



Call Us.....07799218129 or Email Us.....info@westviewplaygroup.org.uk

Registered Charity No: 1020794

Annual Report 2023/24

Registered charity NO: 1020794/ Ofsted Registration No: 127772

Address: C/O Downsvew Community Primary School

Beech Avenue, Swanley, Kent, BR8 8AU

Telephone: 07799218129 Email: Info@westviewplaygroup.org.uk

www.westviewplaygroup.org.uk

Aims & Objectives

At Westview Playgroup we offer a well-equipped, safe, and comfortable environment for children from the age of 2. With our emphasis on learning through play in a stimulating and nurturing environment, our highly trained and experienced staff ensure that our pre-school sessions are filled with activities and experiences for the children that will enable them to develop whilst enjoying their time here with us.

Our values

Our main aim is to provide a friendly, fun-filled, and stimulating environment where the children feel both safe and valued.

We aim to:

- Encourage the emotional, social, physical, and intellectual development of children.
- Promote the welfare of children.
- Encourage the children's positive attitude to themselves and others, and develop confidence, and self-esteem.
- Create opportunities to play and learn through play, to have fun and make friends with other children and adults.
- Plan activities and experiences based on the early years foundation stage.
- Encourage children to explore, appreciate and respect their environment and other people.
- Provide opportunities to stimulate interest and imagination.
- Extend children's abilities to communicate ideas and feelings in a variety of ways.
- Provide equal opportunities for all staff and children irrespective of gender, creed, race, color or ethnic origin/abilities.
- Work in partnership with parents and the community to enhance the quality of the children's learning welfare.
- Support the continued professional development of all staff.

- Provide a smooth and confident transition into school through close links with our local community primary schools.

Learning at Westview Playgroup.

At Westview Playgroup the children learn through play. Playgroup sessions are filled with activities and experiences, both indoors and outdoors that will enable the children to develop and grow. All staff are trained in guiding the children to progress towards the early learning goals of the early year's foundation stage. The curriculum recognizes that all children are individuals and develop at different rates. There are seven areas of learning which are interconnected; Personal, Social and Emotional, Communication and Language, Physical Development, Literacy, Mathematics, Knowledge and Understanding The World, Expressive Arts and Design.

Activities are set up with underlying educational purposes, but the total emphasis is on fun and learning through play. Staff recognize children's interests and plan activities around them. This has been shown to be the most beneficial way for a child to learn and develop. Staff at Westview Playgroup provide children with opportunities to explore, try new things and experience the world around them.

Staff use Makaton sign language to help children develop their communication skills. We use visuals (indoor and outside) which help provide structure, improve understanding, help with daily routine and offer opportunities to interact with others. Staff observe the children and plan their next goals to ensure that they are achieving and making progress during their time with us.

Structure, Governance & Management

While day-to-day running of the playgroup is carried out by the staff, overall responsibility for the management of the team and the playgroup rests with the Committee. Our current committee is made up for parents, past parents, and playgroup staff. We hold regular committee meetings throughout the year and our AGM in July.

2023/24 was a challenging year financially for the setting. However, we were able to fundraise locally from parents & businesses and receive a grant from Swanley Town Council which supported us to stay open.

We welcomed two new members of staff in 2023/24.

Trustees at 31 March 2024

Hannah Bird (Chair)

Sophie DosSantos Hills (Treasurer)

Michael O'Dwyer (Company Secretary)

Ashley Bryne

Wendy Hearn

Elizabeth Evans

Nicola Dowsett

Activities during the year (April 2023 - March 2024)

At the start of April 2023 at Westview Playgroup there were 37 children on the register, 16 children graduated in July 2023 and we had 20 on the register to start the academic school year in September 2023.

In September 2023, the focus was on re-settling all the children post the summer holidays and introducing the new children to WVPG.

In October 2023, the collaboration that WVPG are part of with other local nurseries paid for a visit from Zoolab and the children got to experience and handle different animals.

At Christmas time we held fundraising events at the Downsview fete and as part of the Christmas concert in the setting, we ran activities including lucky tip, teddy bear tombola and a cake sale

In the Spring term we hosted an Easter Stay & Play and Mother's Day Stay & Play which are a great way to invite families to the setting to see what we do and how we do it. It's important that parents are able to see how WVPG supports their children to learn and develop

Signed

A handwritten signature in black ink, appearing to read 'H B d', written over a light grey rectangular background.

Hannah Bird, Chair

Date 6 November 2024



Section A Independent Examiner's Report

Report to the trustees Westview Playgroup

On accounts for the year ended 31st March 2024 Charity no (if any) 1020794

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature] Date: 12-07-2024

Name: SHARLOTTE BLYTHE

Relevant professional qualification(s) or body (if any): ASSOCIATION OF ACCOUNTING TECHNICIANS (AAT)

Address: Price Green & Co Accountants, Lynnem House, 1 Victoria Way, Burgess Hill, West Sussex RH15 9NF. Tel: 01444 257047 • Fax 01444 254303

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Receipts and payments accounts

CC16a

For the period from	01.04.2023	To	31.03.2024
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
DONATIONS	534	-	-	534	205
GRANTS	5,000	-	-	5,000	-
SUNDRIES	516	-	-	516	207
FEES	88,018	-	-	88,018	93,761
FUNDRAISING	6,154	-	-	6,154	1,021
BUILDING SOCIETY INTEREST	-	-	-	-	-
MILK REFUND	-	-	-	-	-
Sub total (Gross income for AR)	100,223	-	-	100,223	95,194
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	100,223	-	-	100,223	95,194
A3 Payments					
HMRC COSTS	-	-	-	-	-
RENT	2,016	-	-	2,016	2,992
MILK	-	-	-	-	-
INSURANCE	-	-	-	-	618
SUNDRIES	5,329	-	-	5,329	5,957
WAGES	86,389	-	-	86,389	94,418
BUILDING SOCIETY TAX	-	-	-	-	-
FURNITURE & FITTINGS	48	-	-	48	11
EQUIPMENT HIRE	170	-	-	170	144
Sub total	93,951	-	-	93,951	104,140
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	93,951	-	-	93,951	104,140
Net of receipts/(payments)	6,272	-	-	6,272	- 8,946
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,706	-	-	9,706	18,652
Cash funds this year end	15,978	-	-	15,978	9,706

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	PETTY CASH	155	-	-
	BARCLAYS BANK	15,823	-	-
		-	-	-
	Total cash funds	15,978	-	-

(agree balances with receipts and payments account(s))

		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval

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