

Scouts

1ST FLIXTON SCOUT GROUP

TRUSTEES' ANNUAL REPORT 2022/23

1st Flixton Group Scout Council

Annual General Meeting
Monday 18th September @ 7:30

AGENDA

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. To approve the minutes of the Annual General Meeting held on 29th September 2022**
- 4. Governance topics**
 - a. Adopt the model constitution from Policy, Organisation and Rules
 - b. Note the Group's financial year
 - c. Agree the number of members that may be elected to the Trustee Board
 - d. Agree the quorum for each of the Group Scout Council (including this AGM), meetings of the Group Trustee Board, meetings of any sub-committees
- 5. Review of the previous year**
 - a. The Group Scout Leader's review of Scouting in 1st Flixton Scout Group
 - b. The Group Chair's review of the past year
 - c. To receive and consider the Annual Report of the Group Trustee Board including the annual Statement of the Accounts
- 6. Making appointments**
 - a. To note no appoint of Group President and/or Vice-Presidents
 - b. To note any other supporters who may be admitted to membership of the Group Scout Council, including former Scouts and parents, by the Group Scout Leader, the Group Trustee Board or the Group Scout Council.
 - c. To approve the Group Scout Leader's nomination of the Group Chair
 - d. Election of the Group Secretary
 - e. Election of the Group Treasurer
 - f. Elections of members to the Group Trustee Board
 - g. To approve the Group Scout Leader's nominations to the Group Trustee Board
 - h. To appoint the Scrutineer
- 7. Close**

TRUSTEES' ANNUAL REPORT FOR THE PERIOD 1ST APRIL 2022 TO 31ST MARCH 2023

Charity name – 1st Flixton Scout Group

Registered charity number – 1020643

HQ registration number – Unknown

Charity's principal address c/o Group Secretary
44 Wibbersley Park
Flixton
Manchester
M41 6JQ

Names of the Charity trustees' who manage the charity:

Trustee Name	Office	Dates acted if not for whole year
Angela Hart	Group Chair ex-officio	
Nicola Rostron	Group Secretary ex-officio	
Jennifer Carline	Group Treasurer ex-officio	
Norman Lowe	Group Scout Leader ex-officio	
Paul Rostron	Scout Leader (ex-officio)	

Names and addresses of advisors:

Type of advisor	Name	Address
Scrutineer	Simon Parkinson	19 Leyland Drive Chorley Lancashire PR7 3BQ



STRUCTURE, GOVERNANCE AND MANAGEMENT

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3-4 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for: The maintenance of Group property; The raising of funds and the administration of Group finance; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other adult support; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than those who are elected

RISK AND INTERNAL CONTROL

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

OBJECTIVES AND ACTIVITIES

The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we cooperate with others and make friends.

The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Group Chairperson's Report

I would like to say a big "Thank You" to all the Leaders, parents, carers, and Trustee Board members who give their time freely to support the group and its young people in all aspects and for keeping 1st Flixton Scout Group going for such a long time. I know I say this every year, but we really are a credit to ourselves and that is why we have such a healthy waiting list at Beaver level.

I think 2022/2023 has been a year of really getting ourselves back to pre-COVID normality. We have maintained our numbers for all sections if not increased them in some which is amazing.

We have had a busy camping year where we have seen Beavers, Cubs, Scouts & Explores camp out throughout the whole of the year. All successful and all providing some great first experiences for all our members.

We have also had some great activities provided by our Local Bird & Bat twitcher and our local Church, St Michaels. Most of our activities are aimed at earning badges and of course we have just fun & games nights.

It is also great to hear some of our leaders going to other sections and providing an alternative activity for the night. The Taskmaster activity went down well so thank you to Ian Ross for doubling your volunteering days, it is appreciated. We are also lucky enough to have some young leaders who not only help within the group but for other groups in the district.

Of course, we have covered all sorts of activities in each section which we hope encourages our members to join in such as Debating, litter picking, Band Nights, to name but a few.

We had an excellent turnout at the St Georges Day Parade and the Commissioners Commendations were presented on the day.

We held our Annual Bonfire Night, which is always an amazing night, I would like to thank all those leaders that organized and took part to make it the success it was.

We ended 2022 with some great Xmas parties, some in the hut & some external.

2023 has started well with some camp organizing for the Group as a whole & also separate ones for the Scouts & Explorers.

Scouts entered the Bowling competition this year which I hope will encourage the rest of the group to attend as many competitions as possible.

On a final note, I would like to encourage any parents or carers to consider joining us as either part of the Trustee Board or assist at meetings, we ideally could do with someone more permanent for our Cubs section.

We also need people with fundraising skills to help with the upkeep of the hut but also to cover future activities. Please feel free to speak to myself or any member of the leadership team.

Anyway here's hoping for a good 2023/2024 year

Angela Hart
Group Chair

Group Scout Leaders Report

Good first half to the year in all section. Leadership team once more proving to be superb group. Every section has increasing numbers and recovering from the previous two years and the covid problems.

Really my main point is to pay tribute to these leaders in all sections for outstanding work. Camps and events in 2022 all went well. We were slow to get into the new governance rules in early 2023. It is to the credit of the Chair and Secretary that we have coped with the changes and will be fully in line going forward.

We have also completed major renovations to the HQ which have mostly been achieved by Chris and Josh Stephenson. These are fantastic improvements and some of the costs were from bequests from Tricia's family.

We have also fitted a memorial bench in the entrance to the HQ in memory of Scouters that have 'gone home.' Again we thank Tricia's work colleagues, whose bequest has paid for the bench and thanks Angela for sorting.

Going forward we have some challenges. We are losing our beaver leaders by the end of 2023 all for different reasons. I thank them for their help and commitment and they will be missed. Our cub section is also in need of more leaders which we are trying to address, but I'm sure due to the commitment of the leadership team we will get over these problems.

So, in conclusion, thank you to the whole team for the skill and commitment you have all shone this past year.

Norman Lowe
Group Scout Leader

FINANCIAL REVIEW

The accounts are presented in a Receipts and Payments format recommended the 'Charity Statement of Recommended Practice (SORP)', which forms part of The Scout Association Policy, Organisation & Rules (POR).

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the Group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the Group Scout Council should income and fundraising activities fall short. The Group Executive Committee considers that the Group should hold a sum equivalent to 12 months running costs, circa £14,000. The Group held reserves of approximately £14,000 against this at year end.

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signatures

Angela Hart	Nicola Rostron
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Full names

<i>A.H.</i>	<i>N Rostron</i>
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Position

Group Chair	Group Secretary
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Date

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SCRUTINEER'S REPORT TO THE TRUSTEES OF THE 1ST FLIXTON (L'AVENIR) SCOUT COUNCIL

I report on the accounts of the Group/District for the year ended 31/03/2023

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts which are provided below on pages 10 to 13.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Simon Parkinson

Address: 19 Leyland Drive

Chorley

Lancashire

PR7 3BQ

Date: 03/07/2023

1st Flixton Scout Group

Receipts and Payments Account

	Year start date		Year end date
For the year from	01/04/2022	To	31/03/2023

Receipts and Payments

	2021/22 Unrestricted funds £	2022/23 Unrestricted funds £
Receipts		
Donations, legacies and similar income		
Membership subscriptions	4,275.00	8,331.00
Donations	342.00	2,239.71
Camp Income	2,200.00	9,494.57
Gift Aid	-	-
Other similar income	5.00	2,664.73
Sub total	6,822.00	22,730.01
Grants		
Lesley Naylor	-	239.81
Trafford Council COVID-19	-	-
Sub total	-	239.81
Fundraising events (gross)		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	2,255.70
Sub total	-	2,255.70
Scout hut income		
Hire of building	-	-
Hire of equipment	-	-
Other Scout hut income	-	-
Sub total	-	-
Investment income		
Bank interest	0.34	12.97
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	0.34	12.97
Total Gross Income	6,822.34	25,238.49
Asset and investment sales, etc.	-	-
Total receipts	6,822.34	25,238.49

1st Flixton Scout Group

Receipts and payments account

	Year start date	Year end date
For the year from	01/04/2022	31/03/2023

Receipts and Payments

	2021/22 Unrestricted funds £	2022/23 Unrestricted funds £
Payments		
Charitable Payments		
Membership subscriptions paid on (National/County/Area/District)	3,270.50	3,366.00
Youth programme and activities	454.86	2,039.19
Adult support and training	165.00	60.00
Rent	-	275.00
Water and Sewerage	288.94	276.48
Electricity and Gas	806.14	955.67
Insurance	440.95	467.28
Repairs and Renewals	6,994.58	-
Materials and equipment	22.54	541.35
Printing and photocopying	-	-
Camp expenses	1,138.75	9,072.79
Uniforms	-	257.50
AGM and trustee expenses	-	-
Other expenses	381.85	1,442.91
	-	-
	-	-
Sub total	13,964.11	18,754.17
Fundraising expenses		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising costs	-	594.71
Sub total	-	594.71
Total Gross Expenditure	13,964.11	19,348.88
Asset and investment purchases, etc.	-	-
Total payments	13,964.11	19,348.88
Net of receipts/(payments)	- 7,141.77	5,889.61
Cash funds last year end	17,981.04	10,839.27
Cash funds this year end	10,839.27	16,728.88

1st Flixton Scout Group

Receipts and payments account

Year start date

Year end date


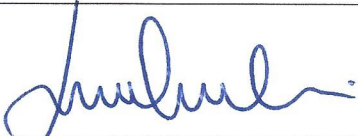
For the year from	01/04/2022	To	31/03/2023
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Statement of assets and liabilities at the end of the year

	2021/22 Unrestricted funds £	2022/23 Unrestricted funds £
Cash funds		
General Account	7,235.05	11,437.30
Camp Account	3,603.49	2,980.88
Fundraising Account	0.24	2,044.37
Building Account	0.49	0.49
Cash/Floats (OSM Cards)	-	265.84
Total cash funds	10,839.27	16,728.88
	(agree balances with receipts and payments account)	ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	-	-

Motor vehicles	-	-
Scouting equipment, furniture etc	-	-
Other	-	-
Sub total	-	-
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
Sub total	-	-
Total net assets	10,839.27	16,728.88

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 21st August 2023 and signed on their behalf by

Signature	Print Name
	Angela Hart Group Chair
	Jennifer Carline Group Treasurer