



Trustees' Annual Report for the period

From 1 Aug 2022 Period start date To 31 July 2023 Period end date

Charity name: Hanwell Bunnies Preschool Playgroup

Charity registration number: 1020315

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none">(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>To enhance the development and education of children between two and five years of age by encouraging parents to understand and provide for the needs of their children through community groups such as preschools, and by delivering a preschool educational curriculum, working with parents and encouraging their involvement in the preschool activities, working within the local community and with the Pre School Learning Alliance.</p>
Statement confirming whether the trustees have had regard to the guidance	Para 1.18	<p>We confirm we have had regard to public benefit guidance issued by the Charity Commission.</p>

issued by the Charity Commission on public benefit		
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Not applicable
Policy on social investment including program related investment	Para 1.38	Not applicable
Contribution made by volunteers	Para 1.38	The primary contribution has been made by the voluntary Trustees, but in addition staff, parents and supporters have contributed their time and labour without charge.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	In a time when publicly provided support to families is changing rapidly, Hanwell Bunnies Preschool Playgroup continues to provide a safe, supportive and positive link to the community in Hanwell. We have continued our links with local children's services, we have continued to provide funded places for not only 3 and 4 year old children, but also some of the neediest 2 year olds, along with support to their families. We thereby promote integration, social networks, education and wellbeing in the children and their wider families and carers.

Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.41	
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Achievements against objectives set		
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The nursery falls under the £500,000 turnover boundary for detailed financial accounting being a requirement. There is an operating deficit for this year which reflects the cost of living crisis and increase in our rent.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to enable us to pay any redundancy if the preschool needs to close.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Primary funding is from parents and from grants for funded 2, 3 and 4 year olds from Ealing Council.
Investment policy and objectives including any social investment policy adopted	Para 1.46	Not applicable
A description of the principal risks facing the charity	Para 1.46	The changing pattern of government funding for preschools, including rules around provision of funded places, and the changing demands for affordable part-day care.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in at our AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	We are members of the Early Years Alliance
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hanwell Bunnies Preschool Playgroup
Other name the charity uses	
Registered charity number	1020315
Charity's principal address	164 Studland Rd London W7 3QZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kevin Mullen	Chair		
2	Cristina Atkinson			
3	Ciara Daly			
4	Lina Abou-Reslan			
5	Kevin Metherell	Treasurer		
6	Maryanne Blaker			
7	Patricia Steele			
8				
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17				
18				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Kevin Mullen	
Full name(s) Kevin Mullen	
Position (eg Secretary, Chair, etc) Chair	
Date 27/11/24	

Hanwell Bunnies' Pre-School Playgroup

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HANWELL BUNNIES' PRE-SCHOOL PLAYGROUP

The report to the Trustees of the Hanwell Bunnies' Pre-School Playgroup on the accounts for the year ended 31st July 2023 as set out on pages 1 and 2.

Respective responsibilities of the Trustees and the Examiner

The Hanwell Bunnies' Pre-School Playgroup Trustees are responsible for the preparation of the accounts. The Hanwell Bunnies' Pre-School Playgroup trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Hanwell Bunnies' Pre-School Playgroup and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no audit opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jay Patel & Co Ltd
Chartered Accountants
278 Northfield Avenue
Ealing
London
W5 4UB

6/8/24
.....
Date of approval

**HANWELL BUNNIES PRE-SCHOOL PLAYGROUPO
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2023**

Receipts and Payments

	y.e.31.07.2023	y.e.31.07.2022
	£	£
Receipts		
Operating Activities to further charity's objects		
Fees	26317	21188
Local Authority Funding	37629	52266
Fundraising initiatives, donations and commission	7186	8316
Registration, Starter Fees, arts & Crafts	298	<u>1136</u>
Total Receipts	71430	82906
Payments		
Staff Costs & Pension	60104	62967
Agency/Cover Staff	0	0
Training, DBS Checks and refund fees	413	366
Consumables/storysack costs	1242	1423
Rent	17513	16118
Insurance	588	537
General administration and Stationary	896	357
Bank charges	20	0
IT Costs	273	59
Independent examiner's fee	<u>600</u>	<u>600</u>
Total Payments	81649	82427
Surplus/(Deficit)	<u>-10219</u>	<u>479</u>

**HANWELL BUNNIES PRE-SCHOOL PLAYGOU
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2023**

Statement of Assets and Liabilities as at 31 July 2023

	y.e.31.07.2023	y.e.31.07.2022
Assets		
Cash at Bank	21827	23013
Petty cash	1155	31
Go Fund Me Account and Paypal	638	698
Unpaid funding at year end	47	7455
Prepayment	<u>0</u>	<u>0</u>
Total assets	23667	31197
Liabilities and accruals		
Other liabilities	3283	0
Pension Control Account	0	115
PAYE Control Account	258	258
Sundry Creditors/Accruals	<u>600</u>	<u>600</u>
Total Liabilities	4141	973
Total Assets less Liabilities	<u>19526</u>	<u>30224</u>
Represented by Acculated Fund		
Balance b/f	29745	29745
Surplus/Deficit for the year	<u>-10219</u>	<u>479</u>
	<u>19526</u>	<u>30224</u>

These accounts were approved by Management Committee on date and signed on their behalf.


.....
Kevin Mullen

05/08/2024
.....
Date of approval

1. BASIC OF ACCOUNTING

A receipt and payments account and a statement of assets and liabilities has been produced as detailed under section 42(3) of the Charities Act 1993.

2. STAFF COSTS	2023	2022
Total payroll costs including social security costs	60104	62967
Other costs	<u>0</u>	<u>0</u>
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