



Trustees' Annual Report for the period

Period start date 01/08/2024

Period end date 31/07/2025

Charity name: Holbrook and District Preschool Playgroup

Charity registration number: 1019944

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our main objective is to provide all children with a safe, secure and happy environment so that they can grow using play and interaction and understand the world around them. We have strong links with the Primary School especially with the Foundation Class. This helps with the transition for them when moving up to full time school. At the setting we provide early years education and out of school hour's care, within a community-based environment. We have a team of motivated, dedicated and skilled staff who work as a team to support each other and to encourage the learning of all the children who attend. The team use a wide range of resources and activities to make the sessions varied and allow a child led approach to elements of the play. We transitioned from Tapestry to Famly as our Learning Journey system which is based on the EYFS framework.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	During this accounting period we have increased our fundraising efforts. The committee are aware of the benefits our preschool must make with the public and community. As with previous years we have been able to partake in more activities/fundraising to benefit the preschool. Both Staff and Committee have put extra effort into liaising with other groups in our community and have worked closely on some key events. This has helped build stronger ties and obtained extra help from various groups to help with various projects.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity.	Para 1.20	We use a key person system which is effective, and we know our children very well. The children become emotionally secure and are settled and happy in their play. Staff are allocated a Key Child in line with what sessions they work, and we try our best to keep them together as much as possible. We have had a slightly higher than average staff turnover this period, the remaining staff all share a passion for what we are doing and where we are headed. We are always reflecting on our practises and environment to offer the best care and experiences for the children. The Manager then identifies the needs of individual staff members to support them with training that will benefit them personally. We had very minimal bad debt in this period and aged debt continues to be minimal amounts for short time periods as this is closely monitored by the Administrator and the Committee.

Additional information (optional)

Performance of fundraising activities against objectives set	Para 1.41	We have achieved our set out objectives for fundraising events, we are hoping to expand our fundraising for the forth coming year to include whole village events.
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity have a deposit account in which we keep our reserves. Occasionally we must use money from this account to assist with cash flow in the current account, once funds are available, we return the funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Deposit account, is for emergencies and redundancies if required
Amount of reserves held	Para 1.22	Year end : £13,671.59

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Our main source of income comes from government funding and parent's fee's, we also fundraise to top up any areas revenue is needed.
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Structure, Governance and Management

Type of governing document	Para 1.25	Constitution
How is the charity constituted?	Para 1.25	We are members of the Early Years Alliance and use their 2011 constitution model.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed by the current committee members and are voted on at the first available meeting.

Reference and Administrative details

Charity name	Holbrook and District Preschool Playgroup
Other name the charity uses	
Registered charity number	1019944
Charity's principal address	C/o Holbrook Primary School The Street Holbrook IP9 2PZ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jamie Dumbleton	Chairman	September 2023	
2	Lauren Hatherway-Howell	Treasurer	November 2024	
4	Louise Bendall	Secretary	February 2021 (left December 2024)	
6	Emma Rudd	Trustee	February 2023 (left April 2025)	
7	Hayley Winter	Trustee	December 2022 (left December 2024)	
8	Jonathan McLoughlin	Trustee	November 2024	
9	Ettie Welham	Treasurer	March 2021 (left April 2025)	
	Bethany Byam	Treasurer	January 2025	
	Zoe Harris	Secretary	February 2025	
	Jennifer Wright	Trustee	January 2025	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above
To the best of their knowledge.

Signed on behalf of the charity's trustees

Signature(s)	Danielle Abbott	Jamie Dumbleton
Full name(s)	Mrs Danielle Abbott	Mr Jamie Dumbleton
Position (eg secretary, chair etc)	Administrator	Chairman
Date	16/04/2026	16/04/2026

OPENING BALANCE BANK	3,436.66
CLOSING BALANCE BANK	16,071.63
OPENING BALANCE SAVINGS	18,516.09
CLOSING BALANCE SAVINGS	13,671.59

INCOME

SETTING INCOME	29,103.46
GOVERNMENT FUNDING	92,948.66
GRANTS	0.00
FUNDRAISING	4,888.44
WRAPAROUNDCARE	31,857.90
INTEREST	155.50
DONATION	0.00
PETTY CASH INCOME	90.00
	159,043.96

EXPENDITURE

OFFICE BILLS	6,704.39
CONSUMABLES	5,034.87
FUNDRAISING	661.68
WAGES	105,257.54
TRAINING	1,332.07
GROCERIES	3,732.92
RENT	5.00
PROPERTY MAINTENANCE	1,785.47
COMPANY PENSION	6,396.71
PAYE	17,420.95
UTILITIES	317.89
DBS	137.90
INSURANCE	2,376.10
PETTY CASH EXPENDITURE	13.57
	151,177.06

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SANTANDER BANK ACC CLOSEI	3,436.66
SANTANDER SAVING ACC CLOS	18,516.09
PETTY CASH	30.50
	21,983.25
ADD INCOME	159,043.96
	181,027.21
LESS EXPENDITURE	151,177.06
	29,850.15

SANTANDER BANK ACC CLOSING	16,071.63
SANTANDER DEPOSIT ACC CLOSI	13,671.59
PETTY CASH	106.93
	29,850.15

BALANCE -0.00

SIGNED BY ADMIN
Dani Abbott

CHAIRMAN
Jamie Dumbleton

Independent examiner's report to the trustees of Holbrook & District Pre-School Playgroup

I report to the trustees on my examination of the accounts of the Holbrook & District Pre-School Playgroup (the Charity) for the year ended 31 July 2025.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2022 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Signed: _____ for

Name: Rose Accounting Services Ltd

Address: 6 Belgrave Close, Ipswich, IP4 2TT

Date: 15th April 2026