



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1 st	Month June	Year 2022		Day 31 st	Month May	Year 2023

Section A Reference and administration details

Charity name

The Good Shepherd Pre-School

Other names charity is known by

Registered charity number (if any)

1020606

Charity's principal address

78a Weaverthorpe Road

Woodthorpe

Nottingham

Postcode

NG5 4PT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gemma Volpe	Treasurer		
2	Laura Bracey	Secretary		
3	Robert McCleary	Chairperson	June 2023-Present	
4	Louise McArthur	Trustee	June 2023 – Present	
5	Matthew McArthur	Trustee	June 2023 - Present	
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(e.g. trust deed, constitution)</small>	Pre-School Learning Alliance Constitution
How the charity is constituted <small>(e.g. trust, association, company)</small>	Trust
Trustee selection methods <small>(e.g. appointed by, elected by)</small>	AGM Election for a period of 1 year

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> policies and procedures adopted for the induction and training of trustees; the charity's organisational structure and any wider network with which the charity works; relationship with any related parties; trustees' consideration of major risks and the system and procedures to manage them. 	<p>The Good Shepherd Pre-School is a registered charity numbered 1020606. It is also registered with OFSTED (EY334654) and a member of Early Years Alliance.</p> <p>The Pre-School has a childcare protection policy in place which includes carrying out DBS checks for new and existing members of staff. These checks are carried out every 3 years in line with official requirements.</p> <p>All trustees give their time voluntarily and received no remuneration or benefits.</p> <p>The Pre-School rents the school room and associated facilities in which it provides Early Years education and childcare. This is from the 1st Arnold & Woodthorpe Scout Group.</p>
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Section C Objectives and activities

<p>Summary of the objects of the charity set out in its governing document</p>	<p>To enhance the development and education of children under statutory school age by offering appropriate play, education and care facilities and adhering to the aims and objectives of the Early Years Alliance.</p>
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Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Good Shepherd Pre-School is a friendly setting providing a varied, interesting and informative Early Learning Years education and childcare for children between the age of two to five years from the Woodthorpe and surrounding district. The primary purpose to create a safe and caring environment; preparing children for the transition to full time school.

The Pre-School employs 4 part-time staff (Manager, Deputy Manager and Early Years Practitioners) during the year to provide morning, afternoon and lunch club sessions.

We welcome all children within the age range regardless of personal circumstance, gender, faith, cultural background and ability.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year has again proved to be a challenging year for the pre-school. Financially the charity continues to see child numbers below previous years. Though it must be said, because of the strong financial position of the pre-school prior to 2020, we remain in a healthy situation overall.

Fundraising activities have been resumed this year, though due to the cost of living crisis we are finding revenue from this is below pre-pandemic levels. This year we have held our annual summer trip to Wheelgate Park which was enjoyed by parents and children.

We have funded for all staff to complete Paediatric first aid training this year.

We were also requested by HMRC to provide a tax return for this financial year, and whilst no tax was owed we had to pay accountant fees for this to be done.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Good Shepherd Pre-School has a formal Reserve Policy in place which has been reviewed and ratified by the Trustees.

The policy typically covers 3 Months Operating Costs, Staff Redundancy Payments and estimated Relocation Costs.

Funds are ring-fenced within a wholly separate bank account.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Main funding is provided by Nottinghamshire County Council.

Additional funding is secured from non-funded fees, in addition to fundraising. For this financial year there has also been no income from 15 month club as it was not financially viable to run it. Revenue from donations and fundraising has been limited.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
	Full name(s) Gemma Volpe	Laura Bracey
Position (e.g. Secretary, Chair, etc.)	TREASURER	Secretary
	Date	27/03/2024

Good Shepherd Pre-School - Income & Expenditure Summary (UPDATED 25/03/2023)

Income	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Notts CC Funding	81,508.09	72662.37	£98,302.43	56617.98	50727.12	42171.66
Pre-School Fees	16,637.44	23470.41	£16,686.02	13570.75	20939.04	29292.13
Fundraising	1,779.66	106.50	£894.65	0.00	39	211.26
Grants	0.00	0.00	£0.00	0.00	0.00	0.00
Donations	0.00	0.00	£285.38	27.50	0.00	0.00
Miscellaneous	5.00	7.49	£525.38	0.00	0.00	60.99
Interest	0.00	0.00	£32.66	9.67	6.13	4.46
Total	99,930.19	96246.77	£116,726.52	70225.90	71711.29	71740.50

Expenditure	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
Salaries	48,271.61	58876.30	71420.84	68,170.38	64,536.38	61973.93
Rent	5,908.00	6248.04	7602	7,743.00	8,064.00	8568
HMRC	2,524.68	4389.12	7678.3	6,481.16	6,145.10	5222.76
Capital Expenditure	0.00	0.00	0	-	-	
Activity Supplies		861.41		£3,484.20	£0.00	0
Payroll Expenses	1,243.20	1129.20	1252.8	£894.00	£789.60	816
NEST	319.52	1364.84	2408.47	£2,663.57	£3,097.02	2286.14
Trips & Outings	0.00	537.50	353.5	£0.00	£0.00	0
Insurance	515.67	519.59	528.06	£734.56	£627.70	802.54
Materials	1,717.44	3797.88	1139.68	£976.57	£1,074.04	679.36
Print & Stationery	0.00	55.16	0	£75.00	£0.00	0
Maintenance	0.00	0.00	70.81	0	548.85	70.8
Snacks & Milk	517.70	976.70	586.54	£406.98	£850.89	947.61
Petty Cash	0.00	0.00	0	0	£0.00	0
Phone & Internet	555.05	634.35	649.95	766.04	828.03	863.64
Training	0.00	0.00	530	0	0	615
Miscellaneous	504.00	2490.47	733	530.48	891.92	1054.27
Total	62,076.87	81,880.56	94953.95	92925.94	87453.53	83900.05

Surplus / Deficit	37,853	14,366	21,773	-22,700	-15,742	-12,160
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Rosa Clarke
235 Oakdale Road
Carlton
Nottingham
NG4 1AA

Gemma Volpe
Treasurer
The Good Shepherd Pre-School
78a Weaverthorpe Road
Woodthorpe
Nottingham
NG5 4PT

27th March 2024

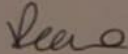
Dear Gemma,

Re: The Good Shepherd Pre-School Accounts 2022/23

I have reviewed the accounts summary, documentation and receipts for the Financial Year Ending 2022/23.

I am a financially competent individual, and am happy to confirm these accounts are in order.

Yours Sincerely,



Rosa Clarke