

North Tyneside Guide Association

A Charity Registered in England & Wales
Registration no: 1020096

Financial Statements
and Trustees' Report

Financial Period to 31 March 2025

Legal and Administrative Information

Name: North Tyneside Guide Association
Reg'd Charity No: 1020096
Structure Registered Charity
Trustees:
April 2024 – January 2025
Irene Johnson – County Commissioner
Ashleigh Mitchell – Assistant County Commissioner
Joanne Barnfather – Division Commissioner
Gemma Robson – Division Commissioner
Fiona Smith - Division Commissioner
Chica Harrison - Division Commissioner
Rebecca Lloyd - Division Commissioner
Laura Tindle – Division Commissioner
Thea Orrick - Division Commissioner
Joanne Kirkup - Division Commissioner

January 2025 – February 2025
Laura Tindle – County Commissioner
Irene Johnson – Assistant County Commissioner
Ashleigh Mitchell – Assistant County Commissioner
Joanne Barnfather – Division Commissioner
Gemma Robson – Division Commissioner
Fiona Smith - Division Commissioner
Chica Harrison - Division Commissioner
Katy McMillan – Division Commissioner
Thea Orrick - Division Commissioner
Joanne Kirkup - Division Commissioner

February 2025 – March 2025
Laura Tindle – County Commissioner
Irene Johnson – Assistant County Commissioner
Ashleigh Mitchell – Assistant County Commissioner
Joanne Barnfather – Division Commissioner
Gemma Robson – Division Commissioner
Fiona Smith - Division Commissioner
Katy McMillan – Division Commissioner
Thea Orrick - Division Commissioner
Joanne Kirkup - Division Commissioner

Address: Trefoil House
31 Howard St
North Shields
NE30 1AR

Bankers: Barclays Bank

Independent Examiner:
Mark Thompson MAAT
VODA
Spirit of North Tyneside Wing
2nd Floor, Wallsend Customer First Centre
16 The Forum
Wallsend

Trustees Annual Report – for the year ended 31st March 2025

The Trustees present their report and accounts for the year ended 31st March 2025.

Structure

Girloguiding North Tyneside is a registered charity, at year end we had ten trustees as listed on the previous page. The Trustees represent our five Divisions and each Division has a vote at Executive meetings, which are held quarterly to consider all organisational issues including financial matters relating to the running of the organisation. None of the Trustees have a beneficial interest in the organisation and have no business interest linked to it. All Trustees are members of Girloguiding UK.

Governance and Management

The Trustees each hold individual roles within the organisation, i.e. County Commissioner, Assistant County Commissioner or Division Commissioner.

Trustees complete training relevant to their role including Safe Space (safeguarding) training and all have an enhanced DBS disclosure. New trustees complete a local induction and training with other commissioners in North East England and have ongoing peer support.

Trustees agree the future plans and direction of our organisation in line with Girloguiding UK strategy. Trustees have met throughout the year to review our vision and agree plans.

Trustees have assessed major risks to which the charity is exposed and are satisfied that systems are in place to mitigate such risks.

The organisation has public liability insurance.

Financial review and reserves policy

The organisation has a Finance committee and recommendations are made to Trustees regarding the financial position and control systems. Trustees review these recommendations and ratify decisions at regular Executive meetings.

Achievements and Performance

Our young member numbers have remained steady throughout the year, and whilst not at pre-pandemic levels, we are satisfied with the gentle growth, and transition between sections, particularly amongst the older age groups.

We face challenges with recruitment and retention of volunteers in line with other voluntary organisations. We are focussing on flexible volunteering options, with units running on rota systems, or meeting at varying frequency/length to ensure volunteers are valued and gain a positive experience.

Our properties in Kirknewton and North Shields have been well managed and have been subject to ongoing improvement and a schedule of maintenance and some improvements to keep to a high standard.

Future Plans

At the time of writing, bookings for our residential property were good for the remainder of 2025 and we have several firm bookings and enquiries into 2026.

Events and trips have been ran in 2025 at North East England Region level to help our young members see the larger organisation that they are part of as well as some smaller events within county.

Financial reserves are sufficient to mitigate immediate risks, subject to ongoing careful management controls.



Laura Tindle
County Commissioner
On behalf of the Trustees

23rd July 2025

INDEPENDENT EXAMINER'S REPORT

North Tyneside Guide Association

Report to the trustees of

On accounts for the year ended

31 March 2025

Charity no 1020096

Respective responsibilities of trustees and examiner

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:
 - proper accounting records are kept (in accordance with section 41 of the Act); and
 - accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 25 July 2025

**Name:
Address:**

Mark Thompson MAAT
VODA
Spirit of North Tyneside Wing
2nd Floor, Wallsend Customer First Centre
16 The Forum
Wallsend

**North Tyneside Guide Association
Statement of Financial Activities
for the year period ending 31 March 2025**

| | | Unrestricted Funds 2025 | Restricted Funds 2025 | Total Funds 2025 | Total Funds 2024 |
|--------------------------------|---|-------------------------------|-----------------------------|------------------------|------------------------|
| Receipts | | | | | |
| From Voluntary Services | | | | | |
| Grants & Donations | 4 | 18150 | | 18150 | 2750 |
| Membership Subscriptions | | 14747 | | 14747 | 11769 |
| Training | | | | 0 | 93 |
| Sundry Income | | 10 | | 10 | 260 |
| Income from Events | | 11735 | | 11735 | 17048 |
| From Assets | | | | | |
| Interest received | | | | 0 | 42 |
| From Trading | | | | | |
| Cheviot View Hire | | 31899 | | 31899 | 23850 |
| Souvenirs & Pick 'n' mix | | 850 | | 850 | 569 |
| Depot Sale | | 15247 | | 15247 | 18138 |
| Playground Games | | 500 | | 500 | |
| Refund | | | | 0 | 2894 |
| Total Receipts | | 93138 | 0 | 93138 | 77413 |
| Payments | | | | | |
| Expenditure on Events | | 12664 | | 12664 | 17328 |
| Building Refurbishment | | 12252 | | 12252 | |
| Training expenses | | 295 | | 295 | 229 |
| Wages | | 10484 | | 10484 | 8401 |
| Depot Purchases | | 13173 | | 13173 | 15759 |
| Repairs & Renewals | | 10921 | | 10921 | 17491 |
| Bank Charges | | 396 | | 396 | 475 |
| Accountancy | | 550 | | 550 | 500 |
| Lighting & Heating | | 5126 | | 5126 | 5758 |
| Telephone & Internet | | 1823 | | 1823 | 2200 |
| Rates and Water Rates | | 454 | | 454 | 528 |
| Cleaning | | 1390 | | 1390 | 3314 |
| Travel expenses | | 425 | | 425 | 908 |
| Insurance | | 4529 | | 4529 | 4278 |
| Printing, Postage & Stationery | | 1128 | | 1128 | 1452 |
| Equipments | | 291 | | 291 | 1444 |
| Membership subscriptions | | 466 | | 466 | 240 |
| Souvenirs | | 99 | | 99 | 1181 |
| Refund Deposit | | 375 | | 375 | 172 |
| Website & Publicity costs | | 519 | | 519 | 431 |
| Credit Card charges | | 164 | | 164 | 914 |
| Sundry costs | | 63 | | 63 | 273 |
| External grant | | 2200 | | 2200 | 821 |
| Depreciation | | 183 | | 183 | 204 |
| Total Payments | | 79970 | 0 | 79970 | 84301 |
| Surplus / deficit for the year | | 13168 | 0 | 13168 | -6888 |
| Funds at 1 April 2024 | | 280977 | 400753 | 681730 | 688618 |
| Funds at 31 March 2025 | | 294145 | 400753 | 694898 | 681730 |

**North Tyneside Guide Association
Statement of assets and liabilities at 31 March 2025**

| | 2025 | 2024 |
|------------------------------------|---------------|---------------|
| | £ | £ |
| Fixed Assets | | |
| Building | 571341 | 571341 |
| County Standard | 426 | 426 |
| Fixtures & Fittings | 1649 | 1832 |
| | <u>573416</u> | <u>573599</u> |
| Current Assets: | | |
| Prepayments | 2610 | 3302 |
| Stock | 14184 | 16399 |
| Cash at Bank & In Hand | 106093 | 93480 |
| | <u>122887</u> | <u>113181</u> |
| Total Cash Balances | <u>122887</u> | <u>113181</u> |
| Current Liabilities | | |
| Trade Creditors | | |
| Receipts in Advance | 5 | 5050 |
| | <u>1405</u> | <u>5050</u> |
| Net Assets at 31 March 2025 | <u>694898</u> | <u>681730</u> |
| Represented By: | | |
| Restricted Funds | 400753 | 400753 |
| Unrestricted Funds | 294145 | 280977 |
| | <u>694898</u> | <u>681730</u> |

The financial statements were approved by the following members of the Management Committee :

Signed  Position *Joanne Barrfather - Division Commissioner (Coastline)*
 Signed  Position *Jo Kirkup - DIVISION COMMISSIONER (HARLIAM)*
 Date *6-11-2025*

North Tyneside Guide Association

Notes to the accounts, 2025

1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

North Tyneside Guide Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifetime at the following rates:
Office Furniture - 10% reducing balance

2. Costs of financial services

The cost for the Independent Examination for the financial period will be £550

3. Analysis of Funds:

| Restricted Funds | April '24 | Income | Expend | Transfers | March '25 |
|-------------------------|---------------|----------|----------|-----------|---------------|
| Campsite (Fixed Assets) | 19305 | | | | 19305 |
| Building (Fixed Assets) | 381448 | | | | 381448 |
| Total | 400753 | 0 | 0 | 0 | 400753 |

Fixed Assets

| Cost | Freehold Property | County Standard | Fixtures & Fittings | Office Equipment | Total |
|--|-------------------|-----------------|---------------------|------------------|---------------|
| As at 1 April 2024 | 571341 | 426 | 5452 | 819 | 578038 |
| Additions | | | | | |
| Disposals | | | | | |
| As at 31 March 2025 | 571341 | 426 | 5452 | 819 | 578038 |
| Depreciation | | | | | |
| As at 1 April 2024 | 0 | 0 | 3620 | 819 | 4439 |
| Charge for the year | 0 | 0 | 183 | 0 | 183 |
| Disposals | | | | | |
| As at 31 March 2025 | 0 | 0 | 3803 | 819 | 4622 |
| Net Book Value at 31 March 2025 | 571341 | 426 | 1649 | 0 | 573416 |
| Net Book Value at 31 March 2024 | 571341 | 426 | 1832 | 0 | 573599 |

5. Current Liabilities

Receipts in Advance
Events & Training

1405