

# Trustees' Annual Report for the period

|             |                   |      |      |                 |    |      |      |
|-------------|-------------------|------|------|-----------------|----|------|------|
|             | Period start date |      |      | Period end date |    |      |      |
| <b>From</b> | 1                 | July | 2020 | <b>To</b>       | 30 | June | 2021 |

## Section A Reference and administration details

|   |                                     |
|---|-------------------------------------|
| <b>Charity name</b>                       | Rotary Club of Cambridge Trust Fund |
| <b>Other names charity is known by</b>    |                                     |
| <b>Registered charity number (if any)</b> | 1018844                             |
| <b>Charity's principal address</b>        | 18 Latham Road                      |
|   | Cambridge                           |
|   |                                     |
|   | <b>Postcode</b> CB2 7EQ             |

### Names of the charity trustees who manage the charity

|   | Trustee name     | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|------------------|-----------------|-----------------------------------|---|
| 1 | Graeme Minto     | chairman        |                                   | Rotary Club of Cambridge                                      |
| 2 | Clare Waterhouse |                 |                                   | Rotary Club of Cambridge                                      |
| 3 | Anthony Nix      |                 |                                   | Rotary Club of Cambridge                                      |
|   |                  |                 |                                   |   |
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
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|  |
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**Section B Structure, governance and management**

**Description of the charity’s trusts**

|   |  |
|---|--|
| Type of governing document<br>(eg. trust deed, constitution)        | Trust Deed   |
| How the charity is constituted<br>(eg. trust, association, company) | Trust  |
| Trustee selection methods<br>(eg. appointed by, elected by)         | The Trustees are appointed from amongst the members of the Rotary Club of Cambridge each year at the Annual General Meeting of the Club. |

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity’s organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees’ consideration of major risks and the system and procedures to manage them.

|  |
|--|
| <p>The Trust Fund only makes grants to registered charities or recognised charitable organisations for purposes in the UK and abroad.</p> <p>Payments are approved by Club Council and submitted to the Trustees.</p> <p>Recipients for unrestricted funds are selected by the Club Council and Club Service Committees and may include causes supported by Rotary District 1080, (RIBI) Rotary International in Great Britain &amp; Ireland or (RI) Rotary International.</p> |
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

|   |
|---|
| <p>The governing document - the Trust Deed of 12<sup>th</sup> October 1972 sets out the aims as “for the relief of the poor and needy or to or for such other charitable purpose institution society or object as the Rotary Club of Cambridge shall in duly constituted meeting from time to time direct.”</p> |
|---|

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Trust Fund's aims and objectives and in planning future activities and setting the grant making policy for the year.

The Trust Fund carried out these objects by making grants to charitable bodies to assist them in the furtherance of their charitable aims.

The trustees consider that the grants made in the year are for public benefit both in the UK and Internationally for:

The relief of poverty and needy;  
The saving of lives especially disaster relief;  
The advancement of education; religion; health; citizenship; community development; conflict resolution and reconciliation.

The encouragement of the understanding of Environmental Matters including Climate Change.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Section D**

**Achievements and performance**

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The receipts this year were £ 34,720 (2020 £27,981) including Gift aid tax repayments of £3,155 (2020 £3,739)

After making donations totalling £27,233 (2020 £28,615) the balance on the fund stands at £11,832 (2020 £4,369)

The main beneficiaries have been

The Rotary Foundation

Cambridge Aid

Centre 33

ShelterBox

Aquabox

Kids Out

Money Advice Centre

Cambridge Churches Homeless Project

BBC Children in Need

Food Bank Project of Rotary Club of Helderberg in South Africa

The Trust fund has received a donation from ARM Ltd of £2,000 to support the Club's Schools Environment Competition Annual Awards. This is held as reserved funds until it is fully disbursed over several years. The first Award of £200 was made during the year.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Trust Fund holds a cash reserve of £3,000 to meet contingencies such as disaster appeals, and a cash reserve of £1,800 as the balance of the donation from ARM Ltd.

It does not hold any other reserves, except where funds have not been fully expended in the year and are carried forward and available in the next period, or are held pending payment to a specific cause at a later date, or for which further donations are expected.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Funds are raised from regular donations from Rotarians and from specific fund raising activities in support of selected recipients.

Fund Raising events included:  
A Virtual Childrens' Carol Concert - entirely on the Internet.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|  |  |  |
|--|--|--|
| <b>Signature(s)</b>                        |  |  |
| <b>Full name(s)</b>                        | Graeme Sutherland Minto  |  |
| <b>Position (eg Secretary, Chair, etc)</b> | Chair of Trustees  |  |
| <b>Date</b>                                | 14 October 2021  |  |



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Rotary Club of Cambridge Trust Fund 1018844

CC16a

## Receipts and payments accounts

For the period from 1st July 2020 To 30th June 2021

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Donations received                                    | 15,190                                 | 8,945                                | -                                   | 24,135                          | 8,108                         |
| Giftaid tax recovered                                 | 1,057                                  | 2,098                                | -                                   | 3,155                           | 3,739                         |
| Street Collection                                     | -                                      | -                                    | -                                   | -                               | 1,831                         |
| Fundraising events                                    | -                                      | 7,430                                | -                                   | 7,430                           | 14,303                        |
| <b>Sub total (Gross income for AR)</b>                | <b>16,247</b>                          | <b>18,473</b>                        | <b>-</b>                            | <b>34,720</b>                   | <b>27,981</b>                 |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
| none  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total receipts</b>                                 | <b>16,247</b>                          | <b>18,473</b>                        | <b>-</b>                            | <b>34,720</b>                   | <b>27,981</b>                 |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Donations made  | 12,648                                 | 14,585                               | -                                   | 27,233                          | 28,614                        |
| Costs   | 23                                     | -                                    | -                                   | 23                              | 24                            |
| <b>Sub total</b>                                      | <b>12,671</b>                          | <b>14,585</b>                        | <b>-</b>                            | <b>27,256</b>                   | <b>28,638</b>                 |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
| none  | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Sub total</b>                                      | <b>-</b>                               | <b>-</b>                             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                      |
| <b>Total payments</b>                                 | <b>12,671</b>                          | <b>14,585</b>                        | <b>-</b>                            | <b>27,256</b>                   | <b>28,638</b>                 |
| <b>Net of receipts/(payments)</b>                     | <b>3,576</b>                           | <b>3,888</b>                         | <b>-</b>                            | <b>7,464</b>                    | <b>- 657</b>                  |
| A5 Transfers between funds                            | -                                      | -                                    | -                                   | -                               | -                             |
| A6 Cash funds last year end                           | 3,356                                  | 1,012                                | -                                   | 4,368                           | 5,026                         |
| <b>Cash funds this year end</b>                       | <b>6,932</b>                           | <b>4,900</b>                         | <b>-</b>                            | <b>11,832</b>                   | <b>4,369</b>                  |



**Section B Statement of assets and liabilities at the end of the period**

| Categories  | Details  | Unrestricted funds<br>to nearest £         | Restricted funds<br>to nearest £         | Endowment funds<br>to nearest £         |
|---|--|--|--|---|
| <b>B1 Cash funds</b>  | NatWest Bank- current account                          | 6,932                                      | 4,900                                    | -                                       |
|   | NatWest Bank- deposit account                          | -  | -  | -                                       |
|   |  | -  | -  | -                                       |
|   | <b>Total cash funds</b>                                | <b>6,932</b>                               | <b>4,900</b>                             | <b>-</b>                                |
|   | (agree balances with receipts and payments account(s)) | #REF!                                      | #REF!                                    | #REF!                                   |
|   |  | <b>Unrestricted funds<br/>to nearest £</b> | <b>Restricted funds<br/>to nearest £</b> | <b>Endowment funds<br/>to nearest £</b> |
| <b>B2 Other monetary assets</b>                             | Details  |  |  |   |
|   | none   | -  | -  | -                                       |
| <b>B3 Investment assets</b>                                 | Details  |  |  |   |
|   | none   |  | -  | -                                       |
| <b>B4 Assets retained for the charity's own use</b>         | Details  |  |  |   |
|   | none   |  | -  | -                                       |
|   |  |  | -  | -                                       |
|   |  |  | -  | -                                       |
| <b>B5 Liabilities</b>                                       | Details  |  |  |   |
|   | none   |  | -  |   |
| Signed by one or two trustees on behalf of all the trustees | Signature  | Print Name                                 | Date of approval                         |   |
|   |  | Graeme Sutherland Minto                    | 14-Oct-21                                |   |
|   |  |  |  |   |



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Rotary Club of Cambridge Trust Fund

**On accounts for the year  
ended**

30 June 2021

**Charity no  
(if any)**

1018844

**Set out on pages**

1 - 7

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2021

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

14 October 2021

**Name:**

Philip James

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

Brook House

1 Shelford Road, Whittlesford, Cambridge

CB22 4PG