

## Annual General Meeting 30<sup>th</sup> July 2025 Chafford Hundred Preschool

### Attendees:

Sharon Nash, Sheila Malden, Angela Bannister, Lauren Freeman, Kenny Mcinulty, Jean Robertson, Mel Moss, Kay Dunham, Hannah Brown, Victoria Curtis, Sandra Lewis, Paula Wood, Lisa McCarthy, Ruth Lilliott, Charlotte Halle, A Valji, Maisie Lovett, Rula Gabour, Rudina Gracari, Matevsi Jackowska, Kelly Coultish and Kim Gallagher

### Apologies:

Danny Freeman and Christopher Curtis

### Minutes:

The minutes were read and agreed.

### Accounts:

The accounts were verified and approved by Tony Spencer of Brian Nuttgens accountants, Leigh on Sea.

### Treasurer report:

The Treasurer Mrs Sheila Madden passed around copies of the year end accounts. The financial situation was steady, with the number of children now attending which is equal with last year. As per last year the bills at preschool are increasing and to this end, we propose to increase our fees in September 2025 to £21 for a 3hour session, our fees have not increased in the last seven years.

### Any other business:

The new starters that joined in September/January and Easter have settled well, and the preschool is running at ninety per cent occupancy.

The staff have continued with their professional development by attending training courses. regular managers and safeguarding and Senco forums. All staff have completed level 2 safeguarding in line with the new EYFS ready for September 2025.

### Ofsted :

We had our Ofsted inspection on the 9<sup>th</sup> June 2025, we achieved outstanding in two areas and an overhaul result of good. This was a very positive experience for us all.

All members of staff hold a relevant first aid certificate

Election of Committee:

Proposed

Chairperson	Kenny Mcinulty	Seconded by Sandra Lewis
Committee	Jean Robertson	Seconded by Rundina Gracari
Treasurer	Sheila Madden	Seconded by Matevsi Jackowska

Fund raisers Mel moss, Victoria Curtis, Raluca Gabor, Kelly Coultish and Kim Gallagher

Our welfare and two-year officers have visited and completed their audits for the local authority.

We have had our fire safety equipment checked and PA testing completed

The photographer has attended the setting.

We have invited our parents in for Mother's Day, Easter, Father's Day, Easter, Sports day

We also held a party to celebrate VE Day with a garden party for all our children's parents and families.

We also had Rocky Animal Roadshow in June – there was a sharp price increase so future visits may be put on hold.

Graduation ceremonies were held in July to celebrate our children's achievements. This is a well attended event. It's always a happy but sad occasion for the staff who build strong bonds with the children and their families

We took part in a food bank collection as part of our Harvest Festival celebrations

We welcomed a Christmas photographer to take pictures of the children.

The older children took part in a Nativity and the younger children held a Christmas sing along.

We finished the year with a Christmas party.

# Chafford 100 Playgroup

Unaudited Accounts

for the Year Ended 31 December 2024

Brian Nuttgens Accountants Ltd  
Chartered Certified Accountants  
1007 London Road  
Leigh-On-Sea  
Essex  
SS9 3JY

## Chafford 100 Playgroup Contents

Trustees and Advisers	1
Accountants' Report	2
Approval of Financial Information	3
Profit and Loss Account	4
Balance Sheet	5
Funds Flow Statement	6
Notes to the Financial Statements	7 to 8

**Chafford 100 Playgroup  
Trustees and Advisers**

**Charity Address**

Clifford Road  
Chafford 100  
Grays  
Essex  
RM16 6BZ

**Charity Number**

1019707

**Trustees**

Mrs Sheila Madden

Mrs Sharon Nash

**Accountants**

Brian Nuttgens Accountants Ltd  
Chartered Certified Accountants  
1007 London Road  
Leigh-On-Sea  
Essex  
SS9 3JY

**Chartered Certified Accountants' Report to the Proprietor on the Preparation of the  
Unaudited Financial Information of  
Chafford 100 Playgroup  
for the Year Ended 31 December 2024**

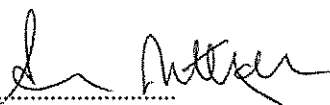
In accordance with the engagement letter we have prepared for your approval the financial information of Chafford 100 Playgroup for the year ended 31 December 2024 which comprises the Profit and Loss Account, the Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants (ACCA), we are subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>.

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of Chafford 100 Playgroup and state those matters that we have agreed to state to you in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at [http://www.accaglobal.com/content/dam/ACCA\\_Global/Technical/fact/technical-factsheet-163.doc](http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.doc). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Mrs Sheila Madden for our work or for this report.

You have approved the financial information for the year ended 31 December 2024 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

  
.....  
Brian Nuttgens Accountants Ltd  
Chartered Certified Accountants

1007 London Road  
Leigh-On-Sea  
Essex  
SS9 3JY

Date : 9/5/2025

**Chafford 100 Playgroup**  
**Approval of Financial Information for the Year Ended 31 December 2024**

In accordance with the engagement letter, I approve the financial information which comprises the Profit and Loss Account, the Balance Sheet and the related notes.

I acknowledge my responsibility for the financial information, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Brian Nuttgens Accountants Ltd with all information and explanations necessary for its compilation.

I give my authority for the financial information to be submitted to HM Revenue and Customs.

The financial information was approved by the trustees on .....15/5/25.....

.....*S. E. Madden*.....  
Mrs Sheila Madden  
Trustee

.....*S. Nash*.....  
Mrs Sharon Nash  
Trustee

**Chafford 100 Playgroup**  
**Profit and Loss Account for the Year Ended 31 December 2024**

	31 December 2024 £	31 December 2023 £
<b>Turnover</b>		
Fees received	282,595	223,693
<b>Total income</b>	<u>282,595</u>	<u>223,693</u>
<b>Cost of sales</b>		
Equipment & Expendable materials	(5,988)	(5,114)
Wages and salaries	(189,431)	(172,751)
Staff NIC (Employers)	(7,486)	-
	<u>(202,905)</u>	<u>(177,865)</u>
<b>Gross profit</b>	79,690	45,828
Gross profit %	28.2%	20.49%
<b>Expenses</b>		
Staff training	(2,849)	(2,130)
Rent and rates	(6,492)	(6,554)
Light, heat and power	(3,061)	(4,948)
Insurance	(3,969)	(1,147)
Alarm maintenance	(1,517)	(1,041)
Repairs and renewals	(20,019)	(3,278)
Telephone and fax	(1,338)	(1,228)
Printing, postage and stationery	(320)	(103)
Trade subscriptions	(377)	(261)
Sundry expenses	(8,407)	(6,671)
Cleaning & Waste disposal	(7,247)	(5,350)
Protective clothing	-	(236)
Travel & motor expenses	(893)	(717)
Childrens entertainment & gifts	(3,515)	(932)
Entertaining	(500)	-
Accountancy fees	(1,742)	(1,728)
Bank charges	(28)	(17)
Depreciation of fixtures and fittings	(856)	(359)
Depreciation of office equipment	(6)	(8)
	<u>(63,136)</u>	<u>(36,708)</u>
<b>Net Surplus</b>	<u>16,554</u>	<u>9,120</u>

**Chafford 100 Playgroup  
Balance Sheet as at 31 December 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	2	2,584	1,101
<b>Current assets</b>			
Debtors	3	1,710	1,446
Cash at bank and in hand		53,335	37,171
		55,045	38,617
<b>Current liabilities</b>			
Other creditors	4	(151)	(144)
PAYE and social security		(3,214)	(1,865)
		(3,365)	(2,009)
<b>Net current assets</b>		51,680	36,608
<b>Net assets</b>		54,264	37,709
<b>Financed by:</b>			
Capital accounts	5	54,265	37,710

These financial statements were approved on 15/5/25.....

I approve the accounts and confirm that I have made available all relevant records and information for their preparation.

S. E. Madden  
Mrs Sheila Madden  
Trustee

S. Nash  
Mrs Sharon Nash  
Trustee

**Chafford 100 Playgroup**  
**Funds Flow Statement for the Year Ended 31 December 2024**

	2024 £	2023 £
<b>Revenue funds</b>		
Net surplus for the year	16,554	9,120
<b>Non cash items</b>		
Depreciation	862	367
	862	367
<b>Trading cash flow</b>	17,416	9,487
<b>Working capital movements</b>		
Increase in debtors	(264)	(1,445)
Increase in creditors	1,356	478
<b>Net cash increase/(decrease) from working capital</b>	1,092	(967)
<b>Net revenue funds</b>	18,508	8,520
<b>Movement of capital funds</b>		
Fixed assets purchased	(2,345)	-
<b>Net cash outflow from capital transactions</b>	(2,345)	-
<b>Proprietors capital account movements</b>		
<b>Net cash paid in/(drawn)</b>	-	-
<b>Trustees current account movements</b>		
<b>Net cash paid in/(drawn)</b>	-	-
<b>Movement in net liquid funds</b>	16,163	8,520
<b>Represented by:</b>		
Increase/(decrease) in cash balances	579	(400)
Increase in bank balances	15,585	8,920
	16,164	8,520

**Chafford 100 Playgroup**  
**Notes to the Financial Statements for the Year Ended 31 December 2024**

**1 Accounting policies**

**Basis of preparation**

The accounts have been prepared under the historical cost convention.

**Turnover**

Turnover represents amounts chargeable in respect of the sale of goods and services to customers.

**Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Fixtures & fittings, Office equipment	25% reducing balance

**2 Tangible fixed assets**

	<b>Long leasehold property £</b>	<b>Fixtures and fittings £</b>	<b>Office equipment £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 January 2024	27,441	12,459	1,397	41,297
Additions	-	2,345	-	2,345
At 31 December 2024	27,441	14,804	1,397	43,642
<b>Depreciation</b>				
At 1 January 2024	27,441	11,381	1,374	40,196
Charge for the year	-	856	6	862
At 31 December 2024	27,441	12,237	1,380	41,058
<b>Net Book Value</b>				
At 31 December 2024	-	2,567	17	2,584
At 31 December 2023	-	1,078	23	1,101

**3 Debtors**

	<b>2024 £</b>	<b>2023 £</b>
Prepayments	1,710	1,446
	1,710	1,446

**Chafford 100 Playgroup**  
**Notes to the Financial Statements for the Year Ended 31 December 2024**

**4 Current liabilities**

	2024 £	2023 £
Other creditors	151	144
PAYE and social security	3,214	1,865
	3,365	2,009

**5 Capital account**

	Charity Funds £
At 1 January 2024	37,710
Surplus for period	16,555
<b>At 31 December 2024</b>	<b>54,265</b>

# Chafford 100 Playgroup

Unaudited Accounts

for the Year Ended 31 December 2024

Brian Nuttgens Accountants Ltd  
Chartered Certified Accountants  
1007 London Road  
Leigh-On-Sea  
Essex  
SS9 3JY

## Chafford 100 Playgroup Contents

Trustees and Advisers	1
Accountants' Report	2
Approval of Financial Information	3
Profit and Loss Account	4
Balance Sheet	5
Funds Flow Statement	6
Notes to the Financial Statements	7 to 8

**Chafford 100 Playgroup  
Trustees and Advisers**

**Charity Address**

Clifford Road  
Chafford 100  
Grays  
Essex  
RM16 6BZ

**Charity Number**

1019707

**Trustees**

Mrs Sheila Madden

Mrs Sharon Nash

**Accountants**

Brian Nuttgens Accountants Ltd  
Chartered Certified Accountants  
1007 London Road  
Leigh-On-Sea  
Essex  
SS9 3JY

**Chartered Certified Accountants' Report to the Proprietor on the Preparation of the  
Unaudited Financial Information of  
Chafford 100 Playgroup  
for the Year Ended 31 December 2024**

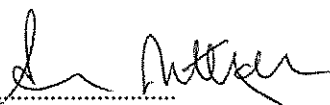
In accordance with the engagement letter we have prepared for your approval the financial information of Chafford 100 Playgroup for the year ended 31 December 2024 which comprises the Profit and Loss Account, the Balance Sheet and the related notes from the entity's accounting records and from information and explanations you have given us.

As a practising member firm of the Association of Chartered Certified Accountants (ACCA), we are subject to its ethical and other professional requirements which are detailed at <http://www.accaglobal.com/en/member/professional-standards/rules-standards/acca-rulebook.html>.

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of Chafford 100 Playgroup and state those matters that we have agreed to state to you in this report in accordance with the requirements of the Association of Chartered Certified Accountants as detailed at [http://www.accaglobal.com/content/dam/ACCA\\_Global/Technical/fact/technical-factsheet-163.doc](http://www.accaglobal.com/content/dam/ACCA_Global/Technical/fact/technical-factsheet-163.doc). To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Mrs Sheila Madden for our work or for this report.

You have approved the financial information for the year ended 31 December 2024 and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

  
.....  
Brian Nuttgens Accountants Ltd  
Chartered Certified Accountants

1007 London Road  
Leigh-On-Sea  
Essex  
SS9 3JY

Date : 9/5/2025

**Chafford 100 Playgroup**  
**Approval of Financial Information for the Year Ended 31 December 2024**

In accordance with the engagement letter, I approve the financial information which comprises the Profit and Loss Account, the Balance Sheet and the related notes.

I acknowledge my responsibility for the financial information, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing Brian Nuttgens Accountants Ltd with all information and explanations necessary for its compilation.

I give my authority for the financial information to be submitted to HM Revenue and Customs.

The financial information was approved by the trustees on .....15/5/25.....

.....S. E. Madden.....  
Mrs Sheila Madden  
Trustee

.....S. Nash.....  
Mrs Sharon Nash  
Trustee

**Chafford 100 Playgroup**  
**Profit and Loss Account for the Year Ended 31 December 2024**

	31 December 2024 £	31 December 2023 £
<b>Turnover</b>		
Fees received	282,595	223,693
<b>Total income</b>	<u>282,595</u>	<u>223,693</u>
<b>Cost of sales</b>		
Equipment & Expendable materials	(5,988)	(5,114)
Wages and salaries	(189,431)	(172,751)
Staff NIC (Employers)	(7,486)	-
	<u>(202,905)</u>	<u>(177,865)</u>
<b>Gross profit</b>	79,690	45,828
Gross profit %	28.2%	20.49%
<b>Expenses</b>		
Staff training	(2,849)	(2,130)
Rent and rates	(6,492)	(6,554)
Light, heat and power	(3,061)	(4,948)
Insurance	(3,969)	(1,147)
Alarm maintenance	(1,517)	(1,041)
Repairs and renewals	(20,019)	(3,278)
Telephone and fax	(1,338)	(1,228)
Printing, postage and stationery	(320)	(103)
Trade subscriptions	(377)	(261)
Sundry expenses	(8,407)	(6,671)
Cleaning & Waste disposal	(7,247)	(5,350)
Protective clothing	-	(236)
Travel & motor expenses	(893)	(717)
Childrens entertainment & gifts	(3,515)	(932)
Entertaining	(500)	-
Accountancy fees	(1,742)	(1,728)
Bank charges	(28)	(17)
Depreciation of fixtures and fittings	(856)	(359)
Depreciation of office equipment	(6)	(8)
	<u>(63,136)</u>	<u>(36,708)</u>
<b>Net Surplus</b>	<u>16,554</u>	<u>9,120</u>

**Chafford 100 Playgroup  
Balance Sheet as at 31 December 2024**

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	2	2,584	1,101
<b>Current assets</b>			
Debtors	3	1,710	1,446
Cash at bank and in hand		53,335	37,171
		55,045	38,617
<b>Current liabilities</b>			
Other creditors	4	(151)	(144)
PAYE and social security		(3,214)	(1,865)
		(3,365)	(2,009)
<b>Net current assets</b>		51,680	36,608
<b>Net assets</b>		54,264	37,709
<b>Financed by:</b>			
Capital accounts	5	54,265	37,710

These financial statements were approved on 15/5/25.....

I approve the accounts and confirm that I have made available all relevant records and information for their preparation.

S. E. Madden  
Mrs Sheila Madden  
Trustee

S. Nash  
Mrs Sharon Nash  
Trustee

**Chafford 100 Playgroup**  
**Funds Flow Statement for the Year Ended 31 December 2024**

	2024 £	2023 £
<b>Revenue funds</b>		
Net surplus for the year	16,554	9,120
<b>Non cash items</b>		
Depreciation	862	367
	862	367
<b>Trading cash flow</b>	17,416	9,487
<b>Working capital movements</b>		
Increase in debtors	(264)	(1,445)
Increase in creditors	1,356	478
<b>Net cash increase/(decrease) from working capital</b>	1,092	(967)
<b>Net revenue funds</b>	18,508	8,520
<b>Movement of capital funds</b>		
Fixed assets purchased	(2,345)	-
<b>Net cash outflow from capital transactions</b>	(2,345)	-
<b>Proprietors capital account movements</b>		
<b>Net cash paid in/(drawn)</b>	-	-
<b>Trustees current account movements</b>		
<b>Net cash paid in/(drawn)</b>	-	-
<b>Movement in net liquid funds</b>	16,163	8,520
<b>Represented by:</b>		
Increase/(decrease) in cash balances	579	(400)
Increase in bank balances	15,585	8,920
	16,164	8,520

**Chafford 100 Playgroup**  
**Notes to the Financial Statements for the Year Ended 31 December 2024**

**1 Accounting policies**

**Basis of preparation**

The accounts have been prepared under the historical cost convention.

**Turnover**

Turnover represents amounts chargeable in respect of the sale of goods and services to customers.

**Depreciation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Fixtures & fittings, Office equipment	25% reducing balance

**2 Tangible fixed assets**

	<b>Long leasehold property £</b>	<b>Fixtures and fittings £</b>	<b>Office equipment £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 January 2024	27,441	12,459	1,397	41,297
Additions	-	2,345	-	2,345
At 31 December 2024	27,441	14,804	1,397	43,642
<b>Depreciation</b>				
At 1 January 2024	27,441	11,381	1,374	40,196
Charge for the year	-	856	6	862
At 31 December 2024	27,441	12,237	1,380	41,058
<b>Net Book Value</b>				
At 31 December 2024	-	2,567	17	2,584
At 31 December 2023	-	1,078	23	1,101

**3 Debtors**

	<b>2024 £</b>	<b>2023 £</b>
Prepayments	1,710	1,446
	1,710	1,446

**Chafford 100 Playgroup**  
**Notes to the Financial Statements for the Year Ended 31 December 2024**

**4 Current liabilities**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other creditors	151	144
PAYE and social security	3,214	1,865
	3,365	2,009

**5 Capital account**

	<b>Charity Funds</b>
	<b>£</b>
At 1 January 2024	37,710
Surplus for period	16,555
<b>At 31 December 2024</b>	<b>54,265</b>