605	1,500	5,000	9,137	28,242
Payments	2,022	2,719	0	7,238	11,979
Reallocation of reserves	0	0	0	0	0
Reserve c/f	28,685	11,403	5,000	20,199	65,287

Independent examiner's report to the trustees of Maidstone West District Scout Council

I report to the trustees on my examination of the accounts of the Maidstone West District Scout Council for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Maidstone West District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maidstone West District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Maidstone West District Scout Council as required by section 130 of the Act; or
- the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jason Keeping*

Relevant professional qualification or membership of professional bodies: ACA

Address: 6 Lambourne Drive, Kings Hill, West Malling ME19 4FN

Date: 20 September 2022

Independent examiner's report to the trustees of Maidstone West District Scout Council

I report to the trustees on my examination of the accounts of the Maidstone West District Scout Council for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Maidstone West District Scout Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Maidstone West District Scout Council accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Maidstone West District Scout Council as required by section 130 of the Act; or
- the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Jason Keeping*

Relevant professional qualification or membership of professional bodies: ACA

Address: 6 Lambourne Drive, Kings Hill, West Malling ME19 4FN

Date: 20 September 2022