

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

ALNWICK DISTRICT PLAYHOUSE TRUST

(A company limited by guarantee)

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ALNWICK DISTRICT PLAYHOUSE TRUST

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REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2021

Trustees

C M Sayers, Chairman
N Luke
R Styring
M Allenby
P J Gregory
A Shilton (resigned 25 May 2020)
J Spence
R C Dale
L Hetherington
P M Stuckey
J Embley
G Castle (appointed 1 April 2020)

Company registered number

02567793

Charity registered number

1020404

Registered office

The Playhouse, Bondgate Without, Alnwick, Northumberland, NE66 1PQ

Artistic Director

J Potts (resigned 18 December 2021)
D Cruden (appointed 30 November 2021)

Independent Examiners

Ryecroft Glenton, 32 Portland Terrace, Jesmond, Newcastle upon Tyne, NE2 1QP

Bankers

HSBC Bank plc, 1 New Market, Morpeth, Northumberland, NE61 1PX
Barclays Bank plc, 20 Bondgate Within, Alnwick, Northumberland, NE66 1TF

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021



The Trustees present their annual report together with the financial statements for the year ended 31 March 2021.

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee and is governed by its Memorandum and Articles of Association, as amended on 29th July 2009.

Recruitment and appointment of new trustees

The maximum number of trustees, as stated by the Articles of Association, is twelve, and the minimum is six. This can be changed by the charity in the general meeting. The Articles of Association were altered on 29th July 2009 due to changes in local authority government.

Northumberland County Council has the right to nominate a trustee.

The trustees can appoint trustees as long as the number of trustees does not exceed the maximum number.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Trustees are appointed to serve for a minimum of one year, and a maximum of four years, at the discretion of the appointing body. At the end of their term, they shall be eligible for reappointment.

Induction and training of new trustees

New trustees undergo an induction period to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision-making processes and the recent financial performance of the charity. The trustees meet key employees and other trustees during this period.

Organisational structure

The board of trustees meet regularly to review the organisation and its results and to discuss any relevant action required for the future.

Related parties

The entire building was purchased in February 2018 by Northumberland County Council. There is a covenant on the building which ensures that it is used for Arts Cultural and community activities and events only.

Alnwick Town Council have committed financial funding to the charity and now have a representative on the board.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. A risk register has been established and is updated annually. Action, systems, and procedures have been enacted and put in place to mitigate those risks. Management accounts, including cashflow and profit and loss forecasts are prepared monthly, and the performance of the trust is monitored regularly by the entire board. Potential risks and threats are monitored constantly.

The enforced closure from Covid-19 was controlled by managing expenditure and taking advantage of the Government's furlough scheme and sector grants. Senior Managers and the Board should worked to regularly re-forecast and review future plans in line with Government updates.

Following the re-opening of Alnwick Playhouse on 21st July 2021 staff worked hard to keep abreast of Government updates, communicate openly with patrons about measures taken to keep them safe and to build patron confidence in returning to the venue. Full houses have returned. The current significant risk is the rising numbers of positive covid cases. We are experiencing an increase of patron cancellations and staff absences lead to challenges in remaining operational. The knock-on effects of the current economic climate on disposable income and ticket sales should also be considered.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

Our vision is to enrich the life of the community through diverse and cultural experiences, to enhance and inspire everyday life. Our purpose is to be a thriving and successful artistic, cultural, and community venue, and to be a hub to support local artists, both professional and amateur, with performance space and resources.

We aim to be perceived as a friendly and vibrant environment where people are respected, valued and take part in rewarding experiences. Considerate, skilled staff maintain a strong professional work ethic in order to inspire our volunteers to participate and share our vision.

The Playhouse brings together local people, volunteers and patrons, with artistic communities everywhere from professional, semi-professional and amateur backgrounds. It is this diverse mix of communities which ensures this small-scale arts centre remains rooted in place and identity.

Auditorium Programme – artistic aim

- To programme diverse, cultural, well produced, live performances of high-quality drama, music, dance and film to engage, challenge, inspire and entertain our local audiences.
- To balance the programme, showcasing 60% professional work from artists predominantly supported by Arts Council England, with 40% of community amateur performances and showcases.
- To offer a programme of global interest which includes live and recorded streamed broadcasts of drama, dance, music from world-class artists and organisations to promote artistic excellence.
- To provide an arts development programme which aims to support and showcase new work by emerging artists, whilst encouraging collaboration between professional artists and our creative community.

Community Programme

- We serve the local community by offering facilities for local arts groups to rehearse, present and co-produce productions.
- Local community groups provide approximately forty per cent of live performances at the Playhouse. These include the Alnwick Theatre Club, the Alnwick Stage Musical Society, the Playhouse Community Choir, the Playhouse Concert Band, the Alnwick Choral Society, the Playhouse Youth Theatre and local schools.

Significant Activities

The impact of the COVID-19 pandemic

The onset of the Covid-19 pandemic was catastrophic for the Playhouse and for live arts across the UK. Before this, we had been closed from August 2018 for a huge £3.2m capital re-development of the building, re-opening the building in January 2020, to a tremendous welcome from our community.

In the first few months of reopening, over 12,400 people participated in the Playhouse programme of live and film events, including free drop-in activities, ticketed talks, public tours and workshops - 3,000 of those were first time attendees. In addition, many more new patrons visited our new café bar McKenna's to experience the fantastic food offer and used the new Library and Visitor Information services in the building.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

The Playhouse, following the building development, had become the Arts Centre that the Playhouse Trust, staff, artists and audiences and community had always aspired to.

We were then forced to close in mid-March 2020 due to Covid-19, just 12 weeks after re-opening, remaining closed on Government advice throughout the rest of the financial year. To be forced into closure so soon after working so hard to re-open was devastating for everyone.

In a normal year, 92% of our income comes from earned income (ticket sales, café and bar, advertising), and just 8% from regular public funding. The sudden closure of the building meant that we had to manage ticket refunds for the upcoming season, and then find a way to cover costs. Our largest costs are staffing (essential to retain as they would be key to resuming operations and revenue generation when restrictions lifted), and establishment costs (rent, service charge and maintenance costs). In addition, we needed to find additional funding to introduce Covid secure measures throughout the building.

Grants from regular and new funders, Government assistance through furlough contributions, and two generous grants from Arts Council England assisted with core costs, kept us solvent whilst closed, and enabled us to retain our small staff team and freelancers. The majority of our staff team were furloughed and therefore unable to work over this period, although we retained a small staff presence to deal with maintaining customer relationships, and operational issues.

We were proud to be able to continue to employ our small staff team and freelancers, keeping local people with specific expertise, in employment. These staff would be key to resuming operations and revenue generation when restrictions started to lift.

Despite the pandemic, we were able to maintain some activity to keep in touch with our audiences and reach some important goals. These included:

Christmas windows

As we could not welcome customers through the doors in December 2020, we still wanted to make Christmas feel special, so we were able to join in the Christmas light celebrations in Alnwick by lighting up the wonderfully restored building every evening throughout December until Christmas Eve from 4.30pm to 6.30pm.

We also brought some of our downstairs windows to life for the first time, with our technical team using projection and sound to create a festive scene which included Father Christmas working busily in his grotto. We received a lot of positive feedback from businesses in the area who complimented the windows and said the music and lights have really brightened up this end of the town, especially as the normal Alnwick lights were on a much smaller scale than usual.

The song by Bridie Jackson entitled Sing Our Songs for a Better Day was part of our new 'Christmas with the Hobs' commission and summed up the year beautifully. It was played as part of the sound installation along with festive carol music.

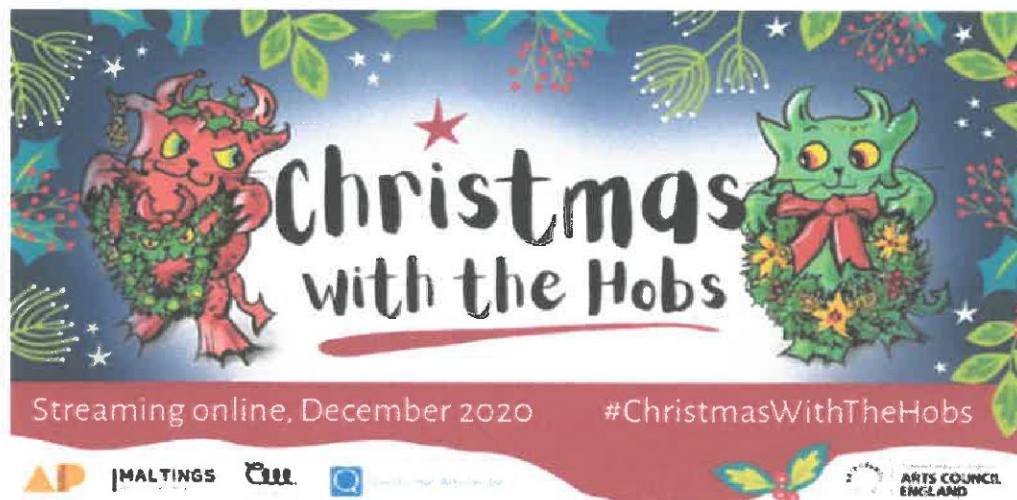
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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Christmas Digital Programme

We created a brand-new festive animation 'Christmas with the Hobbs' which was streamed in December 2020.



A total of 3,205 people watched Christmas with the Hobbs at home, in schools and in hospitals and care homes. Alnwick Playhouse was host to 908 of these viewers, 182 of which engaged with the accompanying activity pack.

While the majority of audiences were in North East England, the show attracted an international audience with bookings from Canada, California, Prague and Barcelona, as well as from further afield in the UK, e.g., Belfast, Inverness, Wales and Brighton.

"Mum and I both enjoyed it. Well done to all involved. Brought a smile to our faces."

"I have just watched Christmas with the Hobbs. I so enjoyed the story, the animations, the music and the singing."

Building capacity in the sector

Creative professionals have really struggled while venues have been closed, and many freelancers have been unable to access government financial support.

The Christmas with the Hobbs project allowed us to employ a fantastic creative team. It was written by Becci Sharrock, illustrated by Sheila Graber, with original music by Bridie Jackson. Cast were Joseph Casling (Tyler), Jude Nelson (Eliza), Lewis Jobson (Naughty/Dad), Viktoria Kay (Nice), Jacqueline Phillips (Grandma).

Tickets were made available for free, with a suggested donation, and the Playhouse raised £653 to be invested into future commissions and creative projects in Northumberland, employing freelance performers, practitioners, technicians and artists.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Playhouse Gallery

As a response to the Covid-19 pandemic at the end of March 2020, the Playhouse Gallery moved its exhibition programme online, and in April 2019 we launched the Playhouse Gallery's Facebook page to help support our network of artists.

During the year the Gallery hosted 9 separate online exhibitions, supporting a total of 40 individual artists, both professional and amateur, throughout the region. Moving our exhibitions online also enabled us to widen the range of artists we could offer to support during this difficult time, and we have had over ten thousand people engage with the Gallery online during the closure.

As a result, we showcased some wonderful new work in ceramics and metalwork, neither of which we had previously been able to exhibit in the gallery space.



'Toad Stools'

Hand forged toad stools with copper fused detail tops. Approx height 80mm. By Ashlee Donaldson £48



'Bee'

Hand forged bee. Approximate length 150mm. By Ashlee Donaldson £355



'Oak leaf'

Oak leaf with riveted detail, mounted on driftwood. This piece can be either hung or displayed on a flat surface. Full length approx. 300mm. By Ashlee Donaldson £85

There were some obvious challenges in terms of framing and delivery during the initial lockdown, with some of our artists shielding as they were in a particularly vulnerable group, but we were able to work with each artist individually to support them in finding a solution that worked for them all.

We were delighted when Judith Appleby achieved a sell-out of her work in the North of England Art Club's 20 x 20 exhibition during this period.

The Summer Open Online Exhibition was a chance to give amateur artists an opportunity to show their work alongside professional ones. We were also able to expand our social network at this point by launching the gallery's own Instagram page, helping to further promote the artists and their work online.

At the end of the summer our first-ever Graduate Spotlight Exhibition in the Gallery highlighted the work of two talented local young artists Amber Brown – Photography and Almudena Rocca – Mixed Media. Amber Brown was working towards her degree show in the final year of BA (hons) Photography at Edinburgh College of Art where she has now graduated with first-class honours.

"The opportunity to exhibit at Alnwick Playhouse, a venue that played an important role in my arts education growing up, was wonderful. Graduating from the arts, where degree shows are almost a rite of passage, in the midst of COVID was tough. Having such opportunities to showcase digitally definitely helped me push through and bring me home to working in a local realm, near the works context. I was very glad to exhibit alongside Almudena Rocca and I hope we will be able to co-curate our show physically in the gallery once possible" – Amber Brown

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Almudena is now working with a number of businesses both here and in America that create clothing which carry positive messages of mental wellbeing. Her designs have been used on sweatshirts, T-shirts and caps and recently caught the attention of the music industry, with singer and performer Ariana Grande seen wearing and promoting one of her distinctive T Shirts.

Our Autumn programme with Fine artist Gillian Lee Smith and Hilary Durie – Ceramics was our first opportunity to showcase ceramics alongside paintings in the gallery. In January 2021 we hosted an exhibition by SARAH O'DOWD - Landscape Painter. As a deaf artist, soundlessness intensifies her visual response to the natural world, and she has developed an individual technique to give that response a "voice". Most of her work is done in the studio, based on sketches and photos taken outside.

Our last exhibition offered some vital support to a local Dance company, Elliott Smith Dance, based in Newcastle. We showcased their first online photographic exhibition with a special 10th Anniversary Exhibition looking back at some of the highlights. This gave an insight into the 24 contemporary dance works performed by this successful contemporary dance company over the last 10 years and showcased stunning images from their archives. We also helped promote their newly launched crowd-funding page which is to raise money to help keep their work going for years to come.

Newsletter and audience communications

Keeping in touch with the Playhouse community, audiences and partners became more important than ever, given the uncertainty surrounding the COVID-19 pandemic. The physical Box Office closed, and staff were furloughed, resulting in the need to diversify communications and apply a digital marketing strategy.

Our bi-weekly newsletter, *In the Loop!* was developed in response to the sudden closure, and successfully kept artists, audiences, partners and volunteers informed with the latest Playhouse news and developments. In the Loop included an industry update on both live theatre and film, an entertainment offering with news of what's on at the Playhouse Gallery Online, our digital events and a weekly film-list (our most popular segment) and any other news which may be of interest to readers. In total, we produced 27 of these newsletters, with an average readership of just under five thousand per issue.

This is just to thank you for 'In the Loop' messages which remind us that in time we will be able to return to this valuable asset which we so enjoy and love. The last outing I had before Lockdown was drink and cake with a friend in your cafe. Hope it will happen again soon! audience member

Finding out what our audiences and volunteers were thinking during the various phases of lockdown was very important in shaping our understanding and planning for the future of digital events and ultimately the re-opening of the Playhouse. We ran several surveys with Arts Consultancy experts *Indigo* and digital surveys through *The Audience Agency* in order to hear customers thoughts on the current situation and how they were feeling about attending digital events and engaging with arts and culture online.

INDIGO 'After the Interval' Survey:

826 Audience responses

"We want to come back – as soon as we feel safe, we will!"

"Alnwick Playhouse is an extremely important asset for the community in Northumberland, so I very much hope that that it will be able to re-open as soon as possible, and it must be sustained for the future.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

"I think it is extremely sensible to be asking these questions. Thank you for the opportunity to tell you what I believe."

"Hoping the Playhouse will survive as it is such an asset to Alnwick, more so since the refurbishment, looking forward to it reopening."

"I will try new ideas as long as social distancing was a priority and I can use my own transport with plenty of free parking"

"I hope we can be back to experiencing live events soon, but open to trying other things in the meantime. Good luck"

VOLUNTEER SURVEY:

40 Audience Narrative Responses

"The last three months have felt like an amputation i.e., something missing! Can't wait to get back and have every confidence all safety precautions will be put in place."

"As a new volunteer at the start of the pandemic we had really enjoyed our sessions at the playhouse, and we certainly miss being part of this wonderful experience now! We would welcome a return, as and when you seem it is advisable for us to do so."

"I hope we can all get together again soon and continue to support our fantastic playhouse".

Dressing up the windows

Not all of our customers operate online and also the building is very high profile on the high street and at the entrance to Alnwick itself, so it was also very important to us to update the windows with the latest IN THE LOOP information in poster form. The new display signs were only introduced after our closure.

We also took the opportunity to place large film style posters in the window to show off the interior of the building and keep people informed of our intentions to re-open as soon as it was safe to do so.



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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Northumberland Commissioning Hub.

We worked in collaboration with other Northumbrian venues to gain successful funding through an Arts Council England bid, for a collaborative Northumbrian commissioning project.

This commences with an exciting new partnership between Alnwick Playhouse (AP) and Queens Hall Arts Centre (QHAC) in Hexham. Both are rural arts centres based in market towns serving varied communities with mixed programmes. The idea was born out of AP's ambition to commission new work that has greater appeal and relevance to its audience. Being a novice in this area, the Playhouse wishes to team up with QHAC which has been successfully commissioning and producing its own work for many years.

The Playhouse will initially work with Queens Hall to learn how to commission and produce a Christmas show, with the Playhouse learning from putting on a Christmas production in 2021 that was created by Queens Hall in 2019.

The two venues will then work collaboratively to create a new Northumbrian Christmas show that will show at QH in 2021 and then come to Alnwick for Christmas 2022, when the team have gained more experience. It is aimed at people who have low engagement with the theatre and could engage with as many as 11,000 audience members, bringing in essential earned income to the theatre from ticket income, food and drink sales and introducing new audiences who will visit again. We will ensure accessibility through relaxed, and signed/audio described shows, with associated volunteer training for working with specialist audiences.

This initial 2-year project will form the basis for a longer term commissioning partnership that seeks to commission regionally made work throughout the year.

Looking ahead

One of the few positives to come from the lockdown of theatres has been the advancement of technology which venues, theatre makers and practitioners have embraced in order to continue to reach audiences at home and online. This jump in technology is at least likely to prove a valuable legacy and also increases the opportunities to reach those audiences who struggle to come into venues. We will keep developing staff skills to explore how we can continue to engage with Playhouse audiences online.

This break has allowed us to take stock of the demands of the main house programme on our staff time and resources and reflect on some of the standard theatre marketing models in place. For example, whether we continue the standard three seasonal brochures which we print each year in order to promote our venue and programmes, when online marketing is very effective and far greener.

Capturing LIVE performances digitally and making the film programme available at home are for future consideration when we return to the building now, we have developed an online audience. The Covid pandemic has forced venues to close doors and people to stay home and seek out cultural events online, however for some people staying at home is their only option as physically attending a performance is impossible, so we hope to continue creating digital content and home content in the future. The staff have learned a lot from doing something different to interacting in person with audiences.

Digitally, we kept in touch with over eighty-seven thousand people with In The Loop and we shall continue this newsletter for some group users in the future.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Digital development looks set to stay and it captures statistics well for documenting progress however we are proud that we have throughout the year, staffed the Playhouse phone lines so some patrons who prefer to speak in person can hear a familiar, friendly voice at the end of the Playhouse line.

The future holds many possibilities, and we will consider applying for NPO status. The long-term outlook is to grow the organisations reach and to deliver a programme of work that serves both the region's Case for Culture and ACE's Create agenda. In doing this we will forge new partnerships with organisations cross culture and deepen existing relationships. There will be a focus on cultural entitlement for children and young people, place making, training and career development. We are keenly aware of the need to offer access to those who are remote from the building and to diversify our audience and the stories we tell. Improving staff's terms and conditions of employment and bolstering our capacity to deliver the work are key to creating an offer that meets our community's needs. Creating a business model that is sustainable and flexible will allow us to face future challenges with confidence and to deliver a portfolio of work that will be inspirational for our audience.

PUBLIC BENEFIT STATEMENT

In developing the objectives for the year and in planning activities, the Trustees have considered the Charity Commission's general guidance on public benefit, including the guidance on public benefit and fee charging. The programme is planned to cover the widest range of artistic activities, to appeal to all sections of the community, and aims to provide entertainment for audiences with widely differing tastes. One of the guiding principles of the original Trustees was that the Playhouse would be for all the community and that its remit would never be elitist. That principle holds as true today as it did in 1990. The programme is made accessible to all, including those on low incomes, through a proactive pricing structure.

ACHIEVEMENTS AND PERFORMANCE

Charitable Activities

The Playhouse was not operational throughout the financial year having closed its doors due to the pandemic. Throughout the period of closure, the company maintained contact with the community via regular email updates and undertook where possible some socially distanced projects that were free to the audience. We presented Christmas with the Hobs in partnership with Queens Hall Hexham and The Maltings Berwick. Social media played a large role in this project and audiences could download an activity pack in conjunction with the animated film. We also resented Playhouse at Home which was a film offer, "to enjoy from the comfort of your home".

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Fundraising

During this period, we retained our freelance fundraiser, as finding funding whilst we were closed became more urgent than ever.

The Playhouse has a robust business model in place, but this relies heavily on income generated from our ticket sales and secondary income from the bar and café. Any profit from the main house programme is re-invested into arts development initiatives and subsidised ticket schemes such as 'Pay What You Decide'.

Funding successfully secured during 20-21 reporting period:

- Arts Council England - Emergency Funding £35,000
- Arts Council England - Covid Recovery Fund £184,463

The two sets of Arts Council Funding were from a grants programme which is part of the Government's £1.57 billion package to protect the UK's culture and heritage sectors from the economic impacts of Covid-19. These funds were open to cultural organisations who could prove that before Covid-19 they were financially sustainable, but who now found themselves at imminent risk of failure through the impact of this pandemic. This funding then provided the financial support to ensure that we were in a position to reopen either fully or partially (dependant on Government advice), or to operate on a sustainable, cost-efficient basis until we are able to reopen at a later date, assisting with paying rent, bills, staffing costs, and helping us to plan new ways of working.

- Arts Council Grants for the Arts £74,068

A two-year project to set up a Northumberland Commissioning Hub partnership between Alnwick Playhouse (AP) and Queens Hall Arts Centre (QHAC) in Hexham and create a new Christmas production.

- British Film Institute Grant £9,000

Paid for core costs during the pandemic and also to create a new online film programme curated by freelance film expert, Jonny Tull. Each month PLAYHOUSE AT HOME presented a programme of films online for our audience to rent. Every time you watch a film from the comfort of your own home the rental fee goes direct to supporting the Playhouse and the independent film makers.

Also paid to develop a strategy to develop film audiences and programmes for the future and extend film beyond the main auditorium and into the studio hub.

- Theatres Trust Grant £5,000

Assistance with purchasing items and equipment necessary to re-open the theatre safely for our staff and customers, in line with government guidance. There are a number of ways in which we have to adapt the Playhouse and equip our staff which are specific to guarding against the spread of this pandemic.

- Other Trusts and Foundations/local funders

Much needed core costs support from our regular local funders, who continued to fund us throughout this difficult period. We are very grateful to them, to Alnwick Town Council and Northumberland Estates for their essential support.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Thank you section for funders

We would like to say a huge thank you to all of our funders and supporters, who helped us during in this difficult financial year, both those named below and those who support through membership of our valued Friends and Front Row schemes.

Supported by Arts Council England, Alnwick Town Council, The Butler Ember Charity, Duke of Northumberland, The Hadrian Trust, The W.A. Handley Charity Trust, The Percy Hedley 1990 Charitable Trust, The Hugonin Family Trust, Sir James Knott Trust, Northumberland County Council, The Theatres Trust and our local Parish Councils.

Friends and Front Row

During the course of the year the Front Row scheme raised almost £5,000. Our Front Row donors make a special annual donation to the Playhouse to enable us to work towards special projects which lie outside our regular activity and which bring even greater benefits to the community and our customers. At a time when many people are feeling their own budgets stretched, we are really grateful to this small group of individuals who understand the need for a deeper investment in our work. During this financial year there were 34 members.

Financial Review

The impact from Covid-19 continued to be the overwhelming issue of 2020 and into 2021. The performing arts industry was particularly badly hit given the nature of the live event. The company received government support and local authority assistance throughout. There has been no income as planned throughout the closure period. Much of the anticipated expenditure on the programme was also not to be realised, however wages were paid, and no members of staff made redundant. Protecting members of staff from redundancy was a key aim of the trust. Small projects were undertaken, and the company stayed in touch through regular emails with the community it serves. The loss of the Christmas show although disappointing only led to a delay of the project. The net result shows a healthy position at the end of the year with a positive improvement of £66,995 to the total of funds carried forward, with £57,346 being unrestricted.

The ongoing campaign to raise funds through donations continued to deliver despite the pandemic and continued government support at regional and local levels was essential to the company surviving throughout the lockdown period.

Going concern

The trustees have considered the impact of the Coronavirus pandemic and how it is expected to affect the company's financial position.

The current significant risk is the effect on charitable activities due to enforced closure from the Covid-19 pandemic. This risk will be managed by utilising our existing free reserves, strictly controlling expenditure, taking advantage of Government and sector grants. We have been awarded significant funding through the Arts Council England Covid Recovery Fund covering expenditure for the period of October 2020 to March 2021.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Management accounts including cashflow and income and expenditure forecasts are prepared on a monthly basis and the performance of the Trust is regularly monitored by senior managers and the board working closely together to review our future plans in line with Government regulations regarding the reopening of venues and the impact of any social distancing guidelines.

Accordingly, in the opinion of the trustees, the going concern basis remains appropriate and the financial statements have been prepared on the going concern basis which assumes that the charitable company will continue in operation for the foreseeable future.

The trustees continue to monitor the ongoing impact of Covid-19 on the theatre's business. We are now trading as normal, however we are aware of an uncertainty amongst some of the traditional audience to return to normal behaviours. Pre -Christmas this resulted in cancellations by performers and audiences alike. We were obliged to refund customers who could not attend due to Covid-19 restrictions. The work on offer was limited and we slowly built the programme throughout the Autumn season. Our Christmas show went ahead although there were reduced numbers of performances. As we move forward, we are encountering much less resistance to attending and we have not lost any performances to staff illness or performers cancelling. The longer term requires that we remain cautious about forecasting future levels of attendance and income, however at this stage the signs are good.

Reserves policy

The trust operates with only limited financial resources and is able to set aside only a limited contingency fund. Much of the surplus is re-invested in the programme and development of the Playhouse.

The calculation of free reserves is based on the definition included in the charity statement of recommended practice (SORP), which provides recommendations for accounting and reporting for charities. Resulting from this, the trustees considered it would be appropriate to hold the equivalent of three months' overhead costs due to the severe impact on charitable activities caused by the Covid-19 pandemic, which would equate to holding approximately £75,000 in free reserves. The Trustees have reviewed the reserves policy during the financial year and continue to take the view that caution is still required.

At 31st March 2021, free reserves were £271,308. Notwithstanding the impact of Covid-19 on charitable activities, the trustees are very conscious that there are various key factors to bear in mind; we have a long-term loan with Northumberland County Council for £40,052, a hire purchase agreement for £13,433, new costs to encounter in the refurbished building that are at this stage still difficult to predict, training to be undertaken for existing staff, recruitment process to be undertaken and various investments to be made in equipment to allow the full and unfettered exploitation of the building as a resource. We are committed to further developing the Studio space to make it a truly multi-functional room supporting a variety of activities including, film, live performance, dance, storytelling and workshops. To create a flexible space that can transform easily between the different activities will require considerable investment. The future business plan requires that we can offer greater access to the entire community. To do this we need to maximise the use of all our spaces. This will lift income whilst offering greater diversity.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Investment policy and powers

The capital funding received has been invested in a no risk account with the Charities Aid Foundation.

The Trustees are able to invest and deal with monies of the company not immediately required in such a manner as they may from time to time determine. This is an issue dealt with by the Finance committee in the first instance and then presented to the Board for approval.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Company's transactions and disclose with reasonable accuracy at any time the financial position of the Company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ALNWICK DISTRICT PLAYHOUSE TRUST

(A company limited by guarantee)

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2021

Future Plans

Our future plans are to develop the companies work beyond the building whilst consolidating the work we already undertake. The drive is to ensure we have a stable and sustainable business plan, and that the organisation benefits the people of Alnwick and its surround. The company is looking to partnerships to maximise the offer we can make. These partnerships are across a number of different cultural organisations. The continuation of the development of our own Christmas production is part of our planned co-production programme. We also hope to work with Alnwick Gardens in the delivery of live events throughout the year.

This report was approved by the Trustees on 25 March 2022 and signed on their behalf by:



C Sayers
Chair

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

Independent examiner's report to the Trustees of Alnwick District Playhouse Trust ('the Company')

I report to the charity Trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the Trustees of the Company (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Company's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Company's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Company and the Company's Trustees as a body, for my work or for this report.

Signed: 

Dated: 25 March 2022

Detlev Anderson FCA

Ryecroft Glenton
Chartered Accountants
32 Portland Terrace
Newcastle upon Tyne
NE2 1QP

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	74,109	353,601	427,710	490,700
Charitable activities	4	-	797	797	146,044
Other trading activities	5	-	8,431	8,431	6,494
Investments	6	-	905	905	3,430
Total income		74,109	363,734	437,843	646,668
Expenditure on:					
Raising funds	7	-	12,042	12,042	20,576
Charitable activities	8	64,460	294,346	358,806	438,078
Total expenditure		64,460	306,388	370,848	458,654
Net movement in funds		9,649	57,346	66,995	188,014
Reconciliation of funds:					
Total funds brought forward		812,012	1,116,733	1,928,745	1,740,731
Net movement in funds		9,649	57,346	66,995	188,014
Total funds carried forward		821,661	1,174,079	1,995,740	1,928,745

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 22 to 41 form part of these financial statements.

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)
REGISTERED NUMBER: 02567793

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	13	1,551,171	1,627,128
Current assets			
Stocks	14	2,990	6,377
Debtors	15	11,298	56,755
Cash at bank and in hand		762,272	542,117
		<u>776,560</u>	<u>605,249</u>
Creditors: amounts falling due within one year	16	(291,193)	(256,142)
Net current assets		485,367	349,107
Total assets less current liabilities		2,036,538	1,976,235
Creditors: amounts falling due after more than one year	17	(40,798)	(47,490)
Total net assets		1,995,740	1,928,745
Charity funds			
Restricted funds	19	821,661	812,012
Unrestricted funds	19	1,174,079	1,116,733
Total funds		1,995,740	1,928,745

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)
REGISTERED NUMBER: 02567793

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2021

The Company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 25 March 2022 and signed on their behalf by:



C M Sayers
Chair

The notes on pages 22 to 41 form part of these financial statements.

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. General information

Alnwick District Playhouse Trust is a company limited by guarantee incorporated in England and Wales, company registration number: 02567793 and charity number: 1020404. The members of the company are the Trustees named on page one. In the event of the charitable company being wound up, the liability in respect of the guarantee is limited to £1 per member of the charitable company.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Alnwick District Playhouse Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The trustees have considered the impact of the Coronavirus pandemic and how it is expected to affect the company's financial position.

The current significant risk is the effect on charitable activities due to enforced closure from the Covid-19 pandemic. This risk will be managed by utilising our existing free reserves, strictly controlling expenditure, taking advantage of Government and sector grants. We have been awarded significant funding through the Arts Council England Covid Recovery Fund covering expenditure for the period of October 20 to March 21. Management accounts including cashflow and income and expenditure forecasts are prepared on a monthly basis and the performance of the Trust is regularly monitored by senior managers and the board working closely together to review our future plans in line with Government regulations regarding the reopening of venues and the impact of any social distancing guidelines.

Accordingly, in the opinion of the trustees, the going concern basis remains appropriate and the financial statements have been prepared on the going concern basis which assumes that the charitable company will continue in operation for the foreseeable future.

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.3 Income

All income is recognised once the Company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from charitable activities for the year ended 31 March 2020 is shown as restated as a result of the decision to distinguish between income arising from professional events and from community events.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources.

Expenditure on charitable activities for the year ended 31 March 2020 is shown as restated as a result of the decision to distinguish between income arising from professional events and from community events.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Company's objectives, as well as any associated support costs and costs relating to the governance of the charitable company.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.7 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Leasehold property	- straight line over lease term
Fixtures and fittings	- 15% reducing balance

2.8 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks.

2.9 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.11 Liabilities

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.12 Financial instruments

The Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.13 Finance leases and hire purchase

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible fixed assets. Assets acquired by finance lease are depreciated over the shorter of the lease term and their useful lives. Assets acquired by hire purchase are depreciated over their useful lives. Finance leases are those where substantially all of the benefits and risks of ownership are assumed by the Company. Obligations under such agreements are included in creditors, net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of financial activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

2.14 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Company and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Company for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

3. Income from donations and legacies

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Individuals and small groups	37,075	24,112	61,187
Local authority grants	37,034	60,000	97,034
Covid grants and support	-	251,952	251,952
Charity foundations and other charities	-	17,537	17,537
	<u>74,109</u>	<u>353,601</u>	<u>427,710</u>
	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Individuals and small groups	199,803	55,815	255,618
Local authority grants	-	221,000	221,000
Covid grants and support	-	5,182	5,182
Charity foundations and other charities	-	8,900	8,900
	<u>199,803</u>	<u>290,897</u>	<u>490,700</u>

Covid grants and support income above includes £83,564 (2020: £5,182) from central government.

4. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £
Income from charitable activities - Professional events and activities	771	771
Income from charitable activities - Community events and activities	-	-
Sundry other income	26	26
External sales income	-	-
	<u>797</u>	<u>797</u>

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

4. Income from charitable activities (continued)

	<i>Unrestricted funds restated 2020 £</i>	<i>Total funds restated 2020 £</i>
Income from charitable activities - Professional events and activities	95,886	95,886
Income from charitable activities - Community events and activities	47,097	47,097
Sundry other income	1,999	1,999
External sales income	1,062	1,062
	146,044	146,044
	146,044	146,044

5. Fundraising income

Income from fundraising events

	Unrestricted funds 2021 £	Total funds 2021 £
Friends of the Playhouse subscriptions	3,486	3,486
Front row scheme	4,945	4,945
	8,431	8,431
	8,431	8,431

	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Friends of the Playhouse subscriptions	1,421	1,421
Front row scheme	5,073	5,073
	6,494	6,494
	6,494	6,494

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £
Bank interest receivable	905	905
	<u>905</u>	<u>905</u>
	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Bank interest receivable	3,430	3,430
	<u>3,430</u>	<u>3,430</u>

7. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2021 £	Total funds 2021 £
Fundraising	12,042	12,042
	<u>12,042</u>	<u>12,042</u>
	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>
Fundraising	5,873	14,703
	<u>5,873</u>	<u>14,703</u>
		<u>20,576</u>

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

8. Analysis of expenditure on charitable activities

Summary by fund type

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Professional events and activities	41,176	174,272	215,448
Community events and activities	23,284	120,074	143,358
	<u>64,460</u>	<u>294,346</u>	<u>358,806</u>
	<i>Restricted funds restated 2020 £</i>	<i>Unrestricted funds restated 2020 £</i>	<i>Total funds restated 2020 £</i>
Professional events and activities	8,604	272,906	281,510
Community events and activities	5,736	150,832	156,568
	<u>14,340</u>	<u>423,738</u>	<u>438,078</u>

9. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £
Professional events and activities	5,178	210,270	215,448
Community events and activities	3,178	140,180	143,358
	<u>8,356</u>	<u>350,450</u>	<u>358,806</u>

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

9. Analysis of expenditure by activities (continued)

	<i>Activities undertaken directly restated 2020 £</i>	<i>Support costs restated 2020 £</i>	<i>Total funds 2020 £</i>
Professional events and activities	66,345	215,165	281,510
Community events and activities	13,123	143,445	156,568
	79,468	358,610	438,078

Analysis of direct costs

	Professional events and activities 2021 £	Community events and activities 2021 £	Total funds 2021 £
Bar & cafe purchases	2,667	1,778	4,445
Artistes fees	6,471	1,400	7,871
Theatre technicians	13	-	13
Film hire and programming	(3,973)	-	(3,973)
	5,178	3,178	8,356

	<i>Professional events and activities restated 2020 £</i>	<i>Community events and activities restated 2020 £</i>	<i>Total funds 2020 £</i>
Bar & cafe purchases	6,644	4,430	11,074
Artistes fees	34,237	6,379	40,616
Theatre technicians	3,471	2,314	5,785
Film hire and programming	21,993	-	21,993
	66,345	13,123	79,468

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Professional events and activities 2021 £	Community events and activities 2021 £	Total funds 2021 £
Depreciation	48,997	32,665	81,662
Staff costs	107,275	71,516	178,791
Premises	19,459	12,973	32,432
Legal and professional	8	6	14
Finance costs	3,428	2,285	5,713
Repairs	6,409	4,273	10,682
Insurance	3,857	2,571	6,428
Advertising	2,577	1,718	4,295
Sundry expenses	210	140	350
Governance costs	16,772	11,181	27,953
Spektrix	1,278	852	2,130
	<u>210,270</u>	<u>140,180</u>	<u>350,450</u>

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

9. Analysis of expenditure by activities (continued)

Analysis of support costs (continued)

	<i>Professional events and activities restated 2020 £</i>	<i>Community events and activities restated 2020 £</i>	<i>Total funds 2020 £</i>
Depreciation	23,410	15,606	39,016
Staff costs	109,475	72,984	182,459
Premises	24,250	16,166	40,416
Legal and professional	551	368	919
Finance costs	5,428	3,619	9,047
Repairs	2,359	1,572	3,931
Insurance	3,615	2,410	6,025
Advertising	7,460	4,974	12,434
Staff training	713	475	1,188
Sundry expenses	2,615	1,743	4,358
Governance costs	18,541	12,361	30,902
Irrecoverable VAT	2,444	1,630	4,074
Spektrix	6,875	4,584	11,459
Loss on sale of fixed assets	7,429	4,953	12,382
	<u>215,165</u>	<u>143,445</u>	<u>358,610</u>

Governance costs included above comprise:

	2021 £	2020 £
Accountancy fees	1,946	1,935
Independent examiner's fees	830	810
Salaries and wages	25,177	18,072
Legal and professional fees	-	10,085
	<u>27,953</u>	<u>30,902</u>

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

10. Independent examiner's remuneration

	2021	2020
	£	£
Fees payable to the Company's independent examiner for the independent examination of the Company's annual accounts	830	810
Fees payable to the Company's independent examiner in respect of: All other services not included above	1,946	1,935
	2,776	2,745

11. Staff costs and remuneration

Staff costs comprise:

	2021	2020
	£	£
Wages and salaries	190,943	186,819
Social security costs	10,077	10,894
Pension costs	2,948	2,818
	203,968	200,531

The average number of employees during the year was as follows:

	2021	2020
	Number	Number
Part time projection and bar/cafe staff	-	3
Hospitality management staff	1	1
Administrative staff	4	4
Technical staff	2	1
Theatre management staff	1	1
Arts development	2	-
	10	10

The aggregate remuneration of the key management in the year amounted to £39,182 (2020 - £39,182).

No employee received remuneration of more than £60,000 during the year (2020 - Nil).

ALNWICK DISTRICT PLAYHOUSE TRUST
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NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

13. Tangible fixed assets

	Long-term leasehold property £	Fixtures and fittings £	Total £
Cost or valuation			
At 1 April 2020	1,686,635	464,575	2,151,210
Additions	-	5,705	5,705
At 31 March 2021	<u>1,686,635</u>	<u>470,280</u>	<u>2,156,915</u>
Depreciation			
At 1 April 2020	406,458	117,624	524,082
Charge for the year	27,006	54,656	81,662
At 31 March 2021	<u>433,464</u>	<u>172,280</u>	<u>605,744</u>
Net book value			
At 31 March 2021	<u>1,253,171</u>	<u>298,000</u>	<u>1,551,171</u>
At 31 March 2020	<u>1,280,177</u>	<u>346,951</u>	<u>1,627,128</u>

14. Stocks

	2021 £	2020 £
Bar and cafe stock	<u>2,990</u>	<u>6,377</u>

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

15. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	327	12,366
Other debtors	10,054	37,551
Prepayments and accrued income	917	6,838
	11,298	56,755
	11,298	56,755

16. Creditors: Amounts falling due within one year

	2021 £	2020 £
Other loans	5,995	5,995
Trade creditors	7,348	44,854
Obligations under finance lease and hire purchase contracts	6,692	6,063
Other creditors	12,631	17,367
Accruals and deferred income	258,527	181,863
	291,193	256,142
	291,193	256,142

17. Creditors: Amounts falling due after more than one year

	2021 £	2020 £
Other loans	34,057	34,057
Net obligations under finance lease and hire purchase contracts	6,741	13,433
	40,798	47,490
	40,798	47,490

Hire purchase creditors are secured on the assets to which they relate.

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

18. Financial instruments

	2021	2020
	£	£
Financial assets		
Financial assets measured at fair value through income and expenditure	<u>762,272</u>	<u>542,117</u>

Financial assets measured at fair value through income and expenditure comprise bank and cash balances.

ALNWICK DISTRICT PLAYHOUSE TRUST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

19. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Unrestricted funds				
Designated funds				
Refurbishment	103,000	-	-	103,000
General funds				
General funds	1,013,733	363,734	(306,388)	1,071,079
Total Unrestricted funds	1,116,733	363,734	(306,388)	1,174,079
Restricted funds				
Community Foundation	999	-	-	999
Youth Theatre	844	-	-	844
Catalyst	2,774	3,000	-	5,774
Refurb 18-19	807,395	34,075	(64,460)	777,010
ACE Christmas Production	-	37,034	-	37,034
	812,012	74,109	(64,460)	821,661
Total of funds	1,928,745	437,843	(370,848)	1,995,740

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NOTES TO THE FINANCIAL STATEMENTS
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19. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2020 £</i>
Unrestricted funds					
Designated funds					
Refurbishment	-	-	-	103,000	103,000
General funds					
General funds	1,108,309	446,865	(438,441)	(103,000)	1,013,733
Total Unrestricted funds	1,108,309	446,865	(438,441)	-	1,116,733
Restricted funds					
Community Foundation	999	-	-	-	999
Youth Theatre	844	-	-	-	844
Catalyst	1,868	6,779	(5,873)	-	2,774
Refurb 18-19	603,211	193,024	(14,340)	25,500	807,395
Technical Upgrade	15,500	-	-	(15,500)	-
AYH - Arthur Carruthers	10,000	-	-	(10,000)	-
	632,422	199,803	(20,213)	-	812,012
Total of funds	1,740,731	646,668	(458,654)	-	1,928,745

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FOR THE YEAR ENDED 31 MARCH 2021**

Restricted funds:

Community Foundation represents funding for the development of a business plan.

Youth Theatre represents public donations given in support of the Youth Theatre.

Catalyst represents Arts Council England funding for the training and development of our fundraising and diversifying our income streams.

Refurb18-19 represents donations given in respect of the renovation and redevelopment of the Playhouse.

AYH represents funding received in respect of the renovation and redevelopment of the Playhouse.

Technical upgrade - Funding for new film screen and winding mechanism in the newly refurbished auditorium.

ACE Christmas Production - Funding for Christmas 2021 production.

Designated funds:

£103,000 has been designated to cover the remaining refurbishment costs.

20. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Designated funds	103,000	-	-	103,000
General funds	1,013,733	363,734	(306,388)	1,071,079
Restricted funds	812,012	74,109	(64,460)	821,661
	<u>1,928,745</u>	<u>437,843</u>	<u>(370,848)</u>	<u>1,995,740</u>

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds	-	-	-	103,000	103,000
General funds	1,108,309	446,865	(438,441)	(103,000)	1,013,733
Restricted funds	632,422	199,803	(20,213)	-	812,012
	<u>1,740,731</u>	<u>646,668</u>	<u>(458,654)</u>	<u>-</u>	<u>1,928,745</u>

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21. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Restricted funds 2021 £	Unrestricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	751,400	799,771	1,551,171
Current assets	70,261	706,299	776,560
Creditors due within one year	-	(291,193)	(291,193)
Creditors due in more than one year	-	(40,798)	(40,798)
Total	821,661	1,174,079	1,995,740

Analysis of net assets between funds - prior year

	<i>Restricted funds 2020 £</i>	<i>Unrestricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	803,905	823,223	1,627,128
Current assets	8,107	597,142	605,249
Creditors due within one year	-	(256,142)	(256,142)
Creditors due in more than one year	-	(47,490)	(47,490)
Total	812,012	1,116,733	1,928,745

22. Operating lease commitments

At 31 March 2021 the Company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	12,396	4,167
Later than 1 year and not later than 5 years	14,873	27,269
	27,269	31,436

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23. Related party transactions

During the year, Alnwick District Playhouse Trust received Front Row membership fees of £469 (2020 - £417) from two (2020 - two) trustees on a normal commercial basis.