

Trustees' Annual Report for the period

	Period start date			Period end date		
	Day 01	Month 09	Year 2022	To	Day 31	Month 08

Section A Reference and administration details

Charity name	NORTON PRE-SCHOOL		
Other names charity is known by			
Registered charity number (if any)	1020883		
Charity's principal address	Honeywood Corner		
	Ixworth Road		
	Norton		
	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Postcode</td> <td style="border: 1px solid black; padding: 2px;">IP31 3LE</td> </tr> </table>	Postcode	IP31 3LE
Postcode	IP31 3LE		

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Harriet Riley	Chairperson		
2	Sophie Vinyard	Treasurer		
3	Rebecca Impey			
4	Lucy Edwards			
5	Catherine Rossiter			
6	Sarah Neave			
7				
8				
9				
10				
11				
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14				
15				
16				
17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	PLA Model Constitution 2011
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance development and education of children of pre-school age, by providing play, education and care facilities, family learning and extended hours, involving parents and offering opportunities regardless of race, religion, culture, means or ability.

We provide outreach for parents and carers within a rural community.

We offer community involvement in activities and fundraising events.

We also promote awareness of other organisations and charities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Numbers have continued to rise this year and our committee have been active in improving the condition of the building to ensure a safe environment for the children and staff.

We continue to pay back our Bounce Back loan which was obtained during the pandemic to help to maintain a secure and stable financial position.

The fundraising for a new building is still ongoing and we continue to fundraise to boost our increasing amount towards our goal.

Our Breakfast Club and After School Club have moved into the local village hall for the older children. The Reception and Year 1 children have stayed in the pre-school setting. This has worked very well and the older children are enjoying the space away from the younger children.

We had an Ofsted Inspection in November 2022 and received a "Good" rating.

We are confident that the pre-school will continue to increase numbers over the coming year.

Section E Financial review

Brief statement of the charity's policy on reserves

Our reserve funds are held in our current account and are to be used to aid the pre-school as and when needed. The committee intends to open a new, separate account to hold our reserve funds as soon as possible.

Details of any funds materially in deficit

NONE

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

(Empty box for optional information)

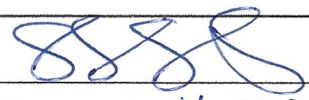
Section F Other optional information

(Empty box for other optional information)

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	H RILEY	
Full name(s)	MARRIET RILEY	SOPHIE VINYARD
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	20106124	

NORTON PRE SCHOOL
Receipts Payment Accounts
September 2022 to August 2023

RECEIPTS (GROSS INCOME)		2023	2022	2021	2020
Funding	Early Years Funding (SCC)	58,526	72,945	55,706	65,931
	Early Years Pupil Premium (EYPP)	1,453	111	970	511
	High Tariff Funding & SEN	2,251	0	450	0
Fees, subscriptions & Donations	Pre-school fees	17,104	19,534	7,213	9,413
	Out of School fees	71,092	46,831	23,292	32,574
	Holiday Club	6,440	3,448	0	1,925
Grants	Job Retention Scheme (Gov Furlough)	0	0	9,053	12,565
	Discretionary Grant (local authority)	0	0	0	5,000
	Tesco Grant	0	0	0	500
	Emerging Needs Grant (local authority)	0	0	2,000	
	Locality Award (local authority)	0	1,480		
	Community Restart Grant (local authority)	0	2,500	0	
Fundraising event proceeds	Fundraising	5,212	1,163	36	1,823
	Expenses	0	0	0	0
	Commission	417	286	134	210
	Donations to other Charities	0	15	0	5
Pakenham Trust	Grants	800	900	800	650
	Donations	230	700	2,900	55
Classroom	Educational trips fees	0	0	0	4
	T shirt sales	24	176	18	66
Staff	Training refunded	0	600	0	297
	Apprentice Payment	500	500	0	500
Other receipts	Miscellaneous	32	106	26	34
	Wages SSP Grant - HMRC	0	96		
	Bank charges written back	0	0	0	0
	Monies written back	0	0	0	0
	Transfer from CAF account	0	0	0	0
Business Loans	Santander Bounce Back Loan	0	0	43,000	
Investment income	CAF Account transfer from C/A (closed)	0	0	0	0
	CAF60 Account transfer from C/A	3,454	1,083	3,895	1,620
	Interest on CAF Account (closed)	0	0	0	0
	Interest on CAF60 Account	158	59	127	115
TOTAL RECEIPTS		167,693	152,533	149,620	133,798
PAYMENTS (TOTAL EXPENDITURE)		2023	2022	2021	2020
Wages	Staff Wages, PAYE, NI & PENSION	140,714	124,383	95,289	113,455
	Sage One Software Fees/Accountant	763	666	938	888
Staff Costs	Training	371	1,446	44	747
	Staff Uniform	223	327	412	444
Fees	Refund of Fees	0	73	149	1,275
Premises	Rent (pre-school)	0	0	0	0
	Rent (out of school)	4,067	0	1,126	
Insurance & Membership	Insurance	2,133	1,184	1,142	1,134
	Affiliation Fees	540	139	174	139
Utilities	Telephone & Broadband	434	483	497	525
	Mobile Phone	0	0	24	0
	Electricity	2,426	2,478	1,934	2,223
	Water Rates	592	611	486	304
Maintenance	Refuse Collection	739	726	731	419
	Cleaner	0	0	0	0
	Hygiene and Cleaning	2,441	2,431	125	1,723
	Building Renewals & repairs	355	713	23	6,771
	Ground maintenance	1,369	544	803	2,456
	Equipment R and R	1,793	817	122	877
	Fire	82	72	162	87
	PAT Testing	111	0	109	236
Rentokil	451	413	386	362	
Educational supplies	Craft & development materials	1,050	547	706	693
	Toys and Books	30	4	84	37
	Educational trips	0	0	0	4
	T Shirt costs	0	147	240	143
	Snacks	2,934	1,626	382	1,559
Out of Schools	ASC Spending	206	201	293	124
Administration	Postage & Stationery	664	1,017	922	775
Computer System	Family App	2,866	2,146	0	1,073
Fundraising events costs	Fundraising costs	1,340	388	816	591
	Committee expenses	8	66	6	6
	Donations to Other Charities	0	15	0	5
Pakenham Trust	Grants	540	0	303	0
Other payments	Transfer of funds to CAF Account (closed)	0	0	0	0
	Transfer of funds to CAF60 Account	3,454	1,083	3,895	1,620
Bounce Back Loan (Santander)	Transfer of Funds to C/A from CAF (closed)	0	0	0	0
	Business Loan	9,379	8,785		
	Advertising & Marketing	173	173	146	12
	Miscellaneous expenses	50	69	0	13
	Gifts	198	42	331	164
	Bank Charges	0	0	0	0
	Team Building	179	67	35	29
Funding	EY Additional Needs Funding (SEND)	217	0	946	0
	Early Years Pupil Premium (EYPP)	202	207	1,390	429
	High Tariff Funding	0	0	0	0
	EYFS Additional Payment	528	0	0	0
Grants	Job Retention Scheme (Gov Furlough)	0	0	0	
	Discretionary Grant (local authority)	0	0	0	
	Tesco Grant	0	0	304	
	Emerging Needs Grant (local authority)	0	280	1,741	
	Community Restart Grant (local authority)	0	0	2,500	
TOTAL PAYMENTS		183,622	154,369	119,716	141,322
Surplus		-15,929	-1,836	29,904	-7,524
Bank & cash balances b/f		75,610	77,446	47,542	55,066
Bank & cash balances c/f		59,681	75,610	77,446	47,542
Represented by:					
Current Account		35,906	55,447	58,425.00	32,543.00
CAF Gold Reserves Account (CLOSED - March 19)		0	0	0.00	0.00
CAF 60 Savings Account		23,775	20,163	19,021.00	14,999.00
		59,681	75,610	77,446	47,542

Notes for 2022-2023: The Early Years Funding Advance in the sum of £20,361.96 for the term following these accounts (Autumn 23) is usually received in the August. However, this year it was received on 1st September 2023 so will be shown in next year's accounts. Had it been received in August, we would have shown a profit of £4,433.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
NORTON PRE-SCHOOL

**On accounts for the year
ended**

31st AUGUST 2023

**Charity no
(if any)**

1020883

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

SSG

Date:

23 / 6 / 2024

Name:

STUART GOODSHIP

**Relevant professional
qualification(s) or body
(if any):**

RETIRED BANK MANAGER

Address:

4 CHALK LANE, IKWORTH
BURY SS. EDMUNDS
SUFFOLK IP31 2SQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.