

Trustees' annual report for the period



CHARITY COMMISSION
FOR ENGLAND AND WALES

Period start date Period end date

Charity name Charity No (if any)

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide a safe and friendly play/learning environment for children aged from 2-5 years working on the guidelines of National Standards for early years education and childcare.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provides early years education to children aged 2-5 years in preparation for starting school.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees aware of current guidance

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Sudbrooke Pre-school has for many years provided early years education to the residents of Sudbrooke and the surrounding villages. We fundraise to purchase educational resources for the children, to give them the best start to their education. We also include the local community in our fundraising events.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	After covid, which restricted our fundraising opportunities, we are now back on track and have had successful fundraising events this year.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

	SORP reference	
Review of the charity's financial position at the end of the period	Para 1.21	We were in deficit between income and outgoings this period, but that will change in the next financial year
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Savings are held for emergency use. (Covid being a good example of a time where they were needed)
Amount of reserves held	Para 1.22	£20,238.17
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainties

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
The charity's principal sources of funds (including any fundraising)	Para 1.47	Government grants, and fundraising events.
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:	SORP reference	
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by committee

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Sudbrooke Pre-School group
Other name the charity uses	
Registered charity number	1020018
Charity's principal address	Sudbrooke Pre-school Sudbrooke Village Hall Scothern Lane Sudbrooke LN2 2QT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise Baker	Chair	November 22-present	
2	Vicki Timings-Thompson	Treasurer		
3	Olwen Edwards	Secretary		
4	Laura Hutchinson	Pre-School manager		
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Reference and Administrative details

(cont)

Corporate trustees – names of the directors at the date the report was approved

Director name		
Louise Baker		
Vicki Timings-Thompson		
Olwen Edwards		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	Not applicable
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Laura Hutchinson - Pre-School manager	Kelly Tyrell - deputy manager
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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L.Baker	L.Hutchinson
Full name(s)	Louise Baker	Laura Hutchinson
Position (eg Secretary, Chair, etc)	Chair	Pre-School manager
Date	29th June 2023	

SUSBROOKE PRE-SCHOOL GROUP

Accounts

FOR THE YEAR ENDED

31st August 2022

UNAUDITED FINANCIAL STATEMENTS

For the Year ended 31st August 2022

SUDBROOKE PRE-SCHOOL GROUP

CLIENT APPROVAL CERTIFICATE

We approve these financial accounts for the year ended 31st August 2022, attached, and confirm that we have made available all relevant records and information for their preparation


..... (Treasurer)
On behalf of Sudbrooke Pre-School Group


..... (Chairman/Secretary)
On behalf of Sudbrooke Pre-School Group

Date.. 11/6/23

Sudbrooke Pre-School Group				
Income and Expenditure Account for the Year ended 31st August 2022				
Income				
		2022	2021	Movement
		£	£	
Grants		32,138.52	28,907.93	3,230.59
Fees		6,444.00	8,741.00	- 2,297.00
Fundraising		491.00	568.24	- 77.24
Donations		-	100.00	- 100.00
Miscellaneous Income		128.00	204.39	- 76.39
Deposit Account Interest		3.05	4.57	- 1.52
		39,204.57	38,526.13	678.44
Expenditure				
Wages		33,659.75	29,168.72	4,491.03
Ofsted registration fees		50.00	50.00	-
Disclosure and Barring Service fees		226.40	63.20	163.20
Information Commissioner Office fees		70.00	35.00	35.00
Subscriptions and Pre-School Learning Alliance membership fees		629.81	617.11	12.70
Tapestry fees		129.60	129.60	-
Rent		4,430.00	4,450.00	- 20.00
Toys and equipment		980.19	1,178.92	- 198.73
Website fees		157.60	-	157.60
Childrens' presents		139.75	122.41	17.34
Fundraising materials		233.00	100.00	133.00
Repairs and furniture		22.95	60.00	- 37.05
Post and Stationery		154.40	145.40	9.00
Bank charges		36.29	36.86	- 0.57
Refreshments, food and snacks		76.41	48.37	28.04
Accountancy		321.60	568.70	- 247.10
Training		339.00	203.00	136.00
Uniforms		299.00	357.29	- 58.29
Miscellaneous expenses		22.02	125.40	- 103.38
		41,977.77	37,459.98	4,517.79
Profit/ (Loss) for the year		- 2,773.20	1,066.15	

Sudbrooke Pre-School Group							
Balance Sheet as at 31st August 2022							
<u>Assets</u>							
				<u>2022</u>			<u>2021</u>
				£			£
Barclays Business Current Account				568.12			662.99
Barclays Business Savings Account				20,283.17			23,080.12
Cash				196.69			24.87
Debtors				-			-
Total assets				21,047.98			23,767.98
Creditors				278.00			224.80
Net Assets				20,769.98			23,543.18



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Sudbrooke Pre-School Group

**On accounts for the year
ended**

31st August 2022

**Charity no
(if any)**

Set out on pages

1 to 4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

David Newland

Date:

16/04/22

Name:

DAVID NEWLAND

**Relevant professional
qualification(s) or body
(if any):**

ICAEW

Address:

*1 ROSEHURST ROAD
LONDON
CN1 3SN*

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.