



# Trustees' Annual Report

for the period

From (start date)       to (end date)

**Section A Reference and administration details**

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Louise Harman-Andrews	Trustee		
2	Kay Norris	Trustee		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Section A****Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

**Section B****Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg trust deed, constitution)
How the charity is constituted  
(eg trust, association, company)
Trustee selection methods  
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
  - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Section C

### Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the education of the pupils at Danetree School. To do this by (1) developing effective relationships between staff and parents (2) to organise and engage in activities which support the school and (3) to provide facilities or equipment to advance the pupils' education.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Firework display, Christmas extravaganza and fair, sale of Christmas cards designed by pupils (purchased by parents), Easter extravaganza, Summer extravaganza and fair, school discos, monthly lottery, quiz night, donated clothes sold to a recycling centre and sale of donated second hand uniform

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

### Achievements and performance

Summary of the main achievements of the charity during the year

By providing the children at the school with lots of fun activities to take part in, the PTA was able to fund the following in 2022/23:

£10,000 towards playground provision  
£10,000 towards IT equipment  
£5,000 towards enhancing the quad area of the school  
£1,230 for the painting of Mural on the Year 3 building wall. The children were involved in designing this

**Section E**

**Financial review**

Brief statement of the charity's policy on reserves

Minimum of £5,000 of unrestricted reserves

Details of any funds materially in deficit

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F**

**Other optional information**


**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Louise Harman-Andrews

Position (eg Secretary, Chair, etc)

Trustee

Date

2 . 17 . 10 / 16 2 4



**Section A Independent Examiner's Report**

**Report to the trustees/directors/members of**

Charity Name  
Danetree Parent Teacher Association

**On accounts for the year ended**

31 August 2023

<b>Charity no.:</b>	1019282	<b>Company no.:</b>	
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**Set out on pages**

7 (remember to include the page numbers of additional sheets)

**Responsibilities and basis of report**

I report to the charity trustees on my examination of the accounts of the Company for the year ended DD~~31/08/2023~~YYYY.

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**




I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:  Date: 27/06/2024

Name: Catharina Mehdid

Relevant professional qualification(s) or body (if any): ACCA

Address: 83A Higham Hill  
London  
E17 6EA

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

**DANETREE PARENT TEACHER ASSOCIATION**

	Income	Expenditure	Net
Fireworks	£8,830	(£4,631)	£4,199
Spooky Hair	£496		£496
Christmas Extravaganza	£3,035	(£3,235)	(£200)
Christmas Cards	£1,314		£1,314
Christmas Fair	£4,684	(£852)	£3,832
Quiz Night	£776	(£357)	£419
School Discos (and 22/02/2023)	£2,557	(£782)	£1,776
Easter Extravaganza (and 30/03/2023)	£2,321	(£1,156)	£1,165
Easter Egg Sale	£856	(£4)	£851
Bubble & Bounce	£1,920	(£826)	£1,094
Summer Fair	£3,058	(£1,206)	£1,852
Year 6 Performances	£1,229	(£728)	£501
Uniform	£801	(£4)	£796
Year 2, 4, 5 Wishlists		(£122)	(£122)
Book corner and resources		(£6,343)	(£6,343)
Danetree Draw	£1,449	(£779)	£670
Frozen Friday	£490	(£202)	£289
Y2/Y6 Ice cream Factory		(£98)	(£98)
Easy Fundraising	£142		£142
Amazon Smile	£358		£358
MPLC License		(£108)	(£108)
Gambling License		(£20)	(£20)
ParentKind		(£140)	(£140)
Walkie Talkies		(£57)	(£57)
Padlock for PTA Cupboard		(£6)	(£6)
Card readers		(£195)	(£195)
Wheeled Storage		(£158)	(£158)
Year 3 Mural on wall		(£1,230)	(£1,230)
Materials		(£919)	(£919)
Playground provision		(£10,000)	(£10,000)
IT Equipment		(£10,000)	(£10,000)
Enhancement of quad area in the School		(£5,000)	(£5,000)
Wellbeing day		(£1,625)	(£1,625)
Miscellaneous		(£15)	(£15)
		<b>(£16,483)</b>	
		<b>As at 31/08/2024</b>	
Cash at Bank		£20,829	
Stock		£1,487	
Prepayments		£3,013	
Accruals		(£125)	
Net Assets		<b>£25,204</b>	
		<b>Unrestricted Reserves</b>	
		<b>£25,204</b>	