



Trustees' Annual Report

for the period

From (start date) to (end date)

Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	FELICITY ROJNI	CHAIR		COMMITTEE
2	GEORGIA LOCK	SECRETARY		↓
3	LISA SEAR	TREASURER		
4	DEBBIE GAYLE	STAFF REP.		
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A

Reference and administration details (continued)

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

ELAINE ROWLAND & HELEN CLARK - CO-MANAGERS

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)

CONSTITUTION

How the charity is constituted
(eg trust, association, company)

PRESCHOOL LEARNING ALLIANCE CONSTITUTION

Trustee selection methods
(eg appointed by, elected by)

ELECTED BY COMMITTEE

Additional governance issues (optional information)

You **may choose** to include additional
information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

POLICIES & PROCEDURES ARE
REVIEWED AND REGULARLY UPDATED.COMMITTEE MEMBERS HAVE SLIGHTLY
DROPPED THROUGHOUT THE YEAR
DUE TO OTHER COMMITMENTS.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

TO PROVIDE CHILDCARE AND EDUCATION FOR CHILDREN IN WILBY AND THE SURROUNDING AREAS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

TO PROVIDE TERM TIME PRESCHOOL EDUCATION FOR CHILDREN AGED 2 1/2 TO 5 YEARS.

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

- NUMBERS OF CHILDREN ARE STEADY, THE PRESCHOOL SHOULD FINANCIALLY IMPROVE DUE TO NO MORE LOCKDOWNS AND CLOSURES.
- COVID-19 CONTINGENCY PLAN HAS BEEN COMPLETED AND IS IN PLACE.
- STAFFING REMAINS STABLE AND TRAINING COURSES CARRIED OUT.
- NEW PRESCHOOL WEBSITE UP AND RUNNING.
- FUNDRAISING MONEY RAISED FROM CHRISTMAS HAMPER RAFFLE.

Section E**Financial review**

Brief statement of the charity's policy on reserves

THE PRESCHOOL HOLDS SUBSTANTIAL RESERVES TO BE USED IN EMERGENCIES OR IN TIMES OF NEED TO KEEP THE PRESCHOOL OPEN AND RUNNING EFFICIENTLY.

Details of any funds materially in deficit

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

PRINCIPLE OF FUNDS COME FROM GOVERNMENT 3/4 YEAR OLD FUNDING. FEES ARE CHARGED TO PARENTS/CARERS THAT ARE NOT ELIGABLE FOR FUNDING. ADDITIONAL FUNDS ARE RAISED THROUGH FUNDRAISING.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

GEORGIA LOCK

Position (eg Secretary, Chair, etc)

CHAIR

Date

1 5 0 1 2 3

Wilby Village Pre School Balance Sheet
as at 31st March 2022

<u>Income</u>	£34,027.66	<u>Expenditure</u>	£46,078.27
		excess of income over expenditure	-£12,050.61
	£34,027.66		£34,027.66
Balance brought forward 31st March 2021		Balance as of 31st March 2022	
Reserve Account	£24,883.34	Reserve Account	£24,885.82
current account	£21,510.57	current account	£8,710.38
intrest on reserve account	£2.48		
cash	£361.28	cash	£1,110.86
Excess of Income over Expenditure:	-£12,050.61		
	£34,707.06		£34,707.06

I have examined the books for Wilby Village Pre School as presented to me and certify that the above accounts are drawn up in accordance therewith.

Financial administrator

Print

Date

D. Wingrove
D. Wingrove
21/07/2022

Honourable auditor:

Signature:

Print

Date:

D.P. Clark
DAVID PAUL CLARK
12 AUGUST 2022

Summary

Balance Sheet

Income

	April	May	June	July	Aug	sep	Oct	Nov	Dec	Jan	Feb	March	TOTALS
fees	£553.25		£950.25	£182.50		£683.00	£40.00	£252.00	£156.00	£684.00	£754.00	£396.00	£4,651.00
fundraising								£119.00	£210.00				£352.50
unifor sale		£21.50											£21.50
funding	£2,917.18	£2,917.18	£2,917.18	£2,917.18	£2,877.08	£40.10	£2,379.60	£2,374.84	£2,374.84		£3,979.63	£2,918.69	£28,613.50
trips			£4.70										£4.70
misc.purchase													
donation													
cash to bank													
snack												1.98	£1.98
uniform													
cash to bank													
returned payment	£380.00												£380.00
Total	£3,850.43	£2,938.68	£3,872.13	£3,099.68	£2,877.08	£723.10	£2,419.60	£2,769.34	£2,740.84	£684.00	£4733.63	£3316.67	£34,025.18
												interest reserve	£2.48
													£34027.66

Expenditure

	April	May	June	July	Aug	sep	Oct	Nov	Dec	Jan	Feb	March	TOTALS
wages	£3,490.73	£2,971.08	£3,705.39	£4,140.27	£3,171.09	£4,359.95	£2,903.79	£2,302.68	£4,864.73		£3,023.55	£2,392.39	£37,325.65
Resources	£176.70	£22.81	£28.72	£5.45					£3.50		£32.11	£145.20	£414.49
Stationery	£9.48		£26.00	£9.59	£32.55	£10.00		£17.68				£33.24	£138.54
Snack	£166.89	£15.49	£150.00					£150.00			£150.00		£632.38
PAYE							£395.11						£395.11
rent	£673.33		£673.33			£673.33		£673.33	£673.33		£673.33		£4,039.98
gifts													£0.00
misc purchase		£247.59			£60.00	£32.92		£32.34				£38.28	£411.13
entertainment	£35.00		£160.00	£10.00								£20.00	£225.00
trip				£186.90									£186.90
uniform			£126.00				£54.00						£180.00
payroll cost		£44.07	£20.74	£20.74	£20.74	£23.33	£20.74	£20.74	£20.74	£20.74	£21.31	£21.31	£255.20
external staff													£0.00
Ofsted								£50.00					£50.00
Insurance Membership	£491.06												£491.06
Maintenance													£0.00
petty cash													£0.00
Transfer to Reserve account													£0.00
cash to bank													£0.00
staff training	£380.00	£380.00	£34.95										£794.95
petty cash													£0.00
Mobile phone		£40.00					£10.00	£54.59	£24.60	£24.60	£24.60	£24.60	£202.99
DBS													£0.00
Marketing										£10.00			£10.00
Pension contrib.	£51.95		£62.56	£64.03			£28.56		£66.02			£51.77	£324.89
Total	£5,475.14	£3,721.04	£4,987.69	£4,436.98	£3,284.38	£5,099.53	£3,412.20	£3,301.36	£5,652.92	£55.34	£3,924.90	£2,726.79	£46,078.27