

## Report AGM 20<sup>th</sup> March 2024

1. The National Minimum Wage is set to rise from April 2024 by £1.02 per hour. This is a considerable amount to shoulder. I would ask to move this discussion to the key committee members after the main content of the AGM is finished and all business there within concluded. I have the new funding formula worked out as best I can to my ability, as always figures can slightly vary due to the nature of the childcare sector, however, the figures will be very close to being correct.
2. We are fully booked until September 2025, bar a couple of afternoon slots, we are leaving these closed as Alana and I will be working alone on Friday from April 2024. We usually work alone on Thursdays.
3. Alana and I will be looking to advertise from the beginning of September 2024 for a new member of staff to join us on a Wednesday and Thursday with a view to a January 2025 start. That is on the proviso that Berny Knight retires at the beginning of December 2024.
4. We know this will not be any easy task as we are looking for a level 3 with at least 2/3 years current experience in the new Development Matters Framework. Many nurseries are struggling to recruit fully trained qualified staff, many are leaving the sector due to the level of responsibility, training required to perform the job, coupled with low wages. We may have to consider a level 2 team member.
5. Gill will be continuing to work as lunch time cover until the beginning of January 2025, whereupon we believe Gill may retire. Gill currently works lunches only and this has been a better fit for preschool.
6. We would like to purchase a SMART TV from the EYPP money we receive for MW and to have it professional fitted onto the wall. We would look at selling the large tablet, as with all tablets they soon start to struggle with keeping up with today's technological requirements. The screen is starting to deteriorate due to it being cold and damp in the store room.
7. We have recently experienced a bit of rising damp and mould so we are keeping an eye on it
8. The Fire Door needs replacing and the windows need maintenance work. This should be completed within three weeks at a cost of £1,950.
9. When we break up for the Summer Holidays, I would like to look at the cost of having the carpets professionally cleaned and a deep clean. We can use a domestic carpet cleaner; however, they do not really touch the level of wear, tear and grime our carpet endures.
10. It has been four years since we last decorated preschool, we may need to look at the woodwork being painted again within 12 months. Everything else is holding up for now.
11. We would like to perhaps consider one of the toilets being replaced for a child's level unit, some of the children can be quite heavy to lift onto the toilet.
12. Fundraising team met recently and plans underway to raise a few pounds through different events.
13. First Aid training will be renewed at the beginning of September 2024
14. I decided not to have a nappy disposal company as previously discussed because it would have cost around £450 a year. However, with the increased number of children not being toilet trained as quickly as expected, the number of nappies I am taking home is way beyond expectations this year I have looked at another setting and they charge parents for this service now. Their web page states "Please note that for nappy-wearing children, their invoice will include a mandatory charge of £15/half-term to cover the cost of nappy disposal (in line with Government regulations), and to reflect increased demands on staff time". I will ask the advice of Cheshire East FEEE Team to ask if this is okay to charge for this and propose we charge a minimum of £10 per half term.
15. I would like the committee to consider raising the fees from September 2024 to come in line with the amount received per hour from Cheshire East (effective from April 2024). Therefore, we would be looking at 2-year-old children's fees being set at £7.00 and increase of £1.00 (£7.11) and 3 y-o + being set at £5.50, an increase of £0.50p (£5.02). However, the majority of the children will be all funded hours.

<b>SANDBACH HEATH ST JOHN'S PLAYGROUP - INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR TO 31.08.2023</b>					
<b>Sept 22 - August 23</b>		2023		2022	2021
FEES		6,620		7,598	7,654
VOUCHERS		0		0	0
GRANT		62,370		56,922	48,038
FUNDRAISING		1,345		1,973	5,496
INTEREST ON DEPOSIT ACCOUNT		0		0	0
SNACK MONEY		160		169	161
MILK REFUND		0		136	149
OTHER (Furlough)		0		23	8,270
<b>Totals</b>		<b>70,495</b>		<b>66,822</b>	<b>69,767</b>
<b>EXPENDITURE</b>					
WAGES		46,509		43,231	45,247
TRAINING		30		370	680
PREMISES		7,156		4,265	4,261
FENCE - GRANT FUNDED		0		0	0
PHOTOS		0		0	0
MILK		33		163	149
REFRESHMENTS		920		510	589
INSURANCE		3,006		1,015	1,944
TELEPHONE		1,076		1,000	970
ADMIN / ACCOUNTANTS		862		4,931	3,940
INDEPENDENT EXAMINER		0		0	0
STATIONERY / COPYING		296		71	337
TOYS		1,550		741	3,171
GIFTS		0		0	0
OTHER		198		253	
MISC. & FUNDRAISING		36		354	457
<b>Totals</b>		<b>61,672</b>		<b>56,904</b>	<b>61,746</b>
DEPRECIATION		0		0	1,385
OPERATING PROFIT/LOSS		8,823		9,917	6,636
<b>SANDBACH HEATH ST JOHN'S PLAYGROUP BALANCE SHEET AS AT 31.08.2023</b>					
		2023		2022	2021
<b>FIXED ASSETS</b>					
WENDY HOUSE COST		0		0	27,699
LESS DEPRECIATION		0		0	-27,699
				0	0
<b>ASSETS</b>					
CASH IN HAND		0		0	0
PETTY CASH ADVANCE		0			
BANK CURRENT ACCOUNT		0		0	0
DEPOSIT ACCOUNT NO NOTICE		45,065		50,434	42,196
HIGH INTEREST ACCOUNT		0		0	0
<b>TOTAL ASSETS</b>		<b>45,065</b>		<b>50,434</b>	<b>42,197</b>
<b>RESERVES</b>					
GENERAL RESERVE AT START OF YEAR		50,434		36,547	29,911
GRANTS FOR PLAYGROUND - restricted fund					
OPERATING PROFIT/LOSS		8,823		9,917	6,636
<b>RESERVES AT END OF YEAR</b>		<b>59,257</b>		<b>46,464</b>	<b>36,547</b>



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

Report to the trustees

SANDBACH HEATH (ST JOHN'S) PLAYGROUP

On accounts for the year ended

2023	Charity no (if any)	1021342
------	---------------------	---------

Set out on pages

Section A page 1, Section B Page 2, Accounts Page 3 - 4

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below \*~~) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: S Clarke

Date: 05.06.24

Name: S A CLARKE

Relevant professional qualification(s) or body

N/A

(if any):

--

Address:

12 WILLOW DRIVE
-----------------

SANDBACH
----------

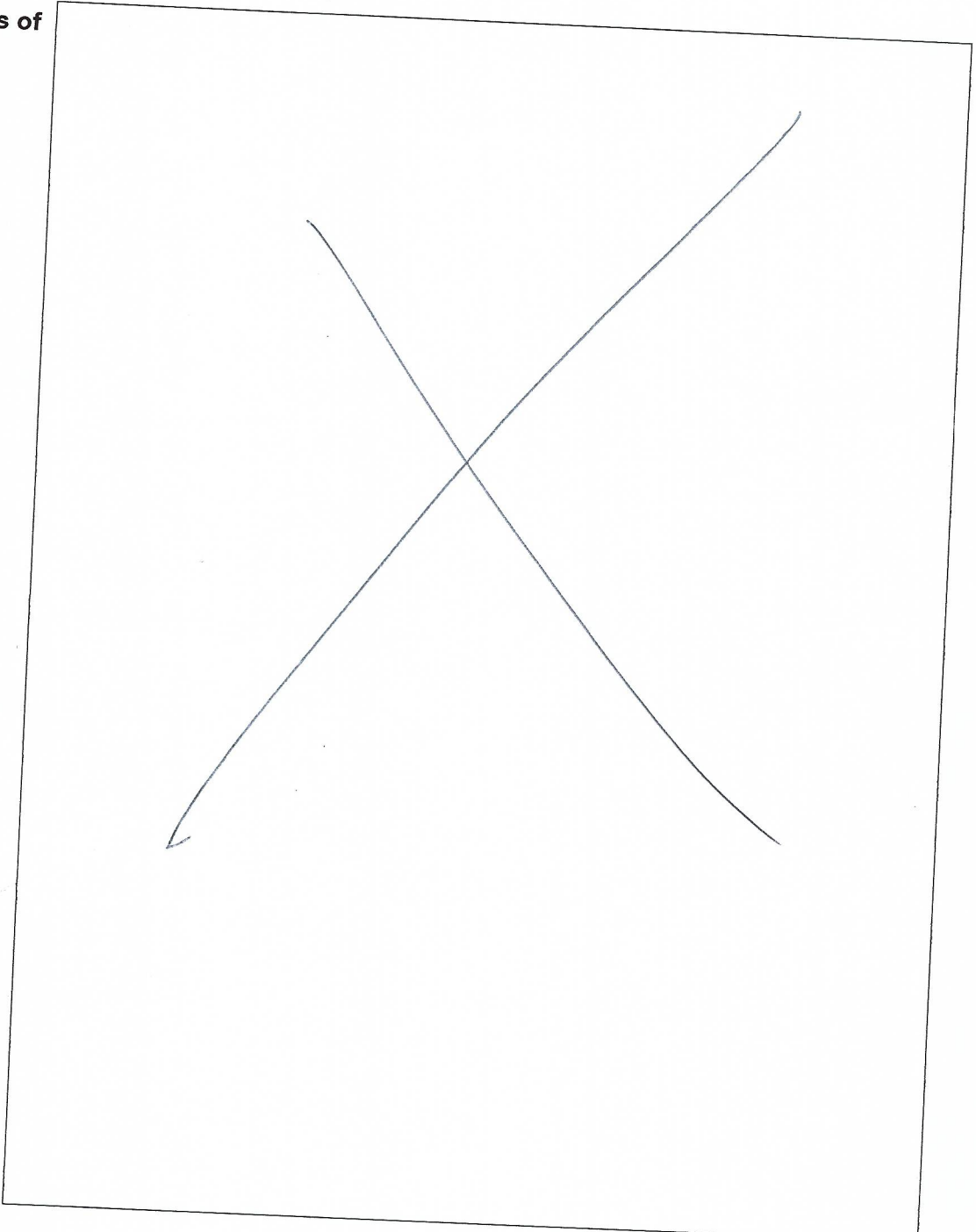
CW11 2LJ
----------

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.


---

**SANDBACH HEATH ST JOHN'S PLAYGROUP - INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR TO  
31.08.2023**

Sept 22 - August 23	2023	2022	2021
FEES	6,620	7,598	7,654
VOUCHERS	0	0	0
GRANT	62,370	56,922	48,038
FUNDRAISING	1,345	1,973	5,496
INTEREST ON DEPOSIT ACCOUNT	0	0	0
SNACK MONEY	160	169	161
MILK REFUND	0	136	149
OTHER (Furlough)	0	23	8,270
Totals	70,495	66,822	69,767

**EXPENDITURE**

WAGES	46,509	43,231	45,247
TRAINING	30	370	680
PREMISES	7,156	4,265	4,261
FENCE - GRANT FUNDED	0	0	0
PHOTOS	0	0	0
MILK	33	163	149
REFRESHMENTS	920	510	589
INSURANCE	3,006	1,015	1,944
TELEPHONE	1,076	1,000	970
ADMIN / ACCOUNTANTS	862	4,931	3,940
INDEPENDENT EXAMINER	0	0	0
STATIONERY / COPYING	296	71	337
TOYS	1,550	741	3,171
GIFTS	0	0	0
OTHER	198	253	0
MISC. & FUNDRAISING	36	354	457
Totals	61,672	56,904	61,746
DEPRECIATION	0	0	1,385
OPERATING PROFIT/LOSS	8,823	9,917	6,636

**SANDBACH HEATH ST JOHN'S PLAYGROUP BALANCE SHEET AS AT  
31.08.2023**

	2023	2022	2021
<b>FIXED ASSETS</b>			
WENDY HOUSE COST	0	0	27,699
LESS DEPRECIATION	0	0	-27,699
		0	0
<b>ASSETS</b>			
CASH IN HAND	0	0	0
PETTY CASH ADVANCE	0		
BANK CURRENT ACCOUNT	0	0	0
DEPOSIT ACCOUNT NO NOTICE	45,065	50,434	42,196
HIGH INTEREST ACCOUNT	0	0	0
TOTAL ASSETS	45,065	50,434	42,197

**RESERVES**

GENERAL RESERVE AT START  
OF YEAR

GRANTS FOR PLAYGROUND -  
restricted fund

OPERATING PROFIT/LOSS

RESERVES AT END OF YEAR

50,434

36,547

29,911

8,823

9,917

6,636

59,257

46,464

36,547

*Saeleke*

*Saeleke*