



Trustees' Annual Report for the period

From 1 September 2024 Period start date To 31 August 2025 Period end date

Charity name: Bernards Heath School Parent Teacher Association

Charity registration number: 1020025

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To fundraise for Bernards Heath Infant & Nursery School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PTA annually delivers fundraising events including but not limited to: <ol style="list-style-type: none"> 1. Christmas Fair 2. Pre-loved uniform sales 3. Mother's & Father's day events 4. Movie night events 5. Quiz Night 6. Summer picnic 7. As & when events to both raise funds for the school and also organise activities that enrich the pupil's school life.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have read the guidance on the public benefit and remain committed to providing the school with additional funds to enhance pupil's experiences. The PTA seeks advice and opinions from both the school and parents on what the funds raised should be spent on.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a
		The PTA are dependent on all those that give their time, energy and money to

Contribution made by volunteers	Para 1.38	raise much needed funds to support our school.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The PTA funds are able to benefit the lives of the pupils and the teachers by enhancing their learning environment. Current examples of where these funds have been used are as follows:</p> <p>Donations to BHIS (£28,823.00) Music Teacher Equipment – Purple Mash subscription Equipment – Computers Equipment – Oxford Books Class Visits & Enrichment Playground Improvements</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	From the year 23/24 the charity brought forward a balance of £29,582.44. During the year 24/25, the charity raised income of £30,698.72, incurred costs of £11,574.22, and donated £28,823.00 to the school for various activities/items. The account balance at the end of the year 24/25 was £19,883.15.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Usually the PTA keeps a reserve for costs that we plan to incur the following year. These costs are regular commitments that the PTA sponsor the school in providing. Other expenses that are expected are noted in a 'gift wish list' from the school to the PTA. The items on the list are expenses that the PTA look to provide from the reserve funds if possible but also from any funds from future events. The reserves are also used for PTA costs. The costs include subscriptions to Parentkind (provider of insurance for the PTA).
Amount of reserves held	Para 1.22	Balance across current and savings accounts as of August 2025 £19,883.15
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	The PTA only spends /donates what it has made.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	n/a
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a

Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	A small charities constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The PTA is a voluntary (unincorporated) association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The PTA ask parents of the school/community to volunteer for Trustee roles on the committee, these are voted on and confirmed at the PTA Committee meetings.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	Bernards Heath School Parent Teacher Association
Other name the charity uses	Barnards Heath Infant and Nursery School PTA
Registered charity number	1020025
Charity's principal address	154 Sandridge Road, St Albans AL1 4AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maria Natasha Montoya-Wood	Co-Chair	8 October 2024 - present	
2	Adrian Summers	Co-Chair	8 October 2024 – present	
3	Amoreena Campbell	Trustee	22 April 2024 – 30 September 2025	
4	Helen Peterkin	Trustee	01 September 2016 - present	
5	Deonna Michel	Treasurer	19 July 2022 – 30 September 2025	
6	Natalie Whittle	Treasurer	24 June 2025 – present	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	
Full name(s)	Naraiaheshwar Pratyaksh Wood
Position (eg Secretary, Chair, etc)	Co-chair
Date	06 February 2024

Trustees' Annual Accounts for the period

From 1 September 2024 Period start date To 31 August 2025 Period end date

Charity name: Bernards Heath School Parent Teacher Association

Charity registration number: 1020025

ACCOUNTS

Brought forward balance			29,582.44
Event	Income	Costs	Net profit
Administration Costs	-	(673.20)	(673.20)
Bake Sale	310.27	-	310.27
Christmas Cards	345.50	-	345.50
Christmas Fair	11,967.63	(1,430.87)	10,536.76
Donations Received	229.11	-	229.11
Easter	-	(40.25)	(40.25)
Easy Fundraising	174.94	-	174.94
End of Year Picnic	763.76	(179.29)	584.47
Event costs from prior year (2023/24)	-	(393.47)	(393.47)
Father's Day	896.00	(501.63)	394.37
Film Night	1,076.00	(315.50)	760.50
Fun Run	1,203.58	-	1,203.58
Fundraising - Asda	74.92	-	74.92
Fundraising - Dance	250.00	-	250.00
Halloween Disco	1,248.00	(220.00)	1,028.00
Ice Lolly	968.36	(336.32)	632.04
Interest Received	351.22	-	351.22
Junior's Settling Payment	-	(3,653.89)	(3,653.89)
Match Funding	310.00	-	310.00
Mother's Day	1,125.00	(619.85)	505.15
Parent Social	306.85	(42.00)	264.85
Proud to be Different	1,037.00	-	1,037.00
PTA Expenses	-	(522.08)	(522.08)
Quiz Night	3,254.22	(672.88)	2,581.34
Tea Towels	573.40	-	573.40
Uniform Sale	1,117.46	(71.00)	1,046.46
Valentine's Day Disco	1,512.00	(398.99)	1,113.01
Verulam Fireworks Event	46.50	-	46.50
Year 2 Leavers' Hoodies & T-shirts	1,557.00	(1,503.00)	54.00
Total	30,698.72	(11,574.22)	19,124.50
Donations to Bernard's Heath Infant & Nursery School	-	(28,823.79)	(28,823.79)
Carried forward balance			19,883.15



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Signature(s)	
Full name(s)	Naraiaheshwar Pratyaksh Wood
Position (eg Secretary, Chair, etc)	Co-chair
Date	06 February 2024

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Carried forward balance			19,883.15



Section A Independent Examiner's Report

**Report to the trustees/
members of**

**On accounts for the year
ended** **Charity no
(if any)**

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2025.

**Responsibilities and
basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: **Date:**

Name:

**Relevant professional
qualification(s) or body
(if any):**

Address:

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty rectangular box for disclosure details]



Brought forward balance **29,582.44**

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Total	30,698.72	(11,574.22)	19,124.50

PTA Donations to Bernards Heath Infant & Nursery School - **(28,823.79)** **(28,823.79)**

Carried forward balance **19,883.15**

Summary	2024/25	2023/24
Brought forward balance	29,582.44	44,026.93
Total income	30,698.72	21,592.70
Total costs	(11,574.22)	(9,246.71)
Total donations to school	(28,823.79)	(26,790.48)
Carried forward balance	19,883.15	29,582.44