



## Trustees' Annual Report for the period

From 01 Oct 22 Period start date To 30 Sep 23 Period end date

Charity name: Friends of Rhws Primary

Charity registration number: 1020809

## Objectives and Activities

|  | SORP reference     |  |
|--|--------------------|--|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <b>The primary purpose of Friends of Rhws Primary (FORP) is to support Rhws Primary school through fundraising activities to support the children in areas of improvement, advancement and increased availability of services otherwise not available through normal school funding streams.</b>   |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <b>The activities carried out by the volunteers of FORP are varied in relation to the time of year but all in the hope to raise funds and provide services and equipment to the school. These range from discos (Halloween, Valentines, etc.) quizzes, fairs, raffles etc.</b>   |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | <b>The trustees have had implicit regard to the guidance issued by the Charity Commission on public benefit. In so much that all member of FORP are volunteers and this is not their part time or full-time job. However, under the premiss that all activities are to carried out to benefit the school children directly but also adds benefit to the local community indirectly, via fairs etc.</b> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|                        | SORP reference |  |
|------------------------|----------------|--|
| Policy on grant making | Para 1.38      | <b>FORP Grant policy is a simple endeavour; relations of the children donate directly through Easy Fundraising, Local Giving or direct donations through raffle prizes. We have a grants member that reaches out to local businesses for support or any other means that becomes apparent throughout the year that will aid the building of funds to support the school.</b> |

|  |           |  |
|--|-----------|--|
| Policy on social investment including program related investment | Para 1.38 | <b>All profit (less operating expenses) are directly and solely for the purposes of the school needs. A small sum is maintained in the account to ensure emergency requests can be supported but FORP engage with the school to understand the annual objectives and aim to budget and fund raise according. Moreover, the funds are utilised to support ad hoc request i.e. forest school equipment, coach hire for school trips etc.</b> |
| Contribution made by volunteers                                  | Para 1.38 | <b>The main source of contribution by volunteers is time. This is a completely unfunded and unpaid charity.</b>  |
| Other  |           | <b>At times, small donations may be received from parents, grand parents etc. This is rare but on occasion FORP will receive donations usually &lt;£50.</b>  |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p><b>FORP provided funding to Rhws Primary school in order to enhance the environment and enjoyment of being a school pupil at this school. This was achieved by providing funding for tangible infrastructure as well as events where the children and parents could enjoy themselves. Examples of this are as follows:</b></p> <ul style="list-style-type: none"> <li><b>Tipi flooring</b></li> <li><b>Nursery play items</b></li> <li><b>Drying Rack</b></li> <li><b>POD furniture</b></li> <li><b>Water Table and Tuff table</b></li> <li><b>New books</b></li> <li><b>Year 6 Bus</b></li> <li><b>Sound System</b></li> <li><b>BBQ</b></li> <li><b>Halloween disco</b></li> <li><b>Pumpkin trail</b></li> <li><b>Christmas cards</b></li> <li><b>Carols in Yard</b></li> <li><b>Xmas jumpers</b></li> <li><b>Xmax Raffle</b></li> <li><b>Pot of Gold</b></li> <li><b>Valentines Disco</b></li> <li><b>Quiz in Feb</b></li> <li><b>Choir</b></li> <li><b>Ladies Night</b></li> </ul> |

## Financial Review

|  |           |  |
|--|-----------|--|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <b>£5,528.62</b>   |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | <b>A nominal amount of roughly £2000 is maintained to ensure sufficient funds are available for operating costs and in case an emergency request for funds was made.</b> |
| Amount of reserves held  | Para 1.22 | <b>Roughly £2000</b>   |
| Reasons for holding zero reserves  | Para 1.22 | <b>N/A</b>   |
| Details of fund materially in deficit  | Para 1.24 | <b>N/A</b>   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <b>None</b>  |

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | <b>FORP's governing document is the constitution that is formally reviewed and agreed at the AGM</b> |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | <b>FORP is constituted as an unincorporated association.</b>   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <b>Trustees are nominated and voted for at the AGM.</b>  |

## Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | Friends of Rhws Primary  |
| Other name the charity uses |  |
| Registered charity number   | 1020809  |
| Charity's principal address | Rhws Primary School<br>Fontygary Road<br>Rhoose<br>Vale of Glamorgan<br>CF62 3DS |
|                             |  |

**Names of the charity trustees who manage the charity**

|    | <b>Trustee name</b> | <b>Office (if any)</b> | <b>Dates acted if not for whole year</b> | <b>Name of person (or body) entitled to appoint trustee (if any)</b> |
|----|---------------------|------------------------|--|--|
| 1  | Michael Hatter      | Treasurer              |  |  |
| 2  | Rowena Barker       |                        |  |  |
| 3  |                     |                        |  |  |
| 4  |                     |                        |  |  |
| 5  |                     |                        |  |  |
| 6  |                     |                        |  |  |
| 7  |                     |                        |  |  |
| 8  |                     |                        |  |  |
| 9  |                     |                        |  |  |
| 10 |                     |                        |  |  |
| 11 |                     |                        |  |  |
| 12 |                     |                        |  |  |
| 13 |                     |                        |  |  |
| 14 |                     |                        |  |  |
| 15 |                     |                        |  |  |
| 16 |                     |                        |  |  |
| 17 |                     |                        |  |  |
| 18 |                     |                        |  |  |
| 19 |                     |                        |  |  |
| 20 |                     |                        |  |  |

**Corporate trustees – names of the directors at the date the report was approved**

| <b>Director name</b> |  |  |
|----------------------|--|--|
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |
|                      |  |  |

**Name of trustees holding title to property belonging to the charity**

| <b>Trustee name</b> | <b>Dates acted if not for whole year</b> |  |
|---------------------|--|--|
|                     |  |  |
|                     |  |  |
|                     |  |  |
|                     |  |  |
|                     |  |  |

## Funds held as custodian trustees on behalf of others

|   |      |
|---|------|
| Description of the assets held in this capacity   | None |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | N/A  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         | N/A  |

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |                                    |  |
|--|------------------------------------|--|
| <b>Signature(s)</b>                        | Electronically reviewed and Signed |  |
| <b>Full name(s)</b>                        | Sara Whitbread                     |  |
| <b>Position (eg Secretary, Chair, etc)</b> | Treasurer                          |  |
| <b>Date</b>                                | 10 Sep 24                          |  |

**FRIENDS OF RHWS PRIMARY**  
**TOTAL FUNDS (year end 30/09/2023)**  
**01/10/2022 to /09/2023**

To update throughout the year

| Fundraising Events 2021-22 | Lloyds Income  | Lloyds Payments | NatWest Income    | NatWest Payments  | Total Income   | Total Payments    | Net                |
|----------------------------|----------------|-----------------|-------------------|-------------------|----------------|-------------------|--------------------|
| Amazon Smile               | #ERROR!        |                 |                   |                   | #VALUE!        |                   | #VALUE!            |
| Back to School BBQ         | #ERROR!        |                 |                   |                   | #VALUE!        |                   | #VALUE!            |
| Choir                      | #ERROR!        |                 | £1,057.85         | £475.00           | #VALUE!        | #VALUE!           | #VALUE!            |
| Donation Boxes             | £98.34         |                 |                   |                   | £98.34         |                   | £98.34             |
| Donations                  | #ERROR!        | #ERROR!         | £1,807.00         |                   | #VALUE!        | #VALUE!           | #VALUE!            |
| Easyfundraising            | #ERROR!        | #ERROR!         | £16.90            |                   | #VALUE!        | #VALUE!           | #VALUE!            |
| Father's Day               | #ERROR!        | #ERROR!         | £1,679.36         | £606.00           | #VALUE!        | #VALUE!           | #VALUE!            |
| Halloween Disco            | #ERROR!        | #ERROR!         | £1,862.00         | £678.27           | #VALUE!        | #VALUE!           | #VALUE!            |
| Local Giving               | #ERROR!        | #ERROR!         |                   |                   | #VALUE!        | #VALUE!           | #VALUE!            |
| Lottery                    | #ERROR!        | #ERROR!         |                   |                   | #VALUE!        | #VALUE!           | #VALUE!            |
| Mother's Day               | #ERROR!        | #ERROR!         |                   | £2,317.68         | £1,842.80      | #VALUE!           | #VALUE!            |
| Ladies Night               | #ERROR!        | #ERROR!         | £3,924.00         | £2,008.47         | #VALUE!        | #VALUE!           | #VALUE!            |
| Preloved Uniform           | #ERROR!        | #ERROR!         |                   |                   | #VALUE!        | #VALUE!           | #VALUE!            |
| Pot of Gold                | #ERROR!        | #ERROR!         | £111.90           | £68.58            | #VALUE!        | #VALUE!           | £43.32             |
| Pumpkin Trail              | £40.00         |                 |                   |                   | £40.00         |                   | £40.00             |
| Quiz                       | #ERROR!        | #ERROR!         | £505.52           | £65.00            | #VALUE!        | #VALUE!           | #VALUE!            |
| Summer Fayre               | #ERROR!        | #ERROR!         | £4,897.77         | £2,484.92         | £4,897.77      | £2,484.92         | £2,412.85          |
| Tuck Shop                  | #ERROR!        | #ERROR!         | £907.07           | £1,141.74         | £907.07        | £1,141.74         | -£234.67           |
| Valentine's Disco          | #ERROR!        | #ERROR!         | £1,787.10         | £727.71           | #VALUE!        | #VALUE!           | #VALUE!            |
| Xmas Cards                 | #ERROR!        | #ERROR!         | £2,879.80         | £2,519.39         | #VALUE!        | #VALUE!           | #VALUE!            |
| Xmas Carols on Yard        | #ERROR!        | #ERROR!         | £107.72           | £671.69           | #VALUE!        | #VALUE!           | #VALUE!            |
| Xmas Jumpers               |                |                 | £29.00            |                   | £29.00         |                   | £29.00             |
| Xmas Elfidges              | #ERROR!        | #ERROR!         |                   |                   | #VALUE!        | #VALUE!           | #VALUE!            |
| Xmas Raffle                | £564.00        | #ERROR!         |                   | £91.48            | £564.00        | #VALUE!           | #VALUE!            |
| <b>Total</b>               | <b>£702.34</b> | <b>£0.00</b>    | <b>£21,572.99</b> | <b>£13,855.93</b> | <b>#VALUE!</b> | <b>£13,855.93</b> | <b>#VALUE!</b>     |
| Expenditure 2022-23        |                |                 |                   |                   |                |                   | Net                |
| FORP Expenses              |                | £391.53         |                   | £3,589.97         |                | £3,981.50         | -£3,981.50         |
| School purchases           |                | £106.00         |                   | £7,295.26         |                | £7,401.26         | -£7,401.26         |
| <b>Total Expenditure</b>   |                | <b>£497.53</b>  |                   | <b>£10,885.23</b> |                | <b>£11,382.76</b> | <b>-£11,382.76</b> |

To update each FORP meeting:

|                                 |  |                  |
|---------------------------------|--|------------------|
| <b>Available funds:</b>         |  | <b>£5,702.63</b> |
| Current bank balance            |  | <b>£6,842.63</b> |
| Currently allocated (see below) |  | £1,140.00        |
| <b>Currently allocated:</b>     |  | <b>£1,140.00</b> |
| local giving                    |  | £90.00           |
| Construction pod                |  | £1,050.00        |

| Funding Priorities 2022-23 | Est        |         |
|----------------------------|------------|---------|
| Quad shed                  | £800.00    |         |
| Construction pod           | £12,000.00 |         |
|                            | £1,000     |         |
| Poly Tunnel                |            |         |
| School purchases 2022-23   | Amount     |         |
| Tipi flooring              | £3,362.00  |         |
| Nursery play items         | £106.48    |         |
| Drying Rack                | £199.04    |         |
| POD furniture              | £204.12    |         |
| Water Table and Tuff table | £211.19    |         |
| New books                  | £2,936.03  |         |
| Year 6 Bus                 | £500.00    |         |
| Sound System               | £3,655.80  |         |
| Donations 2022-23          | Amount     |         |
| C Davies                   | £500.00    | £500.00 |
| Natalie Bakes              | £450.00    | £450.00 |
| Tyre Boss                  | £800.00    | £800.00 |
| Ty Cerrig                  | £55.00     | £55.00  |
| Events 2022-23             | Profit     |         |
| BBQ profit                 | £807.91    |         |
| Tesco donations tub        | £98.34     | £98.34  |
| Halloween disco            | £1,511.73  |         |
| Pumpkin trail              | £40.00     |         |
| Christmas cards cash       | £372.11    |         |
| Carols in Yard             | £131.34    |         |
| Xmas Jumpers               | £29.00     |         |
| Xmas Raffle                | £402.49    |         |
| Pot of Gold                | £43.32     |         |
| Valentines Disco           | £1,059.39  |         |
| Quiz in Feb                | £440.52    |         |
| Choir                      | £82.85     |         |
| Ladies Night               | £1,915.53  |         |

|                      |                |
|----------------------|----------------|
| Main Ac              | 5492.63        |
| Construction Pod Bal | 1350           |
| Ladies night         | 0              |
| <b>TOTAL</b>         | <b>6842.63</b> |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Friends of Rhŵs Primary

**On accounts for the year  
ended**

2023

**Charity no  
(if any)**

**1020809**

**Set out on pages**

2

*(remember to include the page numbers of additional sheets)*

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** C.D.Gott (signed electronically)

**Date:** 15 Sep 2024

**Name:** Caroline Gott

**Relevant professional  
qualification(s) or body  
(if any):**

None

**Address:**

58 Rhoose Road, Rhoose

Barry, Vale of Glamorgan

CF62 3EQ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**