



Trustees' Annual Report for the period

From 01.09.23
Period end date

Period start date To 31.08.24

Charity name: Ruperts Under Fives

Charity registration number: 1019726

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide education for under 5's
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	To offer appropriate play, education and care facilities to under 5's and offer opportunities for all children of this age group whatever their race, culture, religion, means or ability.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Yes the Trustees have regard to the guidance issued by the Charity Commission on public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>We have continued to deliver on the aims as set out within the pre school constitution providing excellent care to all our pre-schoolers.</p> <p>Feedback from parents continues to be good and student numbers are stable.</p> <p>There is a fantastic team of staff in place and a number are working towards further qualifications while in the setting. We also have a number of new committee members.</p> <p>We have been trialling the use of new technology including Tapestry to provide parents with more immediate news / updates and QR codes for easier payment of snack fees which has been a big hit.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Pre-school is financially stable and continues to hold enough reserves to cover redundancy and/or loss
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held in the savings account and this money is for emergencies only. Generally the only change to this figure is interest added.
Amount of reserves held	Para 1.22	£51,948
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No uncertainty

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Government funding continues to be the main source of income</p> <p>We have made a number of salary increases this year due to increases to the minimum wage. We have tried to apply increases fairly across the board i.e. uplifting staff who were already above minimum wage at a similar level.</p> <p>We have increased hourly fees and snack fees this year to keep up with inflation and the minimum wage increases noted above. Our fees remain competitive with other similar providers.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Committee
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post by committee

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Ruperts Under Fives
Other name the charity uses	
Registered charity number	1019726
Charity's principal address	c/o Seaton Primary School Valley View, Seaton, Devon EX12 2HF

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Lambert	Trustee		
2	Sarah Hodgson	Trustee		
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Sarah Hudson	
Full name(s)	SARAH HUDSON	
Position (eg Secretary, Chair, etc)	TRUSTEE	
Date	23/05/25	



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Ruperts Under 5's

1019726

Receipts and payments accounts

CC16a

For the period
from

1/9/2023

To

31/8/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year 22.23
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts (In)					
Donations	£1,905.00	£0.00	£0.00	£1,905.00	£1,287.00
Fees & Snacks	£6,243.00			£6,243.00	£4,820.00
Fund Raising	£129.00			£129.00	£1,769.00
Funding	£106,736.00	£0.00	£0.00	£106,736.00	£62,750.00
Interest from Savings Account	£974.00			£974.00	£354.00
Petty Cash	£1,613.00			£1,613.00	£0.00
Refunds	£40.00	£0.00	£0.00	£40.00	£0.00
Uniform	£6.00	£0.00	£0.00	£6.00	£0.00
Sub total (Gross income for AR)	£117,646.00	-	-	£117,646.00	£70,980.00
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	£0.00	-	-	-	-
Total receipts	£117,646.00	-	-	£117,646.00	£70,980.00
A3 Payments Out					
Accountant	£470.00			£470.00	£450.00
Alarm	£170.00			£170.00	£0.00
Bank Charges	£60.00			£60.00	£64.00
Bins	£2,898.00			£2,898.00	£2,516.00
Buildings Insurance	£0.00			£0.00	£1,795.00
Computer Anti Virus	£50.00			£50.00	£50.00
Council Tax	£454.00			£454.00	£561.00
Fund Raising Costs	£60.00			£60.00	£0.00
Lease	£2,200.00			£2,200.00	£1,100.00
Maintenance	£4,058.00			£4,058.00	£4,972.00
Music Licence	£131.00			£131.00	£118.00
Ofsted Fee	£50.00			£50.00	£50.00
Order	£681.00			£681.00	£1,844.00
Path Licence	£40.00			£40.00	£40.00
Petty Cash	£1,613.00			£1,613.00	£1,021.00
Phone & Internet	£2,158.00			£2,158.00	£1,853.00
Photocopier	£108.00			£108.00	£248.00
PLA Membership	£0.00			£0.00	£0.00
Play Equipment	£0.00			£0.00	£120.00
Refund Funding Fees	£0.00			£0.00	£20.00
Sage Pay	£190.00			£190.00	£175.00
Training	£610.00			£610.00	£200.00

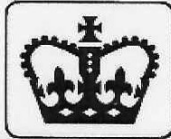
Uniform	£0.00			£0.00	£0.00
Utilities	£2,541.00			£2,541.00	£2,069.00
Wages	£78,010.00			£78,010.00	£64,389.00
Sub total	£96,552.00	£0.00	£0.00	£96,552.00	£83,655.00
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	
Total payments	£96,552.00	-	-	£96,552.00	£83,655.00
Net of receipts/(payments)	£21,094.00	-	-	£21,094.00	-£12,675.00
A5 Transfers between funds	-	-	-	-	£0.00
A6 Cash funds last year end					
	64,572.00	-	-	64,572	£77,247.00
Cash funds this year end	£85,666.00	-	-	£85,666.00	£64,572.00

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Accounts		-	-
	Current Account	33,718	-	-
	Savings Account	51,948	-	-
	Total cash funds	85,666	-	-
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-

	Details	Fund to which asset belongs
B4 Assets retained for the charity's own use	Building	Unrestricted
	Contents	Unrestricted
	Details	Fund to which liability relates
B5 Liabilities		
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name
	<i>Sarah Hudson</i>	SARAH HUDSON

Cost (optional)	Current value (optional)
£142,000.00	-
£14,000.00	-
-	-
Amount due (optional)	When due (optional)
-	
Name	Date of approval
	23/05/25



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Rupert's Under Fives

**On accounts for the year
ended**

31st August 2024

**Charity no
(if any)**

1019726

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

SGlending

Date:

10/6/25

Name:

Simon Glendinning

**Relevant professional
qualification(s) or body
(if any):**

FCA

Address:

34 Westfield, Bradninch, Exeter, EX5 4QU

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

