

Trustees' Annual Report

01/04/2024 to 31/03/2025

Objectives and Activities

Summary of the Objects of the Charity:

Our purpose is to enrich the lives of local senior citizens and people of all ages with special educational needs and disabilities.

Summary of the Main Activities Undertaken:

Imperial Charity is a self-funding organization with our principal source of income being profits raised by two retail shops in Westbury, along with Gift Aid, and donations from members of the public.

We fulfil our public benefit obligations through the following main activities:

Provision of Funded Entertainment – we fund professional entertainers to provide singing/music sessions for deserving groups of senior citizens, and adults with special educational needs across the county of Wiltshire. We prioritise community groups and other charities who have no/limited access to any form of funding.

Grants for Special Needs Schools – we provide grants to Special Educational Needs and Disabilities (SEND) schools and increasingly to mainstream schools with SEND resource bases. These grants are used to provide facilities or to fund activities that are outside of normal school budgets.

Coach Trip Programme – each year we run around six trips during the summer months for local senior citizens and adults with special educational needs and disabilities. Each trip has a capacity of 150 people and coaches depart from Westbury and Warminster, typically to a seaside destination.

The trustees have all had regard to the guidance issued by the Charity Commission on public benefit. All decisions on charitable expenditure are subject to the approval of the trustees.

Achievements and Performance

Provision of Funded Entertainment

During the period covered by this report the charity funded around 46 sessions at a cost of £3,125.00.

Beneficiaries include:

Beyond Dementia (multiple locations) <https://beyonddementia.org.uk/>

Monday/Wednesday Club, Trowbridge <https://adults.wiltshire.gov.uk/Services/2676>

Southwick Baptist Church No Limits <https://www.southwickbaptistchurch.org.uk/>

St. Johns Honeypot, Trowbridge <https://www.stjohnshoneypot.org/home>

Warminster Stroke Club

Wiltshire Council (Medley Day Opportunity Centre)

Grants for Special Needs Schools

During the period covered by this report, grants were made to the following schools:

Westbury Infant School, Westbury - £2,000 for the refurbishment of an outdoor play space for the schools Resource Base, which supports pupils with SEND.

Crowdys Hill School, Swindon - £2,188 for the exclusive hire of a soft-play centre, lunch and a visit/present from Father Christmas for pupils with complex needs.

Silverwood School, Rowde - £2,000 for various Christmas activities for pupils with SEND.

Silverwood School, Rowde - £3,100 towards a larger project to create a wheelchair accessible outdoor garden for pupils with SEND.

The Avenue School, Warminster - £2,000 for an upgrade to indoor and outdoor sensory spaces for the schools Resource Base, which supports pupils with SEND.

Coach Trip Programme

During the period covered by this report, the charity spent £11,005.00 on coach hire, with outings to:

Portsmouth/Southsea

Weston-super-Mare

Weymouth

Lyme Regis

Swanage

Sidmouth

Financial Review

During the period covered by this report the charity generated a net profit of £2,279.27, after operational expenses and charitable expenditure.

The charity maintains a financial reserve equating to approximately three times the monthly cost of operations. The reserve is held in interest bearing accounts.

The charity is in good financial standing and is a going concern able to meet operational and charitable obligations. New systems and cost reduction measures have been implemented during the period to improve financial resilience, given the difficult economic environment. Staffing costs continue to rise, given ongoing increases to National Living Wage, allied to the difficulty in recruitment of sufficient volunteers.

Structure, Governance and Management

Type of Governing Document:

Constitution adopted 18th December 2014

How the Charity is Constituted:

Unincorporated Association

Trustee Selection Methods:

Trustees are appointed or reappointed annually at the Annual General Meeting held in October.

Reference and Administrative details

Charity Name:

Imperial Charity Promotions

Registered Charity Number:

1020080

Registered Office:

27 Warminster Road, Westbury BA13 3PD

Names of Trustees:

John Norris Chair

John Knight Honorary Treasurer

Julia Anne Cox

Michael Grover

Jason Knight since 04/03/2025

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature _____

Full Name John Stanley Norris

Position Chair

Date _____

Charity Registration Number : 1020080

Company Registration Number :

IMPERIAL CHARITY

FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2025

IMPERIAL CHARITY

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 MARCH 2025

Trustees

Jason Knight

Michael Grover

John Knight

John Norris

Julie-Ann Cox

Charity Number

1020080

Registered Office

27 Warminster Rd,
Westbury
BA13 3PD

IMPERIAL CHARITY

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IMPERIAL CHARITY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025 .

This report was approved by the trustee and signed on its behalf by:



John Morris
Trustee

Date : 05 June 2025

IMPERIAL CHARITY

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

| Recommended categories by activity | Notes | Unrestricted funds £ | Total Funds 2025 £ | Total Funds 2024 £ |
|---|--------------|---------------------------------|-------------------------------|-------------------------------|
| Income and endowments from: | | | | |
| Donations and legacies | 2 | 22,271.44 | 22,271.44 | 2,503.00 |
| Charitable activities | 3 | 1,835.59 | 1,835.59 | (12,366.89) |
| Other trading activities | 4 | 222,551.54 | 222,551.54 | - |
| Total | | 246,658.57 | 246,658.57 | (9,863.89) |
| Expenditure on: | | | | |
| Raising funds | 5 | 32,005.43 | 32,005.43 | - |
| Charitable activities | 6 | 210,752.37 | 210,752.37 | - |
| Other | 7 | 1,621.50 | 1,621.50 | - |
| Total | | 244,379.30 | 244,379.30 | - |
| Net income/(expenditure) | | 2,279.27 | 2,279.27 | (9,863.89) |
| Net movement in funds | | 2,279.27 | 2,279.27 | (9,863.89) |
| Reconciliation of funds: | | | | |
| Total funds brought forward | | (19,727.78) | (19,727.78) | - |
| Total funds carried forward | | (17,448.51) | (17,448.51) | (9,863.89) |

IMPERIAL CHARITY

BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2025

| Recommended categories by activity | Notes | Total Funds 2025 £ | Total Funds 2024 £ |
|--|-------|-----------------------|-----------------------|
| Fixed assets | | | |
| Intangible assets | | (1,626.00) | (1,626.00) |
| Tangible assets | | 1,032.14 | 1,625.42 |
| Total fixed assets | | (593.86) | (0.58) |
| Current assets | | | |
| Debtors | 8 | 33,306.54 | 33,306.54 |
| Cash at bank and in hand | 9 | 63,341.38 | 57,261.14 |
| Total current assets | | 96,647.92 | 90,567.68 |
| Creditors: amounts falling due within one year | 10 | (3,839.32) | (7,047.01) |
| Net current assets/(liabilities) | | 100,487.24 | 97,614.69 |
| Total net assets or liabilities | | 99,893.38 | 97,614.11 |
| Funds of the Charity | | | |
| Unrestricted funds | | (17,448.51) | (19,727.78) |
| Restricted income funds | | - | - |
| Endowment funds | | - | - |
| Total funds | | (17,448.51) | (19,727.78) |

The financial statements were approved by the trustees on 05 June 2025 and signed on its behalf by:

John Norris
Chair to the Trustee's
Date : 05 June 2025

IMPERIAL CHARITY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting Policies

The principal accounting policies adopted by the Charity, which is a public benefit entity, in the preparation of the accounts are as follows.

1.1 Basis of preparation

These accounts have been prepared under the historical cost convention, as modified by the inclusion of charitable properties and fixed asset investments and investment properties at valuation.

These accounts have been prepared in accordance with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

These accounts are presented in pounds sterling and rounded to the nearest pound.

1.2 Going concern

The Trustees have prepared financial projections, taking into consideration the current economic conditions and have, at the time of approving these accounts, a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing the accounts.

2. Income from Donations and Legacies

| Analysis | Unrestricted funds | Total funds 2025 | Total funds 2024 |
|---|--------------------|------------------|------------------|
| | £ | £ | £ |
| Donation and gifts | 8,032.91 | 8,032.91 | 36,748.00 |
| General grants provided by Government/other charities | - | - | (34,245.00) |
| Gift Aid | 14,238.53 | 14,238.53 | - |
| | 22,271.44 | 22,271.44 | 2,503.00 |

3. Income from Charitable Activities

| Analysis | Unrestricted funds | Total funds 2025 | Total funds 2024 |
|--------------|--------------------|------------------|--------------------|
| | £ | £ | £ |
| Sale of Good | 1,835.59 | 1,835.59 | (12,366.89) |
| | 1,835.59 | 1,835.59 | (12,366.89) |

4. Income from Other Trading Activities

| Analysis | Unrestricted funds | Total funds 2025 | Total funds 2024 |
|-------------|--------------------|-------------------|------------------|
| | £ | £ | £ |
| Shop income | 222,551.54 | 222,551.54 | - |
| | 222,551.54 | 222,551.54 | - |

5. Expenditure on Raising Funds

| Analysis | Total funds 2025 | Total funds 2024 |
|---|------------------|------------------|
| | £ | £ |
| Rent collection, property repairs and maintenance charges | 31,161.12 | - |
| Support Costs | 844.31 | - |
| | 32,005.43 | - |

6. Expenditure on Charitable Activities

| | Total funds 2025 | Total funds 2024 |
|---------------------------|-------------------|------------------|
| Analysis | £ | £ |
| Coach Hire | 11,005.00 | - |
| Entertainment Expenses | 3,125.00 | - |
| Travel Costs | 4,577.25 | - |
| Light, Heat & Power | 6,519.52 | - |
| Rates and Water | 1,181.39 | - |
| Premises Expenses | 4,016.40 | - |
| Telephone & Internet | 1,017.64 | - |
| IT Costs | 3,417.83 | - |
| Equipment Costs | 3,344.63 | - |
| Trustee Meeting Expenses | 99.70 | - |
| Bank charges | 2,472.70 | - |
| Grants paid | 11,798.80 | - |
| Employee costs | 33,820.80 | - |
| Advertising and marketing | 1,438.57 | - |
| Printing and stationery | 915.83 | - |
| Legal/professional fees | 3,879.22 | - |
| Wages and salaries | 113,711.68 | - |
| Sundry Expenses | 1,531.10 | - |
| Support Costs | 2,879.31 | - |
| | 210,752.37 | - |

7. Other Expenditure

| | Unrestricted funds | Total funds 2025 | Total funds 2024 |
|--|--------------------|------------------|------------------|
| Analysis | £ | £ | £ |
| Depreciation Charge for the Year - Motor Vehicles | 421.28 | 421.28 | - |
| Depreciation Charge for the Year - Fixtures & Fittings | 172.00 | 172.00 | - |
| Material item expense | 1,028.22 | 1,028.22 | - |
| | 1,621.50 | 1,621.50 | - |

8. Debtors: Amounts falling due within one year

| | Total funds 2025 | Total funds 2024 |
|---------------|------------------|------------------|
| | £ | £ |
| Other debtors | 33,306.54 | 33,306.54 |
| | 33,306.54 | 33,306.54 |

9. Cash at bank and in hand

| | Total funds 2025 | Total funds 2024 |
|--------------------------|------------------|------------------|
| | £ | £ |
| Cash at bank and in hand | 63,341.38 | 57,201.79 |
| Short term deposits | - | 4.12 |
| Other | - | 55.23 |
| | 63,341.38 | 57,261.14 |

10. Creditors: Amounts falling due within one year

| | Total funds 2025 | Total funds 2024 |
|--------------------|--------------------------|--------------------------|
| | £ | £ |
| Income tax payable | 2,534.99 | 2,534.99 |
| VAT control | (6,374.31) | (9,582.00) |
| | <u>(3,839.32)</u> | <u>(7,047.01)</u> |

Independent Examiner's Report to the Trustees of Imperial Charity (Charity Number 1020080)

I report to the Charity Trustees on my examination of the accounts of **Imperial Charity** for the year ended **31 March 2025**, which comprise the **Statement of Financial Activities**, **Balance Sheet**, and the related **notes**.

Responsibilities and Basis of Report

Independent Examiner's Statement

The charity's **gross income exceeded £250,000** and I am qualified to undertake the examination by being a **qualified member of AAT**.

I have completed my examination. Based on my review, no material matters have come to my attention which gives me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with **section 130 of the Charities Act 2011**; or
- the accounts do not accord with those accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the **Charities (Accounts and Reports) Regulations 2008**, other than any requirement that the accounts give a 'true and fair view', which is beyond the scope of an independent examination.

I have **no concerns** and have **not identified any other matters** in connection with the examination to which attention should be drawn in this report to enable a proper understanding of the accounts to be reached.

Independent Examiner's Name: Brandon Hutton

Professional Qualification: MAAT

Professional Body: Association of Accounting Technicians

Address: Unit 6 Washington Road, West Wilts Trading Estate, Westbury, Wiltshire, England, BA13 4JP

Date: 13/11/2025