



## Trustees' Annual Report for the period

From 01/01/2023 Period start date To 31/12/2023 Period end date

Charity name: Jolesfield School Association

Charity registration number: 1020104

### Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <b>To advance the education of the pupils of Jolesfield Primary School</b>  |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <b>Fundraising events such as Fireworks night and Christmas Fair. Grants from other organisations. Sponsorship or donations from local companies and individuals.</b> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | <b>The trustees have had regard to the guidance issued by the Charity Commission on public benefit</b>  |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  | SORP reference |  |
|--|----------------|--|
| Policy on grant making   | Para 1.38      |  |
| Policy on social investment including program related investment | Para 1.38      |  |
| Contribution made by volunteers                                  | Para 1.38      |  |
| Other  |                |  |

## Achievements and Performance

|   | SORP reference |  |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p><b>The charity raises money for the primary school to advance the education of the pupils of the school.</b></p> <p><b>The funds raised go towards funding resources such as books, technology, subscriptions to learning tools, Forest school, sports equipment and other resources.</b></p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <b>As of 31/12/2023 the charity had income of £30,261.45. Expenditure was £33,349.48. Donations to the school totalled £29,776.85</b>                         |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | <b>Fundraising is higher towards the end of the financial year, money in reserve is needed to fund resources at the beginning of the next financial year.</b> |
| Amount of reserves held  | Para 1.22 | <b>As of 31/12/2023, the charity held £9,643 in total.</b>  |
| Reasons for holding zero reserves  | Para 1.22 | n/a   |
| Details of fund materially in deficit  | Para 1.24 | n/a   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | n/a   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 |  |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 |  |
| A description of the principal risks facing the charity                         | Para 1.46 |  |
| Other   |           |  |

## Structure, Governance and Management

|   |           |   |
|---|-----------|---|
| Description of charity's trusts:  |           |   |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | <b>Constitution adopted 13<sup>th</sup> Oct 1992</b>            |
| How is the charity constituted?<br>(e.g. unincorporated association, CIO)   | Para 1.25 | <b>Unincorporated association</b>                               |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <b>All main committee posts are also appointed as trustees.</b> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |  |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |  |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 |  |
| Relationship with any related parties   | Para 1.51 |  |
| Other   |           |  |

### Reference and Administrative details

|                             |  |
|-----------------------------|--|
| Charity name                | Jolesfield School Association  |
| Other name the charity uses | n/a  |
| Registered charity number   | 1020104  |
| Charity's principal address | Jolesfield Primary School<br>Littleworth Lane<br>Partridge Green<br>RH13 8JJ |
|                             |  |

**Names of the charity trustees who manage the charity**

|    | Trustee name  | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-----------------|-----------------------------------|---|
| 1  | Jenny Spencer | Chair           |                                   |   |
| 2  |               |                 |                                   |   |
| 3  |               |                 |                                   |   |
| 4  |               |                 |                                   |   |
| 5  |               |                 |                                   |   |
| 6  |               |                 |                                   |   |
| 7  |               |                 |                                   |   |
| 8  |               |                 |                                   |   |
| 9  |               |                 |                                   |   |
| 10 |               |                 |                                   |   |
| 11 |               |                 |                                   |   |
| 12 |               |                 |                                   |   |
| 13 |               |                 |                                   |   |
| 14 |               |                 |                                   |   |
| 15 |               |                 |                                   |   |
| 16 |               |                 |                                   |   |
| 17 |               |                 |                                   |   |
| 18 |               |                 |                                   |   |
| 19 |               |                 |                                   |   |
| 20 |               |                 |                                   |   |

**Corporate trustees – names of the directors at the date the report was approved**

| Director name |  |  |
|---------------|--|--|
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |
|               |  |  |

**Name of trustees holding title to property belonging to the charity**

| Trustee name | Dates acted if not for whole year |  |
|--------------|-----------------------------------|--|
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |
|              |                                   |  |

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|-----------------|------|---------|

|  |  |  |
|--|--|--|
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
|--|

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

|  |
|--|
|  |
|--|

### Other optional information

|  |
|--|
|  |
|--|

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |                      |  |
|-------------------------------------|----------------------|--|
| Signature(s)                        | <i>Jenny Spencer</i> |  |
| Full name(s)                        | Jenny Spencer        |  |
| Position (eg Secretary, Chair, etc) | Chair                |  |
| Date                                | 16/03/2024           |  |

**Jolesfield School Association**

**Charity number 1020104**

**Receipts**

|                               |             |         |        |        |         |  |           |  |  |
|-------------------------------|-------------|---------|--------|--------|---------|--|-----------|--|--|
| Cake Raffle                   | Jan / Feb   | 235     |        |        |         |  |           |  |  |
|                               | Feb / April | 266     |        |        |         |  |           |  |  |
|                               | April / May | 245.5   |        |        |         |  |           |  |  |
|                               | June / July | 241.5   |        |        |         |  |           |  |  |
|                               | Sept / Oct  | 230     |        |        |         |  |           |  |  |
|                               | Oct / Dec   | 210     |        |        |         |  |           |  |  |
| Disco                         | Feb 2023    | 700     |        |        |         |  |           |  |  |
| Disco glowies                 | Feb 2023    | 230.3   |        |        |         |  |           |  |  |
| Panto - PG Players            | Feb 2023    | 185.5   | wed 28 |        |         |  |           |  |  |
| Panto raffle - PG Players     | Feb 2023    | 223.5   |        | fri 20 |         |  |           |  |  |
| Donation PG golf              | Feb 2023    | 211     |        |        | sat 105 |  | sat 32.50 |  |  |
| Easter raffle                 | Apr 2023    | 190     |        |        |         |  |           |  |  |
| Tesco grant                   | Mar 2023    | 500     |        |        |         |  |           |  |  |
| Sayers Common Community Grant | Mar 2023    | 1,000   |        |        |         |  |           |  |  |
| Smarties                      | May 2023    | 183.26  |        |        |         |  |           |  |  |
| Tompkins Trust donation       | Apr 2023    | 10,000  |        |        |         |  |           |  |  |
| Danefold Fair                 | Apr 2023    | 108     |        |        |         |  |           |  |  |
| Coronation Art Products       | May 2023    | 190.8   |        |        |         |  |           |  |  |
| Ice Creams                    | May 2023    | 668     |        |        |         |  |           |  |  |
| Cake Sale                     | June 2023   | 44      |        |        |         |  |           |  |  |
| Balloon Race                  | July 2023   | 382.56  |        |        |         |  |           |  |  |
| Gatwick Grant                 | June 2023   | 1500    |        |        |         |  |           |  |  |
| Parish Council donation       | June 2023   | 3255.49 |        |        |         |  |           |  |  |
| Jackie Sedgwick Donation      | July 2023   | 100     |        |        |         |  |           |  |  |
| Bank Interest                 |             | 67.32   |        |        |         |  |           |  |  |

for ref - event made another £78 given to preschool

|                             |           |                   |       |             |                           |  |     |      |  |
|-----------------------------|-----------|-------------------|-------|-------------|---------------------------|--|-----|------|--|
| Leavers show bar            | July 2023 | 89                |       |             |                           |  |     |      |  |
| Amazon Smile                |           | 182.53            | 61.41 | 96.28       | 24.84                     |  |     |      |  |
| School Lottery              |           | 1,192.40          |       |             |                           |  |     |      |  |
| Easy fundraising            |           | 234.11            |       |             |                           |  |     |      |  |
| Disco                       | Oct 2023  | 665               |       |             |                           |  |     |      |  |
| Glowies - Disco             | Oct 2023  | 227               |       |             |                           |  |     |      |  |
| Loom bands - Disco          | Oct 2023  | 24                |       |             |                           |  |     |      |  |
| Quiz night                  | Oct 2023  | 517.00            |       |             |                           |  |     |      |  |
| Fireworks                   | Nov 2023  | 1,888.00          |       |             | cost £1,800               |  |     | cash |  |
| Fireworks bar               | Nov 2023  | 512               |       | 15 vouchers |                           |  | 187 | 325  |  |
| Fireworks bbq               | Nov 2023  | 670               |       | 23 vouchers |                           |  | 221 | 449  |  |
| Fireworks refreshments      | Nov 2023  | 300               |       | 13 vouchers |                           |  | 76  | 224  |  |
| Fireworks glowies           | Nov 2023  | 113.6             |       |             |                           |  | 27  | 86.6 |  |
| Fireworks face painting     | Nov 2023  | 40                |       |             | 1,635.60                  |  | 1   | 39   |  |
| Christmas Fair and raffle   |           | 1,538.90          |       |             |                           |  |     |      |  |
| Christmas stalls - Saturday |           | 73                |       |             |                           |  |     |      |  |
| Jackie Sedgwick Donation    | Nov 2023  | 30                |       |             |                           |  |     |      |  |
| School Fundraising Xmas     | Nov 2023  | 283.08            |       |             |                           |  |     |      |  |
| Pop Up Shop                 | Dec 2023  | 514.1             |       |             |                           |  |     |      |  |
| <b>Total Income</b>         |           | <b>30,261.45</b>  |       |             |                           |  |     |      |  |
| <b>Total Expenditure</b>    |           | <b>-33,349.48</b> |       |             | 29,776.85 School Spending |  |     |      |  |
| <b>Profit / Loss</b>        |           | <b>-3,088.03</b>  |       |             |                           |  |     |      |  |

215.10 shared with preschool and alzheimers society

| Expenditure               |          |                             |              |                     |               |                         |               |            |  |
|---------------------------|----------|-----------------------------|--------------|---------------------|---------------|-------------------------|---------------|------------|--|
| Disco Feb 2023            | 227.06   | 100 disco                   | 35.05        | squash & crisps     | 59.41         | sweets                  | 32.60         | paper cups |  |
| Disco Feb 2023 glowies    | 115.5    |                             |              |                     |               |                         |               |            |  |
| Panto 2023                | 134.16   | 15.50 prizes                | 22.13        | popcorn             | 37.12         | popcorn                 | 59.41         | sweets     |  |
| Easter raffle             | 11       | 11.00 the works             |              |                     |               |                         |               |            |  |
| Jolesfield school         | 856.98   | magazine subs 326.98        | science      | resources 50        |               | cycling proficiency 480 |               |            |  |
| Jolesfield school         | 22.64    | Jasz club hama beads        |              |                     |               |                         |               |            |  |
| Smarties                  | 4.8      | fruit pastilles             |              |                     |               |                         |               |            |  |
| Gatwick grant application | 6.85     | tracked postage             |              |                     |               |                         |               |            |  |
| New gazebo                | 259.96   |                             |              |                     |               |                         |               |            |  |
| Danefold fair             | 96.37    | 81.37 face paints / glitter | 15           | louise vaughn       |               |                         |               |            |  |
| Leavers leaves            | 14.99    | varnish                     |              |                     |               |                         |               |            |  |
| balloon race              | 58.74    | 35.1 race                   | 23.64        | prizes              |               |                         |               |            |  |
| Ice Creams                | 322.75   |                             |              |                     |               |                         |               |            |  |
| Jolesfield school         | 723.55   | TTS 136.93                  | Binocs / mag | glasses 78.36       | Goal posts    | 208.26                  | Forest school | 300        |  |
| Jolesfield school         | 4016.67  | Chrome books 2500           | Chicks       | 166.67              | Forest school | 1350                    |               |            |  |
| Jolesfield school         | 20,152   | 19,552 Sun Canopies         | 600          | Forest School       |               |                         |               |            |  |
| Jolesfield school         | 1,334.51 | 995 Jigsaw subscription     | 92.76        | Books for reception | CGP           | books                   |               |            |  |
| Parentkind                | 140      | Subscription and Insurance  |              |                     |               |                         |               |            |  |
| Coronation art            | 9.35     | postage to company          |              |                     |               |                         |               |            |  |
| Leavers' Bar              | 43.19    | drinks                      |              |                     |               |                         |               |            |  |
| Trophy engraving          | 80       |                             |              |                     |               |                         |               |            |  |
| Jolesfield school         | 345.6    | grass screening             |              |                     |               |                         |               |            |  |
| Disco Oct                 | 100.00   |                             |              |                     |               |                         |               |            |  |
| Disco snacks              | 130.57   | 35.20 crisps                | 12           | squash              | 83.37         | sweets                  |               |            |  |
| Disco glowies             | 113.50   |                             |              |                     |               |                         |               |            |  |
| Quiz night                | 37       | 16 raffle prizes            | 21           | decorations         |               |                         |               |            |  |
| Jolesfield school         | 846.94   | TTRS                        | Advent       | candle              | Year 6        | residential             |               |            |  |
| Christmas Cards etc       | 4.19     | postage                     |              |                     |               |                         |               |            |  |
| Fireworks                 | 1,800    |                             |              |                     |               |                         |               |            |  |
| Fireworks food / drink    | 633.03   | 128.04 firebird             | 260.31       | hutchings           | 137.38        | bbq                     | 107.30        | refresh.   |  |



| Event Profit                  | Receipts  | Costs     | Profit   |  |  |  |   |
|-------------------------------|-----------|-----------|----------|--|--|--|---|
| Disco                         | 700       | 227.06    | 472.94   |  |  |  |   |
| Disco glowies                 | 230.3     | 115.5     | 115.5    |  |  |  |   |
| PG Panto                      | 409       | 134.16    | 274.84   |  |  |  |   |
| Cake Raffle                   | 1,428     | -         | 1,428    |  |  |  |   |
| Easter Raffle                 | 190       | 11        | 179      |  |  |  |   |
| Smarties                      | 183.26    | 4.8       | 178.46   |  |  |  |   |
| Ice Creams                    | 668       | 322.75    | 345.25   |  |  |  |   |
| Balloon race                  | 382.56    | 58.74     | 323.82   |  |  |  |   |
| Danefold fair                 | 108       | 96.37     | 11.63    |  |  |  | Plus £78 to PG Preschool                    |
| Coronation Art                | 190.8     | 9.35      | 181.45   |  |  |  |   |
| Cake Sale                     | 44        | -         | 44       |  |  |  |   |
| Leavers' Show Bar             | 89        | 43.19     | 45.81    |  |  |  |   |
| Quiz night                    | 517       | 37        | 480      |  |  |  |   |
| Disco Oct                     | 665       | 230.57    | 434.43   |  |  |  |   |
| Disco glowies                 | 227       | 113.5     | 113.5    |  |  |  |   |
| Disco loom bands              | 24        | -         | 24       |  |  |  |   |
| Fireworks - gate              | 1888      | 1800      | 88       |  |  |  |   |
| Fireworks - bar               | 512       | 128.04    | 383.96   |  |  |  | firebird beer cost only as non transferable |
| Fireworks - bbq               | 670       | 397.69    | 272.31   |  |  |  |   |
| Fireworks - refresh           | 300       | 107.3     | 192.7    |  |  |  |   |
| Fireworks glowies / facepaint | 153.6     | 76.8      | 76.8     |  |  |  |   |
| (Fireworks totals)            | 3,523.60  | 2,509.83  | 1,013.77 |  |  |  |   |
| Christmas cards               | 283.08    | 4.19      | 278.89   |  |  |  |   |
| Pop up Shop                   | 513.1     | 117.16    | 395.94   |  |  |  |   |
| Christmas fair                | 1,611.90  | 506.12    | 1,105.78 |  |  |  | most profit from raffle                     |
|                               | 11,987.60 | -4,541.29 | 7,447.01 |  |  |  |   |

## Jolesfield School Payments 2023

|              |                  |        |                                  |
|--------------|------------------|--------|----------------------------------|
|              | 856.98           | 326.98 | magazine subscriptions           |
|              |                  | 50     | science resources                |
|              |                  | 480    | cycling proficiency              |
|              | 22.64            |        | jasz club hama beads             |
|              | 723.55           | 136.93 | TTS                              |
|              |                  | 78.36  | Binoculars / magnifying glasses  |
|              |                  | 208.76 | Goal posts                       |
|              |                  | 300    | Forest school                    |
|              | 4,016.67         | 2500   | Chrome books                     |
|              |                  | 166.67 | Chicks                           |
|              |                  | 1350   | Forest school                    |
|              | 20,152           | 19,552 | A&S Landscape Ltd - Sun Canopies |
|              |                  | 600    | Forest school                    |
|              | 1,334.51         | 995    | Jigsaw subscription              |
|              |                  | 92.76  | Books for reception              |
|              |                  | 246.75 | CGP Books                        |
|              | 80               |        | trophy engraving                 |
|              | 345.6            |        | grass screening                  |
|              | 1,397.96         | 101.88 | Twinkle subscription             |
|              |                  | 195    | Charanga subscription            |
|              |                  | 214.14 | Peter's books                    |
|              |                  | 389.94 | Display boards Year 2            |
|              |                  | 83.5   | Scanners / books Amazon          |
|              |                  | 13.5   | DBS badges                       |
|              |                  | 280    | Bikeability                      |
|              |                  | 120    | Windmill Hill extra activity     |
|              | 846.94           | 226.3  | TTRS                             |
|              |                  | 120    | Windmill Hill extra activity     |
|              |                  | 299    | Pantomime                        |
|              |                  | 50.49  | Advent candle holder             |
|              |                  | 151.15 | Reception Books                  |
| <b>Total</b> | <b>29,776.85</b> |        |                                  |

| <b>Donations and Grants 2023</b> |                                 | <b>Income</b>    | <b>Cost</b> |
|----------------------------------|---------------------------------|------------------|-------------|
| Feb                              | PG Golf Club                    | 211              |             |
| March                            | Tesco Grant                     | 500              |             |
| March                            | Sayers Common Community Grant   | 1,000            |             |
| April                            | Tompkins Trust                  | 10,000           |             |
| June                             | Gatwick Airport Community Grant | 1,500            |             |
| June                             | Parish Council Donation         | 3,255.49         |             |
| July                             | Jackie Sedgwick                 | 100              |             |
| Nov                              | Jackie Sedgwick                 | 30               |             |
|                                  |                                 |                  |             |
|                                  |                                 |                  |             |
| <b>Total</b>                     |                                 | <b>16,596.49</b> |             |

|  |              |                   |  |
|--|--------------|-------------------|--|
| <b>Accounts for period ending 31/12/2023</b> |              |                   |  |
| <b>Jolesfield School Association</b>         |              |                   |  |
| <b>Charity no 1020104</b>                    |              |                   |  |
| <b>Funds available</b>                       |              |                   |  |
| Current account                              | 5,049.75     |                   |  |
| Savings account                              | 4,578.25     |                   |  |
| Cash unbanked                                | 15           | cake raffle float |  |
| <b>Total</b>                                 | <b>9,643</b> |                   |  |

**Jolesfield School Association**

**Charity number: 1020104**

**Unqualified report (for a non company charity preparing receipts and payments accounts) with a gross income of £250,000 or less.**

I report to the trustees on my examination of the accounts of Jolesfield School Association for the year ended 31 December 2023.

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

M Bacon

Sign: 

Marzden

Brighton Road

Shermanbury

Date: 