



Trustees' Annual Report for the period

From **31 August 2021** Period start date To **31 August 2022** Period end date

Charity name: **Barnards Heath School Parent Teacher Association**

Charity registration number: **1020025**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To fundraise for Barnards Heath Infant and Nursery School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PTA annually delivers fundraising events including but not limited to: 1. Christmas fair 2. Cake sale 3. Second hand uniform sale 4. Mother & father's day events 5. Movie night events 6. Summer ball 7. Summer picnic 8. And as & when events to both raise funds for the school and also organise activities that enrich the pupil's school life.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have read the guidance on the public benefit and remain committed to providing the school with additional funds to enhance pupil's experiences. The PTA seeks advice and opinions from both the school and parents on what the funds raised should be spent on.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a

Contribution made by volunteers	Para 1.38	The PTA are dependent on all those that give their time, energy and money to raise much needed funds to support our school.
Other		

Achievements and Performance

	SORP reference																																																							
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>With budgets to school funding currently being squeezed, PTA funds are able to benefit the lives of the pupils and the teachers by enhancing their learning environment. Current examples of where these funds have been used are as follows:</p> <p><u>PTA donations to Bernards Heath Infant School:</u></p> <table> <tr><td>Splash Workshop Funding</td><td>(£380)</td></tr> <tr><td>Noviellos Leavers Ice Cream</td><td>(£180)</td></tr> <tr><td>Wooden Shed</td><td>(£940)</td></tr> <tr><td>Wildlife Workshop</td><td>(£380)</td></tr> <tr><td>Essential Letters and Sounds Material</td><td>(£645)</td></tr> <tr><td>Mount Fitchet Coach Hire</td><td>(£180)</td></tr> <tr><td>IKEA Storage Boxes</td><td>(£143)</td></tr> <tr><td>Paradise Wildlife Park trip</td><td>(£1,385)</td></tr> <tr><td>Oxford Press - New Reading Material (1,330 books)</td><td>(£3,795)</td></tr> <tr><td>Oxford owl library letters & sounds</td><td>(£200)</td></tr> <tr><td>Books (Body Boundaries + various others from Amazon) 58 books</td><td>(£379)</td></tr> <tr><td>Twiddlers Party Hats x24</td><td>(£104)</td></tr> <tr><td>ELS (online teaching) Subscription</td><td>(£245)</td></tr> <tr><td>Books (6 Whats Going On Inside my head, 26 books</td><td>(£280)</td></tr> <tr><td>Christmas Presents for each Class</td><td>(£300)</td></tr> <tr><td>Seesaw Subscription</td><td>(£1,384)</td></tr> <tr><td>Twinkl Subscription + books</td><td>(£518)</td></tr> <tr><td>ELS Flashcards & wall posters - reception & year 1</td><td>(£166)</td></tr> <tr><td>Chinese Zodiac Dance Workshop (2 days)</td><td>(£998)</td></tr> <tr><td>Outdoor Storage for Toys</td><td>(£193)</td></tr> <tr><td>ELS Poster PK of 2, Flashcards x4, ELS Frieae Yr1 x2, recp x2, Flashcar</td><td>(£252)</td></tr> <tr><td>Year 2 stationary</td><td>(£85)</td></tr> <tr><td>Outdoor Storage Box</td><td>(£124)</td></tr> <tr><td>Outdoor Sangbags, Tarmac, Outdoor Kitchen Toys,</td><td>(£160)</td></tr> <tr><td>Burston Garden Centre & Book Depository - 27 April 2022</td><td>(£240)</td></tr> <tr><td>amazon books BHIS - 10 Jun 2022</td><td>(£45)</td></tr> <tr><td>Year 2 Trip Coach costs</td><td>(£180)</td></tr> </table>	Splash Workshop Funding	(£380)	Noviellos Leavers Ice Cream	(£180)	Wooden Shed	(£940)	Wildlife Workshop	(£380)	Essential Letters and Sounds Material	(£645)	Mount Fitchet Coach Hire	(£180)	IKEA Storage Boxes	(£143)	Paradise Wildlife Park trip	(£1,385)	Oxford Press - New Reading Material (1,330 books)	(£3,795)	Oxford owl library letters & sounds	(£200)	Books (Body Boundaries + various others from Amazon) 58 books	(£379)	Twiddlers Party Hats x24	(£104)	ELS (online teaching) Subscription	(£245)	Books (6 Whats Going On Inside my head, 26 books	(£280)	Christmas Presents for each Class	(£300)	Seesaw Subscription	(£1,384)	Twinkl Subscription + books	(£518)	ELS Flashcards & wall posters - reception & year 1	(£166)	Chinese Zodiac Dance Workshop (2 days)	(£998)	Outdoor Storage for Toys	(£193)	ELS Poster PK of 2, Flashcards x4, ELS Frieae Yr1 x2, recp x2, Flashcar	(£252)	Year 2 stationary	(£85)	Outdoor Storage Box	(£124)	Outdoor Sangbags, Tarmac, Outdoor Kitchen Toys,	(£160)	Burston Garden Centre & Book Depository - 27 April 2022	(£240)	amazon books BHIS - 10 Jun 2022	(£45)	Year 2 Trip Coach costs	(£180)
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During the year 21/22, the charity made approx. £27.9k profit. We donated £13.8k to the school for various activities/items. This means that we closed the year with less than we started it with by £7.70 in the bank.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Usually the PTA keeps £4-5k in reserves so that it has enough to pay for the cost of panto tickets for the next financial year before payments are received by parents. The rest is usually given to the school as a donation. This year the school asked us to keep hold of the funds and then to provide them with those funds as and when they needed them throughout the following year.
Amount of reserves held	Para 1.22	Acc. Balance as of August 2022 £15.6k
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	The PTA only spends /donates what it has made.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	n/a
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	A small charities constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The PTA is a voluntary (unincorporated) association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The PTA ask parents of the school/community to volunteer via WhatsApp messages and email communications for roles on the committee, these are confirmed at the annual AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	Bernards Heath School Parent Teacher Association
Other name the charity uses	Barnards Heath Infant and Nursery School PTA
Registered charity number	1020025
Charity's principal address	154 Sandridge Road, St Albans AL1 4AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Mallon	Chair	19 July 2022	
2	Deonna Michel	Treasurer	19 July 2022	
3	Karin Kovalsky	Trustee	01 July 2021	
4	Helen Peterkin	Trustee	01 September 2016	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D. Michel</i>	<i>Helen Peterkin</i>
Full name(s)	Deonna Michel	Helen Peterkin
Position (eg Secretary, Chair, etc)	Treasurer	Trustee
Date	23/11/2023	

Trustees' Annual Accounts for the period

From **31 August 2021** Period start date To **31 August 2022** Period end date

Charity name: **Bernards Heath School Parent Teacher Association**

Charity registration number: **1020025**

Bernards Heath Infant School PTA - Ledger for 2021 2022										
Date	Ref	Description	Infant bank account	Cash & Cheques in hand	Allocation	Adjustment ?	Bank account tally	Cash in hand tally	Total assets	
			£	£			£	£	£	£
23 August 2021		Starting balance	£15,671.22	£483.18			£15,671.22	£483.18	£16,154.40	
27 August 2021		Charity Collection buckets x 3		(£21.25)	Administration and other PTA costs		£461.93		£16,133.15	
08 September 2021		Virgin Money Giving	£40.00		Virgin Money Giving		£15,711.22	£483.18	£16,194.40	
10 September 2021		Reimbursed Nina Taylor for Stamps - New Folder setup		(£8.92)	Administration and other PTA costs		£15,711.22	£474.26	£16,185.46	
15 September 2021		Virgin Money Giving	£20.00		Virgin Money Giving		£15,731.22	£474.26	£16,205.46	
17 September 2021		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£15,831.22	£474.26	£16,305.46	
21 September 2021	591	Splash Workshop Funding	(£350.00)		PTA donations to Bernards Heath Infant School		£15,481.22	£474.26	£15,925.46	
22 September 2021		Virgin Money Giving	£124.55		Virgin Money Giving		£15,575.87	£474.26	£16,050.13	
29 September 2021		Bank Interest	£2.14		Int payment		£15,578.01	£474.26	£16,052.27	
29 September 2021		Virgin Money Giving	£208.37		Virgin Money Giving		£15,786.38	£474.26	£16,261.24	
01 October 2021	602	Cheques for Nisha - Panto Tickets, Part payment - Snow White	(£3,348.00)		Pantomime - Snow White Dec 2021 Jan 2022		£12,438.38	£474.26	£12,913.24	
01 October 2021		Cake Sale Proceeds	£308.85		Cake sale (bonfire/halloween)		£12,438.38	£1,383.11	£13,822.09	
01 October 2021		Marathon Donations - taken directly from the school	£58.88		Donations to the PTA		£12,438.38	£1,441.99	£13,880.97	
01 October 2021		Marathon Donations - Envelope in Georgias book bag	£2.00		Donations to the PTA		£12,438.38	£1,443.99	£13,882.97	
01 October 2021		Marathon Donations from the Charity buckets	£253.28		Donations to the PTA		£12,438.38	£1,707.27	£14,142.25	
06 October 2021		Virgin Money Giving	£736.66		Virgin Money Giving		£15,235.66	£1,707.27	£14,358.35	
09 October 2021		STRIPE - Tax Payment	£2.50		Donations to the PTA		£15,238.16	£1,707.27	£14,341.43	
12 October 2021		Reimbursed Jenny Price - clothes rail 2nd hand uniform		(£15.00)	Administration and other PTA costs		£15,238.16	£1,688.27	£14,326.43	
13 October 2021		Virgin Money Giving	£325.65		Virgin Money Giving		£14,163.81	£1,688.27	£15,852.08	
15 October 2021	604	Oxford Press New Reading Material - 3795.45	(£3,795.45)		PTA donations to Bernards Heath Infant School		£10,368.36	£1,688.27	£12,056.63	
18 October 2021		STRIPE - Payments for Panto - Snow White - 6741.60	£6,741.60		Pantomime - Snow White Dec 2021 Jan 2022		£11,109.88	£1,688.27	£18,796.13	
18 October 2021		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£11,209.88	£1,688.27	£18,896.13	
18 October 2021	596	Novelios Leavers Ice Cream	(£180.00)		PTA donations to Bernards Heath Infant School		£11,029.88	£1,688.27	£18,716.13	
18 October 2021	598	Wooden Sked	(£340.00)		PTA donations to Bernards Heath Infant School		£10,689.88	£1,688.27	£17,776.13	
18 October 2021	596	Wildlife Workshop	(£350.00)		PTA donations to Bernards Heath Infant School		£10,339.88	£1,688.27	£17,336.13	
18 October 2021	598	Essential Letters and Sounds Material	(£645.00)		PTA donations to Bernards Heath Infant School		£9,694.88	£1,688.27	£16,753.13	
18 October 2021	600	Mount Fichtet Coach Hire	(£180.00)		PTA donations to Bernards Heath Infant School		£9,514.88	£1,688.27	£16,573.13	
18 October 2021	601	IKEA Storage Boxes	(£143.00)		PTA donations to Bernards Heath Infant School		£9,371.88	£1,688.27	£16,430.13	
18 October 2021	603	Paradise Wildlife Park trip	(£1,384.34)		PTA donations to Bernards Heath Infant School		£7,987.54	£1,688.27	£15,045.13	
19 October 2021		STRIPE - Payments for Panto - Snow White	£556.02		Pantomime - Snow White Dec 2021 Jan 2022		£13,312.34	£1,688.27	£15,601.21	
20 October 2021		Virgin Money Giving	£100.00		Virgin Money Giving		£14,012.34	£1,688.27	£15,701.21	
20 October 2021		STRIPE - Payments for Panto - Snow White	£156.43		Pantomime - Snow White Dec 2021 Jan 2022		£14,168.77	£1,688.27	£15,857.70	
21 October 2021		STRIPE - Payments for Panto - Snow White	£208.59		Pantomime - Snow White Dec 2021 Jan 2022		£14,377.36	£1,688.27	£16,066.29	
25 October 2021		STRIPE - Payments for Panto - Snow White	£411.47		Pantomime - Snow White Dec 2021 Jan 2022		£14,788.83	£1,688.27	£16,483.76	
03 November 2021		Virgin Money Giving	£446.13		Virgin Money Giving		£15,234.96	£1,688.27	£16,923.89	
10 November 2021	606	Cheques for Nisha - Panto Tickets, Part payment - Snow White	(£3,012.00)		Pantomime - Snow White Dec 2021 Jan 2022		£12,222.96	£1,688.27	£13,911.89	
15 November 2021		TEN application fee - expense claim Nina Taylor		(£19.00)	Christmas Fair		£12,222.96	£1,669.27	£13,898.89	
15 November 2021	605	Oxford owl library letters & sounds -200.00	£0.00		PTA donations to Bernards Heath Infant School		£12,222.96	£1,669.27	£13,898.89	
15 November 2021	605	Seszw Subscription	(£1,564.00)		PTA donations to Bernards Heath Infant School		£10,658.96	£1,669.27	£12,334.89	
15 November 2021	606	Cheques for Nisha - Panto Tickets, Part payment - Snow White	(£3,012.00)		Pantomime - Snow White Dec 2021 Jan 2022		£12,222.96	£1,669.27	£13,911.89	
15 November 2021		TEN application fee - expense claim Nina Taylor		(£19.00)	Christmas Fair		£12,222.96	£1,669.27	£13,898.89	
15 November 2021	605	Oxford owl library letters & sounds -200.00	£0.00		PTA donations to Bernards Heath Infant School		£12,222.96	£1,669.27	£13,898.89	
15 November 2021	605	Seszw Subscription	(£1,564.00)		PTA donations to Bernards Heath Infant School		£10,658.96	£1,669.27	£12,334.89	
15 November 2021		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£10,758.96	£1,669.27	£12,434.89	
19 November 2021		STRIPE - Payments from Grotto	£262.50		Christmas Fair		£11,021.46	£1,669.27	£12,691.39	
23 November 2021	603	Reimbursed Christine Shuttleworth - Christmas Fair	(£400.00)		Christmas Fair		£10,621.46	£1,669.27	£12,291.39	
23 November 2021	610	Reimbursed Christine Shuttleworth - Christmas Fair	(£358.51)		Christmas Fair		£10,262.95	£1,669.27	£11,938.88	
01 December 2021	411	Petty Cash banked	£1,488.00		Cash & cheques banked		£11,751.61	£1,800.27	£11,931.88	
01 December 2021		Virgin Money Giving	£17.50		Virgin Money Giving		£11,769.11	£1,800.27	£11,955.38	
06 December 2021	613	Reimbursed Christine Shuttleworth - Christmas Fair	(£239.03)		Christmas Fair		£11,530.08	£1,800.27	£11,716.35	
09 December 2021		STRIPE - payments Fun Feat	£774.78		Christmas Fair		£12,304.86	£1,800.27	£12,431.13	
09 December 2021		Parent Pay - Film Night	£370.50		Movie night		£12,675.36	£1,800.27	£12,861.63	
13 December 2021		Amazon Smile	£26.61		Amazon Smile		£12,701.97	£1,800.27	£12,888.24	
15 December 2021		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£12,801.97	£1,800.27	£12,988.24	
16 December 2021		STRIPE - payments Fun Feat	£128.06		Christmas Fair		£12,930.03	£1,800.27	£13,116.30	
16 December 2021		Donation to the PTA	£1,000.00		Donations to the PTA		£13,930.03	£1,800.27	£14,116.30	
16 December 2021	611	Reimbursed Irah Rashid - Christmas Fair	(£191.34)		Christmas Fair		£13,738.69	£1,800.27	£13,324.36	
17 December 2021		The Giving Machine	£15.27		The Giving machine		£13,753.96	£1,800.27	£13,340.23	
17 December 2021		STRIPE - payments Fun Feat	£436.41		Christmas Fair		£14,250.37	£1,800.27	£14,436.64	
17 December 2021		Second Hand Uniform Sale		£70.32	Second Hand Uniform Sale		£14,250.37	£2,500.59	£14,506.96	
17 December 2021	614	Reimbursed Andrea Robeka Marshallko - Christmas Fair	(£195.35)		Christmas Fair		£14,101.02	£2,500.59	£14,351.61	
17 December 2021	615	Lottery Licences	(£20.00)		Administration and other PTA costs		£14,081.02	£2,500.59	£14,331.61	
17 December 2021	616	Reimbursed Christine Shuttleworth - Christmas Fair	(£110.89)		Christmas Fair		£13,970.13	£2,500.59	£14,220.92	
17 December 2021	617	Film Night Expenses	(£146.83)		Movie night		£13,823.30	£2,500.59	£14,074.09	
17 December 2021	617	ELS (online teaching) Subscription	(£245.00)		PTA donations to Bernards Heath Infant School		£13,578.50	£2,500.59	£13,823.09	
17 December 2021	617	Books	(£280.36)		PTA donations to Bernards Heath Infant School		£13,298.14	£2,500.59	£13,548.73	
17 December 2021	617	Christmas Presents for each Class	(£300.18)		PTA donations to Bernards Heath Infant School		£12,997.96	£2,500.59	£13,248.61	
17 December 2021	601	Books (Body Boundaries - various others from Amazon)	(£379.19)		PTA donations to Bernards Heath Infant School		£12,618.77	£2,500.59	£12,869.43	
21 December 2021	612	Tiddlers Party Hats x 24	(£104.00)		PTA donations to Bernards Heath Infant School		£12,514.77	£2,500.59	£12,765.43	
22 December 2021		STRIPE - payments Fun Feat	£107.64		Christmas Fair		£12,622.41	£2,500.59	£12,873.07	
23 December 2021		Parent Pay - Film Night	£350.50		Movie night		£12,972.91	£2,500.59	£13,223.57	
24 December 2021		STRIPE payments - Fun Feat	£54.48		Christmas Fair		£13,027.39	£2,500.59	£13,233.05	
30 December 2021		Amazon Smile	£18.85		Amazon Smile		£13,046.24	£2,500.59	£13,234.90	
30 December 2021		STRIPE payments - Fun Feat	£33.88		Int payment		£13,080.12	£2,500.59	£13,244.88	
04 January 2022		Parent Pay - Film Night	(£116.00)		Administration and other PTA costs		£12,964.12	£2,500.59	£13,128.88	
06 January 2022		Parent Pay - Film Night	£6.50		Movie night		£12,970.62	£2,500.59	£13,135.38	
11 January 2022		Christmas Card	£788.20		Christmas Cards		£13,688.82	£2,500.59	£13,333.58	
17 January 2022		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£13,788.82	£2,500.59	£14,033.58	
18 January 2022	618	Reimbursed Caroline McGoohan - Raffle Christmas Fair	(£100.74)		Christmas Fair		£13,688.08	£2,500.59	£13,332.84	
18 January 2022		Income from Christmas Raffle		£1,630.70	Christmas Fair		£15,318.78	£1,981.29	£15,566.54	
18 January 2022	619	Twinkl Subscription and Gruffey books	(£18.39)		PTA donations to Bernards Heath Infant School		£15,130.39	£1,981.29	£15,045.15	
19 January 2022		Petty Cash banked	£1,798.04		Cash & cheques banked		£16,928.43	£83.25	£15,045.15	
26 January 2022		Panto refund Balance from Nisha Mistry	£3,167.00		Pantomime - Snow White Dec 2021 Jan 2022		£18,118.30	£83.25	£18,202.15	
26 January 2022		Panto refund Balance from Nisha Mistry - text	£5.00		Pantomime - Snow White Dec 2021 Jan 2022		£18,123.30	£83.25	£18,207.15	
27 January 2022		Christmas Treaszy	£170.50		Christmas Treaszy		£18,293.80	£83.25	£18,377.65	
02 February 2022	621	Panto Deposit - Jack & Bean	(£52.10)		Pantomime - Jack & Bean Dec 2022		£17,702.30	£83.25	£17,785.55	
03 February 2022	620	Chinese Zodiac Dance Workshop	(£397.00)		PTA donations to Bernards Heath Infant School		£17,305.30	£83.25	£17,388.55	
03 February 2022	620	ELS materials (Flashcards & wall posters) - car marked from parents	(£166.00)		PTA donations to Bernards Heath Infant School		£17,139.30	£83.25	£17,222.55	
23 February 2022		Amazon Europe Core	£45.06		Amazon Smile		£17,184.36	£83.25	£17,267.63	

03 February 2022	620	Chinese Zodiac Dance Workshop	(£397.00)	PTA donations to Bernards Heath Infant School	£16,705.30	£83.25	£16,788.55
03 February 2022	620	ELS materials (Flashcards & Wall posters) - csr marked from parents £1	(£166.00)	PTA donations to Bernards Heath Infant School	£16,539.30	£83.25	£16,622.55
23 February 2022		Amazon Europe Core	£45.08	Amazon Smile	£16,584.38	£83.25	£16,667.63
24 February 2022	622	Amazon (Kater Westwood ST01 Storage box)	(£124.00)	PTA donations to Bernards Heath Infant School	£16,460.38	£83.25	£16,543.63
24 February 2022	622	Amazon (Heavy Duty S-m-b-w-p)	(£66.00)	PTA donations to Bernards Heath Infant School	£16,394.38	£83.25	£16,477.63
24 February 2022	622	Tarmac Gravel	(£23.00)	PTA donations to Bernards Heath Infant School	£16,365.38	£83.25	£16,448.63
24 February 2022	622	Wilko (various items for outdoor kitchen)	(£66.00)	PTA donations to Bernards Heath Infant School	£16,299.38	£83.25	£16,382.63
24 February 2022	622	Stationery items from Herts Fullstop	(£84.31)	PTA donations to Bernards Heath Infant School	£16,214.47	£83.25	£16,297.72
24 February 2022	622	Oxford University Press (ELS Flashcards and Frieze - invoice 16338086	(£183.00)	PTA donations to Bernards Heath Infant School	£16,031.47	£83.25	£16,114.72
24 February 2022	622	Oxford University Press (ELS Poster - invoice number 163975952) - csr n	(£63.00)	PTA donations to Bernards Heath Infant School	£15,968.47	£83.25	£16,051.72
24 February 2022	622	Homebase (Kater Storage)	(£132.50)	PTA donations to Bernards Heath Infant School	£15,769.37	£83.25	£15,852.62
24 February 2022	623	Money to Deonna Michel to cover STRIPE - Refund for Panto Snow W	(£3,520.00)	Pantomime - Snow White Dec 2021 Jan 2022	£12,249.37	£83.25	£12,332.62
28 February 2022		Match Giving Charities Trust - Stacy Davies	£100.00	Match funding	£12,349.37	£83.25	£12,432.62
14 March 2022		Stripe Payments - donation from Deonna working out refund panto	£50.32	Donations to the PTA	£12,400.29	£83.25	£12,483.54
21 March 2022		Stripe Payment - Brides & Bubbles	£266.39	Brides & Bubbles	£12,666.68	£83.25	£12,749.93
30 March 2022		Interest from Bank	£2.08	Int payment	£12,668.76	£83.25	£12,752.01
10 April 2022		PTA uniform sale		Second Hand Uniform Sale	£12,668.76	£119.64	£12,788.40
27 April 2022		Mother's Day Event - Parent Pay	£439.00	Mother's Day	£13,107.76	£119.64	£13,227.40
27 April 2022		Easter Egg Trail Hunt	£241.00	Easter Event	£13,348.76	£119.64	£13,468.40
09 May 2022		Amazon Europe Core	£29.27	Amazon Smile	£13,378.03	£119.64	£13,497.67
09 June 2022	626	Brides and Bubbles expenses - wine 33.02 & maiden £120 - 7 Jun 2022	(£159.06)	Brides & Bubbles	£13,218.97	£119.64	£13,338.61
09 June 2022		Jubilee Party	£120.00	Jubilee Party	£13,338.97	£119.64	£13,458.61
09 June 2022		Jubilee Party	£419.00	Jubilee Party	£13,757.97	£119.64	£13,877.61
10 June 2022		Cake Sale 9 June		Cake Sale (June)	£13,757.97	£613.72	£14,371.69
10 June 2022		Uniform Sale 10 June		Second Hand Uniform Sale	£13,757.97	£729.52	£14,471.34
10 June 2022		Ice Lollies for Cake Sale 9 June		Cake Sale (June)	£13,757.97	£710.37	£14,471.34
10 June 2022		Cash - Jubilee Party, Uniform Sale = cash left at office		Jubilee Party	£13,757.97	£151.38	£14,515.35
13 June 2022	624	Ravi Khakhar (Alicia's Husband for Easter Bunny Chocolates) 20 April 2	£671.47	£671.47	£14,429.44	£85.91	£14,515.35
17 June 2022		The Giving Machine	£17.71	Easter Event	£14,261.94	£85.91	£14,447.85
21 June 2022	625	Burton Garden Centre & Book Depository - 27 April 2022	(£239.94)	PTA donations to Bernards Heath Infant School	£14,279.65	£85.91	£14,465.56
21 June 2022		cash bricks		PTA donations to Bernards Heath Infant School	£14,139.71	£110.91	£14,250.62
21 June 2022		Film Night cash		Brides & Bubbles	£14,139.71	£119.31	£14,259.02
21 June 2022		tea towels - cash for 5 tea towels		Fathers Day	£14,139.71	£149.31	£14,289.02
21 June 2022		Cash to Nina - film night expenses (30 Nemo, 24 Fruit blast, 48 cm		Film Night (June)	£14,139.71	£120.71	£14,260.42
21 June 2022		refund Deonna - Film night expenses (14.80 freddo single checc, 2.89		Film Night (June)	£14,139.71	£97.71	£14,237.42
21 June 2022	628	amazon books BHS - 10 Jun 2022	(£45.45)	PTA donations to Bernards Heath Infant School	£14,094.26	£97.71	£14,191.97
21 June 2022		refund cash for 2x plates art work class design for father's day tea		Fathers Day	£14,094.26	£85.71	£14,179.97
21 June 2022		cash for father's day meg		Fathers Day	£14,094.26	£91.71	£14,181.97
21 June 2022		Year 2 Leavers Party Nibbles		Year 2 Leaver's Party	£14,094.26	£75.03	£14,169.29
21 June 2022	631	Year 2 Trip Coach costs	(£180.00)	PTA donations to Bernards Heath Infant School	£13,914.26	£75.03	£13,989.29
21 June 2022	631	cost Jubilee party	(£164.28)	Jubilee Party	£13,749.98	£75.03	£13,825.01
21 June 2022		Jubilee Party	£1.00	Jubilee Party	£13,750.98	£75.03	£13,826.01
21 June 2022	630	refund slips for film night costs	(£43.55)	Film Night (June)	£13,707.43	£75.03	£13,782.46
21 June 2022		refund sirs - film night expenses		Year 2 Leaver's Party	£13,701.43	£49.03	£13,750.46
21 June 2022		refund - Lindsay for pom bears year 2 leaving party		Year 2 Leaver's Party	£13,701.43	£31.50	£13,732.96
21 June 2022		refund - Varsity for fruit blast year 2 leaving party		Year 2 Leaver's Party	£13,701.43	£14.85	£13,718.28
24 June 2022		ParentPay - Father's Day Tea Towels and possible other	£2,044.50	Fathers Day	£15,745.93	£14.85	£15,760.78
23 June 2022		Interest	£3.00	Int payment	£15,748.93	£14.85	£15,763.78
06 July 2022		Stripe Payment - yr 2 Hoddies & Father's Day Tea Towels	£687.86	Year 2 Leaver's Party	£16,436.79	£14.85	£16,451.64
07 July 2022		ParentPay - Film Night	£414.50	Film Night (June)	£16,851.29	£14.85	£16,866.14
11 July 2022	629	All my Own Work - Father's Day Tea Towels provider	(£1,164.36)	Fathers Day	£15,686.93	£14.85	£15,701.78
14 July 2022		second hand uniform sale		Second Hand Uniform Sale	£15,686.93	£185.65	£15,872.58
18 July 2022		refund Christine for 2x tea towels class art father's day tea towels		Fathers Day	£15,686.93	£197.45	£15,884.38
18 July 2022		Father's day late payers 2 cups 2 tea towels		Fathers Day	£15,686.93	£221.45	£15,908.38
18 July 2022		2nd Hand uniform sale		Second Hand Uniform Sale	£15,686.93	£239.35	£15,928.28
18 July 2022		Last Day of School Party - Ice Lollies		Year 2 Leaver's Party	£15,686.93	£455.21	£16,142.20
21 July 2022		Film Night - Parent Pay	£4.50	Film Night (June)	£15,691.43	£455.21	£16,146.70



Trustees' Annual Report for the period

From **31 August 2021** Period start date To **31 August 2022** Period end date

Charity name: **Barnards Heath School Parent Teacher Association**

Charity registration number: **1020025**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To fundraise for Barnards Heath Infant and Nursery School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The PTA annually delivers fundraising events including but not limited to: 1. Christmas fair 2. Cake sale 3. Second hand uniform sale 4. Mother & father's day events 5. Movie night events 6. Summer ball 7. Summer picnic 8. And as & when events to both raise funds for the school and also organise activities that enrich the pupil's school life.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have read the guidance on the public benefit and remain committed to providing the school with additional funds to enhance pupil's experiences. The PTA seeks advice and opinions from both the school and parents on what the funds raised should be spent on.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	n/a
Policy on social investment including program related investment	Para 1.38	n/a

Contribution made by volunteers	Para 1.38	The PTA are dependent on all those that give their time, energy and money to raise much needed funds to support our school.
Other		

Achievements and Performance

	SORP reference																																																							
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>With budgets to school funding currently being squeezed, PTA funds are able to benefit the lives of the pupils and the teachers by enhancing their learning environment. Current examples of where these funds have been used are as follows:</p> <p><u>PTA donations to Bernards Heath Infant School:</u></p> <table> <tr><td>Splash Workshop Funding</td><td>(£380)</td></tr> <tr><td>Noviellos Leavers Ice Cream</td><td>(£180)</td></tr> <tr><td>Wooden Shed</td><td>(£940)</td></tr> <tr><td>Wildlife Workshop</td><td>(£380)</td></tr> <tr><td>Essential Letters and Sounds Material</td><td>(£645)</td></tr> <tr><td>Mount Fitchet Coach Hire</td><td>(£180)</td></tr> <tr><td>IKEA Storage Boxes</td><td>(£143)</td></tr> <tr><td>Paradise Wildlife Park trip</td><td>(£1,385)</td></tr> <tr><td>Oxford Press - New Reading Material (1,330 books)</td><td>(£3,795)</td></tr> <tr><td>Oxford owl library letters & sounds</td><td>(£200)</td></tr> <tr><td>Books (Body Boundaries + various others from Amazon) 58 books</td><td>(£379)</td></tr> <tr><td>Twiddlers Party Hats x24</td><td>(£104)</td></tr> <tr><td>ELS (online teaching) Subscription</td><td>(£245)</td></tr> <tr><td>Books (6 Whats Going On Inside my head, 26 books</td><td>(£280)</td></tr> <tr><td>Christmas Presents for each Class</td><td>(£300)</td></tr> <tr><td>Seesaw Subscription</td><td>(£1,384)</td></tr> <tr><td>Twinkl Subscription + books</td><td>(£518)</td></tr> <tr><td>ELS Flashcards & wall posters - reception & year 1</td><td>(£166)</td></tr> <tr><td>Chinese Zodiac Dance Workshop (2 days)</td><td>(£998)</td></tr> <tr><td>Outdoor Storage for Toys</td><td>(£193)</td></tr> <tr><td>ELS Poster PK of 2, Flashcards x4, ELS Frieae Yr1 x2, recp x2, Flashcar</td><td>(£252)</td></tr> <tr><td>Year 2 stationary</td><td>(£85)</td></tr> <tr><td>Outdoor Storage Box</td><td>(£124)</td></tr> <tr><td>Outdoor Sangbags, Tarmac, Outdoor Kitchen Toys,</td><td>(£160)</td></tr> <tr><td>Burston Garden Centre & Book Depository - 27 April 2022</td><td>(£240)</td></tr> <tr><td>amazon books BHIS - 10 Jun 2022</td><td>(£45)</td></tr> <tr><td>Year 2 Trip Coach costs</td><td>(£180)</td></tr> </table>	Splash Workshop Funding	(£380)	Noviellos Leavers Ice Cream	(£180)	Wooden Shed	(£940)	Wildlife Workshop	(£380)	Essential Letters and Sounds Material	(£645)	Mount Fitchet Coach Hire	(£180)	IKEA Storage Boxes	(£143)	Paradise Wildlife Park trip	(£1,385)	Oxford Press - New Reading Material (1,330 books)	(£3,795)	Oxford owl library letters & sounds	(£200)	Books (Body Boundaries + various others from Amazon) 58 books	(£379)	Twiddlers Party Hats x24	(£104)	ELS (online teaching) Subscription	(£245)	Books (6 Whats Going On Inside my head, 26 books	(£280)	Christmas Presents for each Class	(£300)	Seesaw Subscription	(£1,384)	Twinkl Subscription + books	(£518)	ELS Flashcards & wall posters - reception & year 1	(£166)	Chinese Zodiac Dance Workshop (2 days)	(£998)	Outdoor Storage for Toys	(£193)	ELS Poster PK of 2, Flashcards x4, ELS Frieae Yr1 x2, recp x2, Flashcar	(£252)	Year 2 stationary	(£85)	Outdoor Storage Box	(£124)	Outdoor Sangbags, Tarmac, Outdoor Kitchen Toys,	(£160)	Burston Garden Centre & Book Depository - 27 April 2022	(£240)	amazon books BHIS - 10 Jun 2022	(£45)	Year 2 Trip Coach costs	(£180)
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Year 2 Trip Coach costs	(£180)																																																							

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	n/a
Performance of fundraising activities against objectives set	Para 1.41	n/a
Investment performance against objectives	Para 1.41	n/a

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During the year 21/22, the charity made approx. £27.9k profit. We donated £13.8k to the school for various activities/items. This means that we closed the year with less than we started it with by £7.70 in the bank.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Usually the PTA keeps £4-5k in reserves so that it has enough to pay for the cost of panto tickets for the next financial year before payments are received by parents. The rest is usually given to the school as a donation. This year the school asked us to keep hold of the funds and then to provide them with those funds as and when they needed them throughout the following year.
Amount of reserves held	Para 1.22	Acc. Balance as of August 2022 £15.6k
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially in deficit	Para 1.24	The PTA only spends /donates what it has made.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	n/a
Investment policy and objectives including any social investment policy adopted	Para 1.46	n/a
A description of the principal risks facing the charity	Para 1.46	n/a
Other		n/a

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	A small charities constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The PTA is a voluntary (unincorporated) association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	The PTA ask parents of the school/community to volunteer via WhatsApp messages and email communications for roles on the committee, these are confirmed at the annual AGM.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	n/a
The charity's organisational structure and any wider network with which the charity works	Para 1.51	n/a
Relationship with any related parties	Para 1.51	n/a
Other		n/a

Reference and Administrative details

Charity name	Bernards Heath School Parent Teacher Association
Other name the charity uses	Barnards Heath Infant and Nursery School PTA
Registered charity number	1020025
Charity's principal address	154 Sandridge Road, St Albans AL1 4AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paula Mallon	Chair	19 July 2022	
2	Deonna Michel	Treasurer	19 July 2022	
3	Karin Kovalsky	Trustee	01 July 2021	
4	Helen Peterkin	Trustee	01 September 2016	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D. Michel</i>	<i>Helen Peterkin</i>
Full name(s)	Deonna Michel	Helen Peterkin
Position (eg Secretary, Chair, etc)	Treasurer	Trustee
Date	23/11/2023	

Trustees' Annual Accounts for the period

From **31 August 2021** Period start date To **31 August 2022** Period end date

Charity name: **Bernards Heath School Parent Teacher Association**

Charity registration number: **1020025**

Bernards Heath Infant School PTA - Ledger for 2021 2022										
Date	Ref	Description	Infant bank account	Cash & Cheques in hand	Allocation	Adjustment ?	Bank account tally	Cash in hand tally	Total assets	
			£	£			£	£	£	£
23 August 2021		Starting balance	£15,671.22	£483.18			£15,671.22	£483.18	£16,154.40	
27 August 2021		Charity Collection buckets x 3		(£21.25)	Administration and other PTA costs		£461.93		£16,133.15	
08 September 2021		Virgin Money Giving	£40.00		Virgin Money Giving		£15,711.22	£483.18	£16,194.40	
10 September 2021		Reimbursed Nina Taylor for Stamps - New Folder setup		(£8.92)	Administration and other PTA costs		£15,711.22	£474.26	£16,185.48	
15 September 2021		Virgin Money Giving	£20.00		Virgin Money Giving		£15,731.22	£474.26	£16,205.48	
17 September 2021		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£15,831.22	£474.26	£16,305.48	
21 September 2021	591	Splash Workshop Funding	(£350.00)		PTA donations to Bernards Heath Infant School		£15,481.22	£474.26	£15,925.48	
22 September 2021		Virgin Money Giving	£124.55		Virgin Money Giving		£15,575.87	£474.26	£16,050.13	
29 September 2021		Bank Interest	£2.14		Int payment		£15,578.01	£474.26	£16,052.27	
29 September 2021		Virgin Money Giving	£208.37		Virgin Money Giving		£15,786.38	£474.26	£16,261.24	
01 October 2021	602	Cheques for Nisha - Panto Tickets, Part payment - Snow White	(£3,348.00)		Pantomime - Snow White Dec 2021 Jan 2022		£12,438.38	£474.26	£12,913.24	
01 October 2021		Cake Sale Proceeds	£308.85		Cake sale (bonfire/halloween)		£12,438.38	£1,383.11	£13,822.09	
01 October 2021		Marathon Donations - taken directly from the school	£58.88		Donations to the PTA		£12,438.38	£1,441.99	£13,880.97	
01 October 2021		Marathon Donations - Envelope in Georgias book bag	£2.00		Donations to the PTA		£12,438.38	£1,443.99	£13,882.97	
01 October 2021		Marathon Donations from the Charity buckets	£253.28		Donations to the PTA		£12,438.38	£1,703.27	£14,142.25	
06 October 2021		Virgin Money Giving	£736.66		Virgin Money Giving		£15,235.66	£1,703.27	£14,538.93	
09 October 2021		STRIPE - Tax Payment	£2.50		Donations to the PTA		£15,238.16	£1,703.27	£14,941.43	
12 October 2021		Reimbursed Jenny Price - clothes rail 2nd hand uniform		(£15.00)	Administration and other PTA costs		£15,238.16	£1,688.27	£14,520.43	
13 October 2021		Virgin Money Giving	£325.65		Virgin Money Giving		£14,163.81	£1,688.27	£15,852.08	
15 October 2021	604	Oxford Press New Reading Material - 3795.45	(£3,795.45)		PTA donations to Bernards Heath Infant School		£10,368.36	£1,688.27	£12,056.63	
18 October 2021		STRIPE - Payments for Panto - Snow White - 6741.60	£6,741.60		Pantomime - Snow White Dec 2021 Jan 2022		£11,109.88	£1,688.27	£18,798.13	
18 October 2021		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£11,209.88	£1,688.27	£18,898.13	
18 October 2021	596	Novelios Leavers Ice Cream	(£180.00)		PTA donations to Bernards Heath Infant School		£11,029.88	£1,688.27	£18,718.13	
18 October 2021	598	Wooden Sked	(£340.00)		PTA donations to Bernards Heath Infant School		£10,689.88	£1,688.27	£17,778.13	
18 October 2021	596	Wildlife Workshop	(£350.00)		PTA donations to Bernards Heath Infant School		£10,339.88	£1,688.27	£17,338.13	
18 October 2021	598	Essential Letters and Sounds Material	(£645.00)		PTA donations to Bernards Heath Infant School		£9,694.88	£1,688.27	£16,753.13	
18 October 2021	600	Mount Fitchet Coach Hire	(£180.00)		PTA donations to Bernards Heath Infant School		£9,514.88	£1,688.27	£16,573.13	
18 October 2021	601	IKEA Storage Boxes	(£143.00)		PTA donations to Bernards Heath Infant School		£9,371.88	£1,688.27	£16,430.13	
18 October 2021	603	Paradise Wildlife Park trip	(£1,384.34)		PTA donations to Bernards Heath Infant School		£7,987.54	£1,688.27	£15,045.13	
19 October 2021		STRIPE - Payments for Panto - Snow White	£556.02		Pantomime - Snow White Dec 2021 Jan 2022		£13,312.34	£1,688.27	£15,601.21	
20 October 2021		Virgin Money Giving	£100.00		Virgin Money Giving		£14,012.34	£1,688.27	£15,701.21	
20 October 2021		STRIPE - Payments for Panto - Snow White	£156.43		Pantomime - Snow White Dec 2021 Jan 2022		£14,168.77	£1,688.27	£15,857.04	
21 October 2021		STRIPE - Payments for Panto - Snow White	£208.59		Pantomime - Snow White Dec 2021 Jan 2022		£14,377.36	£1,688.27	£16,065.29	
25 October 2021		STRIPE - Payments for Panto - Snow White	£411.47		Pantomime - Snow White Dec 2021 Jan 2022		£14,788.83	£1,688.27	£16,483.76	
03 November 2021		Virgin Money Giving	£446.13		Virgin Money Giving		£15,235.00	£1,688.27	£16,923.89	
10 November 2021	606	Cheques for Nisha - Panto Tickets, Part payment - Snow White	(£3,012.00)		Pantomime - Snow White Dec 2021 Jan 2022		£12,223.00	£1,688.27	£13,911.89	
15 November 2021		TEN application fee - expense claim Nina Taylor		(£19.00)	Christmas Fair		£12,223.00	£1,669.27	£13,898.89	
15 November 2021	605	Oxford owl library letters & sounds -200.00	£0.00		PTA donations to Bernards Heath Infant School		£12,223.00	£1,669.27	£13,898.89	
15 November 2021	605	Seszw Subscription	(£1,564.00)		PTA donations to Bernards Heath Infant School		£10,659.00	£1,669.27	£12,328.89	
15 November 2021	606	Cheques for Nisha - Panto Tickets, Part payment - Snow White	(£3,012.00)		Pantomime - Snow White Dec 2021 Jan 2022		£12,223.00	£1,669.27	£13,911.89	
15 November 2021		TEN application fee - expense claim Nina Taylor		(£19.00)	Christmas Fair		£12,223.00	£1,669.27	£13,898.89	
15 November 2021	605	Oxford owl library letters & sounds -200.00	£0.00		PTA donations to Bernards Heath Infant School		£12,223.00	£1,669.27	£13,898.89	
15 November 2021	605	Seszw Subscription	(£1,564.00)		PTA donations to Bernards Heath Infant School		£10,659.00	£1,669.27	£12,328.89	
15 November 2021		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£10,759.00	£1,669.27	£12,424.89	
19 November 2021		STRIPE - Payments from Grotto	£262.50		Christmas Fair		£11,021.50	£1,669.27	£12,694.39	
23 November 2021	609	Reimbursed Christine Shuttleworth - Christmas Fair	(£400.00)		Christmas Fair		£10,621.50	£1,669.27	£12,294.39	
23 November 2021	610	Reimbursed Christine Shuttleworth - Christmas Fair	(£358.51)		Christmas Fair		£10,263.00	£1,669.27	£11,938.88	
01 December 2021	411	Petty Cash banked	£1,488.00		Cash & cheques banked		£11,751.00	£1,800.27	£11,931.88	
01 December 2021		Virgin Money Giving	£17.50		Virgin Money Giving		£11,768.50	£1,800.27	£11,955.38	
06 December 2021	613	Reimbursed Christine Shuttleworth - Christmas Fair	(£239.03)		Christmas Fair		£11,529.50	£1,800.27	£11,716.35	
09 December 2021		STRIPE - payments Fun Feat	£774.78		Christmas Fair		£12,304.28	£1,800.27	£12,431.13	
09 December 2021		Parent Pay - Film Night	£370.50		Movie night		£12,674.78	£1,800.27	£12,861.63	
13 December 2021		Amazon Smile	£26.61		Amazon Smile		£12,701.39	£1,800.27	£12,988.24	
15 December 2021		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£12,801.39	£1,800.27	£12,988.24	
16 December 2021		STRIPE - payments Fun Feat	£128.06		Christmas Fair		£12,929.45	£1,800.27	£13,116.30	
16 December 2021		Donation to the PTA	£1,000.00		Donations to the PTA		£13,929.45	£1,800.27	£14,116.30	
16 December 2021	611	Reimbursed Irah Rashid - Christmas Fair	(£19.34)		Christmas Fair		£13,744.63	£1,800.27	£13,324.36	
17 December 2021		The Giving Machine	£15.27		The Giving machine		£13,759.90	£1,800.27	£13,340.23	
17 December 2021		STRIPE - payments Fun Feat	£436.41		Christmas Fair		£14,196.31	£1,800.27	£14,436.64	
17 December 2021		Second Hand Uniform Sale		£70.32	Second Hand Uniform Sale		£14,266.63	£2,500.59	£14,506.96	
17 December 2021	614	Reimbursed Andrea Robeka Marshallko - Christmas Fair	(£195.35)		Christmas Fair		£14,071.28	£2,500.59	£14,351.61	
17 December 2021	615	Lottery Licences	(£20.00)		Administration and other PTA costs		£14,051.28	£2,500.59	£14,331.61	
17 December 2021	616	Reimbursed Christine Shuttleworth - Christmas Fair	(£110.89)		Christmas Fair		£13,940.39	£2,500.59	£14,220.92	
17 December 2021	617	Film Night Expenses	(£146.83)		Movie night		£13,793.56	£2,500.59	£14,074.09	
17 December 2021	617	ELS (online teaching) Subscription	(£245.00)		PTA donations to Bernards Heath Infant School		£13,548.56	£2,500.59	£13,828.09	
17 December 2021	617	Books	(£280.36)		PTA donations to Bernards Heath Infant School		£13,268.20	£2,500.59	£13,548.09	
17 December 2021	617	Christmas Presents for each Class	(£300.32)		PTA donations to Bernards Heath Infant School		£12,967.88	£2,500.59	£13,248.61	
17 December 2021	601	Books (Body Boundaries - various others from Amazon)	(£379.19)		PTA donations to Bernards Heath Infant School		£12,588.69	£2,500.59	£12,868.43	
21 December 2021	612	Tiddlers Party Hats x 24	(£104.00)		PTA donations to Bernards Heath Infant School		£12,484.69	£2,500.59	£12,765.43	
22 December 2021		STRIPE - payments Fun Feat	£107.64		Christmas Fair		£12,592.33	£2,500.59	£12,873.07	
23 December 2021		Parent Pay - Film Night	£350.50		Movie night		£12,942.83	£2,500.59	£13,223.57	
24 December 2021		STRIPE payments - Fun Feat	£54.48		Christmas Fair		£12,997.31	£2,500.59	£13,233.05	
30 December 2021		Amazon Smile	£18.67		Amazon Smile		£13,015.98	£2,500.59	£13,233.05	
30 December 2021		STRIPE payments - Fun Feat	£53.88		Int payment		£13,069.86	£2,500.59	£13,244.88	
04 January 2022		Parent Pay - Film Night	(£116.00)		Administration and other PTA costs		£12,953.86	£2,500.59	£13,128.88	
06 January 2022		Parent Pay - Film Night	£6.50		Movie night		£12,960.36	£2,500.59	£13,135.38	
11 January 2022		Christmas Card	£788.20		Christmas Cards		£13,748.56	£2,500.59	£13,333.58	
17 January 2022		Match Giving Charities Trust - Stacy Davies	£100.00		Match funding		£13,848.56	£2,500.59	£13,433.58	
18 January 2022	618	Reimbursed Caroline McGoohan - Raffle Christmas Fair	(£100.74)		Christmas Fair		£13,747.82	£2,500.59	£13,332.84	
18 January 2022		Income from Christmas Raffle		£1,630.70	Christmas Fair		£15,378.52	£1,981.29	£15,565.54	
18 January 2022	619	Twinkl Subscription and Gruffey books	(£18.39)		PTA donations to Bernards Heath Infant School		£15,360.13	£1,981.29	£15,045.15	
19 January 2022		Petty Cash banked	£1,798.04		Cash & cheques banked		£17,158.17	£83.25	£17,045.15	
26 January 2022		Panto refund Balance from Nisha Mistry	£3,167.00		Pantomime - Snow White Dec 2021 Jan 2022		£14,191.17	£83.25	£15,202.15	
26 January 2022		Panto refund Balance from Nisha Mistry - text	£5.00		Pantomime - Snow White Dec 2021 Jan 2022		£14,196.17	£83.25	£15,207.15	
27 January 2022		Christmas Treaszy	£170.50		Christmas Treaszy		£14,366.67	£83.25	£15,377.65	
02 February 2022	621	Panto Deposit - Jack & Bean	(£52.10)		Pantomime - Jack & Bean Dec 2022		£14,314.57	£83.25	£15,178.55	
03 February 2022	620	Chinese Zodiac Dance Workshop	(£397.00)		PTA donations to Bernards Heath Infant School		£13,917.57	£83.25	£15,168.55	
03 February 2022	620	ELS materials (Flashcards & wall posters) - car marked from parents	(£166.00)		PTA donations to Bernards Heath Infant School		£13,751.57	£83.25	£15,022.55	
23 February 2022		Amazon Europe Core	£45.08		Amazon Smile		£13,796.65	£83.25	£15,066.63	

03 February 2022	620	Chinese Zodiac Dance Workshop	(£397.00)	PTA donations to Bernards Heath Infant School	£16,705.30	£83.25	£16,788.55
03 February 2022	620	ELS materials (Flashcards & Wall posters) - csr marked from parents £1	(£166.00)	PTA donations to Bernards Heath Infant School	£16,539.30	£83.25	£16,622.55
23 February 2022		Amazon Europe Core	£45.08	Amazon Smile	£16,584.38	£83.25	£16,667.63
24 February 2022	622	Amazon (Kater Westwood ST01 Storage box)	(£124.00)	PTA donations to Bernards Heath Infant School	£16,460.38	£83.25	£16,543.63
24 February 2022	622	Amazon (Heavy Duty S-m-4-w-p)	(£66.00)	PTA donations to Bernards Heath Infant School	£16,394.38	£83.25	£16,477.63
24 February 2022	622	Tarmac Gravel	(£23.00)	PTA donations to Bernards Heath Infant School	£16,365.38	£83.25	£16,448.63
24 February 2022	622	Wilko (various items for outdoor kitchen)	(£66.00)	PTA donations to Bernards Heath Infant School	£16,299.38	£83.25	£16,382.63
24 February 2022	622	Stationery items from Herts Fullstop	(£84.31)	PTA donations to Bernards Heath Infant School	£16,214.47	£83.25	£16,297.72
24 February 2022	622	Oxford University Press (ELS Flashcards and Frieze - invoice 16338086)	(£183.00)	PTA donations to Bernards Heath Infant School	£16,031.47	£83.25	£16,114.72
24 February 2022	622	Oxford University Press (ELS Poster - invoice number 163975952) - csr n	(£63.00)	PTA donations to Bernards Heath Infant School	£15,968.47	£83.25	£16,051.72
24 February 2022	622	Homebase (Kater Storage)	(£132.50)	PTA donations to Bernards Heath Infant School	£15,769.37	£83.25	£15,852.62
24 February 2022	623	Money to Deanna Michel to cover STRIPE - Refund for Panto Snow W	(£3,520.00)	Pantomime - Snow White Dec 2021 Jan 2022	£12,249.37	£83.25	£12,332.62
26 February 2022		Match Giving Charities Trust - Stacy Davies	£100.00	Match funding	£12,349.37	£83.25	£12,432.62
14 March 2022		Stripe Payments - donation from Deanna working out refund panto	£50.32	Donations to the PTA	£12,400.29	£83.25	£12,483.54
21 March 2022		Stripe Payment - Brides & Bubbles	£266.39	Brides & Bubbles	£12,666.68	£83.25	£12,749.93
30 March 2022		Interest from Bank	£2.08	Int payment	£12,668.76	£83.25	£12,752.01
10 April 2022		PTA uniform sale		Second Hand Uniform Sale	£12,668.76	£119.64	£12,788.40
27 April 2022		Mother's Day Event - Parent Pay	£439.00	Mother's Day	£13,107.76	£119.64	£13,227.40
27 April 2022		Easter Egg Trail Hunt	£241.00	Easter Event	£13,348.76	£119.64	£13,468.40
09 May 2022		Amazon Europe Core	£29.27	Amazon Smile	£13,378.03	£119.64	£13,497.67
09 June 2022	626	Brides and Bubbles expenses - wine 33.02 & maiden £120 - 7 Jun 2022	(£159.06)	Brides & Bubbles	£13,218.97	£119.64	£13,338.61
09 June 2022		Jubilee Party	£120.00	Jubilee Party	£13,338.97	£119.64	£13,458.61
09 June 2022		Jubilee Party	£419.00	Jubilee Party	£13,757.97	£119.64	£13,877.61
10 June 2022		Cake Sale 9 June		Cake Sale (June)	£13,757.97	£613.72	£14,371.69
10 June 2022		Uniform Sale 10 June		Second Hand Uniform Sale	£13,757.97	£729.52	£14,471.34
10 June 2022		Ice Lollies for Cake Sale 9 June		Cake Sale (June)	£13,757.97	£710.37	£14,471.34
10 June 2022		Cash - Jubilee Party, Uniform Sale = cash left at office		Jubilee Party	£13,757.97	£151.38	£14,515.35
13 June 2022	624	Ravi Khakhar (Alicia's Husband for Easter Bunny Chocolates) 20 April 2	£671.47	£671.47	£14,429.44	£85.91	£14,515.35
17 June 2022		The Giving Machine	£17.71	Easter Event	£14,261.94	£85.91	£14,447.85
21 June 2022	625	Burton Garden Centre & Book Depository - 27 April 2022	(£239.94)	PTA donations to Bernards Heath Infant School	£14,279.65	£85.91	£14,465.56
21 June 2022		cash bricks		PTA donations to Bernards Heath Infant School	£14,139.71	£85.91	£14,225.62
21 June 2022		Film Night cash		Brides & Bubbles	£14,139.71	£119.31	£14,259.62
21 June 2022		tea towels - cash for 5 tea towels		Film Night (June)	£14,139.71	£149.31	£14,289.62
21 June 2022		Cash to Nina - film night expenses (30 Nemo, 24 Fruit blast, 48 cm		Film Night (June)	£14,139.71	£129.71	£14,269.42
21 June 2022		refund Deanna - Film night expenses (14.80 freddo single checc, 2.89		Film Night (June)	£14,139.71	£97.71	£14,237.42
21 June 2022	628	amazon books BHS - 10 Jun 2022	(£45.45)	PTA donations to Bernards Heath Infant School	£14,094.26	£97.71	£14,191.97
21 June 2022		refund cash for 2x plates art work class design for father's day tea		Fathers Day	£14,094.26	£85.71	£14,179.97
21 June 2022		cash for father's day meg		Fathers Day	£14,094.26	£91.71	£14,181.97
21 June 2022		Year 2 Leavers Party Nibbles		Year 2 Leaver's Party	£14,094.26	£75.03	£14,169.29
21 June 2022	631	Year 2 Trip Coach costs	(£180.00)	PTA donations to Bernards Heath Infant School	£13,914.26	£75.03	£13,989.29
21 June 2022	631	cost Jubilee party	(£164.28)	Jubilee Party	£13,749.98	£75.03	£13,825.01
21 June 2022		Jubilee Party	£1.00	Jubilee Party	£13,750.98	£75.03	£13,826.01
21 June 2022	630	refund slips for film night costs	(£43.55)	Film Night (June)	£13,707.43	£75.03	£13,782.46
21 June 2022		refund sira - film night expenses		Year 2 Leaver's Party	£13,701.43	£49.03	£13,750.46
21 June 2022		refund - Lindsay for pom bears year 2 leaving party		Year 2 Leaver's Party	£13,701.43	£31.50	£13,732.96
21 June 2022		refund - Varsity for fruit blast year 2 leaving party		Year 2 Leaver's Party	£13,701.43	£14.85	£13,718.28
24 June 2022		ParentPay - Father's Day Tea Towels and possible other	£2,044.50	Fathers Day	£15,745.93	£14.85	£15,760.78
23 June 2022		Interest	£3.00	Int payment	£15,748.93	£14.85	£15,763.78
06 July 2022		Stripe Payment - yr 2 Hoddies & Father's Day Tea Towels	£687.86	Year 2 Leaver's Party	£16,436.79	£14.85	£16,451.64
07 July 2022		ParentPay - Film Night	£414.50	Film Night (June)	£16,851.29	£14.85	£16,866.14
11 July 2022	629	All my Own Work - Father's Day Tea Towels provider	(£1,164.36)	Fathers Day	£15,686.93	£14.85	£15,701.78
14 July 2022		second hand uniform sale		Second Hand Uniform Sale	£15,686.93	£185.65	£15,872.58
18 July 2022		refund Christine for 2x tea towels class art father's day tea towels		Fathers Day	£15,686.93	£197.45	£15,884.38
18 July 2022		Father's day late payers 2 cups 2 tea towels		Fathers Day	£15,686.93	£221.45	£15,908.38
18 July 2022		2nd Hand uniform sale		Second Hand Uniform Sale	£15,686.93	£239.35	£15,928.28
18 July 2022		Last Day of School Party - Ice Lollies		Year 2 Leaver's Party	£15,686.93	£455.21	£16,142.20
21 July 2022		Film Night - Parent Pay	£4.50	Film Night (June)	£15,691.43	£455.21	£16,146.70



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Bernards Heath School Parent Teacher Association

On accounts for the year ended

31 August 2022	Charity no (if any)	1020025
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Set out on pages

3
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

27/11/23

Name:

Rory Gibbs

Relevant professional qualification(s) or body (if any):

ICAEW

Address:

29b Blenheim Road, St Albans, AL1 4NS

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



**Bernards Heath Infant School PTA
2021/2022 PTA fundraising summary**

Start-year balance (cash: £483.18, banked: £15,671.22) £ 16,154.40

Event	Income	Costs	Net Profit
Administration and other PTA costs	£0.00	(£181.17)	(£181.17)
Amazon Smile	£100.96	£0.00	£100.96
Braids & Bubbles	£291.39	(£159.06)	£132.33
Cake sale (bonfire/halloween)	£908.85	£0.00	£908.85
Cake Sale (June)	£554.08	(£16.15)	£537.93
Christmas Cards	£798.20	£0.00	£798.20
Christmas Fair	£3,419.55	(£1,574.66)	£1,844.89
Christmas Treeasy	£170.50	£0.00	£170.50
Donations to the PTA	£1,372.98	£0.00	£1,372.98
Easter Event	£241.00	(£67.50)	£173.50
Fathers Day	£2,116.30	(£1,176.36)	£939.94
Film Night (June)	£428.00	(£101.75)	£326.25
Int payment	£9.07	£0.00	£9.07
Jubilee Party	£584.01	(£164.28)	£419.73
Match funding	£600.00	£0.00	£600.00
Mothers Day	£439.00	£0.00	£439.00
Movie night	£727.50	(£146.83)	£580.67
Pantomime - Jack & Bean Dec 2022	£0.00	(£592.10)	(£592.10)
Pantomime - Snow White Dec 2021 Jan 2022	£11,242.07	(£9,880.00)	£1,362.07
Second Hand Uniform Sale	£351.21	£0.00	£351.21
The Giving machine	£32.98	£0.00	£32.98
Virgin Money Giving	£2,679.58	£0.00	£2,679.58
Year 2 Leaver's Party	£903.78	(£76.86)	£826.92
Other	£20.25	£0.00	£20.25
Total	£27,991.26	(£14,136.72)	£13,854.54

PTA donations to Bernards Heath Infant School **£13,862.24**

End-year balance £ 16,146.70

Summary	2020/2021	2021/2022
Start Balance	£17,236.38	£16,154.40
Total Fundraising	£16,688.81	£27,991.26
Total costs	(£4,766.46)	(£14,136.72)
Total Donations to BHIS	(£13,004.33)	(£13,862.24)
Closing Balance	£16,154.40	£16,146.70