

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Trustee Board consists of the Chair, Treasurer and 2 Ex Officio Trustees, and has a support team of 6 co-opted members of the Group Leadership Team. The Trustee Board and GLT meet every 3 months.

Members of the Trustee Board and the GLT complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Property & people)**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Financial management)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p>

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The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

All sections have laid on impressive and well planned sessions with an emphasis on being outdoors and working towards their Chief Scouts awards and activity badges. All sections have had the opportunity to do Nights Away, including an exciting sleepover for the beavers at the Winchester Science Centre, Cub Camps, Scout Expedition weekends, Frost Camp, Scoutabout24 and the amazing Scout Summer Camp on the Isle of Wight. Remembrance Parade was well attended at St Thomas on the Bourne church

Once again the Group enjoyed a full on weekend of activities and music at Fifthfest24 last September at Garner's Field and was well represented at the local Bourne Show

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

GSL noted in the AGM that all Sections were performing brilliantly under their respective teams of Leaders and parent helpers. They were executing balanced, well risk assessed programmes to great feedback from Scouts and Parents. As we note EVERY year, we have a fantastic set of very hard working, dedicated Leaders (Volunteers!) without whom none of this would be possible.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The 5th Farnham (Bourne) Scout Group continues to thrive in the past year. We currently have 157 young people in the

group (46 Beavers, 58 Cubs and 53 Scouts) plus 21 Young Leaders and 45 regular adult Team Leaders and Team Members.

In November 2024 the Scout Association migrated its membership system from 'Compass' over to a new digital platform. This has not been without its challenges and the system is still being improved while the members get used to the new layouts and reports generated. At the same time the 'new way of working' was rolled out with different role names and team structures. One of the main actions has been to ensure all adults have completed a new updated Safety training module before 14th July.

Section E	Financial Review
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Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group and upkeep of associated buildings/land, should income and fundraising activities fall short. The Group Trustee Board considers that the Sections within the Group should hold a sum equivalent to 6 months running costs, circa £19k, plus a contingency fund held by the Group for building repairs

The Group held reserves of approximately £56k against this at year end. This is above the level required purely for operational reserves. However The Group is responsible for all costs associated with the building Taylor Hall (100+ years old), and the wooded land on Black Pond Lane, so a comfortable contingency fund is appropriate to cover emergency repairs.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

Operating deficit in the year due to the timing of HMRC Gift-Aid payment not hitting the accounts within the financial year

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's income is minimal and for the main part comes from member subs. Additional fundraising opportunities arise throughout the year, via repeat annual events - mainly The Bourne Show and Fifth Fest. Due to a comfortable level of reserves and a near break-even balance, no further fundraising efforts were required this financial year.

- how expenditure has supported the key objectives of the charity;

Wherever possible, the Group will repair and reuse existing equipment and model how to use basic survival techniques. This aligns with the Scout objective of teaching skills for life. Expenditure is minimal and reserved for essential kit replacement, safety/risk reduction and Leader training.

- investment policy and objectives;

Investment Policy (Specimen 2)

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Despite still having a waiting list for Beavers and Cubs there has been a gradual decline in the number of scouts at Monday's Fox Troop due to other competing local activities for young people (mainly sport related). Having done all the analysis possible of future trends of cubs moving up, we have come to the conclusion that the future cohorts of cubs do not support the maintenance of 3 fully staffed and functioning Scout Troops. It has therefore been necessary to subsume that last few scouts in Fox Troop into the other troops from September 2025.

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair)

Date

Treasurer's Report for the year ending 31 December 2024

THE TAYLOR HALL (Registered Charity No. 305038)

Taylor Hall is administered under the auspices of the Charity Commissioners' Scheme 1335/53. The Trustees are all closely associated with Scouting in the Bourne. The Hall is used for the purposes of the 5th Farnham (Bourne) Scout Group.

Apart from the Hall, of which the ownership is vested in the Charity Commission, the only asset of the Charity is a minor bank balance of £357 whose purpose is to help with the maintenance of the Hall. These funds are held by FIFTH FARNHAM (BOURNE) SCOUT GROUP.

FIFTH FARNHAM (BOURNE) SCOUT GROUP (Registered Charity No.1020614)


The Section accounts for the 7 Sections are attached. Overall, the Sections show an operating deficit of £1,039 (2023: £3,562), which is partly due to the Sections paying up an additional £2,000 of prior year surpluses to the Group. The Section bank account balances have subsequently decreased from £18,564 to £17,525. As usual, our thanks go to the Section Treasurers for their work in supporting their Leaders and in providing the vital flow of subscription income to central Group funds.

The Group accounts are attached. They show a deficit of £8,277 (2023: £15,431) for the year taking the year-end balance from £64,431 to £56,153. The deficit was partly due to a reduced income because of the delayed receipt of our annual HMRC gift aid claim (~ £5,000), together with slightly higher (~ £5,000) general equipment resupply costs. Excluding these two exceptional items, the Group would have operated at a small surplus for the year.

Statement of Assets and Liabilities

The ownership of the Taylor Hall, used by the Group as its Headquarters, has been vested in the Charity Commission for over 100 years, though the Group is responsible for all outgoing including insurance and maintenance. The plot of land in Black Pond Lane on which the old equipment store stands was bought by the Group, though for legal reasons the ownership is vested in the Scout Association.

The Group has no outstanding liabilities, other than the £357 cash held on behalf The Taylor Hall.



Fletcher Cox
Group Treasurer
09 June 2025

5th Farnham (Bourne) Scout Group.

Headquarters: The Taylor Hall, 32 Frensham Road, Farnham, Surrey



Accounts for the year ending 31 December 2024

	YE 31 Dec 2024		
	Group	Sections	Overall
Receipts			
Subscriptions	0	24,753	24,753
Tax Recovery	0	0	0
Donations	50	3	53
Hall Hire	0	0	0
Fund Raising (Net)	350	0	350
Explorers	0	0	0
Sundries	1,578	1,957	3,535
Bank Interest	1,148	0	1,148
Total Receipts	3,126	26,712	29,838
Payments			
District Dues	8,692	0	8,692
Premises - Heat, Light, Water	1,647	0	1,647
Premises - Insurance	1,402	0	1,402
Premises - Repairs/Maintenance	4,600	0	4,600
Premises - Cleaning	80	0	80
Net activitiy expense	0	7,356	7,356
Equipment	7,384	1,875	9,259
Admin/Badges/Misc	189	2,558	2,747
Training	60	0	60
Frensham Pond Sailing Club	1,364	0	1,364
Misc	371	0	371
Hardship Fund	800	0	800
Bank charges	0	132	132
Total Payments	26,588	11,921	38,509
Events Surplus / (Deficit)			
Surplus / (deficit) - FifthFest	(618)	0	(618)
Surplus / (deficit) - Camp	500	(458)	42
Surplus / (deficit) - Panto	(69)	0	(69)
Total Events Surplus / (Deficit)	(187)	(458)	(645)
Transfers			
Section Transfers	15,371	(15,371)	0
Prior Year Sections subs yet to be paid to Group			0
Surplus/(Deficit)	(8,277)	(1,039)	(9,316)
Bank Balance 1 January	64,431	18,564	82,995
Bank Balance 31 December	56,153	17,525	73,678

Examiner's Report for the year ending 31 December 2024

Independent examiner's report to the trustees of the 5th Farnham Scout Group

I report on the accounts of the Group for the year ended 31 December 2024 which comprise the summary of receipts and payments.

This report is made solely to the trustees in accordance with Section 145 of the Charities Act. My work has been undertaken so that I might state to the Charities trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other the Charity and the Charity's trustees for my examination work.

Respective responsibilities of trustees and examiner

The Group's trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the Charities Act
- To follow the procedures laid down in the General Directions given by the Charity Commissions under section 145 (5)(b) of the Charities Act
- To state whether particular matters have come to my attention

Basis of independent examiner's report

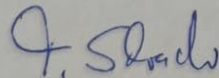
My examination was carried out I accordance with the general directions given by the charity commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements
 - a. To keep accounting records in accordance with section 130 of the Charities Act; and
 - b. To prepare the accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. To which, in my opinion, attention should be given in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

THOMAS SCHRADER

Relevant professional qualification or membership of professional bodies (if any):

CPA

Address:

43 Middle Bourne Lane Farnham GU103NH

Date:

15 June 2025