



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month June	Year 2023		Day 31 st	Month May	Year 2024

Section A Reference and administration details

Charity name

The Good Shepherd Pre-School

Other names charity is known by

Registered charity number (if any)

1020606

Charity's principal address

78a Weaverthorpe Road

Woodthorpe

Nottingham

Postcode

NG5 4PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Volpe	Treasurer		
2	Laura Bracey	Secretary		
3	Robert McCleary	Chairperson		
4	Louise McArthur	Trustee		
5	Matthew McArthur	Trustee		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(e.g. trust deed, constitution)</small>	Pre-School Learning Alliance Constitution
How the charity is constituted <small>(e.g. trust, association, company)</small>	Trust
Trustee selection methods <small>(e.g. appointed by, elected by)</small>	AGM Election for a period of 1 year

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> policies and procedures adopted for the induction and training of trustees; the charity's organisational structure and any wider network with which the charity works; relationship with any related parties; trustees' consideration of major risks and the system and procedures to manage them. 	<p>The Good Shepherd Pre-School is a registered charity numbered 1020606. It is also registered with OFSTED (EY334654) and a member of Early Years Alliance.</p> <p>The Pre-School has a childcare protection policy in place which includes carrying out DBS checks for new and existing members of staff. These checks are carried out every 3 years in line with official requirements.</p> <p>All trustees give their time voluntarily and received no remuneration or benefits.</p> <p>The Pre-School rents the school room and associated facilities in which it provides Early Years education and childcare. This is from the 1st Arnold & Woodthorpe Scout Group.</p>
--	---

Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>To enhance the development and education of children under statutory school age by offering appropriate play, education and care facilities and adhering to the aims and objectives of the Early Years Alliance.</p>
---	---

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Good Shepherd Pre-School is a friendly setting providing a varied, interesting and informative Early Learning Years education and childcare for children between the age of two to five years from the Woodthorpe and surrounding district. The primary purpose to create a safe and caring environment; preparing children for the transition to full time school.

The Pre-School employs 4 part-time staff (Manager, Deputy Manager and Early Years Practitioners) during the year to provide morning, afternoon and lunch club sessions.

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and ability.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year has seen the preschool return back to a profitable position. This is due to a staff member leaving, and no new recruitment for that role whilst ensuring ratios and child numbers remain correct. The preschool has worked hard to cut back on overtime etc to bring our biggest expenditure, wages, down. Funding from Nottingham County Council has increased this year significantly, but non-funded fees has dropped.

An OFSTED inspection this year saw the preschool once again rated 'good' which showed the dedication and passion of the staff.

Section E Financial review

Brief statement of the charity's policy on reserves

The Good Shepherd Pre-School has a formal Reserve Policy in place which has been reviewed and ratified by the Trustees.

The policy typically covers 3 Months Operating Costs, Staff Redundancy Payments and estimated Relocation Costs.

Funds are ring-fenced within a wholly separate bank account.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Main funding is provided by Nottinghamshire County Council.

Additional funding is secured from non-funded fees, in addition to fundraising. Revenue from donations and fundraising has been limited.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	G.Volpe	L. Bracey
	Gemma Volpe	Laura Bracey
Full name(s)	Gemma Volpe	Laura Bracey
Position (e.g. Secretary, Chair, etc.)	TREASURER	Secretary
Date	27/03/2025	

Good Shepherd Pre-School - Income & Expenditure Summary (UPDATED 25/03/2023)

Income	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Notts CC Funding	72662.37	£98,302.43	56617.98	50727.12	42171.66	67280.4
Pre-School Fees	23470.41	£16,686.02	13570.75	20939.04	29292.13	21916.76
Fundraising	106.50	£894.65	0.00	39	211.26	92.6
Grants	0.00	£0.00	0.00	0.00	0.00	0
Donations	0.00	£285.38	27.50	0.00	0.00	0
Miscellaneous	7.49	£525.38	0.00	0.00	60.99	0
Interest	0.00	£32.66	9.67	6.13	4.46	3.76
Total	96246.77	£116,726.52	70225.90	71711.29	71740.50	89293.52

Expenditure	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24
Salaries	58876.30	71420.84	68,170.38	64,536.38	61973.93	57615.29
Rent	6248.04	7602	7,743.00	8,064.00	8568	8820
HMRC	4389.12	7678.3	6,481.16	6,145.10	5222.76	4712.78
Capital Expenditure	0.00	0	-	-		
Activity Supplies	861.41		£3,484.20	£0.00	0	0
Payroll Expenses	1129.20	1252.8	£894.00	£789.60	816	722.4
NEST	1364.84	2408.47	£2,663.57	£3,097.02	2286.14	2759.38
Trips & Outings	537.50	353.5	£0.00	£0.00	0	0
Insurance	519.59	528.06	£734.56	£627.70	802.54	1164.25
Materials	3797.88	1139.68	£976.57	£1,074.04	679.36	430.2
Print & Stationery	55.16	0	£75.00	£0.00	0	0
Maintenance	0.00	70.81	0	548.85	70.8	0
Snacks & Milk	976.70	586.54	£406.98	£850.89	947.61	667.82
Petty Cash	0.00	0	0	£0.00	0	0
Phone & Internet	634.35	649.95	766.04	828.03	863.64	481.11
Training	0.00	530	0	0	615	
Miscellaneous	2490.47	733	530.48	891.92	1054.27	159
Total	81,880.56	94953.95	92925.94	87453.53	83900.05	77532.23

Surplus / Deficit	14,366	21,773	-22,700	-15,742	-12,160	11,761
--------------------------	---------------	---------------	----------------	----------------	----------------	---------------

Rosa Clarke
235 Oakdale Road
Carlton
Nottingham
NG4 1AA

Gemma Volpe
Treasurer
The Good Shepherd Pre-School
78a Weaverthorpe Road
Woodthorpe
Nottingham
NG5 4PT

29th March 2025

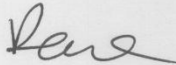
Dear Gemma,

Re: The Good Shepherd Pre-School Accounts 2023/24

I have reviewed the accounts summary, documentation and receipts for the Financial Year Ending 2023/24.

I am a financially competent individual and I am happy to confirm these accounts are in order.

Yours Sincerely,



Rosa Clarke