



# 1st Drayton

## On This We Build



### 1<sup>st</sup> Drayton Scout Group Charity Report 2020-21

This report covers the period of 1<sup>st</sup> April 2020 until 31<sup>st</sup> March 2021.

The 1<sup>st</sup> Drayton Scout Group (hereafter referred to as 'The Group') has been providing scouting to the residents of Drayton and the nearby locality for just over 50 years.

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association. The Group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader and his Assistant, individual section leaders (where opted to take on the responsibility) and parent's representation and meets 3-4 times a year. Members of the Executive Committee complete the required training as stipulated by the Scout Organisation (including 'Essential information for Executive Committee') within the first five months of joining the committee. The Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for;

- The maintenance of Group property.
- The raising of funds and the administration of Group Finance.
- The insurance of persons, property and equipment.
- Group public occasions.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub committees that may be required.
- Appointing Group Administrators and Advisors other than those who are elected.

#### Objectives and Activities

#### The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

#### The Values of Scouting

As Scouts, The Group is guided by these values;

- Integrity - we act with integrity, we are honest, trustworthy and loyal.
- Respect - we have self-respect and respect for others.
- Care - we support others and take care of the world in which we live.
- Belief —we explore our faiths, beliefs and attitudes.
- Co-operation —we make a positive difference, we co-operate with others and make friends.



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### **The Scout Method**

Scouting takes place when young people (in partnership with adults) and adults, work together based on the values of Scouting.

The Group ensures that all members of The Group;

- Enjoy what they are doing and have fun.
- Take part in activities indoors and outdoors.
- Learn by doing.
- Share in spiritual reflection.
- Take responsibility and make choices.
- Undertake new and challenging activities.
- Make and live by their Promise.

### **Public Benefit Statement**

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

### **Risk and Internal Control**

The Group has in place systems of internal financial controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

### **Reserves Policy**

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. In addition, the group will aim to build reserves to fund the larger anticipated maintenance costs for the headquarters and grounds.

### **Investment Policy**

The Group holds some of its funds in a charitable investment account (COIF) which is seen as a low risk investment. This provides long-term protection from inflation and also provides some interest to increase The Group's funds. Funds held in this account are available at relatively short notice should there be any need. Deposits and withdrawals from this account are made as and when the financial state of The Group dictates – as advised by the Executive Committee's Treasurer with agreement from the Executive Committee.

### **ATTACHMENTS:**

1<sup>st</sup> Drayton Scout Group Treasurer's Report, 2020-21

1<sup>st</sup> Drayton Scout Group Financial Report, 2020-21

1<sup>st</sup> Drayton Scout Group Financial Auditor's Report, 2020-21

**1st DRAYTON SCOUT GROUP**  
**Financial year 1st April 2020 to 31st March 2021**

<b>RECEIPTS AND PAYMENTS ACCOUNT</b>	<b>2021</b>	<b>2020</b>
	<b>as at 31.3.21</b>	<b>as at 31.3.20</b>
<b>Balance at Bank on 1st April</b>	<b>£946.41</b>	<b>£6,274.73</b>
<b>Balance for COIF account on 1st April</b>	<b>£15,210.14</b>	<b>£11,132.58</b>
<b>Receipts</b>		
Subscriptions	£3,482.95	£6,928.00
Donations	£325.00	£331.00
Grants	£19,907.43	£0.00
Fundraising & Recycling	£53.08	£579.10
1st Response Courses	£348.00	£1,868.00
Beavers activities	£0.00	£258.00
Cubs activities	£0.00	£12.00
Scouts activities	£0.00	£21.00
Gift Aid	£1,271.50	£0.00
Hire of Hut & Equipment	£0.00	£3,077.00
Trips & Camps	£55.00	£3,234.00
Training	£0.00	£125.00
Miscellaneous	£214.34	£80.00
<b>Total</b>	<b>£25,657.30</b>	<b>£16,513.10</b>
<b>Transfer from COIF</b>	<b>£1,500.00</b>	<b>£0.00</b>
<b>Payments</b>		
Insurance	£1,280.40	£1,254.43
Maintenance	£247.86	£2,383.71
Training	£50.00	£675.00
Equipment / Repairs	£1,050.63	£2,015.47
Covid	£118.78	£0.00
Capitation	£3,185.00	£3,673.50
Donations	£50.00	£50.00
Fundraising	£105.00	£303.65
1st Response Courses	£24.00	£10.99
Badges/Uniforms	£172.50	£1,083.13
Beavers Section expenses	£75.69	£592.14
Cubs Section expenses	£82.33	£253.19
Scouts Section expenses	£16.99	£163.43
Group expenses	£1,481.23	£471.52
Trips & Camps	£1,375.00	£3,501.11
Advertising/stationery	£0.00	£204.40
Miscellaneous	£214.34	£488.60
Calor Gas	£82.36	£499.91
Website & OSM	£229.48	£217.24
<b>Total</b>	<b>£9,841.59</b>	<b>£17,841.42</b>
<b>Transfer to COIF</b>	<b>£15,000.00</b>	<b>£4,000.00</b>
<b>Profit / Loss</b>	<b>£15,815.71</b>	<b>-£1,328.32</b>
<b>Balance at Bank on 31st March</b>	<b>£3,262.12</b>	<b>£946.41</b>
<b>COIF Interest for the year</b>	<b>£22.32</b>	<b>£77.56</b>
<b>Balance for COIF account on 31st March</b>	<b>£28,732.46</b>	<b>£15,210.14</b>
<b>Total Group Funds</b>	<b>£31,994.58</b>	<b>£16,156.55</b>

*GWJA*

23/8/21

*[Signature]*

**Independent Examiner's Report to the Trustees of the 1<sup>st</sup> Drayton Scout Group**  
**(Registered Charity No: 1021570)**  
**For the year 1<sup>st</sup> April 2020 to 31<sup>st</sup> March 2021**

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.


**Independent examiner's statement**

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

23/8/21

Name:

GRAHAM HARRIS