



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 09	Year 2019		Day 31	Month 08	Year 2020

## Section A Reference and administration details

**Charity name** Ruperts Under 5's

**Other names charity is known by**

**Registered charity number (if any)** 1019726

**Charity's principal address** c/o SeatonPrimary School

Valley View

Seaton, Devon

**Postcode**

**EX12 2AN**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Ollier	Trustee		
2	Richard Stokes	Trustee		
3	Sarah Lambert	Trustee		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Committee
Trustee selection methods (eg. appointed by, elected by)	Elected by members

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

To provide education for under 5's
------------------------------------

To offer appropriate play, education and care facilities to under 5's and offer opportunities for all children of this age group whatever their race, culture, religion, means or ability.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

To continue with the aims as set out within the pre school constitution

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The PreSchool is financially stable and continues to hold enough reserves to cover redundancy and/or loss

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Government funding continues to be the main source of income

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)** S Lambert

**Full name(s)** Sarah Jane Lambert

**Position (eg Secretary, Chair, etc)** Trustee

**Date** June 21

RUPERTS UNDER 5'S

TREASURERS REPORT

01.09.19 -31.08.20

CURRENT ACCOUNT OPENING BALANCE £14,673.96

OUTGOINGS

ALARM SYSTEM	£260.40
BINS	£1,455.95
COMPUTOR ANTI VIRUS	£97.00
INSURANCE & PLA MEMBERSHIP	£1,558.72
INTERNET	£324.00
LEASE	£450.00
MAINTENANCE	£1,117.14
MUSIC LICENCE	£103.20
	£0.00
OFSTED FEE	£50.00
ORDER	£1,166.90
PATH LICENCE	£40.00
PETTY CASH	£1,723.36
PHONE	£2,002.08
PHOTOCOPIER	£306.54
PLA MEMBERSHIP	
RATES	£460.80
REFUND FUNDING FEES	£0.00
SAGE PAY	£190.60
TRAINING	£670.00
UNIFORM	£131.00
UTILITIES	£1,897.12
WAGES	£44,817.95
<b>TOTAL OUTGOINGS</b>	<b>£58,822.76</b>

INCOME

DONATIONS	£500.00
FEES & LUNCH CLUB	£2,411.00
FUNDING	£52,738.13
TRANSFER FROM FUNDRAISING	£0.00
REFUND FOR FOOD HYGIENE	
<b>TOTAL</b>	<b>£55,649.13</b>

<b>FUND RAISING ACCOUNT OPENING BALANCE</b>	<b>£293.00</b>
Cash In from Events	£808.10
Interest	£1.25
Transfer to Current Account	£0.00
<b>Closing Balance</b>	<b>£1,102.35</b>
<b>SAVINGS ACCOUNT OPENING BALANCE</b>	<b>£50,504.54</b>
Interest	£99.23
<b>Closing Balance</b>	<b>£50,603.77</b>

CLOSING BALANCE £11,500.33

CURRENT ACCOUNT TOTAL 2019-2020

BILL ITEM		AUTUMN 2019	SPRING 2020	SUMMER 2020	TOTALS
O/Balance		14,673.96	7,731.01	10,134.69	
<b>OUTGOINGS</b>					
ALARM SYSTEM		£60.00	£45.00	£155.40	£260.40
BINS		£444.48	£493.56	£517.91	£1,455.95
COMPUTOR ANTI VIRUS		£49.00	£0.00	£48.00	£97.00
COUNCIL TAX		£0.00	£0.00	£0.00	£0.00
INSURANCE & PLA MEMBERSHIP		£0.00	£1,558.72	£0.00	£1,558.72
INTERNET		£108.00	£81.00	£135.00	£324.00
LEASE		£450.00	£0.00	£0.00	£450.00
LEGAL & ACCOUNT FEES		£0.00	£0.00	£0.00	£0.00
MAINTENANCE		£902.64	£81.50	£133.00	£1,117.14
MUSICIAN/MUSIC LICENCE		£103.20	£0.00	£0.00	£103.20
OFSTED		£0.00	£0.00	£50.00	£50.00
ORDER		£182.08	£179.65	£805.17	£1,166.90
PATH LICENCE		£40.00	£0.00	£0.00	£40.00
PETTY CASH		£976.39	£354.77	£392.20	£1,723.36
PHONE		£869.65	£0.00	£1,132.43	£2,002.08
PHOTOCOPIER		£59.94	£121.10	£125.50	£306.54
RATES		£0.00	£0.00	£460.80	£460.80
REFUND FEES		£0.00	£0.00	£0.00	£0.00
SAGE PAY		£52.80	£65.80	£72.00	£190.60
TRAINING		£500.00	£170.00	£0.00	£670.00
TRIP		£0.00	£0.00	£0.00	£0.00
UNIFORM		£0.00	£0.00	£131.00	£131.00
UTILITIES		£542.82	£968.25	£386.05	£1,897.12
WAGES		£15,947.64	£11,560.73	£17,309.58	£44,817.95
<b>TOTAL OUTGOINGS</b>		£21,288.64	£15,680.08	£21,854.04	£58,822.76
<b>INCOME</b>					
DONATIONS		£500.00	£0.00	£0.00	£500.00
FEES INCOME		£1,430.60	£980.40	£0.00	£2,411.00
FUNDING INCOME		£12,415.09	£17,103.36	£23,219.68	£52,738.13
TRAINING REFUND				£0.00	£0.00
TRANSFER FROM F/RAISING ACC				£0.00	£0.00
<b>TOTAL INCOME</b>		£14,345.69	£18,083.76	£23,219.68	£55,649.13
<b>2019/20</b>					
<b>INCOMINGS</b>					£55,649.13
<b>OUTGOINGS</b>					£58,822.76
					-£3,173.63
<b>BALANCE</b>					
BALANCE		31.12.2018	31.03.2019	31.08.2019	
BALANCES CURRENT ACCOUNT		£7,731.01	£10,134.69	£11,500.33	
	SAVINGS ACCOUNT	£50,554.92	£50,580.13	£50,603.77	
	F/RAISING ACCOUNT	£1,101.30	£1,101.86	£1,102.35	



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Rupert's Under 5's

**On accounts for the year  
ended**

31<sup>st</sup> August 2020

**Charity no  
(if any)**

1019726

**Set out on pages**

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31<sup>st</sup> August 2020.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*S Glendinning*

**Date:**

23/6/2021

**Name:**

Simon Glendinning

**Relevant professional  
qualification(s) or body  
(if any):**

FCA

**Address:**

34 Westfield, Bradninch, Exeter, EX5 4QU

