



Trustees' Annual Report for the period

From 1st October 2021
30th September 2022

Period start date To
Period end date

Charity name:

Charity registration number:

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the education of the pupils in the school by raising funds. The funds provide additional resources & experiences that otherwise would not be available through the school budget
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The volunteers and the PTA members run events throughout the school year (for both the children who attend the school and their families and the wider community). During the year, the committee organises a variety of events including: Bonfire Night Christmas Fair Summer Fair Discos Film nights Craft events Money raised from these activities are spent on activities/experiences requested by teachers during committee meetings
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees ensure that regard is taken to guidance issued by the Charity Commission on public benefit by attending PTA committee meetings and advising on how funds are spent. Advice is also taken from the Head Teacher. This year funds were used to purchase books, sports equipment, science workshops, music experiences, mural on the school wall and educational visits.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
	Para 1.38	

Policy on grant making		
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The PTA organised another successful bonfire night event that was enjoyed by pupils, their families, and the local community. This event is specifically aimed at young children to benefit the local community as a whole. This event raised £8000 to be allocated to the school for education enhancing activities and equipment Overall the PTA raised over £16,000 this year.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	After costs the charity raised £16,657 through its social events and fundraising this year. The PTA funded £12,262.61 of activities and equipment.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held at the end of the year to fund advance payment and float for bonfire night event at the beginning of the next financial year. This is a large community event and requires approximately £10,000 in upfront expenses. The policy is to hold additional reserves to the next financial year if no further funding of equipment and activities are required in the current year. All funds held by the PTA are unrestricted
Amount of reserves held	Para 1.22	24,286.47
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

--	--	--

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution adapted 02/02/1993
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Nominated and Seconded

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cavendish Parent Teachers Association
Other name the charity uses	N/A
Registered charity number	1020503

Charity's principal address	c/o Cavendish Community Primary School Cavendish Road West Didsbury Manchester M20 1JG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Debbie O'Neill	Treasurer		
2	Joanne Taylor	Head Teacher		
3	Sian Evans	Deputy Head Teacher		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	.
---	---

Full name(s)

Deborah O'Neill	
-----------------	--

Position (eg
Secretary, Chair, etc)

Treasurer	
-----------	--

Date

25/06/2023



Receipts and payments accounts

For the period from	10/1/2021	To	9/30/2022
---------------------	-----------	----	-----------

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Fund Raising Events	36,590	-	-	36,590
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	36,590	-	-	36,590
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	36,590	-	-	36,590
A3 Payments				
Cost of Fundraising	19,933	-	-	19,933
Donations to school	12,263	-	-	12,263
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	32,196	-	-	32,196
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	32,196	-	-	32,196
Net of receipts/(payments)	4,394	-	-	4,394
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	19,892	-	-	19,892
Cash funds this year end	24,286	-	-	24,286

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> </div>	Print Name <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> DEBORAH O'NEILL </div>
--	---

CC16a



Last year

to the nearest £

-
-
-
-
-
-
-
-
-
-
-

-
-
-

-

-
-
-
-
-
-
-
-
-
-
-
-

-
-
-

-

-
-
-
-



Endowment funds
to nearest £

-
-
-
-

OK

Endowment funds
to nearest £

-
-
-
-
-
-

Current value (optional)

-
-
-
-
-

Current value (optional)

-
-
-
-
-
-
-
-
-

When due (optional)

Date of approval

6/25/2023



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CAVENDISH PARENT TEACHER ASSOCIATION

On accounts for the year
ended

30/9/22

Charity no
(if any)

1020503

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 09 / 2022

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

6/7/23

Name:

GEMMA QUINN

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

34 HEATON ROAD

MANCHESTER

M20 4PJ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A