



Trustees' Annual Report for the period

From **1 Aug 2022** Period start date To **31 July**
2023 Period end date

Charity name: Hanwell Bunnies Preschool Playgroup

Charity registration number: 1020315

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | <p>2.1 The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none">(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;(c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the | Para 1.17 and 1.19 | To enhance the development and education of children between two and five years of age by encouraging parents to understand and provide for the needs of their children through community groups such as preschools, and by delivering a preschool educational curriculum, |

| | | |
|--|-----------|---|
| accounts. | | working with parents and encouraging their involvement in the preschool activities, working within the local community and with the Pre School Learning Alliance. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | We confirm we have had regard to public benefit guidance issued by the Charity Commission. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | Not applicable |
| Policy on social investment including program related investment | Para 1.38 | Not applicable |
| Contribution made by volunteers | Para 1.38 | The primary contribution has been made by the voluntary Trustees, but in addition staff, parents and supporters have contributed their time and labour without charge. |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | In a time when publicly provided support to families is changing rapidly, Hanwell Bunnies Preschool Playgroup continues to provide a safe, supportive and positive link to the community in Hanwell. We have continued our links with local children's services, we have continued to provide funded places for not only 3 and 4 year old children, but also some of the neediest 2 year olds, along with support to their families. We thereby promote integration, social networks, education and wellbeing in the children and their wider families and carers. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |

| | | |
|-------|--|--|
| | | |
| Other | | |

Financial Review

| | | |
|--|-----------|--|
| Review of the charity's financial position at the end of the period | Para 1.21 | The nursery falls under the £500,000 turnover boundary for detailed financial accounting being a requirement. There is an operating deficit for this year which reflects the cost of living crisis and increase in our rent. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Reserves are held to enable us to pay any redundancy if the preschool needs to close. |
| Amount of reserves held | Para 1.22 | |
| Reasons for holding zero reserves | Para 1.22 | |
| Details of fund materially in deficit | Para 1.24 | |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | Primary funding is from parents and from grants for funded 2, 3 and 4 year olds from Ealing Council. |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | Not applicable |
| A description of the | | The changing pattern of government funding for preschools, including rules around provision of funded places, and the changing demands for affordable |

| | | |
|------------------------------------|-----------|----------------|
| principal risks facing the charity | Para 1.46 | part-day care. |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are voted in at our AGM |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | We are members of the Early Years Alliance |
| Relationship with any | | |

| | | |
|-----------------|-----------|--|
| related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|-------------------------------------|
| Charity name | Hanwell Bunnies Preschool Playgroup |
| Other name the charity uses | |
| Registered charity number | 1020315 |
| Charity's principal address | 164 Studland Rd London W7 3QZ |
| | |

Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|---------------------|--|--|
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

Funds held as custodian trustees on behalf of others

| | |
|---|--|
| Description of the assets held in this capacity | |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | |

Additional information (optional)

Names and addresses of advisers (Optional information)

| | Type of adviser | Name | Address |
|--|--|------|---------|
| | | | |
| | | | |
| | | | |
| | | | |
| | Name of chief executive or names of senior staff members (Optional information) | | |
| | | | |

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | | |
|--|--|----------------------------------|-----------------------|
| | Signature(s) | Marta Willcox | Kevin Mullen |
| | Full name(s) | Marta Randle Douglass Willcox | Kevin Mullen |
| | Position (eg Secretary, Chair, etc) | Chair (up to 15/7/23) | Chair (as of 16/7/23) |
| | Date | 15/7/23 | 16/7/23 |

Hanwell Bunnies' Pre-School Playgroup

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HANWELL BUNNIES' PRE-SCHOOL PLAYGROUP

The report to the Trustees of the Hanwell Bunnies' Pre-School Playgroup on the accounts for the year ended 31st July 2022 as set out on pages 1 and 2.

Respective responsibilities of the Trustees and the Examiner

The Hanwell Bunnies' Pre-School Playgroup Trustees are responsible for the preparation of the accounts. The Hanwell Bunnies' Pre-School Playgroup trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:-

- examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Hanwell Bunnies' Pre-School Playgroup and a comparison of the accounts presented with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you, as trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no audit opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

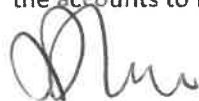
Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jay Patel & Co Ltd
Chartered Accountants
278 Northfield Avenue
Ealing
London
W5 4UB

4/7/23
.....
Date of approval

**HANWELL BUNNIES PRE-SCHOOL PLAYGOUUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 JULY 2022**

Receipts and Payments


| | y.e.31.07.2022 | y.e.31.07.2021 |
|--|-------------------|--------------------|
| | £ | £ |
| Receipts | | |
| Operating Activities to further charity's objects | | |
| Fees | 21188 | 27135 |
| O3/O4 Funding (NEG) | 29557 | 22248 |
| LBE Over 2 funding | 22709 | 26246 |
| JRS Grant | 0 | 4198 |
| Fundraising initiatives, donations and commission | 8316 | 6674 |
| Registration, Starter Fees, arts & Crafts | <u>1136</u> | <u>1702</u> |
| Total Receipts | 82906 | 88203 |
| Payments | | |
| Staff Costs & Pension | 62967 | 60246 |
| Agency/Cover Staff | 0 | 745 |
| Training, DBS Checks and refund fees | 366 | 1784 |
| Consumables/storysack costs | 1423 | 1487 |
| Rent | 16118 | 14706 |
| Insurance | 537 | 450 |
| General administration and Stationary | 357 | 1536 |
| IT Costs | 59 | 80 |
| Independent examiner's fee | <u>600</u> | <u>600</u> |
| Total Payments | 82427 | 81634 |
| Surplus/(Deficit) | <u>479</u> | <u>6569</u> |

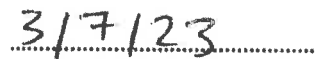
**HANWELL BUNNIES PRE-SCHOOL PLAYGOU
RECEIPTS AND PAYMENTS ACCOUNT
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Statement of Assets and Liabilities as at 31 July 2022

| | y.e.31.07.2022 | y.e.31.07.2021 |
|--|---------------------|---------------------|
| <u>Assets</u> | | |
| Cash at Bank | 23013 | 25249 |
| Petty cash | 31 | 126 |
| Go Fund Me Account and Paypal | 698 | 166 |
| Unpaid funding at year end | 7455 | 5032 |
| Prepayment | <u>0</u> | <u>0</u> |
| Total assets | 31197 | 30573 |
| <u>Liabilities and accruals</u> | | |
| Funding paid in advance | 0 | 0 |
| Pension Control Account | 115 | 100 |
| PAYE Control Account | 258 | 128 |
| Sundry Creditors/Accruals | <u>600</u> | <u>600</u> |
| Total Liabilities | 973 | 828 |
| Total Assets less Liabilities | <u>30224</u> | <u>29745</u> |
| Represented by Acculated Fund | | |
| Balance b/f | 29745 | 23176 |
| Surplus/Deficit for the year | <u>479</u> | <u>6569</u> |
| | <u>30224</u> | <u>29745</u> |

These accounts were approved by Management Committee on date and signed on their behalf.


Marta Willcox


Date of approval

1. BASIC OF ACCOUNTING

A receipt and payments account and a statement of assets and liabilities has been produced as detailed under section 42(3) of the Charities Act 1993.

| 2. STAFF COSTS | 2022 | 2021 |
|---|---------------------|---------------------|
| Total payroll costs including social security costs | 62967 | 60246 |
| Other costs | <u>0</u> | <u>745</u> |
| | <u>62967</u> | <u>60991</u> |

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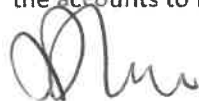
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