

SANDWELL CITIZEN ADVOCACY
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

SANDWELL CITIZEN ADVOCACY

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Lesley Donnelly (Chair) Pat Golding Geraldine Brown Gurdeep Hanspaul Carmen Tulloch Leah Haynes
Charity number	1019779
Principal address	28 Wood Street Tipton West Midlands DY4 9BQ
Independent examiner	Neal and Co Business Services Limited Shakespeare Buildings 26 Cradley Road Cradley Heath West Midlands B64 6AG
Bankers	Unity Trust Bank Plc Nine Brindleyplace 60 Broad Street Birmingham B1 2HB

SANDWELL CITIZEN ADVOCACY

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SANDWELL CITIZEN ADVOCACY

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their report and accounts for the year ended 31 March 2023.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

Structure, Governance and Management

The charity whose operational name is "Sandwell Advocacy" is governed by a constitution originally adopted by the members on 26th March 1993 but subsequently amended and adopted at the AGM on 26th June 1996, and further amended at the AGM on 17th November 2011.

The Trustees who served during the year were:

Lesley Donnelly (Chair)
Patricia Golding
Geraldine Brown
Gurdeep Hanspaul
Carmen Tulloch
Leah Haynes

The Management Committee is elected annually by the membership and comprises of:

1. at least four members
2. up to three people co-opted by the management committee
3. representatives of active advocates and partners up to a maximum of nine

The committee meets as and when required but not less than once every three months and a quorum of one third of the committee, including an officer is required. Each management committee member whether elected or co-opted has one vote.

SANDWELL CITIZEN ADVOCACY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Objectives and Activities

The objectives of the charity are to promote and safeguard the rights and wishes of marginalised and vulnerable individuals within our community. To support people to ensure that they are able to explore avenues open to them, to plan and discuss options and make informed decisions. Ultimately, we aim to empower the people of Sandwell to have more say and control over what happens in their lives, which we feel promotes a more inclusive society.

The aims adopted by the Charity to achieve these objects are as follows:

- a) To assist such people to obtain their full rights as a citizen.
- b) To provide long term personal support.
- c) To provide advocacy support on a one to one basis whether they reside in their own homes, in institutional care, or with relatives.

These aims and objectives will be achieved through provision of both paid and volunteer advocates. Both will receive relevant and appropriate training and support to ensure that they are able to perform their roles effectively.

We refer to those we support as 'advocacy partners' as we feel that our relationship is an equal partnership. The term 'client' or 'service user' are those used by providers of services and often have negative connotations for those who have accessed them.

An advocate will:

- Support the partner in expressing their views, concerns and opinions.
- Speak on behalf of the partner, raising any issues where required, but only as the partner wishes. It is desirable that people regain their own power to speak for themselves where possible. Advocates will support people when they speak for themselves.
- Develop a one to one relationship with a person for as long as the person wishes it to continue.
- Allow the partner to make his or her own decisions and choices whenever possible, even if the process of engagement is slow and uncertain. An advocate ensures that their partner retains maximum control.

SANDWELL CITIZEN ADVOCACY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Achievements and Performance

The period between April 2022 and March 2023 saw us getting back to 'business as usual' as the restrictions associated with the COVID-19 pandemic declined. During this period, we began to look forward with renewed optimism and enthusiasm as we resumed more traditional face to face operations. We did, however, incorporate some of the more innovative ways of engaging with those we support that we had implemented during the pandemic.

The Board of Trustees continued to undertake a significant amount of work strategically on our governance arrangements and business planning. Efforts were also made towards promoting opportunities aimed at encouraging more people to join the Board. However, this was a fairly static period where there were no additions to the board, but at the same time there were no resignations. As ever, we remained pro-active in terms of our objectives and strategies going forward into this period, and we began work on developing our Business Plan for 2023 – 2025. The Business Plan was completed and agreed at the beginning of 2023 and subsequently set out our plans and vision for the next three years.

The operational activities of Sandwell Advocacy are underpinned by the extensive work undertaken by our management team, staff, volunteers and beneficiaries to develop clearly set out aims and objectives. To create our vision for the future, we understand that it is important to involve as many of those with a stake in what we do as part of our engagement and consultation process. We have held regular Away Days to gather the views and feedback of trustees, staff, volunteers and users to inform our strategic and business development model, another of which was held in October 2020. The day was facilitated by an independent consultant, Pamela Hill, from Pamela J Hill Consulting.

Amongst other areas covered during the day we looked at:

- Strengths, Learning Opportunities (Weaknesses), Opportunities and Threats (SWOT Analysis).
- Considering Values - Values in the Workplace.
- Connecting Values to Work.
- Strategic Planning.

Following on from that, we also looked at areas felt to be important as part of the strategic planning process. We agreed five key strategic categories of high importance as follows:

1. Governance
2. People
3. Operations
4. Information and Communication Technology (ICT)
5. Finance

The day was well attended and the findings and feedback from our Away Day formed an integral part of our Business Plan.

Sandwell Advocacy's Annual General Meeting was held in December 2022. We took the opportunity to invite Joe Monaghan from the Coalition of Citizen Advocacy Schemes, to talk about the importance of informal community based advocacy. We also formally launched our Parents, Advocacy Guidance and Empowerment (PAGE) project with presentations from project staff and colleagues from Communities in Sync.

Our Advocacy Project for Young Carers continued throughout this period. We are grateful to Sandwell Children's Trust for funding this much needed project for children, young people and their families for a further 12 months. Helen Charles (Senior Independent Advocate) and Sharon Wilson (Independent Advocate) continued their work on this project providing one to one person-centred advocacy support. We continued to focus on a targeted campaign, of actively promoting the service and developing closer links with a number of local schools throughout this period. This proved hugely successful, and as a result we were able to increase the number of outreach advocacy surgeries and attend a number of school events.

SANDWELL CITIZEN ADVOCACY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The Advocacy Project for young carers has a strong user engagement and peer support focus, and as such this group of young people participated in a number of initiatives throughout this period including:

- Working with the artist group 'Laundry' to interpret the huge archive of the Jubilee Arts Digital Library Project and taking part in workshops to produce their own protest art banners. The work produced would later be part of an exhibition later on in 2023.
- Emotional wellbeing workshops delivered throughout the summer of 2022.

Towards the end of this period, Sandwell Children's Trust put this contract out to tender. Naturally, we submitted our tender and were delighted to learn that we were awarded the contract to run throughout the 2023-2024 financial year.

Our Adult Advocacy Support Service gradually returned to more typical operational activities, with the relaxation of COVID restrictions, within nursing and residential care homes, although many of the infection control measures remained in place. Carol Turley (Advocacy Support Officer) delivered this independent service in Nursing, Residential, Extra Care settings and those who attend a Day Centre Units. We have provided this service since 2013 to enable people to have a voice, share their experiences and give opinions as to what they would like to see happen in their care settings. We acknowledge the support of a small team of trained volunteers who have assisted us on the delivery of this service.

We are grateful to Sandwell Metropolitan Borough Council (SMBC) for continuing this service, and were happy to learn that it would be extended for a further 12 months at the beginning of this period. We had further discussions with commissioners at SMBC regarding continuation of this service towards the end of this year. It was subsequently decided that this service would continue as a grant funded service rather than a contracted service and, following successfully applying for the grant we were informed that we would continue delivery throughout 2023-2024. This service would then become known by its revised title of the Advocacy Feedback Support Service.

We were really pleased to receive news from BBC Children in Need that our Sandwell Advocacy Voice and Empowerment (SAVE) Project would be awarded a 12 month funding extension. The SAVE Project provides an vital advocacy, enabling and support service for children and young people who are experiencing poor mental health and/or behavioural issues. It empowers them to ensure that their rights are respected and their views and wishes are heard at all times. Our independent advocates, Helen Charles, Sharon Wilson and Anika Khalid provided person-centred support for children and young people on this project. Along with the one to one support provided, we also organised a number of workshops and group activities aimed at improving the emotional wellbeing of those accessing the service; it also provided a crucial means of peer support. Anika Khalid continued to work on this project until she left to pursue a career in social work in August 2022.

Despite having received funding support to deliver this vital service from BBC Children in Need for the previous four years, we were bitterly disappointed to learn that they would not continue to support this work beyond March 2023. Despite this the Board of Trustees agreed unanimously that there was huge continued need for this service from young people in Sandwell, and that it would therefore continue beyond that date. We resolved that make a concerted effort to secure funding from other sources to ensure this work continues.

We were equally disappointed that we were unable to secure continuation funding for our Voices and Choices Project following conclusion of funding from the Lloyds Bank Foundation over the previous three years. Sadly, our Voices and Choices Project Officer, Linsey Robinson, left us to move on to pastures new in April 2022. Nevertheless we regrouped and doubled our efforts to secure the necessary income to continue this work and were delighted to be awarded funding to do so from the Albert Gubay Foundation for a period of three years commencing September 2022. Helen Charles, our Senior Independent Advocate, stepped in to take the lead on this project with the support of Anika Khalid.

This project supports older people with long-term health conditions to:

- Ensure that older people wishing to remain/maintain living independently in their own homes with appropriate support are able to do so.
- Ensure that older people and their families/carers/friends who are considering options around a move into care provider accommodation have access to relevant information and are supported to make informed decisions about their care options.

SANDWELL CITIZEN ADVOCACY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Our Sandwell Together telephone befriending service continued to go from strength to strength throughout this period. This service recruits and trains volunteer befrienders to provide emotional support and a listening ear for lonely and isolated residents of Sandwell. Whilst this service had been established at the outset of the COVID-19 pandemic, we made the decision to continue providing this service in spite of the relaxation of lockdown measures. We felt that loneliness and isolation would remain and residents more generally were still in need of a listening ear and someone to talk to.

Juanita Williams continued in her role as Volunteer Development Officer with Sandwell Together until her retirement in July 2022. We thank Juanita for her dedication and hard work on this and other projects during her time with Sandwell Advocacy and wish her well in her retirement. Our Business Support Officer, Sharon Jenkins, took temporary responsibility for managing this service for the remainder of this period.

Our Caring for Carers project continued throughout this year, providing support to carers who were experiencing loss and bereavement in Birmingham. This work is delivered in partnership with a number of local health, social care and well-being providers as part of the Communities in Sync consortium. In addition to the one to one support provided by this service, 'Compassionate Communities' group work was also introduced. This provides training to enable individuals to become Compassionate Communities Connectors, to improve social connectedness and improve the wellbeing of people in their communities. Helen Charles and Juanita Williams delivered this project throughout this year, and we were really happy to welcome Jade Vaughan to the team in December 2022 following Juanita's retirement. We were pleased to receive notification that the funding for this project from Birmingham City Council had been extended until November 2023.

A major development in our history came to fruition during this year, with the introduction of our Parents Advocacy, Guidance and Empowerment (PAGE) Project. We wanted to establish the PAGE Project to support parents with a learning disability and/or autism who are subject to, or at risk of interventions from Children's Services, by offering a range of support options including independent advocacy and independent living skills training. We worked extensively with partners in the Communities in Sync (CIS) consortium, to develop the service specification for this project and under the auspices of CIS. We agreed to work with another CIS partner organisation, Ideal for All (IFA are a local user-led charity providing a range of support services for disabled and disadvantaged people), to source and secure the necessary funding to establish this project.

We were absolutely thrilled to discover that our three year funding bid to the National Lottery had been approved and subsequently the PAGE Project commenced in September 2022. Sandwell Advocacy would provide an Independent Advocate to develop a trusted relationship which is user-led, and will aim to ensure that parents with a learning disability understand proceedings, that they explore their options and avenues and that they are placed at the heart of the decision-making process. IFA would provide the Independent Living Skills Officer, to provide community based living skills support through a range of practical and hands on one to one and group sessions, with an emphasis on early help and prevention. We welcomed Kirsty Kemp who joined us as Independent Advocate on this project in September 2022.

Thanks to funding from The Eveson Trust we were also able to introduce a pilot advocacy service for young adult carers aged 18-25 during this year. We subsequently named this our Flourish Project. The Flourish Project will enable us to test the demand and effectiveness of providing a small scale advocacy service for young adult carers who are in transition from children's to adult services. We hope to use the data, feedback and lessons from this pilot to scale up to a larger scale project over time.

Sharon Jenkins continued to provide much needed administrative support to the staff team throughout our many projects during this year. Sharon has made the role her own and can always be relied upon to support our CEO and staff team with various meetings and administrative duties. As previously mentioned, Sharon also ably stepped up to take on the management of our Sandwell Together befriending service for the majority of this year.

Steve Leighton continued to manage our finances throughout this year, including payroll and budget monitoring. Steve provides management accounts and cash flow projections at meetings of our Trustees.

We continued to offer student social worker placements throughout this year. Placements commence in September and continue for 70 days. This year we welcomed Pauline Hector to the team who joined us and successfully completed her placement.

SANDWELL CITIZEN ADVOCACY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

Any Trustees' Report would not be complete without sending a message of appreciation to our wonderful dedicated team of volunteers. Our volunteers devote their time freely to support vulnerable and marginalised individuals within our community and ensure that residents have a voice when planning and/or delivering services. Our team of volunteers are an inspiration to the Board and staff team here at Sandwell Advocacy, and it is heartening to see that they make a meaningful difference by giving so many people a voice.

Last but not least I would like to extend a special thank you from all of the Board to our CEO, Dave Bradshaw, who is responsible for the day to day operations of Sandwell Advocacy, as well as working closely with the Board to develop our strategic vision for the future. Special congratulations to Dave for completing 20 years' service with Sandwell Advocacy in July of this year.

We gratefully acknowledge the financial contribution received from a variety of sources throughout 2021/2022, without which our valuable work could not be delivered or sustained. Funding, grants and donations were most gratefully received from the following:

- Sandwell Children's Trust
- Sandwell Metropolitan Borough Council
- BBC Children in Need
- Birmingham City Council
- The Asda Green Token Scheme
- National Lottery Community Fund
- Tipton Civic Society
- The Albert Gubay Charitable Foundation
- Alfred Haines Charitable Trust
- Arnold Clark Fund
- SCVO Positive Mental Health Micro-Grant
- Edward Cadbury Trust
- National Lottery Awards for All
- The Eveson Trust
- Tesco Community Grant
- The Tipton and Coseley Building Society Charitable Foundation
- Edgar E Lawley Foundation
- Charles Hayward Foundation

I would finally like to express my appreciation and thanks to our accountants Neal and Co Business Services Limited for their support, advice and guidance.

As always, Sandwell Advocacy is dedicated and committed to continuing our work, to build on our strengths and to support people to develop their confidence, feel more empowered and find a voice.

SANDWELL CITIZEN ADVOCACY

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

The trustees' report was approved by the Board of Trustees.



Lesley Donnelly (Chair)

Trustee

Dated: 7 September 2023

SANDWELL CITIZEN ADVOCACY

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SANDWELL CITIZEN ADVOCACY

I report on the accounts of the charity for the year ended 31 March 2023, which are set out on pages 9 to 16.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's qualified statement

In connection with my examination, no matter has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Nigel Kirkham FCCA

Chartered Certified Accountant

Shakespeare Buildings

26 Cradley Road

Cradley Heath

West Midlands

B64 6AG

Dated: 7 September 2023

SANDWELL CITIZEN ADVOCACY

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<u>Income from:</u>					
Donations and legacies	2	48,318	178,318	226,636	230,445
		<hr/>	<hr/>	<hr/>	<hr/>
<u>Expenditure on:</u>					
Charitable activities	3	35,939	169,884	205,823	229,464
		<hr/>	<hr/>	<hr/>	<hr/>
Net income for the year/ Net movement in funds		12,379	8,434	20,813	981
Fund balances at 1 April 2022		117,185	-	117,185	116,204
		<hr/>	<hr/>	<hr/>	<hr/>
Fund balances at 31 March 2023		129,564	8,434	137,998	117,185
		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

SANDWELL CITIZEN ADVOCACY

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Current assets					
Debtors	6	2,134		1,236	
Cash at bank and in hand		232,438		150,128	
		<u>234,572</u>		<u>151,364</u>	
Creditors: amounts falling due within one year	7	(96,574)		(34,179)	
Net current assets			<u>137,998</u>		<u>117,185</u>
Income funds					
Restricted funds	9		8,434		-
Unrestricted funds			<u>129,564</u>		<u>117,185</u>
			<u>137,998</u>		<u>117,185</u>

The accounts were approved by the Trustees on 7 September 2023



Lesley Donnelly
Chair

SANDWELL CITIZEN ADVOCACY

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The accounts have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the accounts, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the Trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

SANDWELL CITIZEN ADVOCACY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

1.5 Resources expended

Resources expended on charitable activities include all costs incurred in the pursuit of the charitable objects of the charity. Expenditure is recognised when a liability is incurred.

Governance costs include the cost of the independent examination together with the cost of the AGM and the trustees insurance.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment	25% Straight Line
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The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.8 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

1.9 Retirement benefits

The pension costs charged in the accounts represent the contributions payable by the charity during the year in accordance with FRS 17: Retirement Benefits.

1.10 Taxation

The charity has been registered for VAT since 1st December 2011. Income and expenditure is shown net of VAT where applicable. Expenditure is shown inclusive of VAT where it is irrecoverable.

The organisation, being a registered charity with minimal trading income, is exempt from tax under Section 505 of Income and Corporation Taxes Act 1988. No provision for taxation is made in these accounts.

SANDWELL CITIZEN ADVOCACY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

2 Donations and legacies

	Unrestricted funds	Restricted funds	Total 2023	Total 2022
	£	£	£	£
Donations and gifts	8,647	-	8,647	8,883
Grants receivable for core activities	39,671	178,318	217,989	221,562
	<u>48,318</u>	<u>178,318</u>	<u>226,636</u>	<u>230,445</u>
For the year ended 31 March 2022	<u>33,182</u>	<u>197,263</u>		<u>230,445</u>

3 Charitable activities

	2023 £	2022 £
Staff costs	160,431	175,989
Provision of advocacy, support and information	43,814	52,005
	<u>204,245</u>	<u>227,994</u>
Share of governance costs	1,578	1,470
	<u>205,823</u>	<u>229,464</u>

4 Trustees

The charity has not at any time entered into any material transactions, contracts or other arrangements with its trustees, employees or any other persons, business, or charities connected with them.

Trustee indemnity insurance has been taken out by the charity at an annual premium of £828 (2022- £580).

SANDWELL CITIZEN ADVOCACY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

5 Employees

Number of employees

The average monthly number employees during the year was 6

2023 Number	2022 Number
9	6

Employment costs

Wages and salaries
Other pension costs

2023 £	2022 £
153,086	168,201
7,345	7,788
160,431	175,989

6 Debtors

Amounts falling due within one year:

Trade debtors
Prepayments and accrued income

2023 £	2022 £
429	1,236
1,705	-
2,134	1,236

7 Creditors: amounts falling due within one year

Other taxation and social security
Deferred income
Trade creditors
Other creditors
Accruals and deferred income

Notes	2023 £	2022 £
	9,762	4,549
8	82,504	25,970
	633	1,157
	808	823
	2,867	1,680
	96,574	34,179

SANDWELL CITIZEN ADVOCACY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8 Deferred income

	2023 £	2022 £
Other deferred income	82,504	25,970
Creative Communities	868	868
SAVE (BBC CIN)	-	2,477
Caring for Carers	-	287
Time for Me	8,975	9,243
Sandwell Together Befriending	16,071	7,120
C4CCC	1,666	3,237
Tipton Town Grant	867	2,738
PAGE	32,922	-
Albert Gubway	13,684	-
Evenson Trust	7,451	-
	<u>82,504</u>	<u>25,970</u>

9 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Movement in funds			Balance at 31 March 2023 £
	Balance at 1 April 2022 £	Incoming Resources £	Expenditure £	
Young Carers	-	88,281	(88,281)	-
Adults Advocacy Support Service	-	12,658	(12,658)	-
Voices and Choices	-	13,316	(6,601)	6,715
SAVE (Children in Need)	-	33,807	(33,807)	-
Caring for Carers	-	287	(287)	-
Time for Me	-	269	(269)	-
STBS	-	6,989	(6,989)	-
Tipton Town Grant	-	1,871	(1,871)	-
Volunteers week	-	500	(500)	-
PAGE	-	19,491	(17,772)	1,719
SMBC	-	300	(300)	-
Eveson Trust	-	549	(549)	-
	<u>-</u>	<u>178,318</u>	<u>(169,884)</u>	<u>(8,434)</u>

SANDWELL CITIZEN ADVOCACY

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

10 Analysis of net assets between funds

	Unrestricted £	Restricted £	Total £
Fund balances at 31 March 2023 are represented by:			
Current assets/(liabilities)	129,564	8,434	137,998
	<u>129,564</u>	<u>8,434</u>	<u>137,998</u>
	<u><u>129,564</u></u>	<u><u>8,434</u></u>	<u><u>137,998</u></u>