

# **North Tyneside Guide Association**

A Charity Registered in England & Wales  
Registration no: 1020096

Financial Statements  
and Trustees' Report

Financial Period to 31 March 2024

## Legal and Administrative Information

Name: **North Tyneside Guide Association**

Reg'd Charity No: 1020096

Structure Registered Charity

Trustees: **April 2023 - March 2024**

Irene Johnson - County Commissioner  
Joanne Barnfather - Division Commissioner  
Gemma Robson - Division Commissioner  
Fiona Smith - Division Commissioner  
Ashleigh Mitchell - Assistant County Commissioner  
Chica Harrison - Division Commissioner  
Rebecca Lloyd - Division Commissioner

**August 2023 - March 2024**

Laura Tindle - Division Commissioner

**December 2023 - March 2024**

Thea Orrick - Division Commissioner  
Joanne Kirkup - Division Commissioner

Address: Trefoil House  
31 Howard St  
North Shields  
NE30 1AR

Bankers: Barclays Bank

Independent Examiner: Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

## **Trustees Annual Report – for the year ended 31<sup>st</sup> March 2024**

The Trustees present their report and accounts for the year ended 31<sup>st</sup> March 2024.

### **Structure**

Girlguiding North Tyneside is a registered charity, at year end we had ten trustees as listed on the previous page. The Trustees represent our five Divisions and each Division has a vote at Executive meetings, which are held quarterly to consider all organisational issues including financial matters relating to the running of the organisation. None of the Trustees have a beneficial interest in the organisation and have no business interest linked to it. All Trustees are members of Girlguiding UK.

### **Governance and Management**

The Trustees each hold individual roles within the organisation, i.e. County Commissioner, Assistant County Commissioner or Division Commissioner.

Trustees complete training relevant to their role including Safe Space (safeguarding) training and all have an enhanced DBS disclosure. New trustees complete a local induction and training with other commissioners in North East England and have ongoing peer support.

Trustees agree the future plans and direction of our organisation in line with Girlguiding UK strategy. Trustees have met throughout the year to review our vision and agree plans.

Trustees have assessed major risks to which the charity is exposed and are satisfied that systems are in place to mitigate such risks.

The organisation has public liability insurance.

### **Financial review and reserves policy**

The organisation has a Finance committee and recommendations are made to Trustees regarding the financial position and control systems. Trustees review these recommendations and ratify decisions at regular Executive meetings.

### **Achievements and Performance**

Our young member numbers have remained steady throughout the year, and whilst not at pre-pandemic levels, we are satisfied with the gentle growth, and transition between sections, particularly amongst the older age groups.

We face challenges with recruitment and retention of volunteers in line with other voluntary organisations. We are focussing on flexible volunteering options, with units running on rota systems, or meeting at varying frequency/length to ensure volunteers are valued and gain a positive experience.

Our properties in Kirknewton and North Shields have been well managed, and have been subject to ongoing improvement and a schedule of maintenance to keep to a high standard.

### **Future Plans**

At the time of writing, bookings for our residential property were good for the remainder of 2024 and we have several firm bookings and enquiries into 2025. We have registered to participate in a HQ funding project with DEFRA to promote residential stays for young members which we hope should further increase our residential bookings.

Events have been planned for all sections in 2024 on a county level are designed to provide adventure, challenge and a lot of fun for participants whilst being conscious of our carbon footprint and the current economy. In 2025, North East England Region are organising some trips and events centrally to help our young members see the larger organisation that they are part of.

Financial reserves are sufficient to mitigate immediate risks, subject to ongoing careful management controls.

Irene Johnson  
County Commissioner  
On behalf of the Trustees

8th July 2024

## INDEPENDENT EXAMINER'S REPORT

Report to the trustees of

### North Tyneside Guide Association

On accounts for the year ended

31 March 2024

Charity no 1020096

Respective responsibilities of trustees and examiner

The trustees of the organisation are responsible for the preparation of accounts; they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an Independent Examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the 2011 Act),
- follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Act), and
- state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the trustees have not met the requirements to ensure that:

- proper accounting records are kept (in accordance with section 41 of the Act); and
- accounts are prepared which agree with the accounting records and comply with the accounting requirements of the Act; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 9 September 2024

Name:  
Address:

Mark Thompson MAAT  
VODA  
Spirit of North Tyneside Wing  
2nd Floor, Wallsend Customer First Centre  
16 The Forum  
Wallsend

**North Tyneside Guide Association  
Statement of Financial Activities  
for the year period ending 31 March 2024**

	Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	2024	2024	2024	2023
<b>Receipts</b>				
<b>From Voluntary Services</b>				
Grants & Donations	4	2750	2750	2803
Membership Subscriptions		11769	11769	12150
Training		93	93	385
Sundry Income		260	260	243
Income from Events		17048	17048	47757
<b>From Assets</b>				
Interest received		42	42	59
<b>From Trading</b>				
Cheviot View Hire		23850	23850	19573
Souvenirs & Pick 'n' mix		569	569	213
Depot Sale		18138	18138	17863
Refund		2894	2894	0
<b>Total Receipts</b>		<b>77413</b>	<b>0</b>	<b>101046</b>
<b>Payments</b>				
Expenditure on Events		17328	17328	49912
Building Refurbishment			0	664
Training expenses		229	229	929
Wages		8401	8401	7082
Depot Purchases		15759	15759	12322
Repairs & Renewals		17491	17491	15042
Bank Charges		475	475	531
Accountancy		500	500	500
Lighting & Heating		5758	5758	5536
Telephone & Internet		2200	2200	1084
Water Rates		528	528	384
Cleaning		3314	3314	5153
Travel expenses		908	908	1040
Insurance		4278	4278	3762
Printing, Postage & Stationery		1452	1452	1052
Equipments		1444	1444	1722
Membership subscriptions		240	240	847
Souvenirs		1181	1181	0
Refund Deposit		172	172	44
Website & Publicity costs		431	431	359
Credit Card charges		914	914	733
Sundry costs		273	273	516
External grant		821	821	1756
2nd Earsdon accounts			0	2646
Depreciation		204	204	226
<b>Total Payments</b>		<b>84301</b>	<b>0</b>	<b>113842</b>
Surplus / deficit for the year		-6888	0	-12796
Funds at 1 April 2023		287865	400753	688618
<b>Funds at 31 March 2024</b>		<b>280977</b>	<b>400753</b>	<b>688618</b>

**North Tyneside Guide Association**  
**Statement of assets and liabilities at 31 March 2024**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Fixed Assets</b>		
Building	571341	571341
County Standard	426	426
Fixtures & Fittings	1832	2036
	<u><b>573599</b></u>	<u><b>573803</b></u>
<b>Current Assets:</b>		
Prepayments	3302	5391
Stock	16399	16922
Cash at Bank & In Hand	93480	101437
<b>Total Cash Balances</b>	<u><b>113181</b></u>	<u><b>123750</b></u>
<b>Current Liabilities</b>		
Trade Creditors		
Receipts in Advance	<b>5</b> 5050	8935
	<u><b>5050</b></u>	<u><b>8935</b></u>
<b>Net Assets at 31 March 2024</b>	<u><u><b>681730</b></u></u>	<u><u><b>688618</b></u></u>
<b>Represented By:</b>		
Restricted Funds	400753	400753
Unrestricted Funds	280977	287865
	<u><b>681730</b></u>	<u><b>688618</b></u>

The financial statements were approved by the following members of the Management Committee :

Signed ..... Position .....

Signed ..... Position .....

Date .....

## North Tyneside Guide Association

### Notes to the accounts, 2024

#### 1. Basis of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006

North Tyneside Guide Association meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Fixed Assets are depreciated over a useful lifeline at the following rates:  
Office Furniture - 10% reducing balance

#### 2. Costs of financial services

The cost for the Independent Examination for the financial period will be £550

#### 3. Analysis of Funds:

<b>Restricted Funds</b>	<b>April '23</b>	<b>Income</b>	<b>Expend</b>	<b>Transfers</b>	<b>March '24</b>
Campsite (Fixed Assets)	19305				19305
Building (Fixed Assets)	381448				381448
<b>Total</b>	<b>400753</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>400753</b>

<b>Fixed Assets</b>	<b>Freehold Property</b>	<b>County Standard</b>	<b>Fixtures &amp; Fittings</b>	<b>Office Equipment</b>	<b>Total</b>
<b>Cost</b>					
As at 1 April 2023	571341	426	5452	819	578038
Additions					
Disposals					
As at 31 March 2024	571341	426	5452	819	578038
<b>Depreciation</b>					
As at 1 April 2023	0	0	3416	819	4235
Charge for the year	0	0	204	0	204
Disposals					
As at 31 March 2024	0	0	3620	819	4439
<b>Net Book Value at 31 March 2024</b>	<b>571341</b>	<b>426</b>	<b>1832</b>	<b>0</b>	<b>573599</b>
Net Book Value at 31 March 2023	571341	426	2036	0	573803

#### 4. Grants Received:

W A Handley Charitable Trust	1750
1st Forrest Hall Unit Event	1000
<b>Total Grants</b>	<b>2750</b>

#### 5. Current Liabilities

Receipts in Advance	
Events & Training	<b>5050</b>