



**Trustees' Annual Report for the period**

**From 1<sup>st</sup> September 2022 To 31<sup>st</sup> August 2023**

**Charity name: Poole University of the Third Age**

**Charity registration number: 1019559**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the Poole area, and in particular the education of older people and those retired from fulltime work by all means including associated activities conducive to learning and personal development.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The provision of classes in a wide variety of subjects covering intellectual, physical & social activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees do have regard to the guidance issued by the Charity Commission on public benefit, and the contents of this Annual Report demonstrate the value of our work to the public.

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Na
Policy on social investment including program related investment	Para 1.38	Na.
Contribution made by volunteers	Para 1.38	Poole u3a has the support of numerous volunteers without whose help it would be unable to function. These include volunteers who help with running the charity, and volunteers who lead our classes.

Other		Na.

### Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The charity makes a valuable contribution to the mental & physical wellbeing of older people by giving them the opportunity to participate socially in a wide range of mental & physical activities which help to maintain their mental acuity & physical health.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The membership target of 1000 was again slightly undershot, there being a total of 889 members at the end of August 2023.
Performance of fundraising activities against objectives set	Para 1.41	Na.
Investment performance against objectives	Para 1.41	Na.
Other		Na.

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See the Annual Accounts & Treasurer's Report associated with this Annual Return.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to cover at least 50% of budgeted expenditure.
Amount of reserves held	Para 1.22	£39,309.18
Reasons for holding zero reserves	Para 1.22	Na.
Details of fund materially in deficit	Para 1.24	Na.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Plans have been drawn up to stop the decrease in reserves which has occurred in each of the past four years.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Membership subscriptions
Investment policy and objectives including any social investment policy adopted	Para 1.46	Na.
A description of the principal risks facing the charity	Para 1.46	1. A decline in membership 2. Large increases in the costs of hiring activity venues
Other		Na.

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	A Constitution last updated in October 2018 & derived from Poole u3a's membership of the Third Age Trust
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed or reappointed annually at the Annual General Meeting in November. Trustees may be co-opted during the year but must then be elected at the next AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Poole u3a is managed by the trustees meeting monthly as a committee. Ad-hoc sub-committees may be appointed to report on issues of major importance.
Relationship with any related parties	Para 1.51	None
Other		Na.

### Reference and Administrative details

Charity name	Poole University of the Third Age
Other name the charity uses	Poole u3a
Registered charity number	1019559
Charity's principal address	The Spire, High Street, Poole BH15 1DF

**Names of the charity trustees who manage the charity (August 2023)**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Alan Jowsey	Chair		
2	Jacqueline Bettess			
3	Ruaraidh MacKay	Treasurer		
4	Sarah Faux			
5	Margaret Riggs			
6	Linda Larcombe			
7	Susan Thomas			
8	Andrew Tyson			
9	Siobhan Coleman	Secretary		
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**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
Na.		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
Na.		

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	Na.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	Na.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	Na.

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

**Type of adviser      Name      Address**

Na.		

**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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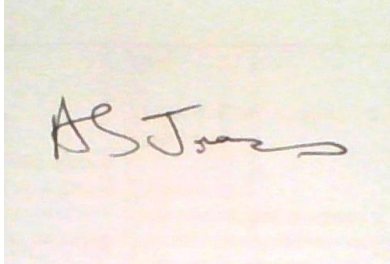
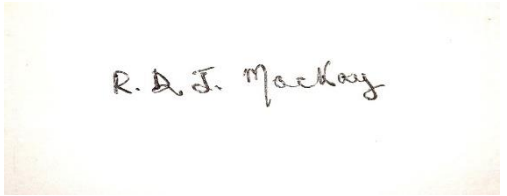
**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Alan Stuart Jowsey	Ruairaidh Donald James MacKay
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	15 <sup>th</sup> July 2024	

**POOLE USA - INCOME & EXPENDITURE ACCOUNT – Year ending 31 August 2023**  
Registered Charity No. 10195559

Income	2021/22	2022/23	Expenditure	2021/22	2022/23
Members' Subscription	£49,459.00	£53,073.00	Membership refunds	£913.00	£359.00
Gift Aid	£7,572.74	£8,561.70	Gift Aid	-	-
Donations	£1.00	£552.12	Venue Hire	£51,865.93	£53,735.12
Savings Bank Interest	£115.90	£517.17	Zoom licences	£1,682.58	£1,151.28
			Office Rent & Service Charge	£4,324.59	£5,701.80
			Third Age Trust Affiliation Fee	£3,676.75	£3,675.25
			USA Trust News & CLA Licence	£890.32	£2,478.00
			Printing	£1,367.95	£1,037.66
			Stationery	£98.80	£62.64
			Postage	£408.00	£436.00
			Telephone	£156.12	£147.48
			Equipment/Course Aids	£184.89	£353.02
			Speakers' Fees	£450.00	£534.00
			Leaders' Meetings	-	£.00
			Sundries	-£256.42	£137.76
			Depreciation on Tangible Assets	£1,006.06	£437.26
Travel Group Income for year	£1,284.00	£861.00	Travel Group expenditure for year	£1,361.65	£1,018.70
<b>Total Income</b>	<b>£58,432.64</b>	<b>£63,564.99</b>	<b>Total Current Expenditure</b>	<b>£68,130.22</b>	<b>£71,264.97</b>
			Total Capital Expenditure	£1,329.00	£.00
			Excess / (Deficit) of Income over Expenditure - Travel group	-£77.65	-£157.70
			Excess / (Deficit) of Income over Expenditure	-£10,948.93	-£7,542.28
	<b>£58,432.64</b>	<b>£63,564.99</b>		<b>£58,432.64</b>	<b>£63,564.99</b>

2022-23

Poolle U3a BALANCE SHEET as at 31 August 2023

	2021/22	2022/23
<b>Liabilities</b>		
Accumulated Reserve Fund	£48,019.37	£39,309.18
Correction of overstated accrued hire charges	£0.00	£0.00
Travel Group Reserve Fund	£1,353.21	£1,195.51
<b>SUSPENSE ACCOUNTS</b>		
Members' Subscriptions Received in Advance	£42,612.00	£0.00
Accrued expenses	£4,092.44	£200.00
Gift Aid repayment	-	£.00
	<u>£96,077.02</u>	<u>£40,704.69</u>
<b>Assets</b>		
Cash at Savings Bank	£41,024.08	£36,541.25
Cash at Natwest Bank	£41,181.90	£3,096.29
Cash at HSBC	£9,629.82	£.00
Cash at HSBC (Travel Group)	£1,353.21	£.00
Tangible Fixed Assets	£1,507.41	£1,067.15
<b>SUSPENSE ACCOUNTS</b>		
Venue Hire charges Paid in Advance	£1,234.20	£.00
Venue hire refund due	£146.40	
	<u>£96,077.02</u>	<u>£40,704.69</u>

Prepared By Rory Mackay 12.15.23  
Rory Mackay  
Honorary Treasurer, Poolle U3a

Examined By Colin Merrett 12.10.23  
Colin Merrett  
Independent Examiner

Agreed By Alan Jowsey 30/10/2023  
Alan Jowsey  
Chair, Poolle U3a



**Section A** Independent Examiner's Report

**Report to the trustees**

Charity Name  
Poole University of the Third Age

**On accounts for the year ended**

31 <sup>st</sup> August 2023	Charity no (if any)	1019559
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**Set out on pages**

remember to include the page numbers of additional sheets)

**Responsibilities and basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed: Colin R. Merrett

Date: 12.10.23

Name: COLIN MERRETT

Relevant professional

qualification(s) or body  
(if any):

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Address:

23 WYNNE CLOSE
BROADSTONE
DORSET

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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