

REGISTERED COMPANY NUMBER: 02796665
REGISTERED CHARITY NUMBER: 1018848

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 31 MARCH 2021
FOR
RELATE MILTON KEYNES**

Keens Shay Keens Limited
Chartered Accountants
2nd Floor Exchange Building
16 St Cuthberts Street
Bedford
Bedfordshire
MK40 3JG

RELATE MILTON KEYNES

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FOR THE YEAR ENDED 31 MARCH 2021**

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RELATE MILTON KEYNES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Principal Objectives and activities

Relate Milton Keynes is an independent charity which operates within a federation of charities affiliated to Relate, a national charitable organisation. The national organisation supports Relate Milton Keynes and other members of the federation by providing training for counsellors, advice and guidance in connection with marketing, human resources and professional services as well as monitoring for quality control purposes and the maintenance of professional standards.

Relate Milton Keynes shares the vision statement of Relate of a future in which healthy relationships are actively promoted as the heart of a thriving society.

Relate Milton Keynes supports clients through delivering relationship counselling for adult individuals, couples, young people and families as well as psychosexual therapy for couples and individuals, irrespective of gender orientation. The aim of our couples services is to alleviate emotional distress caused by relationship problems and to reduce the financial cost of relationship breakdowns in the unitary authority of Milton Keynes. Working with families and young people, we aim to reduce the emotional cost of family breakdowns, particularly for young people to enable them to reach their full potential despite the inevitable stresses and problems within a family. Feedback from our clients continues to report that they experience positive impacts from our services, which result in fewer separations, happier, safer family relationships and more intimate love lives. This is reflected in reduced absenteeism from workplaces or schools and a reduction in general health problems.

Relate Milton Keynes continued to provide counselling for young people and families through a contract with the Child and Adolescent Mental Health service; therefore, benefitting young people who are experiencing difficulties as a result of parental separation or adjusting to new family arrangements or other relationships. The trustees continue to actively consider ways of re-opening the provision of services to schools which were terminated as a result of reductions in the relevant schools' budgets. It is hoped that this can be achieved by identifying other possible funding opportunities, but that task has been made more difficult in the past year by the need to find additional funding to support our ongoing services.

At the start of the financial year, the charity was faced with an unprecedented situation in that, as a result of the introduction of the government's lockdown measures it became impossible to deliver our services, all of which depend on the counsellor and the clients being in close proximity in face-to-face counselling sessions. As a result of those measures, the charity was forced to stop providing face-to-face counselling services and closed for a short period. One counsellor and two administrative staff were furloughed under the government's job retention scheme. The remaining body of counsellors retrained to enable them to deliver remote counselling by telephone or on the Zoom platform, and counselling services were resumed by the end of April. We have now succeeded in having all of our counsellors retrained and are able to offer as many hours of counselling as we were pre-Covid, but, like other Relate centres around England we have found that the demand for services has reduced. Since re-introducing remote services, we have continued to operate at about 75% of the level expected in previous years.

We consider it likely that the reduction in demand was linked to the reduction in household incomes as a result of redundancies and furloughed working during the pandemic. We were able to alleviate this as a result of a substantial grant from the National Lottery Fund and a generous and substantial grant from the Milton Keynes Community Foundation which enabled us to extend our offer of services at a reduced fee which we had previously introduced by drawing on the charity's own reserves.

The charity welcomes all who live or work in the unitary authority of Milton Keynes and makes its services available to all. The trustees, in reviewing service provision to the whole population of Milton Keynes have noted that the ratios of ethnic minorities using our services mirrors in large measure the ethnic diversity of Milton Keynes. In conjunction with the Relate national body, Relate Milton Keynes has adopted a policy in relation to equality, diversity and inclusion and is actively working to increase diversity and inclusion in all facets of the charity's operation.

RELATE MILTON KEYNES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES (continued)

Principal Objectives and activities (continued)

The charity welcomes all who live or work in the unitary authority of Milton Keynes and makes its services available to all. The trustees, in reviewing service provision to the whole population of Milton Keynes have noted that the ratios of ethnic minorities using our services mirrors in large measure the ethnic diversity of Milton Keynes. In conjunction with the Relate national body, Relate Milton Keynes has adopted a policy in relation to equality, diversity and inclusion and is actively working to increase diversity and inclusion in all facets of the charity's operation.

Relate Milton Keynes is an independent charity which operates within a federation of charities affiliated to Relate, a national charitable organisation. The national organisation supports Relate Milton Keynes and other members of the federation by providing training for counsellors, advice and guidance in connection with marketing, human resources and professional services as well as monitoring for quality control purposes and the maintenance of professional standards.

ACHIEVEMENT AND PERFORMANCE

The overall sessions delivered by Relate Milton Keynes has decreased by 6.4% to 3,035 sessions (2020: 3,242 sessions). This includes:

- Family counselling	907 sessions (2020: 681 sessions)
- Adult relationship counselling	1,831 sessions (2020: 2,170 sessions)
- Sex therapy	167 sessions (2020: 254 sessions)
- Young people's counselling	130 sessions (2020: 137 sessions)

The results of our outcomes survey for Relationship counselling clients revealed that:

- 100% (2020: 100%) rated their experience of Relate as 'very good' or 'good'
- 100% (2020: 100%) would recommend Relate to others

The surplus on the ordinary activities of Relate Milton Keynes during the year amounted to £4,521 (2020: deficit of £24,378). The principal funders during the year are as follows;

Big Lottery Fund
Client counselling income
CAMHS
Milton Keynes Community Foundation
NHS
Income from trading activities

The total funds held by the Relate Milton Keynes as at 31 March 2021 was £233,516 (2020: £228,995).

FINANCIAL REVIEW

Reserves policy

The trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should generally be expended within 3 and 6 months. This amounts to a figure of between £54,323 and £108,646 in general funds. At this level, the trustees feel that they would be able to continue the current activities of the charity in the likely event of a significant drop in funding.

It would obviously be necessary to consider how the funding would be replaced or activities developed to compensate. At present the general reserves (excluding designated funds) which amount to £150,899 are comfortably above this band. The trustees will keep this policy under constant review.

The trustees are confident that Relate Milton Keynes is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

RELATE MILTON KEYNES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

FUTURE STRATEGY

By supporting children, young people, families, parents, individuals, couples and organisations both through counselling and training, Relate Milton Keynes continues to take a holistic view of relationship support and is a leading early intervention, targeted, community based, front-line service provider in the city.

The trustees of Relate Milton Keynes continue to monitor and develop a rolling three-year strategic plan. Our agreed strategic goals are:

- 1 To ensure the continuing delivery of Relate's core services through electronic communications to the population of Milton Keynes;
- 2 To keep under review the desirable return to face-to-face counselling, taking into account governmental restrictions and the health and wellbeing of our clients, counsellors and staff;
- 3 To develop and find ongoing funding for the bursary scheme to make our services available to all, irrespective of ability to pay;
- 4 To build and enhance the skills of the counselling team;
- 5 To ensure we maintain best practice in implementing our policy for equality, diversity and inclusion in all facets of the agency's functions.

In pursuance of those goals, the trustees have set aside funds to implement a bursary scheme for those unable to afford the full charge for our services. The scheme has proved successful and the trustees will continue to consider ways of extending it and making our services more widely available. We will also continue to seek and extend the scope of external funding for additional bursary services.

We have recruited new counsellors to the team and are engaging in ongoing professional training through Relate National and other bodies to supplement the skills of the existing team, particularly in relation to young people and family counselling.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a company limited by guarantee, as defined by the Companies Act 2006. Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of guarantees at 31st March 2021 was 26.

The word 'Limited' is omitted by license of the Secretary of State for Trade and Industry.

Relate Milton Keynes is an independent charity that is part of a Federation of Relate Charities, receiving training and overall policy decision from Relate Central Office.

RELATE MILTON KEYNES

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Executive Board

The Executive Board should consist of a minimum of six and a maximum of eighteen Members, including the Chair, Vice Chair and Treasurer, who are elected at the Annual General Meeting. The remaining Executive Board Members are elected by the Members of the Centre at the Annual General Meeting and shall hold office for a year but shall be eligible for re-election. The chair's period of office shall be two years renewable to a maximum of eight years. The maximum period on the Executive shall also be eight consecutive years for all other Members. The Executive Board may also co-opt up to two people, whether members of the Centre or not, to join the Executive Board. Any co-opted Member of the Executive shall cease to be a co-opted Member if he/she becomes an elected Member. The Executive Board currently comprises the three officers plus three trustees elected at the Annual General Meeting (two other trustees elected at the Annual General Meeting having resigned in the course of the year.).

Remuneration

Relate Milton Keynes operates a remuneration policy whereby an annual percentage award is considered for all directly employed staff, from 1st April each year, and that the individual percentage be so calculated to include:

- a) Financial performance of the organisation as a whole; and
- b) Personal performance of the employee during the year under review.

Given the size of the organisation, the trustees do not believe that a set salary scale for each post is appropriate or beneficial. As a member of the Living Wages Foundation, Relate Milton Keynes ensures its payscales are in line with the annual recommended increases in the Living Wage.

The average employee headcount during the financial year was 18 (full-time equivalent was 5). No employees earned in excess of £60,000 and the total remuneration paid to the key management personnel during the year was £44,634.

During the period the trustees received no remuneration and one trustee claimed reimbursement of expenses of £6 in this financial year (2020: £nil).

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The trustees have developed and continue to monitor a rolling three-year strategic plan and regularly review status reports highlighting potential risks and prioritising actions.

The major risks during the financial period are the difficulties in providing the charity's usual full range of services during the Covid-19 pandemic and the resultant loss of income. This has been alleviated by the availability of grant income in the financial year in question, which the trustees will seek to renew or replace in the current financial period.

Internal risks are considered minimal by the implementation of financial procedures that are periodically reviewed to ensure they are working efficiently.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

02796665

Registered Charity number

1018848

RELATE MILTON KEYNES

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2021**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered office

47 Aylesbury Street
Wolverton
Milton Keynes
MK12 5HX

Trustees

R Connor

A Davidson

D Della-Ventura

resigned 22 September 2020

K E Lewington

B Miangar

M Rayner

S Sawyer

resigned 28 April 2021

C A Walsh

Independent examiner

Charles Little FCA

Keens Shay Keens Limited

Chartered Accountants

2nd Floor Exchange Building

16 St Cuthberts Street

Bedford

Bedfordshire

MK40 3JG

Approved by order of the board of trustees on 16 September 2021 and signed on its behalf by:

.....
K E Lewington - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF RELATE MILTON KEYNES

Independent examiner's report to the trustees of Relate Milton Keynes ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Charles Little FCA
Keens Shay Keens Limited
Chartered Accountants
2nd Floor Exchange Building
16 St Cuthberts Street
Bedford
Bedfordshire
MK40 3JG

Date: 30 September 2021

RELATE MILTON KEYNES

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations		436	-	436	235
Charitable activities					
Income from trading activities		3,496	-	3,496	5,074
Counselling income		116,134	-	116,134	140,595
Mediation income		5,842	-	5,842	11,206
Grants and contracts		89,935	20,000	109,935	49,025
Investment income	2	531	-	531	1,601
Total		216,374	20,000	236,374	207,736
EXPENDITURE ON					
Charitable activities					
Staff costs		165,988	-	165,988	164,509
Governance costs		1,303	-	1,303	1,596
Sundries		54,677	9,885	64,562	66,009
Total		221,968	9,885	231,853	232,114
NET (EXPENDITURE)/INCOME		(5,594)	10,115	4,521	(24,378)
Transfers between funds		10,000	(10,000)	-	-
NET MOVEMENT IN FUNDS		4,406	115	4,521	(24,378)
RECONCILIATION OF FUNDS					
Total funds brought forward		228,995	-	228,995	253,373
TOTAL FUNDS CARRIED FORWARD		233,401	115	233,516	228,995

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

RELATE MILTON KEYNES

**BALANCE SHEET
AT 31 MARCH 2021**

	Note	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	7	35,850	-	35,850	39,854
Investments	8	<u>4</u>	<u>-</u>	<u>4</u>	<u>4</u>
		35,854	-	35,854	39,858
CURRENT ASSETS					
Stocks	9	50	-	50	50
Debtors	10	29,700	-	29,700	49,074
Prepayments and accrued income		5,001	-	5,001	5,088
Cash at bank and in hand		<u>188,138</u>	<u>115</u>	<u>188,253</u>	<u>188,615</u>
		222,889	115	223,004	242,827
CREDITORS					
Amounts falling due within one year	11	<u>(25,342)</u>	<u>-</u>	<u>(25,342)</u>	<u>(53,690)</u>
NET CURRENT ASSETS		<u>197,547</u>	<u>115</u>	<u>197,662</u>	<u>189,137</u>
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>233,401</u>	<u>115</u>	<u>233,516</u>	<u>228,995</u>
NET ASSETS		<u>233,401</u>	<u>115</u>	<u>233,516</u>	<u>228,995</u>
FUNDS					
Unrestricted funds	12			233,401	228,995
Restricted funds				<u>115</u>	<u>-</u>
TOTAL FUNDS				<u>233,516</u>	<u>228,995</u>

The notes form part of these financial statements

RELATE MILTON KEYNES

**BALANCE SHEET - CONTINUED
AT 31 MARCH 2021**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 16 September 2021 and were signed on its behalf by:

.....
K E Lewington -Trustee

.....
M Rayner -Trustee

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments which are included at market value.

Going concern and Covid-19

In response to the Covid-19 pandemic, the Trustees have performed a robust analysis of forecast future cash flows taking into account any potential impacts on the charity of any possible future scenarios arising from the impact of Covid-19. This analysis also considers the effectiveness of available measures to assist in mitigating the impact. Based on these assessments and having regard to the resources available to the charity, the Trustees have concluded that there is no material uncertainty arising from the Covid-19 pandemic and that they can continue to adopt the going concern basis in preparing the annual report and accounts.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- Straight line over 125 years
Fixtures and fittings	- Straight line over 5 years

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

RELATE MILTON KEYNES

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31 MARCH 2021

Coronavirus Job Retention Scheme

The Coronavirus Job Retention Scheme (CJRS) is a government wage support measure. It is designed to protect jobs in the wake of the economic impacts of the COVID-19 pandemic, and to support employers to continue paying wages. The CJRS allows employers to reclaim up to 80% of the wage costs of 'furloughed employees,' being those directly impacted by the pandemic, up to a cap of £2,500 per month per employee.

2. INVESTMENT INCOME

	2021	2020
	£	£
Investment income and interest	<u>531</u>	<u>1,601</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>4,676</u>	<u>4,005</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

One Trustee claimed reimbursement of expenses of £6 during the year ended 31 March 2021 (2020: £nil).

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
Administrative	5	5
Counsellors	<u>13</u>	<u>13</u>
	<u>18</u>	<u>18</u>

No employees received emoluments in excess of £60,000 in either 2021 or 2020.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations	235	-	235
Charitable activities			
Income from trading activities	5,074	-	5,074
Counselling income	140,595	-	140,595
Mediation income	11,206	-	11,206
Grants and contracts	49,025	-	49,025
Investment income	<u>1,601</u>	<u>-</u>	<u>1,601</u>
Total	207,736	-	207,736
EXPENDITURE ON			
Charitable activities			
Staff costs	164,509	-	164,509
Governance costs	1,596	-	1,596
Sundries	<u>66,009</u>	<u>-</u>	<u>66,009</u>
Total	232,114	-	232,114
NET INCOME/(EXPENDITURE)	(24,378)	-	(24,378)
Transfers between funds	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds	(24,378)	-	(24,378)
RECONCILIATION OF FUNDS			
Total funds brought forward	253,373	-	253,373
TOTAL FUNDS CARRIED FORWARD	<u>228,995</u>	<u>-</u>	<u>228,995</u>

RELATE MILTON KEYNES

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021**

7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
COST			
At 1 April 2020	50,000	25,988	75,988
Additions during the year	<u>-</u>	<u>672</u>	<u>672</u>
At 31 March 2021	<u>50,000</u>	<u>26,660</u>	<u>76,660</u>
DEPRECIATION			
At 1 April 2020	24,000	12,134	36,134
Charge for year	<u>1,000</u>	<u>3,676</u>	<u>4,676</u>
At 31 March 2021	<u>25,000</u>	<u>15,810</u>	<u>40,810</u>
NET BOOK VALUE			
At 31 March 2021	<u>25,000</u>	<u>10,850</u>	<u>35,850</u>
At 31 March 2020	<u>26,000</u>	<u>13,854</u>	<u>39,854</u>

8. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 April 2020 and 31 March 2021	<u>4</u>
NET BOOK VALUE	
At 31 March 2021	<u>4</u>
At 31 March 2020	<u>4</u>

Relate Milton Keynes is the ultimate controlling party of MK Community Shop (Shenley) Limited, a registered company (Number 02798238). There were no assets invested outside the UK.

9. STOCKS

	2021 £	2020 £
Stocks	<u>50</u>	<u>50</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Trade debtors	16,228	44,000
Other debtors	<u>13,472</u>	<u>5,074</u>
	<u>29,700</u>	<u>49,074</u>

RELATE MILTON KEYNES

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
	£	£
Trade creditors	2,301	3,309
Tax and social security	2,335	-
Other creditors	4	4
Accruals and deferred income	<u>20,702</u>	<u>50,377</u>
	<u>25,342</u>	<u>53,690</u>

12. MOVEMENT IN FUNDS

	At 1.4.20	Net movement in funds	Transfers between funds	At 31.3.21
	£	£	£	£
Unrestricted funds				
General fund	142,724	(263)	8,438	150,899
Designated funds:				
Bursary fund	6,000	(655)	655	6,000
Restructure costs	40,417	-	(226)	40,191
Fixed assets	<u>39,854</u>	<u>(4,676)</u>	<u>1,133</u>	<u>36,311</u>
	<u>228,995</u>	<u>(5,594)</u>	<u>10,000</u>	<u>233,401</u>
Restricted funds				
Big Lottery Fund	-	10,000	(10,000)	-
Milton Keynes Community Foundation	<u>-</u>	<u>115</u>	<u>-</u>	<u>115</u>
	<u>-</u>	<u>10,115</u>	<u>(10,000)</u>	<u>115</u>
TOTAL FUNDS	<u>228,995</u>	<u>4,521</u>	<u>-</u>	<u>233,516</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	216,374	(216,637)	(263)
Designated funds:			
Bursary fund	-	(655)	(655)
Fixed assets	<u>-</u>	<u>(4,676)</u>	<u>(4,676)</u>
	<u>216,374</u>	<u>(221,968)</u>	<u>(5,594)</u>
Restricted funds			
Big Lottery Fund	10,000	-	10,000
Milton Keynes Community Foundation	<u>10,000</u>	<u>(9,885)</u>	<u>115</u>
	<u>20,000</u>	<u>(9,885)</u>	<u>10,115</u>
TOTAL FUNDS	<u>236,374</u>	<u>(231,853)</u>	<u>4,521</u>

RELATE MILTON KEYNES

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2021

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19	Net movement in funds	Transfers between funds	At 31.3.20
	£	£	£	£
Unrestricted funds				
General fund	164,972	(14,271)	(7,977)	142,724
Designated funds:				
Bursary fund	6,000	(6,102)	6,102	6,000
Restructure costs	48,982	-	(8,565)	40,417
Fixed assets	33,419	(4,005)	10,440	39,854
	253,373	(24,378)	-	228,995
TOTAL FUNDS	253,373	(24,378)	-	228,995

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	207,736	(222,007)	(14,271)
Designated funds:			
Bursary fund	-	(6,102)	(6,102)
Fixed assets	-	(4,005)	(4,005)
	207,736	(232,114)	(24,378)
TOTAL FUNDS	207,736	(232,114)	(24,378)

13. RELATED PARTY DISCLOSURES

The company received a covenant of £3,496 (2020 - £1,074) and a management charge of £nil (2020 - £4,000) from its subsidiary, MK Community Shop (Shenley) Limited. The balance at the year end due from MK Community Shop (Shenley) Limited was £12,142 (2020 - £5,074).

14. ULTIMATE CONTROLLING PARTY

The company is under the control of its members and as such there is no single controlling party. No one entity has ultimate control of the company.

15. COMPANY LIMITED BY GUARANTEE

The company is limited by guarantee and as a consequence each member's individual liability is limited to £1. There were 26 members as at 31 March 2021 (2020 - 35).

RELATE MILTON KEYNES**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	£	£
INCOME AND ENDOWMENTS		
Donations		
Fundraising and donations	436	235
Investment income		
Investment income and interest	531	1,601
Charitable activities		
Counselling income	116,134	140,595
Mediation income	5,842	11,206
Income from trading activities	3,496	5,074
Grants and contracts	<u>109,935</u>	<u>49,025</u>
	<u>235,407</u>	<u>205,900</u>
Total incoming resources	236,374	207,736
EXPENDITURE		
Charitable activities		
Wages	154,506	153,009
Redundancy payments	530	-
Social security	3,847	4,537
Pensions	7,105	6,963
Rates and water	188	282
Insurance	1,451	1,289
Light and heat	1,982	1,963
Telephone and internet	2,797	2,028
Sundries	1,008	2,920
Bank charges and interest	2,007	2,954
Equipment and IT	10,747	9,064
Premises expenses	2,301	3,610
Staff and travel expenses	568	942
Accountancy	8,970	8,510
Bursaries	10,540	6,102
Supervision	2,800	2,705
Federation charges	9,591	9,449
Related training charges	1,750	3,605
Mediation expenses	3,186	6,581
Freehold property	1,000	1,000
Fixtures and fittings	<u>3,676</u>	<u>3,005</u>
	230,550	230,518

This page does not form part of the statutory financial statements

RELATE MILTON KEYNES

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	2021	2020
	£	£
Governance costs		
Accountancy and legal fees	<u>1,303</u>	<u>1,596</u>
Total resources expended	231,853	232,114
	<hr/>	<hr/>
Net income/(expenditure)	<u>4,521</u>	<u>(24,378)</u>

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