

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 31 March 2022  
for  
Yapton and Ford Village Hall

Yapton and Ford Village Hall

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for the Year Ended 31 March 2022

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Yapton and Ford Village Hall

Charity Information  
for the Year Ended 31 March 2022

**TRUSTEES:** Mr D G Ambler (Chairman)  
Mrs S J Boxall  
Mrs G Field  
Mrs J Bradley  
Mr M Coleman  
Mrs A V Boxall  
Ms P Evans  
Ms G Henry  
Mr M Wingham

**REGISTERED ADDRESS:** 11 Graham Road  
Yapton  
West Sussex  
BN18 0JT

**REGISTERED CHARITY  
NUMBER:** 1020328

**INDEPENDENT EXAMINER:** Rachel Hall  
R S Hall and Co  
27 Belle Meade Close  
Woodgate  
West Sussex  
PO20 3YD

Yapton and Ford Village Hall  
Report of the Trustees  
for the Year Ended 31 March 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022.

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

**Risk management**

The trustees have a duty to identify and review risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**CONSTITUTION, OBJECTS AND PRINCIPAL ACTIVITIES**

The Charitable Trust is constituted by a Trust Deed conveyance dated 20 September 1988. The Charity was registered on 4 May 1993.

The charity's objects and principal activities, having due regard to the Trustees duty in Section 17(5) of the 2011 Charities Act concerning public benefit, during the year were as follows:-

1. To ensure the continued availability of the village hall for the members of the Yapton and Ford Community.
2. Letting the Village Hall to local users for community activities.

**REVIEW OF ACTIVITIES**

Much has changed over the last year of Covid-19 pandemic restrictions, but it appears we are over the worst of it.

Bookings are picking up, and thanks to the continued support of both Ford and Yapton Parish Councils, together with some unrestricted financial grants, we are financially stable without recourse to the reserve fund which has been built up over past years.

Income has not yet returned to pre-pandemic levels but we are pleased that nearly all of our regular clubs and hirers have returned.

Some of the regular clubs which cater to the older members of our local community have suffered a loss of members, but we are working with them to attract new members and maintain their viability.

I must thank my fellow Management Committee members for their unfailing support throughout the last year. Our aim is not only to preserve the hall but to improve it, for the benefit of the local community.

**TRUSTEES**

Mr D G Ambler (Chairman)  
Mrs S J Boxall  
Mrs G Field  
Mrs J Bradley  
Mr M Coleman  
Mrs A V Boxall  
Ms P Evans  
Ms G Henry  
Mr M Wingham

No expenses were reimbursed to Trustees in the year.

Yapton and Ford Village Hall

Report of the Trustees  
for the Year Ended 31 March 2022

**TRUSTEES RESPONSIBILITIES**

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed, requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**RESERVES POLICY**

The trustees seek to retain sufficient general reserves that are deemed necessary to fund the on-going day-to-day operations of the charity. All monies received for designated or restricted purposes are shown in separate funds in the accounts.

**ON BEHALF OF THE BOARD:**

.....  
D G Ambler  
Chairman  
Date: .....

Yapton and Ford Village Hall

Statement Of Financial Activities  
For the Year Ended 31 March 2022

	Note	Unrestricted funds £	Restricted funds £	Total Year Ended 31 March 2022 £	Total Year Ended 31 March 2021 £
<b>Income</b>					
Donations and legacies	2	10,691	-	10,691	22,377
Charitable Activities		25,274	-	25,274	10,163
Other trading activities	3	-	-	-	-
Investment income		4	-	4	14
Other receipts		-	-	-	-
<b>Total</b>		<b>35,969</b>	<b>-</b>	<b>35,969</b>	<b>32,554</b>
<b>Resources expended</b>					
Raising funds	4	-	-	-	-
Charitable activities	5	21,417	3,005	24,422	25,485
Support costs	6	978	-	978	1,044
<b>Total</b>		<b>22,395</b>	<b>3,005</b>	<b>25,400</b>	<b>26,529</b>
<i>Net income / (expenditure)</i>		13,574	(3,005)	10,569	6,025
Transfers between funds		-	-	-	-
<i>Net movement in funds</i>		13,574	(3,005)	10,569	6,025
<b>Total funds brought forward</b>		<b>44,381</b>	<b>29,633</b>	<b>74,014</b>	<b>67,989</b>
<i>Total funds carried forward</i>	10	<b>57,955</b>	<b>26,628</b>	<b>84,583</b>	<b>74,014</b>

Yapton Village Hall

Balance Sheet  
31 March 2022

	Notes	31.3.22		31.3.21	
		£	£	£	£
<b>FIXED ASSETS</b>					
Tangible assets	7		12,022		15,027
<b>CURRENT ASSETS</b>					
Stock		15		15	
Debtors	8	1,123		186	
Cash at bank and in hand		<u>73,180</u>		<u>59,387</u>	
		74,318		59,588	
<b>CREDITORS</b>					
Amounts falling due within one year	9	<u>1,757</u>		<u>601</u>	
<b>NET CURRENT ASSETS/(LIABILITIES)</b>			<u>72,561</u>		<u>58,987</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>			<u>84,583</u>		<u>74,014</u>
<b>RESERVES</b>					
Restricted funds	10		57,955		44,381
General Unrestricted Fund	10		<u>26,628</u>		<u>29,633</u>
			<u>84,583</u>		<u>74,014</u>

The financial statements were approved by the Trustee on ..... and were signed on its behalf by:

.....  
Trustee

.....  
Trustee

Yapton and Ford Village Hall

Notes to the Financial Statements  
for the Year Ended 31 March 2022

1. **ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements have been prepared under the historical cost convention, and include the results of the charity's operations, all of which are continuing.

The financial statements have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102); and with the Charities Act 2011.

**Income**

Voluntary income and donations are accounted for as they are received.

Income from charitable activities is shown gross, with associated costs included in direct charitable expenditure.

Grants and donations are only included in the Statement Of Financial Activities when the charity has unconditional entitlement to the resources.

Investment income (bank interest) is included in the accounts when receivable.

No permanent endowments or material legacies were received in the year.

Income from hire of the village hall is recorded as incoming resources from charitable activities.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings – 20% on reducing balance

**Support Costs**

Support costs include the cost of the preparation and independent examination of the statutory accounts, together with associated accountancy and bookkeeping services, and expenditure on management and administration of the charity, not directly related to charitable activities or fundraising ventures all of which are allocated to unrestricted general funds.

Yapton and Ford Village Hall

Notes to the Financial Statements  
for the Year Ended 31 March 2022

**2 DONATIONS AND LEGACIES**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 31 March 2022</b>	<b>Total 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Donations and gifts	24	-	24	0
Grants	10,667	-	10,667	22,377
	<u>10,691</u>	<u>-</u>	<u>10,691</u>	<u>22,377</u>

**3 OTHER TRADING ACTIVITIES**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 31 March 2022</b>	<b>Total 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fundraising events	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

**4 RAISING FUNDS**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 31 March 2022</b>	<b>Total 31 March 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Fundraising costs	-	-	-	-
Advertising	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

Yapton and Ford Village Hall

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

**5 CHARITABLE ACTIVITIES**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Total 31 March 2022</b>	<b>Total 31 March 2021</b>
	£	£	£	£
Kitchen / hall supplies & equipment	-	-	-	-
Cleaning	294	-	294	80
Licenses	271	-	271	346
Insurance	874	-	874	822
Light and heat	4,266	-	4,266	3,729
Repairs and maintenance	3,115	-	3,115	4,987
Rent and rates	1,547	-	1,547	715
Gross wages	11,050	-	11,050	11,050
Depreciation	-	3,005	3,005	3,756
	21,417	3,005	24,422	25,485
	21,417	3,005	24,422	25,485

**5a STAFF COSTS**

	<b>31 March 2022</b>	<b>31 March 2021</b>
Average number of employees	1	1

**6 SUPPORT COSTS**

	<b>31 March 2022</b>	<b>31 March 2021</b>
Administrative expenses	498	564
Interest	-	-
Independent Examiner	480	480
	978	1,044
	978	1,044

Yapton and Ford Village Hall

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

**7 FIXED ASSETS**

	<b><u>FIXTURES &amp; FITTINGS</u></b>	<b><u>TOTAL</u></b>
<b>COST</b>		
At 1 April 2021	41,399	41,399
Additions	-	-
Disposal	-	-
At 31 March 2022	41,399	41,399
 <b>DEPRECIATION</b>		
	26,372	26,372
At 1 April 2021	3,005	3,005
Charge for the year	-	-
At 31 March 2022	29,377	29,377
 <b>NET BOOK VALUE</b>		
At 31 March 2022	12,022	12,022
At 31 March 2021	15,027	15,027

**8 DEBTORS**

	<b>31 March 2022</b>	<b>31 March 2021</b>
Trade debtors	1,123	186
	1,123	186

**9 CREDITORS**

	<b>31 March 2022</b>	<b>31 March 2021</b>
Trade creditors	1,127	121
Refundable deposits	150	-
Accruals	480	480
	1,757	601

Yapton and Ford Village Hall

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

**10 ANALYSIS OF ASSETS AND LIABILITIES REPRESENTING EACH TYPE OF FUND**

	<b>General Funds</b>	<b>Restricted Funds</b>	<b>Total 31 March 2022</b>
	£	£	£
Fixed assets	-	12,022	12,022
Stock	15	-	15
Debtors	1,123	-	1,123
Cash	58,574	14,606	73,180
Creditors	(1,757)	-	(1,757)
	<hr/>		
Total	57,955	26,628	84,583
	<hr/> <hr/>		

**11 TRANSACTIONS WITH RELATED PARTIES**

No remuneration was paid to Trustees in the year (2021 - NIL).

Reimbursed expenses paid to Trustees totalled £NIL (2021 - NIL)

Yapton and Ford Village Hall

Independent Examiner's Report to the Trustees of  
Yapton and Ford Village Hall  
For the Year Ended 31 March 2022

I report on the accounts of the charity for the Year Ended 31 March 2022, which are set out on pages 4 to 10.

**Respective responsibilities of trustees and examiner**

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Rachel Hall*

Rachel Hall  
R S Hall and Co  
27 Belle Meade Close  
Woodgate  
Chichester  
West Sussex  
PO20 3YD

Date: 5 December 2022