



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Apr	Year 2024		Day 31	Month Mar	Year 2025

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Chipping Warden Village Hall	
18 Byfield Road	
Chipping Warden	
Postcode	OX17 1LD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Thomas Smith	Chair / Treasurer	Whole year	
2	Ann Buckingham	Trustee	Whole year	
3	Clare Horrocks	Trustee	Whole year	
4	Patricia Tomalin	Trustee	Whole year	
5	Nicholas Green	Trustee	Whole year	
6	Margaret Grigson	Secretary	Whole year	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Chipping Warden Parish Council	Whole Year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
none		

Name of chief executive or names of senior staff members (Optional information)

n/a

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Unincorporated association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Trustees are selected on their interest in the trust and the village and their commitment to these concepts. Constitutionally, we require unanimous agreement amongst the current trustees to select and appoint a trustee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Induction and Training. There is currently no policy in place for training and induction. However, it was decided at the last AGM that the generation of such a policy has to be undertaken primarily because of the changes to the village structure.

Structure. The structure is one in which everyone plays a part in the management of the Hall Trust. While we have Chair (Leader) Treasurer and Secretary everyone is expected to take a full part in the management activities and events.

Risks. All trustees are expected to understand risks to the trust and its establishment. As such where applicable these are discussed at the regular monthly meetings.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The property is to be used as a Village Hall for the benefit of the inhabitants of the Parish of Chipping Warden. In that, the Trustees are charged with providing a facility for the benefit of the local community with the baseline purpose of enhancing the mental health and education of all.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The purpose of the Village Hall has been reviewed in recent years and in an effort to meet its baseline objectives has improved the facilities available and by doing so encourage private use of the hall. This has been on the rise over this reporting period and is expected to continue to rise.

The trustees have laid out a programme of monthly activities encouraging the local community to join in a friendly sociable and healthy time. These activities vary from social evenings to educational sessions with external speakers.

The trustees have encouraged the use of the hall by the local sports teams and encouraged the use of the adjacent sports field by hosting the local junior football teams, \the sports club of course manages the field but the use of the village hall is encouraged.

By encouraging individuals and groups who need space to train, entertain or hold meetings maximum use is made of the facility.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Trust is not in a position to make grants to individuals or groups. However, the Trustees consider many applications for a review of charges and where it is deemed appropriate consideration, in the form of reduced fees is approved. The baseline, of course being, that the Hall is not out of pocket.

Of course, the hall needs to run smoothly and could not exist without a helpful band of volunteers. These people who are committed to the Hall and the Trust are locally known as the "Friends of the Village Hall".

Summary of the main achievements of the charity during the year

This reporting period has followed a couple of lean years leading up to and culminating in the award of a grant by HS2 with the specific purpose of refurbishing listed parts of the Village Hall. This grant is shown in the accounts which also show most of the award has been spent on the project. The work carried out by some of the Committee and Friends of the Hall and where appropriate professional people has been completed during the reporting period and a grand opening was held in the early spring. This was a major milestone in the development of the Village Hall as a significant asset for the village.

As a result we have seen a rise in the bookings for the Hall and the Committee has been able to run an increased number of events providing support to the local community.

The refurbishment of the hall has also attracted booking from local businesses for meetings and conferences which extend into 2025-26.

In summary our main achievement has been to engender to the local community the Village Hall and its purpose increasing the income stream to ensure that the Hall develops further.

It is also important for the Hall to keep going to ensure that the ever increasing cost of utilities is managed.

Section E

Financial review

Brief statement of the charity's policy on reserves

The Trusts policy on reserves is relatively simple. In the past there were no reserves and the Hall lurched from one crises to the next and relied generally on being bankrolled for events until the income from those events is achieved. The Trust has now established a financial position which means events are self-supporting and the reserves are held to cover unexpected costs and support activities at the discretion of the Trustees.

Details of any funds materially in deficit.

Nil

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal source of funds if from Hall Hire and events held. Where ever possible the Trustees will aim to get sponsorship for specific events/activities.

The Trustees are keen to ensure support is available to the local community when required. An example for this type of activity is the support given to the village by the village hall during a recent water shortage.

The Village Hall remains the centre for emergency control if required.

The Trustees do not have funds to permit extra investment but as funds become available the policy will be to invest to provide ethical and environmental investment.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Signed on Original	Signed on Original
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Full name(s)	Tom Smith	Clare Horrocks
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Position (eg Secretary, Chair, etc)	Chair	Trustee
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Date

20 Jan 26



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name Chipping Warden Village Hall Trust	No (if any) 1019012
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CC16a

Receipts and payments accounts

For the period from	Period start date 1-Apr-24	To	Period end date 31-Mar-25
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	39,405	-	39,405	-
Events	6,931	-	-	6,931	4,513
Hall Hire	3,706	-	-	3,706	5,150
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	10,637	39,405	-	50,042	9,663
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	10,637	39,405	-	50,042	9,663
A3 Payments					
Utilities	3,676	-	-	3,676	5,114
Insurance/Licences	3,203	-	-	3,203	5,524
Refurb Project	-	37,180	-	37,180	-
Maintenance	855	-	-	855	3,436
Events	2,460	-	-	2,460	442
Administration	2,452	-	-	2,452	471
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	12,646	37,180	-	49,826	14,987
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,646	37,180	-	49,826	14,987
Net of receipts/(payments)	- 2,009	2,225	-	216	- 5,324
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	- 2,009	2,225	-	216	- 5,324

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Community Account	2,564	-	-
	Commercial Instant Access Account	8,361	-	-
		-	-	-
	Total cash funds	10,925	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	nil	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	nil		-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	nil		-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	nil		-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
	Signed on Original	T SMITH		21-Jan-26
	Signed on Original	Clare Horrocks		21-Jan-26



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

CHIPPING WARDEN VILLAGE HALL TRUST

On accounts for the year ended

31 MARCH 2025

Charity no (if any)

1019012

Set out on pages

1 AND 2

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 Mar 2025DD / MM / YYYY.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed on Original

Signed:

20 Jan 26

Date:

Helen Mason

Name:

Bookkeeper/Administrator

Relevant professional qualification(s) or body (if any):

IER

1

October 2018

Address:

25 Hogg End

Chipping Warden

OX17 1LY

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None