

Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2021
for
Yapton and Ford Village Hall

Yapton and Ford Village Hall

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for the Year Ended 31 March 2021

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Yapton and Ford Village Hall

Charity Information
for the Year Ended 31 March 2021

TRUSTEES: Mr D G Ambler (Chairman)
Mrs S J Boxall
Mrs G Field
Mrs J Bradley
Mr M Coleman
Mrs A V Boxall
Mrs A Jackman
Ms P Evans
Ms G Henry
Mr M Wingham

REGISTERED ADDRESS: 11 Graham Road
Yapton
West Sussex
BN18 0JT

**REGISTERED CHARITY
NUMBER:** 1020328

INDEPENDENT EXAMINER: Rachel Hall
R S Hall and Co
27 Belle Meade Close
Woodgate
West Sussex
PO20 3YD

Yapton and Ford Village Hall
Report of the Trustees
for the Year Ended 31 March 2021

The trustees present their report with the financial statements of the charity for the year ended 31 March 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review risks to which the charity is exposed, and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

CONSTITUTION, OBJECTS AND PRINCIPAL ACTIVITIES

The Charitable Trust is constituted by a Trust Deed conveyance dated 20 September 1988. The Charity was registered on 4 May 1993.

The charity's objects and principal activities, having due regard to the Trustees duty in Section 17(5) of the 2011 Charities Act concerning public benefit, during the year were as follows:-

1. To ensure the continued availability of the village hall for the members of the Yapton and Ford Community.
2. Letting the Village Hall to local users for community activities.

REVIEW OF ACTIVITIES

Our income this year has been seriously affected by hall closures entirely caused by the Covid-19 pandemic regulations. When we were allowed to open, social distancing regulations resulted in the cancellation of many regular bookings.

Government grants for businesses hit by the pandemic have enabled us to survive financially without the need to draw upon our reserves fund. We have continued to receive room rentals from both Yapton, and Ford, Parish Councils. Their continued support is much appreciated.

We are well prepared for a return to regular use as and when the government restrictions are eased.

My personal thanks are due to the members of the Hall Management Committee whose support throughout this difficult year has been constant and unfailingly helpful.

Our aim is not only to preserve the hall but to improve it, for the benefit of the local community.

TRUSTEES

Mr D G Ambler (Chairman)
Mrs S J Boxall
Mrs G Field
Mrs J Bradley
Mr M Coleman
Mrs A V Boxall
Mrs A Jackman
Ms P Evans
Ms G Henry
Mr M Wingham

No expenses were reimbursed to Trustees in the year.

Yapton and Ford Village Hall

Report of the Trustees
for the Year Ended 31 March 2021

TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Trustees Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards.

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed, requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity, and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently;
- Observe the methods and principles of the Charities SORP;
- Make judgements and estimates that are reasonable and prudent
- State whether applicable accounting standards have been followed, subject to any departures disclosed and explained in the financial statements; and;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and enable them to ascertain to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008, and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the charity, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

RESERVES POLICY

The trustees seek to retain sufficient general reserves that are deemed necessary to fund the on-going day-to-day operations of the charity. All monies received for designated or restricted purposes are shown in separate funds in the accounts.

ON BEHALF OF THE BOARD:

.....
D G Ambler
Chairman
Date:

Yapton and Ford Village Hall

Statement Of Financial Activities
For the Year Ended 31 March 2021

	Note	Unrestricted funds	Restricted funds	Total Year Ended 31 March 2021	Total Year Ended 31 March 2020
		£	£	£	£
Income					
Donations and legacies	2	22,377	-	22,377	10,000
Charitable Activities		10,163	-	10,163	35,908
Other trading activities	3	-	-	-	2,327
Investment income		14	-	14	53
Other receipts		-	-	-	-
Total		32,554	-	32,554	48,288
Resources expended					
Raising funds	4	-	-	-	1,037
Charitable activities	5	21,729	3,756	25,485	27,734
Support costs	6	1,044	-	1,044	1,332
Total		22,773	3,756	26,529	30,103
<i>Net income / (expenditure)</i>		9,781	(3,756)	6,025	18,185
Transfers between funds		-	-	-	-
<i>Net movement in funds</i>		9,781	(3,756)	6,025	18,185
Total funds brought forward		34,600	33,389	67,989	49,804
<i>Total funds carried forward</i>	10	44,381	29,633	74,014	67,989

Yapton Village Hall

Balance Sheet
31 March 2021

	Notes	31.3.21 £	£	31.3.20 £	£
FIXED ASSETS					
Tangible assets	7		15,027		18,783
CURRENT ASSETS					
Stock		15		15	
Debtors	8	186		872	
Cash at bank and in hand		<u>59,387</u>		<u>49,268</u>	
		59,588		50,155	
CREDITORS					
Amounts falling due within one year	9	<u>601</u>		<u>949</u>	
NET CURRENT ASSETS/(LIABILITIES)			<u>58,987</u>		<u>49,206</u>
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>74,014</u>		<u>67,989</u>
RESERVES					
Restricted funds	10		44,381		33,389
General Unrestricted Fund	10		<u>29,633</u>		<u>34,600</u>
			<u>74,014</u>		<u>67,989</u>

The financial statements were approved by the Trustee on and were signed on its behalf by:

.....
Trustee

.....
Trustee

1. **ACCOUNTING POLICIES**

Basis of preparing the financial statements

The financial statements have been prepared under the historical cost convention, and include the results of the charity's operations, all of which are continuing.

The financial statements have been prepared in accordance with the Statement of Recommended Practice for Charities (SORP 2005), the Charities (Accounts and Reports) Regulations 2008 (SI 629), and The Charities Act 2011.

Income

Voluntary income and donations are accounted for as they are received.

Income from charitable activities is shown gross, with associated costs included in direct charitable expenditure.

Grants and donations are only included in the Statement Of Financial Activities when the charity has unconditional entitlement to the resources.

Investment income (bank interest) is included in the accounts when receivable.

No permanent endowments or material legacies were received in the year.

Income from hire of the village hall is recorded as incoming resources from charitable activities.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings – 20% on reducing balance

Support Costs

Support costs include the cost of the preparation and independent examination of the statutory accounts, together with associated accountancy and bookkeeping services, and expenditure on management and administration of the charity, not directly related to charitable activities or fundraising ventures all of which are allocated to unrestricted general funds.

Yapton and Ford Village Hall

Notes to the Financial Statements
for the Year Ended 31 March 2021

2 DONATIONS AND LEGACIES

	Unrestricted funds	Restricted funds	Total 31 March 2021	Total 31 March 2020
	£	£	£	£
Donations and gifts	-	-	-	11
Grants	22,377	-	22,377	9,989
	<u>22,377</u>	<u>-</u>	<u>22,377</u>	<u>10,000</u>

3 OTHER TRADING ACTIVITIES

	Unrestricted funds	Restricted funds	Total 31 March 2021	Total 31 March 2020
	£	£	£	£
Fundraising events	-	-	-	2,327
	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,327</u>

4 RAISING FUNDS

	Unrestricted funds	Restricted funds	Total 31 March 2021	Total 31 March 2020
	£	£	£	£
Fundraising costs	-	-	-	1,037
Advertising	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,037</u>

Yapton and Ford Village Hall

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

5 CHARITABLE ACTIVITIES

	Unrestricted funds	Restricted funds	Total 31 March 2021	Total 31 March 2020
	£	£	£	£
Kitchen / hall supplies & equipment	-	-	-	-
Cleaning	80	-	80	1,275
Licenses	346	-	346	1,052
Insurance	822	-	822	785
Light and heat	3,729	-	3,729	4,633
Repairs and maintenace	4,987	-	4,987	2,312
Rent and rates	715	-	715	1,931
Gross wages	11,050	-	11,050	11,050
Depreciation	-	3,756	3,756	4,696
	21,729	3,756	25,485	27,734
	21,729	3,756	25,485	27,734

5a STAFF COSTS

	31 March 2021	31 March 2020
Average number of employees	1	1

6 SUPPORT COSTS

	31 March 2021	31 March 2020
Administrative expenses	564	852
Interest	-	-
Independent Examiner	480	480
	1,044	1,332
	1,044	1,332

Yapton and Ford Village Hall

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

7 FIXED ASSETS

	<u>FIXTURES & FITTINGS</u>	<u>TOTAL</u>
COST		
At 1 April 2020	41,399	41,399
Additions	-	-
Disposal	-	-
At 31 March 2021	<u>41,399</u>	<u>41,399</u>
 DEPRECIATION		
At 1 April 2020	22,616	22,616
Charge for the year	3,756	3,756
At 31 March 2021	<u>26,372</u>	<u>26,372</u>
 NET BOOK VALUE		
At 31 March 2021	<u>15,027</u>	<u>15,027</u>
At 31 March 2020	<u>18,783</u>	<u>18,783</u>

8 DEBTORS

	31 March 2021	31 March 2020
Trade debtors	<u>186</u>	<u>872</u>
	<u>186</u>	<u>872</u>

9 CREDITORS

	31 March 2021	31 March 2020
Trade creditors	121	469
Accruals	<u>480</u>	<u>480</u>
	<u>601</u>	<u>469</u>

Yapton and Ford Village Hall

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

10 ANALYSIS OF ASSETS AND LIABILITIES REPRESENTING EACH TYPE OF FUND

	General Funds	Restricted Funds	Total 31 March 2021
	£	£	£
Fixed assets	-	15,027	15,027
Stock	15	-	15
Debtors	186	-	186
Cash	44,781	14,606	59,387
Creditors	(601)	-	(601)
	<hr/>		
Total	44,381	29,633	74,014
	<hr/>		

11 TRANSACTIONS WITH RELATED PARTIES

No remuneration was paid to Trustees in the year (2020 - £nil).

Reimbursed expenses paid to Trustees totalled £NIL (2020 - £89)

Yapton and Ford Village Hall

Independent Examiner's Report to the Trustees of
Yapton and Ford Village Hall
For the Year Ended 31 March 2021

I report on the accounts of the charity for the Year Ended 31 March 2021, which are set out on pages 4 to 10.

Respective responsibilities of trustees and examiner

The charity's trustee is responsible for the preparation of the accounts. The charity's trustee considers that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to an audit under company law and is eligible for independent examination, It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145 (5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met ; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Rachel Hall

Rachel Hall
R S Hall and Co
27 Belle Meade Close
Woodgate
Chichester
West Sussex
PO20 3YD

Date: 18 August 2021